

Pueblo City-County Library District
RFP #1-2019 Compensation and Job Analysis Study
Questions and Answers

Update: Pursuant to the paragraph RFP Schedule, page 2, of the Request for Proposal RFP #1-2019 Compensation and Job Analysis Study, the date for consultant selection has been changed to Wednesday, May 22, 2019.

Library District answers are in blue below.
General Questions

1. Do any Job Descriptions need updated? The majority of job descriptions will not be updated. We anticipate that only three (3) job descriptions will need to be revised.
2. Do you have a projected budget range for this project? The budgeted amount for this project is \$17,000. However, PCCLD welcomes all proposals that are priced appropriately to meet the outlined scope of work. The District will evaluate each proposal based on cost and the ability of the proposing vendor to provide the required services effectively. Ala cart pricing, which delineates each work task with an associated cost, is also acceptable.
3. Do you have a projected timeline for this project? The timeline for this project is listed in the request for proposal on page 2 under RFP Schedule.
4. Will you just consider custom benchmark salary data or will you accept published data as part of the study? Both published data and custom data are acceptable.
5. Will the vendor conduct on-site meetings only or are web-ex meetings acceptable? The District prefers to have one on-site meeting scheduled to review the results of the study. Other meetings can be conducted by phone, skype and/or web-ex.
6. Will the Vendor prepare a new compensation structure or revise the current structure? The vendor will make recommendations to revise the current structure.