

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
COMBINED BALANCE SHEET**

November 30, 2021

	General Fund	Capital Projects Fund	General Fixed Assets	General Long-Term Debt	Total
Assets					
CASH, OPERATING	\$ 708,130	\$ -	\$ -	\$ -	\$ 708,130
CASH, INTEREST BEARING (C-TRUST)	2,767,476	10,926,617	-	-	13,694,093
CASH, INTEREST BEARING (C-TRUST RES)	583,629	-	-	-	583,629
CASH, INTEREST BEARING (CSAFE)	326,227	-	-	-	326,227
CASH, INTEREST BEARING (CSIP)	695,773	-	-	-	695,773
INVESTMENTS	-	-	-	-	-
PROPERTY TAX RECEIVABLE	-	-	-	-	-
ACCOUNTS RECEIVABLE	580	-	-	-	580
DUE TO/FROM CAP PROJECTS FUND	(500)	-	-	-	(500)
DUE TO/FROM GENERAL FUND	-	-	-	-	-
PREPAID SERVICES	166,075	-	-	-	166,075
PREPAID RENT	2,000	-	-	-	2,000
PREPAID INSURANCE	-	-	-	-	-
COMPENSATED ABSENCES	-	-	-	393,218	393,218
COPS - BUILDING PROJECTS	-	-	-	15,040,000	15,040,000
LOAN RECEIVABLE	-	-	-	-	-
LAND	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	117,276	-	117,276
BUILDINGS AND IMPROVEMENTS	-	-	34,791,814	-	34,791,814
FURNITURE, FIXTURES AND EQUIP.	-	-	1,541,295	-	1,541,295
COMPUTER HARDWARE & SOFTWARE	-	-	2,427,309	-	2,427,309
BOOKS & AV MATERIALS	-	-	5,946,808	-	5,946,808
ACCUMULATED DEPRECIATION	-	-	(17,438,210)	-	(17,438,210)
Total Assets	\$ 5,249,390	\$ 10,926,617	\$ 29,602,782	\$ 15,433,218	\$ 61,212,007
Liabilities					
ACCRUED PAYROLL/ACCTS PAYABLE	\$ 2,036	\$ -	\$ -	\$ -	\$ 2,036
ACCOUNTS PAYABLE (VACATION)	-	-	-	338,980	338,980
ACCOUNTS PAYABLE (BENEFITS)	2,207	-	-	54,237	56,444
TAXES PAYABLE	345	-	-	-	345
CAPITAL PROJECT EXPENSES PAYABLE	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-
Total Liabilities	\$ 4,588	\$ -	\$ -	\$ 393,217	\$ 397,805
Fund Equity					
LONG TERM OBLIGATIONS-BLDGS	\$ -	\$ -	\$ -	\$ 15,040,000	\$ 15,040,000
INV. IN GENERAL FIXED ASSETS	-	-	29,602,782	-	29,602,782
FUND BALANCE	4,017,200	8,887,483	-	-	12,904,683
LIBRARY REPLACEMENT PLAN	-	1,508,019	-	-	1,508,019
EMERGENCY RESERVE	362,649	-	-	-	362,649
NONEXPENDABLE	3,000	-	-	-	3,000
Revenue over (under) Expenditures	861,952	531,115	-	-	1,393,067
Total Fund Equity	\$ 5,244,802	\$ 10,926,617	\$ 29,602,782	\$ 15,040,000	\$ 60,814,200
Total Liabilities and Fund Equity	\$ 5,249,390	\$ 10,926,617	\$ 29,602,782	\$ 15,433,218	\$ 61,212,007

PUEBLO CITY-COUNTY LIBRARY DISTRICT
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING NOVEMBER 30, 2021

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Property Tax	\$ 131,383	\$ 11,072,351	\$ 11,091,484	\$ 19,133	100%
Specific Ownership Tax	89,579	901,886	970,505	68,619	93%
Contracts, Grants	349,951	762,953	282,262	(480,691)	270%
Interest Income	9,277	27,439	64,500	37,061	43%
Fees	1,154	25,696	36,000	10,304	71%
Photocopier Income	3,423	32,395	63,998	31,603	51%
Miscellaneous Sales	89	1,086	3,500	2,414	31%
TOTAL REVENUES	\$ 584,856	\$ 12,823,806	\$ 12,512,249	\$ (311,557)	102%
EXPENDITURES - Personnel					
Salaries	\$ 352,327	\$ 4,243,582	\$ 4,839,782	\$ 596,200	88%
PERA	48,208	582,983	659,933	76,950	88%
Workers Compensation	-	28,223	30,504	2,281	93%
Employee Insurance	50,519	536,420	587,740	51,320	91%
Unemployment Compensation	1,012	12,208	14,519	2,311	84%
Medicare Trust	4,892	59,248	70,177	10,929	84%
Employee Relations	2,468	18,579	26,650	8,071	70%
Employee Training	1,752	26,819	77,590	50,771	35%
TOTAL PERSONNEL	\$ 461,178	\$ 5,508,062	\$ 6,306,895	\$ 798,833	87%
EXPENDITURES - Materials					
Books	\$ 45,423	\$ 245,444	\$ 444,000	\$ 198,556	55%
Audio-Visual Materials	21,630	160,569	345,900	185,331	46%
Periodicals	30	38,875	39,000	125	100%
Digital Materials	87,774	776,047	540,000	(236,047)	144%
Library Programs	161,904	983,011	356,644	(626,367)	276%
Processing Supplies/Services	22,966	112,168	180,519	68,351	62%
TOTAL MATERIALS	\$ 339,726	\$ 2,316,114	\$ 1,906,063	\$ (410,051)	122%
EXPENDITURES - Facilities					
Utilities	\$ 36,504	\$ 399,108	\$ 479,250	\$ 80,142	83%
Vehicle Maintenance	1,341	15,897	13,000	(2,897)	122%
Building Maintenance	46,258	413,448	465,593	52,145	89%
Rent	2,420	29,045	30,000	955	97%
Lease/Purchase of Buildings	1,029,756	1,249,030	1,249,030	(0)	100%
Insurance	18	100,355	109,992	9,637	91%
Friends Expenditures	2,277	13,172	21,000	7,828	63%
TOTAL FACILITIES	\$ 1,118,575	\$ 2,220,054	\$ 2,367,865	\$ 147,811	94%
EXPENDITURES - Operating					
Contract Services	\$ 26,967	\$ 325,307	\$ 359,779	\$ 34,472	90%
County Treasurer's Fee	1,971	166,087	166,372	285	100%
Community Relations	111	4,061	15,850	11,789	26%
Professional Memberships	166	13,399	10,110	(3,289)	133%
Office Supplies	2,358	27,029	49,777	22,748	54%
Photocopier Expense	856	12,635	21,224	8,589	60%
Courier Services	227	887	2,000	1,114	44%
Postage & Freight	1,365	35,129	38,000	2,871	92%
Nesbitt Activities	199	2,113	3,501	1,388	60%
Chamberlain	-	-	8,000	8,000	0%
TOTAL OPERATING	\$ 34,219	\$ 586,646	\$ 674,613	\$ 87,967	87%
EXPENDITURES - Info. Technology					
Telecommunications	\$ 15,564	\$ 148,237	\$ 215,640	\$ 67,403	69%
Hardware Repair & Maintenance	37	11,340	27,000	15,660	42%
Technology Supplies	1,452	25,693	29,400	3,707	87%
Technology Contract Services	118	172,378	199,197	26,819	87%
TOTAL INFO TECHNOLOGY	\$ 17,171	\$ 357,648	\$ 471,237	\$ 113,589	76%
TOTAL EXPENDITURES	\$ 1,970,868	\$ 10,988,524	\$ 11,726,673	\$ 738,149	94%
Revenue over/(under) Expenditures	\$ (1,386,012)	\$ 861,952	\$ 785,576	\$ (1,049,706)	110%
OTHER FINANCING SOURCES					
Transfer out to Capital Project Fund	(980,000)	(973,330)	-	973,330	0%

PUEBLO CITY-COUNTY LIBRARY DISTRICT
CAPITAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING NOVEMBER 30, 2021

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Interest Income	\$ 803	\$ 7,935	\$ 30,000	\$ 22,065	26%
Contracts, Grants	542,162	925,667	501,654	(424,013)	185%
TOTAL REVENUES	\$ 542,965	\$ 933,601	\$ 531,654	\$ (401,947)	176%
EXPENDITURES					
Architect Fees	\$ -	\$ -	\$ -	\$ -	0%
Building Construction	\$ 321,809	\$ 1,053,087	\$ 4,783,238	\$ 3,730,151	22%
Building Equip & Projects	\$ -	\$ 54,987	\$ 57,000	\$ 2,013	96%
IT Projects	-	\$ 34,306	54,098	19,792	63%
TOTAL BUILDING PROJECTS	\$ 321,809	\$ 1,142,380	\$ 4,894,336	\$ 3,751,956	23%
EXPENDITURES - Capital Assets					
Information Technology	\$ -	\$ 184,502	\$ 199,555	\$ 15,053	92%
Furniture, Fixtures, Equipment	-	48,935	99,000	50,065	49%
TOTAL CAPITAL ASSET COST	\$ -	\$ 233,436	\$ 298,555	\$ 65,119	78%
TOTAL EXPENDITURES	\$ 321,809	\$ 1,375,816	\$ 5,192,891	\$ 3,817,075	26%
Revenue over/(under) Expenditures	\$ 221,156	\$ 531,115	\$ (4,661,237)	\$ (4,219,022)	-11%
OTHER FINANCING SOURCES					
Transfer in (out) from General Fund	980,000	973,330	-	(973,330)	0%
Total other financing sources and uses	980,000	973,330	-	(973,330)	0%

Vendor	Check Number	Date	Check Amount	Description
ACORN PETROLEUM, INC	103419	11/10/2021	439.55	VEHICLE MAINTENANCE
ACORN PETROLEUM, INC	103459	11/10/2021	393.43	VEHICLE MAINTENANCE
ACORN PETROLEUM, INC	103527	11/23/2021	404.63	VEHICLE MAINTENANCE
ADVANTAGE LAWN AND SNOW	103420	11/10/2021	500.00	GROUNDS LA
ADVANTAGE LAWN AND SNOW	103460	11/10/2021	5,410.00	GROUNDS
AFLAC	103421	11/10/2021	372.04	MISC WITHHOLDING
ALERUS FINANCIAL NA	103565	11/29/2021	175.00	ALERUS BENEFITS EXPENSE
ALL COPY PRODUCTS INC	103528	11/23/2021	177.95	POSTAGE & FREIGHT
ALLIED ALARMS, INC.	103529	11/23/2021	87.00	BLDG EQUIP MAINTENANCE
AMAZON	103461	11/10/2021	3,441.77	BOOKS
AMAZON.COM SERVICES LLC	103525	11/18/2021	16,257.01	BLDG EQUIP MAINTENANCE
AMERICAN ELECTRIC CO.	103462	11/10/2021	22.44	BLDG EQUIP MAINTENANCE PW
AMERICAN ELECTRIC CO.	103530	11/23/2021	602.91	BLDG EQUIP MAINTENANCE PW
ANDERSON MASON DALE ARCHITECTS, P.C	103518	11/16/2021	17,875.64	CAPITAL PROJECT EXPENSE
ANN LINCOLN	103519	11/16/2021	200.00	PROGRAMS YS
BAKER & TAYLOR (415353)	103463	11/10/2021	4,091.95	BOOKS
BAKER & TAYLOR (415353)	103498	11/16/2021	8,498.25	BOOKS
BAKER & TAYLOR (415353)	103531	11/23/2021	16,074.59	BOOKS
BAKER & TAYLOR (415353)	103566	11/29/2021	6,891.23	BOOKS
BATTERIES PLUS	103422	11/10/2021	189.39	BLDG EQUIP MAINTENANCE LUC
BCS PROSOFT, INC	103499	11/16/2021	3,522.60	CONTRACT SERVICES FIN
BETA HEALTH ASSOCIATION, INC	103423	11/10/2021	364.38	DENTAL & VISION INSURANCE
BIBLIOTHECA, LLC	103464	11/10/2021	10,932.87	DIGITAL MATERIALS
BIBLIOTHECA, LLC	103532	11/23/2021	22,693.04	BINDERY/PROCESSING
BLACK HILLS ENERGY	103424	11/10/2021	748.74	UTILITIES LUC
BLACK HILLS ENERGY	103465	11/10/2021	876.35	UTILITIES LA
BLACK HILLS ENERGY	103500	11/16/2021	730.81	UTILITIES BA
BLACK HILLS ENERGY	103533	11/23/2021	18,530.35	UTILITIES
BLACKSTONE AUDIO, INC	103425	11/10/2021	41.50	AUDIO VISUAL MATERIALS
BLACKSTONE AUDIO, INC	103501	11/16/2021	75.49	AUDIO VISUAL MATERIALS
BOARD OF WATER WORKS	103426	11/10/2021	1,367.09	UTILITIES
BOARD OF WATER WORKS	103466	11/10/2021	181.57	UTILITIES LUC
BOARD OF WATER WORKS	103534	11/23/2021	1,337.61	UTILITIES RA
BOARD OF WATER WORKS	103567	11/29/2021	133.89	UTILITIES LUC
BRADY COMPANIES LLC	103427	11/10/2021	135.42	HOUSEKEEPING BA
BRODART CO.	103428	11/10/2021	1,845.56	BOOKS
BRODART CO.	103467	11/10/2021	3,247.50	BOOKS
BRODART CO.	103502	11/16/2021	2,770.15	BOOKS
BRODART CO.	103535	11/23/2021	2,347.95	BOOKS
BRODART CO.	103568	11/29/2021	379.33	BOOKS
CAMPBELL'S FLOWERS, INC	103491	11/10/2021	58.90	EMPLOYEE RELATIONS
CARD SERVICES-UMB	103526	11/18/2021	6,101.28	P CARD CHARGES
CDW GOVERNMENT, INC	103559	11/23/2021	147.84	TECH SUPPLIES IT
CELESTE VELAZQUEZ	103480	11/10/2021	200.00	PROGRAMS IZ
CENTURYLINK	103429	11/10/2021	1,255.10	TELECOM IT
CINTAS CORPORATION NO. 2	103503	11/16/2021	4,924.94	BLDG EQUIP MAINTENANCE
CINTAS CORPORATION NO. 2	103536	11/23/2021	930.00	BLDG EQUIP MAINTENANCE LUC
CLIFTON LARSON ALLEN LLP	103468	11/10/2021	3,822.00	CONTRACT SERVICES FIN
COLORADO BUILDING	103430	11/10/2021	9,130.00	HOUSEKEEPING
COLORADO CITY METRO. DISTRICT	103431	11/10/2021	75.69	UTILITIES GHVL
COLORADO DEPARTMENT OF REVENUE	103432	11/10/2021	150.06	SALES TAX PAYABLE
COLORADO DEPARTMENT OF REVENUE	103537	11/23/2021	8.00	CONTRACT SERVICES FIN
COLORADO DEPT OF PUBLIC HEALTH	103504	11/16/2021	47.00	BLDG EQUIP MAINTENANCE RA
COLORADO LIBRARY CONSORTIUM	103481	11/10/2021	4,912.00	CONTRACT SERVICES SC

Vendor	Check Number	Date	Check Amount	Description
COLORADO LIBRARY CONSORTIUM	103538	11/23/2021	905.95	COURIER SERVICES
COLORADO NATURAL GAS, INC.	103539	11/23/2021	382.32	UTILITIES GHVL
COLORADO SECURITY, LLC	103469	11/10/2021	1,220.00	BLDG EQUIP MAINTENANCE RA
COLORADO SPECIAL DISTRICT	103433	11/10/2021	18.00	INSURANCE VEHICLES
COLORADO SPRINGS CLEANING	103434	11/10/2021	360.11	HOUSEKEEPING RA
COLORADO SPRINGS CLEANING	103470	11/10/2021	207.53	HOUSEKEEPING RA
D&S PAINT CENTER INC	103540	11/23/2021	45.69	BLDG EQUIP MAINTENANCE BA
D&S PAINT CENTER INC	103569	11/29/2021	33.69	BLDG EQUIP MAINTENANCE BA
DARLENE ENCINIAS	103492	11/10/2021	150.00	PROGRAMS RRA
DARLENE ENCINIAS	103520	11/16/2021	150.00	PROGRAMS RRA
DEEP ROCK	103471	11/10/2021	83.89	CONTRACT SERVICES GHVL
DIRECTV	103435	11/10/2021	6.25	TELECOM IT
EMPLOYERS COUNCIL SERVICES, IN	103541	11/23/2021	750.00	EMPLOYEE TRAINING HR
ENA SERVICES, LLC	103505	11/16/2021	1,450.00	TELECOM IT
ERLI DAWN ROY	103560	11/23/2021	300.00	PROGRAMS IZ
FIDELITY SECURITY LIFE	103436	11/10/2021	479.76	DENTAL & VISION INSURANCE
FLINT HILLS DESIGN, LLC	103542	11/23/2021	15,000.00	CAPITAL PROJECT EXPENSE
GATEHOUSE PUEBLO - PUEBLO CHIEFTAIN	103506	11/16/2021	33.60	OFFICE SUPPLIES EQUIP FIN
GOBIN'S INC	103437	11/10/2021	68.28	TECH SUPPLIES IT
GOBIN'S INC	103472	11/10/2021	283.46	TECH SUPPLIES IT
GOBIN'S INC	103543	11/23/2021	1,060.59	PHOTOCOPIERS CR
GRAINGER, INC.	103482	11/10/2021	23.86	BLDG EQUIP MAINTENANCE RA
GRAND RENTAL CENTER, INC.	103473	11/10/2021	129.60	BLDG EQUIP MAINTENANCE RA
H W HOUSTON CONSTRUCTION CO IN	103493	11/10/2021	288,933.00	CAPITAL PROJECT EXPENSE
HARPERCOLLINS PUBLISHERS, LLC	103438	11/10/2021	2,397.60	BOOKS
HARPERCOLLINS PUBLISHERS, LLC	103474	11/10/2021	1,798.20	BOOKS
HEALTHIEST YOU	103507	11/16/2021	604.35	HEALTH & LIFE INSURANCE
HEAVENS BEST CARPET CLEANING	103439	11/10/2021	4,015.00	HOUSEKEEPING
HEAVENS BEST CARPET CLEANING	103544	11/23/2021	845.00	HOUSEKEEPING
HOUCHEN BINDERY LTD.	103475	11/10/2021	456.50	BOOKS
IDT AMERICA	103440	11/10/2021	85.15	TELECOM IT
INFOUSA MARKETING. INC.	103570	11/29/2021	12,500.00	DIGITAL MATERIALS
INGRAM LIBRARY SERVICES	103476	11/10/2021	1,350.02	BOOKS
INGRAM LIBRARY SERVICES	103508	11/16/2021	1,687.61	BOOKS
INGRAM LIBRARY SERVICES	103545	11/23/2021	199.52	BOOKS
INGRAM LIBRARY SERVICES	103571	11/29/2021	1,188.04	BOOKS
JAMESTREE CONSULTING, LLC	103441	11/10/2021	95.00	BLDG EQUIP MAINTENANCE RA
JENNIFER LEE WHITE	103494	11/10/2021	200.00	PROGRAMS RRA
KANOPY INC	103442	11/10/2021	1,381.00	DIGITAL MATERIALS
LIBRARY STORE, INC.	103483	11/10/2021	838.96	OFFICE SUPPLIES EQUIP DISTRI
LITERACY MINNESOTA	103561	11/23/2021	500.00	PROGRAMS RRA
LYRISIS	103484	11/10/2021	4,200.00	CONTRACT SERVICES SC
MARIA MARTINEZ	103495	11/10/2021	300.00	PROGRAMS IZ
MAXIMUS CONTROL	103546	11/23/2021	295.00	HARDWARE REPAIR & MAINT IT
MIDWEST TAPE	103443	11/10/2021	26,039.81	AUDIO VISUAL MATERIALS
MIDWEST TAPE	103477	11/10/2021	10,709.96	AUDIO VISUAL MATERIALS
MIDWEST TAPE	103509	11/16/2021	4,738.39	AUDIO VISUAL MATERIALS
MIDWEST TAPE	103547	11/23/2021	5,168.82	AUDIO VISUAL MATERIALS
MIDWEST TAPE	103572	11/29/2021	1,272.28	AUDIO VISUAL MATERIALS
MOTION PICTURE LICENSING CORP	103485	11/10/2021	344.77	PROGRAMS IZ
MOUNTAIN DISPOSAL, INC	103444	11/10/2021	55.00	HOUSEKEEPING GHVL
MY FRIEND THE PRINTER, INC.	103521	11/16/2021	882.38	OFFICE SUPPLIES EQUIP CR
OCLC, INC	103445	11/10/2021	136.23	CONTRACT SERVICES TS
ORIENTAL TRADING CO. INC	103486	11/10/2021	118.09	PROGRAMS YS

Vendor	Check Number	Date	Check Amount	Description
ORIENTAL TRADING CO. INC	103562	11/23/2021	461.59	PROGRAMS YS
OVERDRIVE	103446	11/10/2021	20,042.09	DIGITAL MATERIALS
OVERDRIVE	103478	11/10/2021	47.50	DIGITAL MATERIALS
OVERDRIVE	103510	11/16/2021	151.98	DIGITAL MATERIALS
OVERDRIVE	103548	11/23/2021	198.28	DIGITAL MATERIALS
OVERDRIVE	103573	11/29/2021	32.19	DIGITAL MATERIALS
OVERHEAD DOOR COMPANY	103447	11/10/2021	719.67	BLDG EQUIP MAINTENANCE PW
OVERHEAD DOOR COMPANY	103479	11/10/2021	1,907.95	BLDG EQUIP MAINTENANCE
PARKVIEW MEDICAL CENTER	103549	11/23/2021	450.00	CONTRACT SERVICES HR
PARTS AUTHORITY, LLC	103550	11/23/2021	16.99	VEHICLE MAINTENANCE
PUEBLO DOWNTOWN ASSOCIATION	103496	11/10/2021	275.00	MEMBERSHIP DUES DO
PUEBLO WEST METROPOLITAN DISTR	103448	11/10/2021	1,103.85	UTILITIES PW
R.J.'S LOCK & KEY	103551	11/23/2021	21.75	BLDG EQUIP MAINTENANCE RA
RAMPART SUPPLY	103449	11/10/2021	104.82	BLDG EQUIP MAINTENANCE LA
REBECCA WOOD	103563	11/23/2021	300.00	PROGRAMS IZ
ROBERT HALF	103511	11/16/2021	602.49	CONTRACT SERVICES HR
ROBERT HALF	103552	11/23/2021	1,036.66	CONTRACT SERVICES HR
ROBERT HALF	103574	11/29/2021	1,554.80	CONTRACT SERVICES HR
ROCKY MOUNTAIN WINDOW CLEANING, INC	103497	11/10/2021	10,622.00	BLDG EQUIP MAINTENANCE RA
RYE TELEPHONE COMPANY, INC	103450	11/10/2021	99.46	TELECOM IT
SAN ISABEL ELECTRIC ASSOCIATIO	103451	11/10/2021	5,499.72	UTILITIES
SECOM	103512	11/16/2021	1,209.02	TELECOM IT
SHANNON J. MILLER DBA SIZZLEN STAMPERS	103487	11/10/2021	112.50	PROGRAMS PW
SIGNS BY SCOTT LTD	103452	11/10/2021	4.00	BLDG EQUIP MAINTENANCE BA
SMART HORIZONS CAREER ONLINE EDUCATIO	103522	11/16/2021	2,770.00	PROGRAMS RRA
SPECIAL DISTRICT ASSOCIATION	103553	11/23/2021	1,237.50	MEMBERSHIP DUES DO
SPRINT	103554	11/23/2021	2,279.34	DIGITAL MATERIALS
ST. CHARLES MESA WATER DIST.	103453	11/10/2021	329.92	UTILITIES GIO
THE BUGMAN INC	103488	11/10/2021	285.00	GROUNDS
THOMSON WEST	103575	11/29/2021	292.00	BOOKS
TITAN SHIELD SECURITY AGENCY	103489	11/10/2021	2,266.00	CONTRACT SERVICES PS
T-MOBILE USA INC.	103454	11/10/2021	4,850.00	PROGRAMS PS
T-MOBILE USA INC.	103555	11/23/2021	4,809.44	DIGITAL MATERIALS
U.S. POSTAL SERVICE	103523	11/16/2021	500.00	POSTAGE & FREIGHT
U.S. POSTAL SERVICE	103564	11/23/2021	265.00	POSTAGE & FREIGHT
UMB BANK, NA	103556	11/23/2021	2,500.00	CONTRACT SERVICES FIN
UNITE PRIVATE NETWORKS, LLC	103455	11/10/2021	7,782.90	TELECOM IT
US CONNECT ACQUISITION CORP DBA CMS IP	103557	11/23/2021	2,320.00	TECH CONTRACT SERVICES IT
VANISHING HORIZONS	103513	11/16/2021	60.00	BOOKS
VERIZON COMMUNICATIONS INC.	103490	11/10/2021	27.90	VEHICLE MAINTENANCE
VERIZON WIRELESS	103514	11/16/2021	14,148.75	TELECOM IT & PROGRAMS PS
VERIZON WIRELESS	103515	11/16/2021	1,960.49	PROGRAMS PS
WASTE CONNECTIONS OF COLORADO	103456	11/10/2021	480.78	HOUSEKEEPING
WASTE CONNECTIONS OF COLORADO	103516	11/16/2021	165.00	HOUSEKEEPING
WEBB ADVISORY GROUP LLC	103517	11/16/2021	4,800.00	CONTRACT SERVICES HR
WOODRIVER ENERGY LLC	103558	11/23/2021	4,247.58	UTILITIES RA
WRIGHT JONES PLUMBING & HEATIN	103524	11/16/2021	130.00	BLDG EQUIP MAINTENANCE LUC
WT COX INFORMATION SERVICES	103457	11/10/2021	50.22	PERIODICAL MATERIALS
XCEL ENERGY	103458	11/10/2021	958.96	UTILITIES
PATRON REFUND	500047	11/9/2021	40.37	PATRON REFUND
ALERUS FINANCIAL NA	000001	11/9/2021	175.00	ALERUS BENEFITS EXPENSE
BEN-DEN PARTNERSHIP, LLC	E00604	11/23/2021	2,420.39	RENT 622 S. UNION
CIGNA HEALTH & LIFE INSURANCE	E00601	11/18/2021	58,393.37	HEALTH & LIFE INSURANCE
EMPLOYEE REIMBURSEMENT	E00603	11/18/2021	32.70	A.GRIEBEL TRAVEL REIMBURSE

Vendor	Check Number	Date	Check Amount	Description
EMPLOYEE REIMBURSEMENT	E00603	11/18/2021	25.00	C.NORTH TRAINING REIMBURSE
EMPLOYEE REIMBURSEMENT	E00603	11/18/2021	35.84	K.BALTAZAR TRAVEL REIMBURS
EMPLOYEE REIMBURSEMENT	E00603	11/18/2021	44.65	K.MACLEOD MISC REIMBURSE
EMPLOYEE REIMBURSEMENT	E00603	11/18/2021	159.71	L.SALDANA TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00605	11/29/2021	30.00	C.SIMMS REIMBURSE
HARDKNOX	E00600	11/10/2021	700.00	CONTRACT SERVICES LUC
MET LIFE INSURANCE COMPANY	E00599	11/10/2021	523.00	HEALTH & LIFE INSURANCE
MET LIFE INSURANCE COMPANY	E00602	11/18/2021	3,783.32	HEALTH & LIFE INSURANCE
Report Total			\$ 755,062.49	

IT	Information Technology
IZ	Info Zone
LA	Lamb
LUC	Lucero Library
PS	Public Services
PW	Pueblo West
RA	Rawlings
RRA	Readers and Reference
SC	Special Collections
TS	Technical Services
YS	Youth Services

PUEBLO CITY-COUNTY LIBRARY
November 2021
EXPENDITURES

PAYABLES	PAPER CHECKS	688,699.14
	BILL PAY	40.37
	ACH PAYMENTS	66,322.98
TOTAL PAYABLES		\$ 755,062.49
PAYROLL	NOVEMBER 10TH	129,170.49
	NOVEMBER 24TH	128,240.11
	PERA, PAYROLL TAXES & FEES	138,544.96
TOTAL PAYROLL		\$ 395,955.56
OTHER PAYABLES	UMB - COP Trustee	1,029,756.25
TOTAL OTHER		\$ 1,029,756.25
	GRAND TOTAL	\$ 2,180,774.30



ADDENDUM: P-CARD TRANSACTION DETAIL

Transaction Search - Company

UMB Bank, Statement Period 10/02/2021 to 11/01/2021

Mapped Cards

Transaction - Posting Date	Cardholder - Last Name	Cardholder - First Name	Supplier - Name	Approver	Transaction - Approval Date	Transaction - Reason for Expense	Transaction - Line Amount
10/03/2021	ARANDA	MARION CASEY	Lowes #02742	Alan Rocco	10/11/2021	1 roll of rope event at PW, 1 roll of rope for the shop 1 roll of	28.98
10/12/2021	ARANDA	MARION CASEY	Harbor Freight Tools 68	Alan Rocco	10/18/2021	1 tire, 1 tube, 1 rim with tire. for courier dolly	17.47
10/12/2021	ARANDA	MARION CASEY	Lowes #02742	Alan Rocco	10/18/2021	1 set of metric allenwreches 3 packs of plant food sticks, 2	55.44
10/21/2021	ARANDA	MARION CASEY	Greenhorn Valley Ace	Alan Rocco	11/01/2021	1 GFCl outlet for out side wall in GHV	29.99
10/27/2021	ARANDA	MARION CASEY	Lowes #02742	Alan Rocco	11/17/2021	3) roll of double sided tape for plexiglass dividers panels	32.94
10/27/2021	ARANDA	MARION CASEY	Lowes #02742	Alan Rocco	11/17/2021	6) 2 gang plastic blank covers for shop, 2) 2 gang stainless s	23.34
10/28/2021	ARANDA	MARION CASEY	Big R Of Pueblo	Alan Rocco	11/17/2021	50 LBS. of cracked corn for bird feeders	13.49
10/31/2021	Baca	Sherri	Acr	Jon Walker	11/02/2021	2022 PLA Annual Conference Registration-S Baca	200.00
10/03/2021	Barnett	Kayci	Mesa Lagrees	Sherri Baca	11/01/2021	snacks and drinks for programs	24.86
10/05/2021	Barnett	Kayci	Subway 23473	Sherri Baca	11/15/2021	Subway for Staff Training - Admin Grant	32.77
10/10/2021	Barnett	Kayci	Sq *the Sacred Bean Espre	Sherri Baca	11/15/2021	coffee for staff - Admin Grant	19.66
10/13/2021	Barnett	Kayci	In *niche Academy	Sherri Baca	11/01/2021	Niche Training for Admins, 1/2 TS training, 1/2 PS training	300.00
10/13/2021	Barnett	Kayci	In *niche Academy	Sherri Baca	11/01/2021	Niche Training for Admins, 1/2 TS training, 1/2 PS training	300.00
10/19/2021	Barnett	Kayci	Wal-Mart #1001	Sherri Baca	11/01/2021	cards for staff, and trick or treat candy for customers	35.15
10/08/2021	CARTER	JACQUELINE	Target 00006189	Amy Nelson	10/19/2021	Outreach - Halloween cauldron & bucket, LED lights	25.00
10/19/2021	Childress	Robert	Mstf * E0400g1f94	Jon Walker	11/04/2021	Microsoft Cloud Service	26.75
10/19/2021	Childress	Robert	Mstf * E0400g1dlx	Jon Walker	11/04/2021	Microsoft cloud support	29.00
10/22/2021	Childress	Robert	Cbi*iansweeper	Jon Walker	11/04/2021	Agent license for iansweeper - Crystal Gonzales (security)	62.05
10/27/2021	Childress	Robert	Bingo Burg* Bingo Burg	Jon Walker	11/04/2021	Yearly staff lunch/meeting annual review.	53.40
10/28/2021	Childress	Robert	Bingo Burger	Jon Walker	11/04/2021	Yearly IT dept meeting/annual review.	5.92
10/08/2021	Daly	Terri	Paypal	Sherri Baca	11/04/2021	Inscribed Bookmark as part of a Retirement Gift for a Librari	15.54
10/31/2021	Daly	Terri	Yourmember-Careers	Sherri Baca	11/15/2021	BARKMAN Librarian/Assistant Library Manager position pos	324.00
10/31/2021	Daly	Terri	Yourmember-Careers	Sherri Baca	11/15/2021	Job Posting at Black Caucus ALA for Barkman and Lamb Lit	249.00
10/31/2021	Daly	Terri	Yourmember-Careers	Sherri Baca	11/15/2021	LAMB Librarian/Assistant Library Manager Job Posting on f	324.00
10/21/2021	Jubert	Rose	Co Historical Soc Elpu	Terri Daly	11/10/2021	Room Rental for staff meeting	50.00
10/17/2021	KEHOE	CIARA	Wm Supercenter #1001	Amy Nelson	10/19/2021	Tween/Teen kits2go	25.81
10/07/2021	Kleven	Jill	Society Of American Arch	Jon Walker	10/19/2021	Special Collections	64.00
10/07/2021	Kleven	Jill	Sq *douglas Clausen	Jon Walker	10/19/2021	Special Collections	28.90
10/07/2021	Kleven	Jill	Sp * Beekman Settlers	Jon Walker	10/19/2021	Special Collections	180.00
10/07/2021	Kleven	Jill	New England Historic Gene	Jon Walker	10/19/2021	Special Collections	30.03
10/11/2021	Kleven	Jill	Nytimes	Jon Walker	11/04/2021	PW newspaper subscription	30.04
10/13/2021	Koch	Mark	4 Rivers Equipment	Alan Rocco	11/04/2021	Tractor oil change.	52.53
10/17/2021	Lewis	Linda	Valley Market	Sherri Baca	11/04/2021	program supplies	49.39
10/18/2021	Lewis	Linda	Wm Supercenter #1001	Sherri Baca	11/04/2021	program supplies	22.94
10/27/2021	Macleod	Katherine	Wm Supercenter #1001	Linda Lewis	11/04/2021	Program materials for Halloween programming and holiday c	42.31
10/27/2021	Macleod	Katherine	Lowes #02742	Linda Lewis	11/08/2021	Materials for Halloween Weekend "Candyland" program and	74.04
10/31/2021	Macleod	Katherine	Hobby-Lobby #0214	Linda Lewis	11/04/2021	Program materials for Halloween outreach and holiday deco	36.51
10/31/2021	Macleod	Katherine	Greenhorn Valley Ace	Linda Lewis	11/04/2021	Program materials for teen programming and Halloween outi	18.70
10/12/2021	Minnich	Ashley	King Soopers #0043	Alicia Griebel	10/19/2021	Purchased food items for a Boys & Girls club outreach progr	9.24
10/08/2021	PAPPAN	BREE	Sq *gypsy Javas	Gilberto Ramirez	10/26/2021	planning meeting with program presenters	7.56
10/28/2021	Perea	Al	D & S Paint Center Inc	Alan Rocco	11/04/2021	Purchased spray paint for book carts, to be sprayed after we	26.75
10/03/2021	Potter	David Nickolas	Sq *pjs Coffee Of New Or	Jon Walker	10/19/2021	Coffee meeting with Big Bear representative for BBB donatic	9.13
10/06/2021	Potter	David Nickolas	Starbucks Store 11112	Jon Walker	11/09/2021	Coffee meeting with Julie Rodriguez from Black Hills concern	10.65
10/07/2021	Potter	David Nickolas	Blackbox	Jon Walker	11/09/2021	Coffee meeting with Lisa Siegel from Parkview concerning a	9.15
10/08/2021	Potter	David Nickolas	Blackbox	Jon Walker	11/09/2021	Coffee meetin with Lisa Siegel concerning a donation to the F	10.23
10/10/2021	Potter	David Nickolas	Awards By Trophy City	Jon Walker	11/09/2021	Trophy's for 48 Hour Film Festival entries. FRIENDS GRAN	657.00
10/10/2021	Potter	David Nickolas	Blackbox	Jon Walker	11/09/2021	Coffee meeting with Georgiann Lymberopolous about emcee	12.84
10/24/2021	Potter	David Nickolas	Eig	Jon Walker	11/09/2021	Monthly Constant Contact fee.	95.00
10/24/2021	Potter	David Nickolas	Usps Po 0774560976	Jon Walker	11/09/2021	Postage for READING PAYS.	20.00
11/01/2021	Potter	David Nickolas	Facebk H6m2j6fp92	Jon Walker	11/09/2021	Facebook boos advertisements.	58.94
10/27/2021	Ramirez	Gilberto	Society Of American Arch	Sherri Baca	11/04/2021	COMMUNITY WEBS GRANT FUNDED EXPENSE - Registr	89.00
10/17/2021	RICE	SHARON	Hobby-Lobby #0214	Regina Renee Ward	11/12/2021	Program supplies for PDI outreach program	17.55
10/21/2021	Rocco	Alan	Greenhorn Valley Ace	Jon Walker	11/02/2021	markers for sprinkler system and clamps	22.90
10/07/2021	Romero	Alexandria	Intuit *quickbooks	Sherri Baca	11/04/2021	Refund for QuickBooks Enterprise Online	(118.74)
10/03/2021	Sherwood	Darlene	Samsclub.Com	Alexandria Romero	10/05/2021	PO 10254 Nesbitt	125.86
10/03/2021	Sherwood	Darlene	Samsclub.Com	Alexandria Romero	10/05/2021	PO 10255 PROGRAMS PW	84.64
10/04/2021	Sherwood	Darlene	Samsclub.Com	Alexandria Romero	10/05/2021	PO 10258 FRIENDS LA	110.22
10/07/2021	Sherwood	Darlene	Proliterac* Proliterac	Alexandria Romero	10/12/2021	PO 10298 MEMBERSHIP DUES RRA	168.98
10/07/2021	Sherwood	Darlene	Sp * Nanowrimo Store	Alexandria Romero	10/12/2021	PO 10291 Programs BA	206.92
10/07/2021	Sherwood	Darlene	Brodart Supplies	Alexandria Romero	10/12/2021	PO 10286 Office Supplies GIO	23.48
10/14/2021	Sherwood	Darlene	Walmart.Com Aa	Alexandria Romero	11/02/2021	PO 10336 PROGRAMS PS	20.12
10/14/2021	Sherwood	Darlene	Total Office Solutions	Alexandria Romero	11/02/2021	PO 10330 PROGRAMS PW	8.97
10/14/2021	Sherwood	Darlene	Walmart.Com Aa	Alexandria Romero	11/02/2021	PO 10336 PROGRAMS PS	9.86
10/15/2021	Sherwood	Darlene	Little Caesars Pizza	Alexandria Romero	11/02/2021	PO 10354 Programs LUC	15.00
10/17/2021	Sherwood	Darlene	Dollar Tree, Inc.	Alexandria Romero	11/02/2021	PO 10341 PROGRAMS PS	21.64
10/20/2021	Sherwood	Darlene	Walmart.Com Aa	Alexandria Romero	11/02/2021	PO 10357 PROGRAMS PS Barkman	20.50
10/20/2021	Sherwood	Darlene	Walmart.Com Aa	Alexandria Romero	11/02/2021	PO 10357 PROGRAMS PS Barkman	14.99
10/21/2021	Sherwood	Darlene	Avery Products Corporatio	Alexandria Romero	11/02/2021	PO 10381 OFFICE SUPPLIES CR	72.80
10/22/2021	Sherwood	Darlene	United Art And Education	Alexandria Romero	11/02/2021	PO 10371 PROGRAMS YS	79.01
10/22/2021	Sherwood	Darlene	Michaels #9490	Alexandria Romero	11/02/2021	PO 10371 PROGRAMS YS	284.95
10/22/2021	Sherwood	Darlene	Walmart.Com Aa	Alexandria Romero	11/02/2021	PO 10371 PROGRAMS YS	35.90
10/25/2021	Sherwood	Darlene	Samsclub.Com	Alexandria Romero	11/02/2021	PO 10396 Foundation	63.44
10/26/2021	Sherwood	Darlene	Samsclub.Com	Alexandria Romero	11/02/2021	PO 10374 PROGRAMS YS	27.96
10/26/2021	Sherwood	Darlene	B&h Photo 800-606-6969	Alexandria Romero	11/02/2021	PO 10398 OFFICE SUPPLIES IZ	12.80
10/31/2021	Sherwood	Darlene	Bestbuycom806512215042	Alexandria Romero	11/02/2021	PO 10409 Friends Grant BA Line 3	14.99
10/31/2021	Sherwood	Darlene	Bestbuycom806512215042	Alexandria Romero	11/02/2021	PO 10409 Friends Grant BA Line 1	219.99
10/31/2021	Sherwood	Darlene	Bestbuycom806512215042	Alexandria Romero	11/02/2021	PO 10409 Friends Grant BA Line 2	99.99
11/01/2021	Sherwood	Darlene	Samsclub.Com	Alexandria Romero	11/02/2021	PO 10415 NESBITT ACTIVITIES	46.94
10/17/2021	Smyer	Maria	Albertsons #0816	Regina Renee Ward	11/04/2021	Sugar for Dia de los Muertos district wide sugar skulls.	27.16
10/21/2021	Smyer	Maria	Dollar Tree	Regina Renee Ward	11/04/2021	Dia de los Muertos	11.00

[illegible]