

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
COMBINED BALANCE SHEET**

November 30, 2020

	General Fund	Capital Projects Fund	General Fixed Assets	General Long-Term Debt	Total
Assets					
CASH, OPERATING	\$ 400,521	\$ -	\$ -	\$ -	\$ 400,521
CASH, INTEREST BEARING (C-TRUST)	2,772,403	10,204,186	-	-	12,976,589
CASH, INTEREST BEARING (C-TRUST RES)	582,969	-	-	-	582,969
CASH, INTEREST BEARING (CSAFE)	325,895	-	-	-	325,895
CASH, INTEREST BEARING (CSIP)	695,450	-	-	-	695,450
INVESTMENTS	-	-	-	-	-
PROPERTY TAX RECEIVABLE	-	-	-	-	-
ACCOUNTS RECEIVABLE	580	-	-	-	580
DUE TO/FROM CAP PROJECTS FUND	-	-	-	-	-
DUE TO/FROM GENERAL FUND	-	-	-	-	-
PREPAID SERVICES	163,124	-	-	-	163,124
PREPAID RENT	2,000	-	-	-	2,000
PREPAID INSURANCE	-	-	-	-	-
COMPENSATED ABSENCES	-	-	-	298,296	298,296
COPS - BUILDING PROJECTS	-	-	-	15,040,000	15,040,000
LOAN RECEIVABLE	-	-	-	-	-
LAND	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	117,276	-	117,276
BUILDINGS AND IMPROVEMENTS	-	-	34,785,534	-	34,785,534
FURNITURE, FIXTURES AND EQUIP.	-	-	1,519,130	-	1,519,130
COMPUTER HARDWARE & SOFTWARE	-	-	2,348,591	-	2,348,591
BOOKS & AV MATERIALS	-	-	5,884,667	-	5,884,667
ACCUMULATED DEPRECIATION	-	-	(16,310,911)	-	(16,310,911)
Total Assets	\$ 4,942,942	\$ 10,204,186	\$ 30,560,777	\$ 15,338,296	\$ 61,046,201
Liabilities					
ACCRUED PAYROLL/ACCTS PAYABLE	\$ 2,754	\$ -	\$ -	\$ -	\$ 2,754
ACCOUNTS PAYABLE (VACATION)	-	-	-	257,152	257,152
ACCOUNTS PAYABLE (BENEFITS)	-	-	-	41,143	41,143
TAXES PAYABLE	195	-	-	-	195
CAPITAL PROJECT EXPENSES PAYABLE	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-
Total Liabilities	\$ 2,949	\$ -	\$ -	\$ 298,295	\$ 301,244
Fund Equity					
LONG TERM OBLIGATIONS-BLDGS	\$ -	\$ -	\$ -	\$ 15,040,000	\$ 15,040,000
INV. IN GENERAL FIXED ASSETS	-	-	30,560,777	-	30,560,777
FUND BALANCE	2,576,329	949,581	-	-	3,525,910
LIBRARY REPLACEMENT PLAN	-	1,258,658	-	-	1,258,658
EMERGENCY RESERVE	314,318	-	-	-	314,318
NONEXPENDABLE	3,000	-	-	-	3,000
Revenue over (under) Expenditures	2,046,345	7,995,947	-	-	10,042,292
Total Fund Equity	\$ 4,939,993	\$ 10,204,186	\$ 30,560,777	\$ 15,040,000	\$ 60,744,955
Total Liabilities and Fund Equity	\$ 4,942,942	\$ 10,204,186	\$ 30,560,777	\$ 15,338,296	\$ 61,046,201

PUEBLO CITY-COUNTY LIBRARY DISTRICT
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING NOVEMBER 30, 2020

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Property Tax	\$ 134,007	\$ 10,800,495	\$ 10,804,673	\$ 4,178	100%
Specific Ownership Tax	73,525	766,732	956,214	189,482	80%
Contracts, Grants	14,122	458,693	393,142	(65,551)	117%
Interest Income	8,888	46,823	65,000	18,177	72%
Fees	1,507	29,111	51,500	22,389	57%
Photocopier Income	1,846	24,597	64,000	39,403	38%
Miscellaneous Sales	19	500	3,500	3,000	14%
TOTAL REVENUES	\$ 233,913	\$ 12,126,951	\$ 12,338,029	\$ 211,078	98%
EXPENDITURES - Personnel					
Salaries	\$ 357,222	\$ 3,943,050	\$ 4,522,058	\$ 579,009	87%
PERA	48,235	528,188	606,574	78,386	87%
Workers Compensation	-	24,890	29,204	4,314	85%
Employee Insurance	43,151	438,442	526,086	87,644	83%
Unemployment Compensation	2,429	9,274	13,566	4,292	68%
Medicare Trust	4,965	54,740	65,568	10,828	83%
Employee Relations	2,713	20,477	24,050	3,573	85%
Employee Training	738	21,834	72,370	50,536	30%
TOTAL PERSONNEL	\$ 459,454	\$ 5,040,894	\$ 5,859,476	\$ 818,582	86%
EXPENDITURES - Materials					
Books	\$ 31,539	\$ 275,656	\$ 445,600	\$ 169,944	62%
Audio-Visual Materials	17,380	182,304	387,500	205,196	47%
Periodicals	-	36,297	39,000	2,703	93%
Digital Materials	83,151	686,846	408,800	(278,046)	168%
Library Programs	33,697	256,076	271,181	15,105	94%
Processing Supplies/Services	9,358	104,226	218,919	114,693	48%
TOTAL MATERIALS	\$ 175,124	\$ 1,541,405	\$ 1,771,000	\$ 229,595	87%
EXPENDITURES - Facilities					
Utilities	\$ 30,477	\$ 357,828	\$ 506,900	\$ 149,072	71%
Vehicle Maintenance	1,139	10,151	13,000	2,849	78%
Building Maintenance	30,173	377,943	466,593	88,650	81%
Rent	2,420	29,100	29,719	619	98%
Lease/Purchase of Buildings	-	151,663	813,325	661,663	19%
Insurance	-	91,025	91,099	74	100%
Friends Expenditures	63	4,014	44,393	40,379	9%
TOTAL FACILITIES	\$ 64,272	\$ 1,021,724	\$ 1,965,029	\$ 943,305	52%
EXPENDITURES - Operating					
Contract Services	\$ 21,800	\$ 329,563	\$ 429,409	\$ 99,846	77%
County Treasurer's Fee	2,010	162,024	162,070	46	100%
Community Relations	35	16,214	31,100	14,886	52%
Professional Memberships	-	9,956	10,015	59	99%
Office Supplies	15,577	53,633	55,143	1,510	97%
Photocopier Expense	641	8,378	21,224	12,846	39%
Courier Services	220	1,555	2,000	445	78%
Postage & Freight	3,138	17,097	35,000	17,903	49%
Nesbitt Activities	-	1,255	-	(1,255)	0%
Chamberlain	-	-	-	-	0%
TOTAL OPERATING	\$ 43,422	\$ 599,673	\$ 745,961	\$ 146,288	80%
EXPENDITURES - Info. Technology					
Telecommunications	\$ 15,078	\$ 149,795	\$ 213,200	\$ 63,405	70%
Hardware Repair & Maintenance	1,023	7,516	25,000	17,484	30%
Technology Supplies	3,195	46,220	30,000	(16,220)	154%
Technology Contract Services	3,544	184,380	194,742	10,362	95%
TOTAL INFO TECHNOLOGY	\$ 22,839	\$ 387,911	\$ 462,942	\$ 75,031	84%
TOTAL EXPENDITURES	\$ 765,112	\$ 8,591,606	\$ 10,804,408	\$ 2,212,802	80%
OTHER FINANCING SOURCES					
Transfer out to Capital Project Fund	1,489,000	1,489,000	-	(1,489,000)	0%
Revenue over/(under) Expenditures	\$ (2,020,198)	\$ 2,046,345	\$ 1,533,621	\$ (512,724)	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
CAPITAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING NOVEMBER 30, 2020

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Interest Income	\$ 971	\$ 16,290	\$ 30,000	\$ 13,710	54%
Contracts, Grants	-	87,500	100,000	12,500	88%
Miscellaneous Revenue	1,447	1,447	-	(1,447)	0%
TOTAL REVENUES	<u>\$ 2,418</u>	<u>\$ 105,236</u>	<u>\$ 130,000</u>	<u>\$ 24,764</u>	<u>81%</u>
EXPENDITURES					
Architect Fees	\$ -	\$ -	\$ -	\$ -	0%
Building Construction	\$ 143,395	\$ 149,227	\$ 1,010,000	\$ 860,773	15%
Building Equip & Projects	\$ -	\$ 31,490	\$ 54,000	\$ 22,510	58%
Contract Services	-	-	-	-	0%
IT Projects	-	\$ 29,335	44,000	14,665	67%
TOTAL BUILDING PROJECTS	<u>\$ 143,395</u>	<u>\$ 210,051</u>	<u>\$ 1,108,000</u>	<u>\$ 897,949</u>	<u>19%</u>
EXPENDITURES - InfoZone					
Info Zone expenses	-	-	-	-	0%
TOTAL INFOZONE COSTS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0%</u>
EXPENDITURES - Capital Assets					
Information Technology	\$ -	\$ 23,548	\$ -	\$ (23,548)	0%
Furniture, Fixtures, Equipment	37,346	51,365	134,000	82,635	38%
Building Improvements	-	-	-	-	0%
TOTAL CAPITAL ASSET COST	<u>\$ 37,346</u>	<u>\$ 74,913</u>	<u>\$ 134,000</u>	<u>\$ 59,087</u>	<u>56%</u>
TOTAL EXPENDITURES	<u>\$ 180,741</u>	<u>\$ 284,964</u>	<u>\$ 1,242,000</u>	<u>\$ 957,036</u>	<u>23%</u>
OTHER FINANCING SOURCES					
COP Issuance Proceeds & Premium	15,811,378	15,811,378	-	(15,811,378)	0%
COP Issuance Costs & Discount	\$ 9,124,703	\$ 9,124,703	\$ -	\$ (9,124,703)	0%
Transfer in from General Fund	1,489,000	1,489,000	-	(1,489,000)	0%
Revenue over/(under) Expenditures	\$ 7,997,351	\$ 7,995,947	\$ (1,112,000)	\$ (9,107,947)	-719%

Vendor	Check Number	Date	Check Amount	Description
ACORN PETROLEUM, INC	101643	11/13/2020	377.50	VEHICLE MAINTENANCE
ACORN PETROLEUM, INC	101711	11/30/2020	275.30	VEHICLE MAINTENANCE
ADVANTAGE ARCHIVES, LLC	101637	11/6/2020	3,120.00	CONTRACT SERVICES SC
ADVANTAGE LAWN AND SNOW	101590	11/4/2020	3,325.00	GROUNDS
ALL COPY PRODUCTS INC	101644	11/13/2020	1,000.00	POSTAGE
ALLIED ALARMS, INC.	101679	11/19/2020	45.00	BLDG EQUIP MAINTENANCE RA
AMAZON	101613	11/6/2020	9,792.94	BOOKS
AMAZON	101669	11/19/2020	7,337.53	OFFICE SUPPLIES EQUIP CR
AMAZON	101712	11/30/2020	762.08	BOOKS
ANDERSON MASON DALE ARCHITECTS, P.C	101656	11/13/2020	135,945.00	CAPITAL EXPENDITURES
ANTHONY JAY LeFEBRE	101670	11/19/2020	100.00	PROGRAMS YS
ASAVIE TECHNOLOGIES, INC	101614	11/6/2020	49.95	TELECOM IT
B&H PHOTO VIDEO	101608	11/4/2020	161.30	TECH SUPPLIES IT
B&H PHOTO VIDEO	101657	11/13/2020	322.60	TECH SUPPLIES IT
B&H PHOTO VIDEO	101721	11/30/2020	782.55	PROGRAMS LUC
BAKER & TAYLOR (415353)	101591	11/4/2020	2,985.47	BOOKS
BAKER & TAYLOR (415353)	101615	11/6/2020	2,708.95	BOOKS
BAKER & TAYLOR (415353)	101645	11/13/2020	861.18	BOOKS
BAKER & TAYLOR (415353)	101680	11/19/2020	8,606.73	BOOKS
BAKER & TAYLOR (415353)	101713	11/30/2020	929.74	BOOKS
BENEFITS BROKER, INC	101646	11/13/2020	3,750.00	CONTRACT SERVICES HR
BETA HEALTH ASSOCIATION, INC	101592	11/4/2020	334.22	DENTAL & VISION INSURANCE
BLACK HILLS ENERGY	101616	11/6/2020	41.44	UTILITIES LUC
BLACK HILLS ENERGY	101647	11/13/2020	586.57	UTILITIES BA
BLACK HILLS ENERGY	101681	11/19/2020	16,555.13	UTILITIES
BLACKSTONE AUDIO, INC	101682	11/19/2020	41.50	AUDIO VISUAL MATERIALS
BLAZER ELECTRIC SUPPLY	101683	11/19/2020	59.04	BLDG EQUIP MAINTENANCE PW
BOARD OF WATER WORKS	101593	11/4/2020	461.05	UTILITIES BA
BOARD OF WATER WORKS	101617	11/6/2020	1,006.38	UTILITIES
BOARD OF WATER WORKS	101684	11/19/2020	1,608.43	UTILITIES RA
BOB SILVA	101701	11/20/2020	71.80	BOOKS
BRENT A. CRUZ	101702	11/20/2020	40.00	BOOKS
BRODART CO.	101685	11/19/2020	1,898.97	BOOKS
BRODART CO.	101703	11/20/2020	3,585.11	BOOKS
CAMFIL FARR , INC	101671	11/19/2020	71.52	BLDG EQUIP MAINTENANCE RA
CAMFIL FARR , INC	101722	11/30/2020	753.41	BLDG EQUIP MAINTENANCE RA
CAMPBELL'S FLOWERS, INC	101609	11/4/2020	314.81	EMPLOYEE RELATIONS
CARD SERVICES-UMB	101668	11/17/2020	18,007.46	PCARD CHARGES
CDW GOVERNMENT, INC	101610	11/4/2020	2,335.85	OFFICE SUPPLIES EQUIP CR
CENTURYLINK	101594	11/4/2020	1,225.32	TELECOM IT
CINTAS CORPORATION NO. 2	101687	11/19/2020	4,534.52	BLDG EQUIP MAINTENANCE
CINTAS CORPORATION NO. 2	101704	11/20/2020	1,192.26	BLDG EQUIP MAINTENANCE
CLARK LAND SURVEYING, INC	101611	11/4/2020	7,450.00	CAPITAL EXPENDITURES
CLIFTON LARSON ALLEN LLP	101688	11/19/2020	1,530.00	CONTRACT SERVICES FIN
COLLINS COCKREL & COLE, PC	101723	11/30/2020	11,376.00	CONTRACT SERVICES DO
COLORADO BUILDING	101618	11/6/2020	10,807.00	HOUSEKEEPING
COLORADO CITY METRO. DISTRICT	101648	11/13/2020	81.96	UTILITIES GHV
COLORADO DEPARTMENT OF REVENUE	101619	11/6/2020	105.45	SALES TAX PAYABLE
COLORADO LIBRARY CONSORTIUM	101620	11/6/2020	880.00	CONTRACT SERVICES FIN
COLORADO NATURAL GAS, INC.	101689	11/19/2020	466.67	UTILITIES GHV
COLORADO SPRINGS CLEANING	101714	11/30/2020	548.27	HOUSEKEEPING
COMCAST CABLE	101715	11/30/2020	213.53	TELECOM IT
DARLENE ENCINIAS	101672	11/19/2020	150.00	PROGRAMS RRA
DEEP ROCK	101595	11/4/2020	9.27	CONTRACT SERVICES GHV

Vendor	Check Number	Date	Check Amount	Description
DEEP ROCK	101716	11/30/2020	15.24	CONTRACT SERVICES GHV
DELLENBACH CHEVROLET INC	101638	11/6/2020	37,346.00	CAPITAL EXPENDITURES
DEMCO INC.	101658	11/13/2020	661.25	OFFICE SUPPLIES EQUIP
DEMCO INC.	101673	11/19/2020	717.22	OFFICE SUPPLIES EQUIP
DEMCO INC.	101724	11/30/2020	238.02	OFFICE SUPPLIES EQUIP TS
DIRECTV	101596	11/4/2020	97.99	TELECOM IT
EBSCO INFORMATION SERVICES	101621	11/6/2020	3,592.00	DIGITAL MATERIALS
EDWARD V. GRIEGO	101659	11/13/2020	250.00	PROGRAMS SC
EL ESCRITOIRO	101705	11/20/2020	109.75	BOOKS
EMPLOYERS COUNCIL SERVICES, IN	101597	11/4/2020	340.00	CONTRACT SERVICES HR
EYEON NETWORKS LLC	101612	11/4/2020	2,500.00	TECH CONTRACT SERVICES IT
FEDERAL EXPRESS INC	101717	11/30/2020	394.08	POSTAGE & FREIGHT
FIDELITY SECURITY LIFE	101622	11/6/2020	479.56	DENTAL & VISION INSURANCE
GARYS UPHOLSTERY	101649	11/13/2020	425.00	OFFICE SUPPLIES EQUIP DIST
GAYLORD BROS., INC	101725	11/30/2020	1,968.80	OFFICE SUPPLIES EQUIP SC
GIGGLING GEEKS LLC DBA MAD SCIENCE OF C	101660	11/13/2020	195.00	PROGRAMS YS
GOBIN'S INC	101598	11/4/2020	514.10	HARDWARE REPAIR & MAINT IT
GOBIN'S INC	101690	11/19/2020	134.00	HARDWARE REPAIR & MAINT IT
GOBIN'S INC	101718	11/30/2020	1,016.32	PHOTOCOPIERS CR
HEALTHIEST YOU	101623	11/6/2020	581.40	HEALTH & LIFE INSURANCE
HOME DEPOT U.S.A, INC.	101639	11/6/2020	171.47	HOUSEKEEPING RA
HOME DEPOT U.S.A, INC.	101661	11/13/2020	295.35	BLDG EQUIP MAINTENANCE RA
HOME DEPOT U.S.A, INC.	101674	11/19/2020	768.40	HOUSEKEEPING RA
HORIZON DATASYS CORPORATION	101662	11/13/2020	1,943.50	TECH CONTRACT SERVICES IT
IDT AMERICA	101599	11/4/2020	127.94	TELECOM IT
INGRAM LIBRARY SERVICES	101600	11/4/2020	348.17	BOOKS
INGRAM LIBRARY SERVICES	101691	11/19/2020	2,792.57	BOOKS
INGRAM LIBRARY SERVICES	101706	11/20/2020	1,647.09	BOOKS
KANOPY INC	101624	11/6/2020	2,143.00	DIGITAL MATERIALS
KAYOKO FAHLBERG DBA IPPO TRAVEL, LLC	101675	11/19/2020	200.00	PROGRAMS IZ
LIBRARY IDEAS LLC	101601	11/4/2020	335.60	BOOKS
LIBRARY IDEAS LLC	101650	11/13/2020	90.00	DIGITAL MATERIALS
LYRASIS	101640	11/6/2020	4,200.00	CONTRACT SERVICES SC
MATTHEW BENDER & CO., INC.	101602	11/4/2020	516.61	BOOKS
MELISSA D. TURNER DBA SWEET PEAS	101663	11/13/2020	690.00	PROGRAMS RRA
MIDWEST TAPE	101603	11/4/2020	1,742.97	AUDIO VISUAL MATERIALS
MIDWEST TAPE	101625	11/6/2020	25,681.26	AUDIO VISUAL MATERIALS
MIDWEST TAPE	101651	11/13/2020	3,705.80	AUDIO VISUAL MATERIALS
MIDWEST TAPE	101707	11/20/2020	3,155.97	AUDIO VISUAL MATERIALS
MIDWEST TAPE	101719	11/30/2020	7,473.09	AUDIO VISUAL MATERIALS
MOUNTAIN DISPOSAL, INC	101652	11/13/2020	55.00	HOUSEKEEPING GHV
MSP MASTER TENANT I, LLC	101626	11/6/2020	120.77	UTILITIES RA
MY FRIEND THE PRINTER, INC.	101664	11/13/2020	1,028.01	OFFICE SUPPLIES EQUIP CR
OCLC, INC	101692	11/19/2020	133.56	CONTRACT SERVICES TS
ORIENTAL TRADING CO. INC	101726	11/30/2020	198.93	PROGRAMS YS
OVERDRIVE	101604	11/4/2020	37,338.77	DIGITAL MATERIALS
OVERDRIVE	101627	11/6/2020	13,828.60	DIGITAL MATERIALS
OVERDRIVE	101653	11/13/2020	154.96	DIGITAL MATERIALS
OVERDRIVE	101693	11/19/2020	1,303.73	DIGITAL MATERIALS
PROVANTAGE LLC	101641	11/6/2020	88.00	TECH SUPPLIES IT
PUEBLO COMMUNITY COLLEGE	101665	11/13/2020	80.00	PROGRAMS LUC
PUEBLO COMMUNITY COLLEGE	101727	11/30/2020	85.00	PROGRAMS LUC
PUEBLO COUNTY UNITED WAY	101605	11/4/2020	54.00	UNITED WAY PAYABLE
PUEBLO REGIONAL BUILDING AUTHO	101694	11/19/2020	700.00	BLDG EQUIP MAINTENANCE

Vendor	Check Number	Date	Check Amount	Description
PUEBLO WEST METROPOLITAN DISTR	101628	11/6/2020	828.37	UTILITIES PW
QUADIENT LEASING USA, INC	101695	11/19/2020	341.97	POSTAGE & FREIGHT
QUILL CORPORATION	101728	11/30/2020	403.20	OFFICE SUPPLIES EQUIP CR
RAMPART SUPPLY	101696	11/19/2020	971.62	BLDG EQUIP MAINTENANCE RA
RYE TELEPHONE COMPANY, INC	101720	11/30/2020	98.79	TELECOM IT
SAN ISABEL ELECTRIC ASSOCIATIO	101629	11/6/2020	7,721.78	UTILITIES
SHANNON J. MILLER DBA SIZZLEN STAMPERS	101642	11/6/2020	210.00	PROGRAMS RRA
SIGNS BY SCOTT LTD	101697	11/19/2020	225.00	VEHICLE MAINTENANCE
SPRINT	101654	11/13/2020	2,279.34	DIGITAL MATERIALS
ST. CHARLES MESA WATER DIST.	101630	11/6/2020	525.36	UTITILITES GIO
STAPLES BUSINESS ADVANTAGE	101677	11/19/2020	50.79	OFFICE SUPPLIES EQUIP TS
STAPLES BUSINESS ADVANTAGE	101729	11/30/2020	151.96	OFFICE SUPPLIES EQUIP CR
SUNSTATE EQUIPMENT COMPANY	101631	11/6/2020	397.60	GROUPS RA
TERRY L GOLLY	101698	11/19/2020	80.00	GROUPS GHV
TERRYBERRY LLC	101730	11/30/2020	811.40	EMPLOYEE RELATIONS
THE BUGMAN INC	101666	11/13/2020	285.00	GROUPS
THE I WILL PROJECTS	101667	11/13/2020	300.00	PROGRAMS RRA
THE I WILL PROJECTS	101731	11/30/2020	300.00	PROGRAMS RRA
THOMSON WEST	101709	11/20/2020	256.00	BOOKS
T-MOBILE USA INC.	101632	11/6/2020	4,455.78	DIGITAL MATERIALS
T-MOBILE USA INC.	101708	11/20/2020	4,500.00	PROGRAMS PS
TNT SECURITY, INC	101699	11/19/2020	500.00	CONTRACT SERVICES PS
ULINE, INC	101732	11/30/2020	300.14	BINDERY/PROCESSING
UNITE PRIVATE NETWORKS, LLC	101606	11/4/2020	9,521.00	TELECOM IT
VERIZON WIRELESS	101607	11/4/2020	3,661.45	TELECOM IT
WALGREENS	101633	11/6/2020	120.00	EMPLOYEE RELATIONS
WASTE CONNECTIONS OF COLORADO	101634	11/6/2020	186.46	HOUSEKEEPING
WASTE MANAGEMENT-PUEBLO	101635	11/6/2020	1,045.38	HOUSEKEEPING
WILLIAM T. O'BRIEN	101678	11/19/2020	18,500.00	PROGRAMS CR
WRIGHT JONES PLUMBING & HEATIN	101655	11/13/2020	130.00	BLDG EQUIP MAINTENANCE LUC
WT COX INFORMATION SERVICES	101700	11/19/2020	32.54	PERIODICALS
XCEL ENERGY	101636	11/6/2020	472.77	UTILITIES
ZOOM VIDEO COMMUNICATIONS, INC.	101710	11/20/2020	4,997.50	CONTRACT SERVICES CR
24HOUR FLEX	E00486	11/6/2020	155.00	FLEX BENEFIT EXPENSE
24HOUR FLEX	E00489	11/19/2020	884.86	FLEX BENEFITS MEDICAL
BEN-DEN PARTNERSHIP, LLC	E00488	11/19/2020	2,420.32	RENT 622 S. UNION
CIGNA HEALTH & LIFE INSURANCE	E00492	11/20/2020	54,100.29	HEALTH & LIFE INSURANCE
EMPLOYEE REIMBURSEMENT	E00487	11/6/2020	50.86	PROGRAMS YS
EMPLOYEE REIMBURSEMENT	E00490	11/19/2020	57.48	N. LAWLESS MISC REIMBUSE
EMPLOYEE REIMBURSEMENT	E00491	11/19/2020	13.80	R. VIGIL TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00493	11/30/2020	1,500.00	J. SULLIVAN REIMBURSEMENT

Report Total:

\$ 560,199.42

Vendor	Check Number	Date	Check Amount	Description
		IT		Information Technology
		IZ		Info Zone
		LA		Lamb
		LUC		Lucero Library
		PS		Public Services
		PW		Pueblo West
		RA		Rawlings
		RRA		Readers and Reference
		SC		Special Collections
		TS		Technical Services
		YS		Youth Services

PUEBLO CITY-COUNTY LIBRARY
November 2020
EXPENDITURES

PAYABLES	PAPER CHECKS	501,016.81
	BILL PAY	-
	ACH PAYMENTS	59,182.61
TOTAL PAYABLES		<u>\$ 560,199.42</u>
PAYROLL	NOVEMBER 12TH	131,260.23
	NOVEMBER 25TH	130,181.21
	PERA, PAYROLL TAXES & FEES	137,214.29
TOTAL PAYROLL		<u>\$ 398,655.73</u>
OTHER PAYABLES	UMB - COP Trustee	-
TOTAL OTHER		<u>\$ -</u>
	GRAND TOTAL	<u>\$ 958,855.15</u>



ADDENDUM: P-CARD TRANSACTION DETAIL

Transaction Search - Company

UMB Bank, Statement Period 10/02/2020 to 11/02/2020

Mapped Cards

Transaction - Posting Date	Cardholder - Last Name	Cardholder - First Name	Supplier - Name	Transaction - Reason for Expense	Transaction - Line Amount
10/11/2020	ARANDA	MARION CASEY	Lowes #02742	supplies for hanging NASA banner and light ballasts	49.01
10/07/2020	Baca	Sherri	King Soopers #0012	Thank you cards for teen focus group	8.61
10/07/2020	Baca	Sherri	Wal-Mart #5828	Gift cards - Incentives for teen focus group	80.00
10/02/2020	Barnett	Kayci	Wm Supercenter #5828	water and employee snack	4.93
10/02/2020	Barnett	Kayci	Eb Story-Based Elearn	refund for govt discount on story e training	(37.50)
10/11/2020	Barnett	Kayci	Rush Lumber	supplies to build catapult for outdoor program	92.15
10/14/2020	Barnett	Kayci	Starbucks Store 02875	coffee both depts. staff day	35.90
10/21/2020	Barnett	Kayci	Wm Supercenter #1001	programming supplies	42.66
10/09/2020	Carter	Jacqueline	Lowes #00318	Boxes for BIP	53.40
10/18/2020	Childress	Robert	Msft * E0400ca0fv	MS Cloud	26.66
10/19/2020	Childress	Robert	Msft * E0400ca3ka	MS Cloud Support	29.00
10/11/2020	Deulen	Jill	Amzn Digital	video game subscription	119.99
10/11/2020	Deulen	Jill	Amzn Digital	video game subscription	29.99
10/11/2020	Deulen	Jill	Amzn Digital	video game purchase	59.99
10/12/2020	Deulen	Jill	Amazon.Com*mk56j28l0	collection purchase	75.24
10/14/2020	Deulen	Jill	Amzn Digital	video game reimbursement	(59.99)
10/14/2020	Deulen	Jill	Amzn Digital	video game reimbursement	(29.99)
10/14/2020	Deulen	Jill	Amzn Digital	video game subscription	29.99
10/14/2020	Deulen	Jill	Amzn Digital	video game subscription	59.99
10/16/2020	Deulen	Jill	Amazon.Com*2t9908zo1	APR copies	620.18
10/21/2020	Deulen	Jill	Amazon.Com*2t66e2h21 Amzn	personal charge by accident. Will write a check to district	17.81
10/23/2020	Deulen	Jill	Amzn Mktg Us	Special Collections program	86.00
10/28/2020	Griebel	Alicia	Libraryworks.Com	webinar	49.00
10/02/2020	Lockman	Brigitta	Dollar Tree	Puffy paint making	1.00
10/09/2020	Macleod	Katherine	Greenhorn Valley Ace Hdw	Replacement power strip for programming.	7.99
10/11/2020	Macleod	Katherine	Loaf N Jug #0024	Last minute aux cables for speaker for outdoor movie.	26.99
10/21/2020	Macleod	Katherine	Milberger Farms At Peepees	30 mini-pumpkins for pumpkin painting program.	15.60
10/26/2020	Macleod	Katherine	Family Dollar #8338	Sponges to replace brushes for pumpkin painting.	7.48
10/07/2020	McDaniel	Loretta	Subway	Lunch For Substitute training.	64.67
10/08/2020	McDaniel	Loretta	Dollar Tree	Baskets for Staff Day Snacks	10.39
10/28/2020	McDaniel	Loretta	Mesa Pharmacy Cpu	COBRA documents for Jennifer Slawson for two addresses	13.90
10/02/2020	Nelson	Amy	Jersey Mikes Online Orde	Catering for Security Team Meeting	179.63
10/04/2020	Nelson	Amy	Libraryworks.Com	Community Preparedness Ambassador Training	49.00
10/11/2020	NELSON	AMY	Sale Reversal	Credit for Netflix charge	(15.99)
10/11/2020	Nelson	Amy	Netflix.Com	Disputed the charge and canceled the card.	15.99
10/26/2020	NELSON	AMY	Netflix.Com	credit for fraud charge	(15.99)
10/27/2020	NELSON	AMY	Security Adjustment (Sa)	For extra credit for fraud charge.	15.99
10/18/2020	PAPPAN	BREE	Family Dollar #7137	water purchase for SCMS sponsored program	6.90
10/21/2020	PAPPAN	BREE	Wm Supercenter #842	purchase craft supplies for exhibit installation.	3.53
10/21/2020	PAPPAN	BREE	Lowes #00318	purchase dowels(4) for exhibition installation.	7.12
10/15/2020	Perea	Al	Encompass Parts	Parts to repair air conditioning unit in the server room at tl	149.80
10/18/2020	Perea	Al	Lowes #02742	Ratchet straps are a shop item; will be used to help secur	25.48
10/15/2020	Potter	David Nickolas	Colorado Planned Giving R	Planned giving training.	10.00
10/20/2020	Potter	David Nickolas	Facebk 4l5zjuwp92	Facebook advertising for programs.	400.00
10/23/2020	Potter	David Nickolas	Eig	Constant contact contract.	70.00
11/02/2020	Potter	David Nickolas	Facebk Ws98gvsp92	Facebook advertising.	340.55
10/22/2020	Ramirez	Gilberto	Event* Association Of	Cecily North registration fee for Association of Moving Im	225.00
10/22/2020	Ramirez	Gilberto	Event* Association Of	Blake Hatton registration fee for Association of Moving Im	200.00
10/05/2020	RICE	SHARON	Hobby-Lobby #0214	October program supplies- from Next 50 grant funds	72.21
10/07/2020	RICE	SHARON	Hobby-Lobby #0019	October Program supplies	38.34
10/11/2020	RICE	SHARON	Hobby-Lobby #0214	October Program Supplies	31.69
10/21/2020	Rocco	Alan	Lowes #02742	batteries and replacement frig circ	217.48
10/31/2020	Rocco	Alan	4 Rivers Equipment	tire chains for tractor	139.68
10/04/2020	Schwartz	Sara	Sams Club #6549	Bottled water for All Pueblo Reads kickoff.	15.96
10/02/2020	Sherwood	Darlene	Walmart.Com Au	PO 9006 PROGRAMS PW	28.67
10/04/2020	Sherwood	Darlene	Samsclub.Com	PO 9015 EMPLOYEE RELATIONS	221.76
10/04/2020	Sherwood	Darlene	The Padcaster Llc	PO 9008 Programs LUC	119.00
10/04/2020	Sherwood	Darlene	Brodart Supplies	PO 9011 BINDERY PROCESSING	56.65
10/05/2020	Sherwood	Darlene	Samsclub.Com	PO 9005 PROGRAMS BA	11.98
10/06/2020	Sherwood	Darlene	Samsclub.Com	PO 9002 Programs LA	162.52
10/07/2020	Sherwood	Darlene	Bestbuycom806334014508	PO 9027 TECH SUPPLIES IT First 3 lines on receipt	389.97
10/07/2020	Sherwood	Darlene	Hobby Lobby Ecomm	PO 9031 PROGRAMS BA	101.95
10/07/2020	Sherwood	Darlene	Bestbuycom806333985013	PO 9027 TECH SUPPLIES IT last line 4 each	399.96
10/07/2020	Sherwood	Darlene	Bestbuycom806333930021	PO 9027 TECH SUPPLIES IT	389.97

10/07/2020	Sherwood	Darlene	Bestbuycom806333985013	PO 9027 TECH SUPPLIES IT first 3 items	389.97
10/07/2020	Sherwood	Darlene	Bestbuycom806333985013	PO 9027 TECH SUPPLIES IT Last line 1 each	99.99
10/08/2020	Sherwood	Darlene	Bestbuycom806334014508	PO 9027 Tech Supplies IT 4 each Bose - Companion 2 S	399.96
10/09/2020	Sherwood	Darlene	Walmart.Com Av	PO 9038 Programs PW	129.99
10/09/2020	Sherwood	Darlene	The Webstaurant Store	PO 9033 Office Supplies LA	2,498.97
10/11/2020	Sherwood	Darlene	Sp * Nanowrimo Store	PO 9049 Programs BA	29.43
10/11/2020	Sherwood	Darlene	E-Complete, Llc.	PO 9018 Programs BA	30.70
10/12/2020	Sherwood	Darlene	Samsclub.Com	PO 9048 Programs BA	11.88
10/12/2020	Sherwood	Darlene	United Site Service	PO 9010 PROGRAMS CR	770.15
10/14/2020	Sherwood	Darlene	Office Supply Hut	PO 9057 Office Supplies HR	43.55
10/16/2020	Sherwood	Darlene	The Padcaster Llc	PO 9068 OFFICE SUPPLIES CR	1,678.00
10/16/2020	Sherwood	Darlene	Stagedropcom	PO 9083 Building Maint RA	796.05
10/18/2020	Sherwood	Darlene	Samsclub.Com	PO 8938 PROGRAMS CR	13.98
10/18/2020	Sherwood	Darlene	Samsclub.Com	PO 9079 OFFICE SUPPLIES HR	13.76
10/18/2020	Sherwood	Darlene	Koffler Sales Co.	PO 8894 CUSTODIAL RA	1,140.01
10/20/2020	Sherwood	Darlene	Total Office Solutions	PO 9094 Programs YS	11.13
10/21/2020	Sherwood	Darlene	Azar Displays	PO 9108 BLDG EQUIP MAINTENANCE RA	35.50
10/21/2020	Sherwood	Darlene	Netflix.Com	PO 8731 Programs IZ	46.98
10/22/2020	Sherwood	Darlene	Willoughbys.Com	PO 9066 Office Supplies CR	2,546.00
10/23/2020	Sherwood	Darlene	Walmart.Com Az	PO 9109 PROGRAMS LUC	33.98
10/23/2020	Sherwood	Darlene	Wipes.Com	PO 9119 Custodial RA	710.04
10/28/2020	Sherwood	Darlene	Positive Promotions	PO 9122 EMPLOYEE RELATIONS	475.70
10/31/2020	Sherwood	Darlene	Netflix.Com	PO Tech Contract Services IT	15.99
10/31/2020	Sherwood	Darlene	Samsclub.Com	PO 9129 Programs BA	15.98
10/02/2020	SMYER	MARIA	Sq *steel City Art Works	Latino Book Festival programming	27.50
10/04/2020	SMYER	MARIA	Albertsons #0816	Programming expenses for Maria's Kitchen virtual program	26.54
10/06/2020	SMYER	MARIA	King Soopers #0043	Programming expenses for Maria's Kitchen virtual program	20.47
10/09/2020	SMYER	MARIA	Safeway #3729	Sugar for Day of the dead sugar skulls	7.38
10/21/2020	Swald	Ashley	Family Dollar #8338	Candy for Halloween program	13.51
11/02/2020	Swald	Ashley	Family Dollar #8338	Halloween Candy for patrons who visit in costume	18.91
10/07/2020	Tozer	Jennifer	Amazon.Com*mk5z38a40 Amzn	Shirts and masks for tie-dye (purchased with my Amazon	30.99
10/07/2020	Tozer	Jennifer	Amazon.Com*mk1i99hk1 Amzn	Shirts and masks for tie-dye (purchased with my Amazon	49.43
10/16/2020	Tozer	Jennifer	Amzn Mktp Us	Beads for solar system bracelets (purchased with my Amazon	57.46
10/05/2020	Walker	Jon	Comcast Cable Comm	Tech Contract Services IT	81.95
10/14/2020	Wilder	Heather	Libraryworks.Com	Dealing with Hostile and Potentially Dangerous Library Users	49.00
10/31/2020	Wilder	Heather	Wm Supercenter #3382	Stocking up on medieval fair craft supplies.	30.79
					18,007.46