PUEBLO CITY-COUNTY LIBRARY DISTRICT
COMBINED BALANCE SHEET
March 31, 2020

Assets	General Fund	Capital Projects Fund	Special Revenue Fund	Trust Fund	General Fixed Assets	General Long-Term Debt	Total
CASH, OPERATING	$ 649,819	$ -	$ -	$ 3,143	$ -	$ -	$ 652,962
CASH, INTEREST BEARING (C-TRUST)	1,426,587	1,390,353	4,176	4,463	-	-	2,825,580
CASH, INTEREST BEARING (C-TRUST RES)	581,239	-	-	-	-	-	581,239
CASH, INTEREST BEARING (CSAFE)	324,702	-	-	-	-	-	324,702
CASH, INTEREST BEARING (CSIP)	693,625	-	-	-	-	-	693,625
INVESTMENTS	-	824,943	-	-	-	-	824,943
PROPERTY TAX RECEIVABLE	-	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	580	-	-	-	-	-	580
DUE TO/FROM CAP PROJECTS FUND	-	-	-	-	-	-	-
DUE TO/FROM GENERAL FUND	-	-	-	-	-	-	-
PREPAID SERVICES	10,241	-	-	-	-	-	10,241
PREPAID RENT	2,000	-	-	-	-	-	2,000
PREPAID INSURANCE	-	-	-	-	-	-	-
COMPENSATED ABSENCES	-	-	-	-	-	298,296	298,296
COPS - BUILDING PROJECTS	-	-	-	-	-	8,215,000	8,215,000
LOAN RECEIVABLE	-	-	-	-	-	-	-
LAND	-	-	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	-	-	117,276	-	117,276
BUILDINGS AND IMPROVEMENTS	-	-	-	-	34,785,534	-	34,785,534
FURNITURE, FIXTURES AND EQUIP.	-	-	-	-	1,519,130	-	1,519,130
COMPUTER HARDWARE & SOFTWARE	-	-	-	-	2,348,591	-	2,348,591
BOOKS & AV MATERIALS	-	-	-	-	5,884,667	-	5,884,667
ACCUMULATED DEPRECIATION	-	-	-	-	(16,310,911)	-	(16,310,911)
Total Assets	$ 3,688,794	$ 2,215,297	$ 4,176	$ 7,606	$ 30,560,777	$ 8,513,296	$ 44,989,946
Liabilities							
ACCRUED PAYROLL/ACCTS PAYABLE	$ 740	$ -	$ -	$ -	$ -	$ -	$ 740
ACCOUNTS PAYABLE (VACATION)	-	-	-	-	-	257,152	257,152
ACCOUNTS PAYABLE (BENEFITS)	-	-	-	-	-	41,143	41,143
TAXES PAYABLE	676	-	-	-	-	-	676
CAPITAL PROJECT EXPENSES PAYABLE	-	-	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-	-	-
Total Liabilities	$ 1,416	$ -	$ -	$ -	$ -	$ 298,295	$ 299,711
Fund Equity							
LONG TERM OBLIGATIONS-BLDGS	$ -	$ -	$ -	.	$ -	$ 8,215,000	$ 8,215,000
INV. IN GENERAL FIXED ASSETS	-	-	-	-	30,560,777	-	30,560,777
FUND BALANCE	2,568,148	905,493	4,161	4,021	-	-	3,481,822
LIBRARY REPLACEMENT PLAN	-	1,302,746	-	-	-	-	1,302,746
EMERGENCY RESERVE	314,320	-	-	-	-	-	314,320
NONEXPENDABLE	-	-		3,000	-	-	3,000
Revenue over (under) Expenditures	804,909	7,058	15	586	-	-	812,568
Total Fund Equity	$ 3,687,378	$ 2,215,297	$ 4,176	$ 7,606	$ 30,560,777	$ 8,215,000	$ 44,690,233
Total Liabilities and Fund Equity	$ 3,688,794	$ 2,215,297	$ 4,176	$ 7,606	$ 30,560,777	$ 8,513,296	$ 44,989,946

PUEBLO CITY-COUNTY LIBRARY DISTRICT
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING MARCH 31, 2020

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Property Tax	$ 2,482,796	$ 2,878,504	$ 10,804,673	$ 7,926,169	27%
Specific Ownership Tax	94,522	186,681	956,214	769,533	20%
Contracts, Grants	967	23,881	393,142	369,261	6%
Interest Income	3,217	8,486	65,000	56,514	13%
Fees	4,228	13,307	51,500	38,193	26%
Photocopier Income	3,125	13,600	64,000	50,400	21%
Miscellaneous Sales	67	397	3,500	3,103	11%
TOTAL REVENUES	$ 2,588,922	$ 3,124,857	$ 12,338,029	$ 9,213,172	25%
EXPENDITURES - Personnel					
Salaries	$ 336,508	$ 890,388	$ 4,522,058	$ 3,631,671	20%
PERA	44,324	116,905	606,574	489,669	19%
Workers Compensation	-	24,204	29,204	5,000	83%
Employee Insurance	41,642	115,370	526,086	410,716	22%
Unemployment Compensation	821	2,381	13,566	11,185	18%
Medicare Trust	4,688	12,362	65,568	53,206	19%
Employee Relations	801	5,643	24,050	18,407	23%
Employee Training	2,831	10,656	72,370	61,714	15%
TOTAL PERSONNEL	$ 431,615	$ 1,177,908	$ 5,859,476	$ 4,681,568	20%
EXPENDITURES - Materials					
Books	$ 18,007	$ 71,132	$ 445,600	$ 374,468	16%
Audio-Visual Materials	25,447	68,355	387,500	319,145	18%
Periodicals	-	34,968	39,000	4,032	90%
Digital Materials	41,518	200,594	408,800	208,206	49%
Library Programs	13,532	56,464	271,181	214,717	21%
Processing Supplies/Services	8,008	26,306	218,919	192,613	12%
TOTAL MATERIALS	$ 106,512	$ 457,819	$ 1,771,000	$ 1,313,181	26%
EXPENDITURES - Facilities					
Utilities	$ 35,992	$ 72,471	$ 506,900	$ 434,429	14%
Vehicle Maintenance	491	1,804	13,000	11,196	14%
Building Maintenance	27,714	84,357	466,593	382,236	18%
Rent	4,841	9,737	29,719	19,982	33%
Lease/Purchase of Buildings	-	-	813,325	813,325	0%
Insurance	800	91,076	91,099	23	100%
Friends Expenditures	1,423	1,567	44,393	42,826	4%
TOTAL FACILITIES	$ 71,260	$ 261,012	$ 1,965,029	$ 1,704,017	13%
EXPENDITURES - Operating					
Contract Services	$ 38,075	$ 163,124	$ 429,409	$ 266,285	38%
County Treasurer's Fee	37,242	43,178	162,070	118,892	27%
Community Relations	680	1,540	31,100	29,560	5%
Professional Memberships	4,750	8,015	10,015	2,000	80%
Office Supplies	2,508	9,808	55,143	45,335	18%
Photocopier Expense	1,588	1,628	21,224	19,596	8%
Courier Services	-	1,335	2,000	665	67%
Postage & Freight	1,042	4,850	35,000	30,150	14%
TOTAL OPERATING	$ 85,886	$ 233,478	$ 745,961	$ 512,483	31%
EXPENDITURES - Info. Technology					
Telecommunications	$ 11,135	$ 39,270	$ 213,200	$ 173,930	18%
Harware Repair & Maintenance	288	422	25,000	24,578	2%
Technology Supplies	2,605	5,563	30,000	24,437	19%
Technology Contract Services	3,911	144,474	194,742	50,268	74%
TOTAL INFO TECHNOLOGY	$ 17,940	$ 189,729	$ 462,942	$ 273,213	41%
TOTAL EXPENDITURES	$ 713,213	$ 2,319,946	$ 10,804,408	$ 8,484,462	21%
Revenue over/(under) Expenditures	$ 1,875,709	$ 804,910	$ 1,533,621	$ 728,710	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
CAPITAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING MARCH 31, 2020

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Interest Income	$ 1,720	$ 7,058	$ 30,000	$ 22,942	24%
Contracts, Grants	-	-	100,000	100,000	0%
Miscellaneuos Revenue	-	-	-	-	0%
TOTAL REVENUES	$ 1,720	$ 7,058	$ 130,000	$ 122,942	5%
EXPENDITURES					
Architect Fees	$ -	$ -	$ -	$ -	0%
Building Equip & Projects	$ -	$ -	$ 54,000	$ 54,000	0%
Contract Services	-	-	-	-	0%
IT Projects	-	$ -	44,000	44,000	0%
TOTAL BUILDING PROJECTS	$ -	$ -	$ 98,000	$ 98,000	0%
EXPENDITURES - InfoZone					
Info Zone expenses	-	-	-	-	0%
TOTAL INFOZONE COSTS	$ -	$ -	$ -	$ -	0%
EXPENDITURES - Capital Assets					
Information Technology	$ -	$ -	$ -	$ -	0%
Furniture, Fixtures, Equipment	-	-	134,000	134,000	0%
Building Improvements	-	-	-	-	0%
TOTAL CAPITAL ASSET COST	$ -	$ -	$ 134,000	$ 134,000	0%
TOTAL EXPENDITURES	$ -	$ -	$ 232,000	$ 232,000	0%
Revenue over/(under) Expenditures	$ 1,720	$ 7,058	$ (102,000)	$ (109,058)	-7%

PUEBLO CITY-COUNTY LIBRARY DISTRICT
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING MARCH 31, 2020

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Investment Earnings	$ 5	$ 15	$ 75	$ 60	20%
Distributions from Chamberlain Fund	-	-	5,000	5,000	0%
TOTAL REVENUES	**$ 5**	**$ 15**	**$ 5,075**	**$ 5,060**	**0%**
EXPENDITURES					
Miscellaneous/Contingency	$ -	$ -	$ -	$ -	
Furniture & Equipment	-	-	-	-	
Contributions	-	-	8,000	8,000	
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ 8,000**	**$ 8,000**	
Revenue over/(under) Expenditures	**$ 5**	**$ 15**	**$ (2,925)**	**$ (2,940)**	

PUEBLO CITY-COUNTY LIBRARY DISTRICT

J.T. Nesbitt Employee Fund

Statement of Revenues, Expenditures and Cash Balances

Period ended March 31, 2020

Trust Fund

J.T. NESBITT EMPLOYEE FUND

J.T. NESBITT -COLOTRUST BALANCE 03/01/2020	$ 4,457.43
INTEREST EARNED	5.52
BALANCE	$ 4,462.95
J.T. NESBITT-BANK OF SAN JUANS BALANCE 03/31/2020	$ 3,258.15
DEPOSIT/WITHDRAW	(44.70)
BALANCE	$ 3,213.45
J.T. NESBITT-PETTY CASH ON HAND 03/31/2020	$ 100.00
Cash Spent/ Earned March 2020	-
CASH ON HAND	$ 100.00
J.T NESBITT CASH BALANCE 03/31/2020	$ 7,776.40

Vendor	Check Number	Date	Check Amount	Description
ACES MOBILE LOCKSMITHING	100517	3/29/2020	209.99	BLDG EQUIP MAINTENANCE
ACORN PETROLEUM, INC	100469	3/16/2020	226.45	VEHICLE MAINTENANCE
ACORN PETROLEUM, INC	100524	3/29/2020	264.94	VEHICLE MAINTENANCE
ADVANCED ARCHIVES, LLC	100508	3/19/2020	3,120.00	CONTRACT SERVICES SC
ADVANTAGE LAWN AND SNOW	100470	3/16/2020	1,120.00	GROUNDS
ALLIED ALARMS, INC.	100471	3/16/2020	45.00	BLDG EQUIP MAINTENANCE PW
AMAZON	100443	3/12/2020	594.60	BOOKS
AMAZON	100516	3/29/2020	7,187.48	BLDG EQUIP MAINTENANCE
AMERICAN ELECTRIC CO.	100424	3/12/2020	362.59	BLDG EQUIP MAINTENANCE RA
ASAVIE TECHNOLOGIES, INC	100425	3/12/2020	49.95	TELECOM IT
AUDRA DAGENAIS	100418	3/12/2020	50.00	PROGRAMS IZ
AUDRA DAGENAIS	100536	3/30/2020	25.00	PROGRAMS IZ
B&H PHOTO VIDEO	100537	3/30/2020	1,745.06	TECH SUPPLIES IT
BAKER & TAYLOR (415353)	100426	3/12/2020	61.32	BOOKS
BAKER & TAYLOR (415353)	100444	3/12/2020	5,383.47	BOOKS
BAKER & TAYLOR (415353)	100518	3/29/2020	824.09	BOOKS
BCS PROSOFT, INC	100525	3/29/2020	2,880.00	CONTRACT SERVICES FIN
BEES LIGHTING	100414	3/12/2020	2,737.35	BLDG EQUIP MAINTENANCE RA
BENEFITS BROKER, INC	100445	3/12/2020	3,750.00	CONTRACT SERVICES HR
BETA HEALTH ASSOCIATION, INC	100446	3/12/2020	332.64	DENTAL & VISION INSURANCE
BIBLIOTHECA, LLC	100526	3/29/2020	4,000.00	DIGITAL MATERIALS
BLACK HILLS ENERGY	100472	3/16/2020	745.30	UTILITIES
BLACK HILLS ENERGY	100502	3/19/2020	642.35	UTILITIES GIO
BLACK HILLS ENERGY	100527	3/29/2020	19,006.31	UTILITIES RA
BLACKBAUD, INC	100519	3/29/2020	600.00	EMPLOYEE TRAINING CR
BOARD OF WATER WORKS	100447	3/12/2020	179.77	UTILITIES BA
BOARD OF WATER WORKS	100473	3/16/2020	1,821.04	UTILITIES
BOARD OF WATER WORKS	100528	3/29/2020	139.62	UTILITIES LUC
BOOK DEPOT PARTNERSHIP	100415	3/12/2020	1,276.09	PROGRAMS YS
BRODART CO.	100427	3/12/2020	825.76	BOOKS
BRODART CO.	100448	3/12/2020	5,555.39	BOOKS
BRODART CO.	100520	3/29/2020	2,820.66	BOOKS
CAMPBELL'S FLOWERS, INC	100538	3/30/2020	57.00	EMPLOYEE RELATIONS
CARD SERVICES-UMB	100499	3/16/2020	11,708.67	P CARD CHARGES
CENGAGE LEARNING, INC	100428	3/12/2020	244.46	BOOKS
CENGAGE LEARNING, INC	100449	3/12/2020	49.49	BOOKS
CENTER POINT ENERGY SERVICES	100474	3/16/2020	3,660.61	UTILITIES RA
CHEM-WAY LAWN CARE, INC	100503	3/19/2020	110.71	GROUNDS PW
CINTAS CORPORATION NO. 2	100475	3/16/2020	556.74	BLDG EQUIP MAINTENANCE RA
CLIFTON LARSON ALLEN LLP	100450	3/12/2020	6,000.00	CONTRACT SERVICES FIN
COLORADO BUILDING	100476	3/16/2020	9,945.00	HOUSEKEEPING
COLORADO CITY METRO. DISTRICT	100477	3/16/2020	65.96	UTILITIES GHVL
COLORADO CULTURAL CONNECTIONS	100451	3/12/2020	216.00	BOOKS
COLORADO DEPARTMENT OF REVENUE	100452	3/12/2020	213.32	SALES TAX PAYABLE
COLORADO HUMANITIES	100419	3/12/2020	1,000.00	FRIENDS EXPENDITURE
COLORADO LIBRARY CONSORTIUM	100409	3/4/2020	4,304.50	CONTRACT SERVICES SC
COLORADO NATURAL GAS, INC.	100504	3/19/2020	859.43	UTILITIES GHVL
COLORADO SPRINGS CLEANING	100478	3/16/2020	681.43	HOUSEKEEPING
COLORADO SPRINGS CLEANING	100529	3/29/2020	380.17	HOUSEKEEPING
COMCAST CABLE	100505	3/19/2020	149.75	TELECOM IT
COMCAST CABLE	100530	3/29/2020	63.78	TELECOM IT
COMPRISE TECHNOLOGIES, INC	100429	3/12/2020	4,000.00	TECH CONTRACT SERVICES IT
COOL SCIENCE	100410	3/4/2020	300.00	PROGRAMS RRA
CUT RATE SEWER & DRAIN INC	100479	3/16/2020	58.00	BLDG EQUIP MAINTENANCE GIO

Vendor	Check Number	Date	Check Amount	Description
D&S PAINT CENTER INC	100480	3/16/2020	134.73	BLDG EQUIP MAINTENANCE RA
DEEP ROCK	100531	3/29/2020	21.99	CONTRACT SERVICES GHVL
DEMCO INC.	100539	3/30/2020	103.74	OFFICE SUPPLIES EQUIP PW
DIRECTV	100430	3/12/2020	97.99	TELECOM IT
EMPLOYERS COUNCIL SERVICES, IN	100481	3/16/2020	205.00	EMPLOYEE TRAINING HR
EMPLOYERS COUNCIL SERVICES, IN	100509	3/19/2020	699.05	CONTRACT SERVICES HR
EMPLOYERS COUNCIL SERVICES, IN	100521	3/29/2020	6,000.00	MEMBERSHIP DUES HR
FIDELITY SECURITY LIFE	100453	3/12/2020	421.15	DENTAL & VISION INSURANCE
GARYS UPHOLSTERY	100454	3/12/2020	80.00	OFFICES SUPPLIES EQUIP DISTR
GOBIN'S INC	100431	3/12/2020	287.94	HARDWARE REPAIR & MAINT IT
GOBIN'S INC	100455	3/12/2020	1,430.21	PHOTOCOPIERS CR
GOOD NEWS WINDOW CLEANING LLC	100482	3/16/2020	120.00	HOUSEKEEPING
GOOD NEWS WINDOW CLEANING LLC	100532	3/29/2020	490.00	HOUSEKEEPING
GRAND BANQUET & PARTY RENTAL	100510	3/19/2020	300.00	PROGRAMS CR
HEALTHIEST YOU	100456	3/12/2020	504.90	HEALTH & LIFE INSURANCE
HIGH RES IMAGING, LLC	100544	3/30/2020	950.00	BLDG EQUIP MAINTENANCE PW
HISTORIC PUEBLO, INC.	100420	3/12/2020	50.00	CONTRACT SERVICES SC
HOME DEPOT CREDIT SERVICES	100540	3/30/2020	308.20	BLDG EQUIP MAINTENANCE RA
HOME DEPOT U.S.A, INC.	100421	3/12/2020	1,109.12	HOUSEKEEPING RA
HUB INTERNATIONAL	100432	3/12/2020	1,318.31	CONTRACT SERVICES FIN
IDT AMERICA	100433	3/12/2020	100.11	TELECOM IT
INGRAM LIBRARY SERVICES	100434	3/12/2020	247.50	BOOKS
INGRAM LIBRARY SERVICES	100457	3/12/2020	1,690.35	BOOKS
INGRAM LIBRARY SERVICES	100522	3/29/2020	294.98	BOOKS
J.T. NESBITT EMPLOYEE FUND	100483	3/16/2020	24.00	T-SHIRT SALES
JAMESTREE CONSULTING, LLC	100484	3/16/2020	95.00	BLDG EQUIP MAINTENANCE RA
KANOPY INC	100511	3/19/2020	613.00	DIGITAL MATERIALS
KATE FOX	100422	3/12/2020	1,440.00	PROGRAMS CR
LIBRARY IDEAS LLC	100435	3/12/2020	163.00	DIGITAL MATERIALS
LIBRARY IDEAS LLC	100458	3/12/2020	2,900.40	BOOKS
LITTLE CAESAR'S PIZZA	100485	3/16/2020	120.00	PROGRAMS LUC
MARTIN LUTHER KING JR. CHURCH & YOUTH CI	100411	3/4/2020	300.00	PROGRAMS
MIDWEST TAPE	100436	3/12/2020	5,553.08	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100459	3/12/2020	30,317.67	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100512	3/19/2020	8,575.09	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100523	3/29/2020	1,830.37	AUDIO VISUAL MATERIALS
MONARCH DIGITAL	100460	3/12/2020	145.83	CONTRACT SERVICES CR
MOUNTAIN DISPOSAL, INC	100486	3/16/2020	55.00	HOUSEKEEPING GHVL
MSP MASTER TENANT I, LLC	100487	3/16/2020	73.49	UTILITIES RA
MY FRIEND THE PRINTER, INC.	100416	3/12/2020	299.92	OFFICE SUPPLIES EQUIP CR
OCLC, INC	100461	3/12/2020	133.56	CONTRACT SERVICES TS
OCLC, INC	100513	3/19/2020	133.56	CONTRACT SERVICES TS
OLSON PLUMBING & HEATING CO.	100488	3/16/2020	1,484.75	BLDG EQUIP MAINTENANCE RA
ORIENTAL TRADING CO. INC	100412	3/4/2020	25.16	PROGRAMS BA
ORIENTAL TRADING CO. INC	100500	3/19/2020	74.97	FRIENDS EXPENDITURE
OVERDRIVE	100437	3/12/2020	182.95	DIGITAL MATERIALS
OVERDRIVE	100462	3/12/2020	8,828.71	DIGITAL MATERIALS
OVERHEAD DOOR COMPANY	100533	3/29/2020	415.00	BLDG EQUIP MAINTENANCE PW
PHILADELPHIA INDEMNITY	100534	3/29/2020	800.00	INSURANCE DISTRICT
PROQUEST, LLC	100438	3/12/2020	9,297.42	DIGITAL MATERIALS
PUEBLO COUNTY UNITED WAY	100514	3/19/2020	20.00	UNITED WAY PAYABLE
PUEBLO ECONOMIC DEVELOPMENT CO	100541	3/30/2020	250.00	MEMBERSHIP DUES DO
PUEBLO WEST METROPOLITAN DISTR	100489	3/16/2020	138.97	UTILITIES PW
Quadient Finance USA, Inc.	100463	3/12/2020	500.00	POSTAGE & FREIGHT

Vendor	Check Number	Date	Check Amount	Description
R.J.'S LOCK & KEY	100490	3/16/2020	9.00	BLDG EQUIP MAINTENANCE RA
RAMPART SUPPLY	100464	3/12/2020	15.51	BLDG EQUIP MAINTENANCE RA
RAMPART SUPPLY	100491	3/16/2020	95.35	BLDG EQUIP MAINTENANCE RA
RAMPART SUPPLY	100506	3/19/2020	16.40	BLDG EQUIP MAINTENANCE RA
ROUSH 3D	100413	3/4/2020	200.00	PROGRAMS RRA
ROYAL ELECTRICAL SERVICES, INC	100542	3/30/2020	1,342.50	BLDG EQUIP MAINTENANCE RA
RYE TELEPHONE COMPANY, INC	100439	3/12/2020	97.34	TELECOM IT
SAN ISABEL ELECTRIC ASSOCIATIO	100492	3/16/2020	6,181.83	UTILITIES
SCHOLASTIC INC.	100535	3/29/2020	3,584.85	PROGRAMS YS
SOPHIA FERNANDEZ HEALEY	100543	3/30/2020	680.00	COMMUNITY RELATIONS
SPRINT	100440	3/12/2020	2,279.34	DIGITAL MATERIALS
ST. CHARLES MESA WATER DIST.	100493	3/16/2020	39.96	UTILITIES GIO
STAPLES BUSINESS ADVANTAGE	100501	3/19/2020	1,209.60	OFFICES SUPPLIES EQUIP
SWANK MOVIE LICENSING USA	100465	3/12/2020	1,950.00	PROGRAMS PS
TALKINGTECH US LTD. LLC	100441	3/12/2020	2,632.00	CONTRACT SERVICES TS
TERRY L GOLLY	100494	3/16/2020	170.00	GROUNDS GHVL
THE BUGMAN INC	100417	3/12/2020	285.00	GROUNDS
T-MOBILE USA INC.	100466	3/12/2020	319.97	DIGITAL MATERIALS
UNITE PRIVATE NETWORKS, LLC	100442	3/12/2020	9,521.00	TELECOM IT
UNITED PARCEL SERVICE INC	100467	3/12/2020	11.53	POSTAGE & FREIGHT
UNITED PARCEL SERVICE INC	100507	3/19/2020	12.72	POSTAGE & FREIGHT
US CONNECT ACQUISITION CORP DBA CMS IP	100495	3/16/2020	1,228.50	TECH CONTRACT SERVICES IT
VERIZON WIRELESS	100468	3/12/2020	1,055.25	TELECOM IT
WASTE CONNECTIONS OF COLORADO	100496	3/16/2020	186.46	HOUSEKEEPING
WASTE MANAGEMENT-PUEBLO	100497	3/16/2020	1,148.49	HOUSEKEEPING
WIPES LLC	100423	3/12/2020	2,044.40	HOUSEKEEPING RA
XCEL ENERGY	100498	3/16/2020	2,316.99	UTILITIES
ZOUM PRODUCTIONS	100515	3/19/2020	50.00	PROGRAMS IZ
24HOUR FLEX	E00421	3/12/2020	175.00	FLEX BENEFIT EXPENSE
24HOUR FLEX	E00425	3/16/2020	852.71	FLEX BENEFITS MEDICAL
24HOUR FLEX	E00428	3/19/2020	852.71	FLEX BENEFITS MEDICAL
BEN-DEN PARTNERSHIP, LLC	E00419	3/12/2020	2,420.32	RENT 622 S. UNION
BEN-DEN PARTNERSHIP, LLC	E00422	3/16/2020	2,420.32	RENT 622 S UNION
CIGNA HEALTH & LIFE INSURANCE	E00423	3/16/2020	49,144.77	HEALTH & LIFE INSURANCE
EMPLOYEE REIMBURSEMENT	E00412	3/6/2020	169.05	A.GRIEBEL TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00413	3/6/2020	10.41	B.LOCKMAN TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00414	3/6/2020	31.05	J.TOZER TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00415	3/6/2020	152.95	K.MACLEOD TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00416	3/6/2020	18.98	M.KRAMER PROGRAMS REIMBUR
EMPLOYEE REIMBURSEMENT	E00417	3/6/2020	13.80	R.VIGIL TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00418	3/6/2020	1,213.26	S.BACA TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00420	3/12/2020	54.17	A.ROMERO TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00426	3/19/2020	36.51	J.CARTER TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00427	3/19/2020	22.32	T.STELTER PROGRAMS REIMBUR
HARDKNOX	E00411	3/4/2020	800.00	CONTRACT SERVICES LUC
MET LIFE INSURANCE COMPANY	E00424	3/16/2020	3,441.84	DENTAL & VISION INSURANCE
	Report Total:		**$ 305,477.57**	

Vendor	Check Number	Date	Check Amount	Description

FIN	Finance
GIO	Giodone
GHVL	Greenhorn Valley Library
HR	Human Resources
IT	Information Technology
IZ	Info Zone
LA	Lamb
LUC	Lucero Library
PS	Public Services
PW	Pueblo West
RA	Rawlings
RRA	Readers and Reference
SC	Special Collections
TS	Technical Services
YS	Youth Services

PUEBLO CITY-COUNTY LIBRARY
March 2020
EXPENDITURES

PAYABLES	PAPER CHECKS		243,647.40
	BILL PAY		-
	ACH PAYMENTS		61,830.17
TOTAL PAYABLES		**$**	**305,477.57**
PAYROLL	MARCH 5		126,085.46
	MARCH 19		119,999.02
	PERA, PAYROLL TAXES & FEES		128,402.99
TOTAL PAYROLL		**$**	**374,487.47**
OTHER PAYABLES	UMB - COP Trustee		-
TOTAL OTHER		**$**	**-**
	GRAND TOTAL	**$**	**679,965.04**

ADDENDUM: P-CARD TRANSACTION DETAIL

Transaction Search - Company

UMB Bank, Statement Period 02/01/2020 to 03/02/2020

Mapped Cards

Transaction - Posting Date	Cardholder Last Name	Cardholder - First Name	Supplier - Name	Transaction - Reason for Expense	Transaction Line Amount
02/06/2020	Aranda	Marion Casey	Lowes #02742	Building Maint RA	20.88
02/07/2020	Aranda	Marion Casey	Lowes #02742	grout sealer for Barkman floor	15.54
02/26/2020	Aranda	Marion Casey	Lowes #02742	faucet and supply lines for other bathroom in (	41.88
02/26/2020	Aranda	Marion Casey	Greenhorn Valley Ace Hdw	faucet and supply lines and marker for GHV b	61.96
02/26/2020	Aranda	Marion Casey	Greenhorn Valley Ace Hdw	supply lines for GHV bathroom	17.18
02/25/2020	Baca	Sherri	United	United Airlines checked bag fee	30.00
02/26/2020	Baca	Sherri	Renaissance Nashvlle F	meal - PLA 2020	13.14
02/26/2020	Baca	Sherri	Modmarket	meal - PLA 2020	17.97
02/27/2020	Baca	Sherri	Renaissance Nashvlle F	meal - PLA 2020	15.61
02/28/2020	Baca	Sherri	Music City Ctr Mktpl 7815	meal - PLA 2020	15.38
02/28/2020	Baca	Sherri	Panera Bread #601143 P	meal - PLA 2020	15.75
02/28/2020	Baca	Sherri	Renaissance Nashvlle F	meal - PLA 2020	9.47
02/29/2020	Baca	Sherri	United	United Airlines checked bag fee	30.00
02/29/2020	Baca	Sherri	Music City Ctr Rest 78131	meal - PLA 2020	13.65
03/02/2020	Baca	Sherri	Heidis Brooklyn Deli	meal - PLA	8.63
03/02/2020	Baca	Sherri	Renaissance Nashvlle F	meal - PLA	9.58
03/02/2020	Baca	Sherri	Colorado Springs Airport	Airport parking fees	35.00
02/13/2020	Barnett	Kayci	Wal-Mart #5828	office support	7.14
02/23/2020	Barnett	Kayci	Clic	CLIC training for Stephanie Cannon and Canc	150.00
02/28/2020	Barnett	Kayci	Banquet-Schusters	branch meeting	8.29
02/16/2020	Carter	Jacqueline	Family Dollar #7137	Valentine program - cheese grater	2.00
02/16/2020	Carter	Jacqueline	Banquet-Schusters	Valentine program - cookies	9.44
02/18/2020	Childress	Robert	Msft * E0400a6kop	Microsoft Azure	227.54
02/19/2020	Childress	Robert	Msft * E0400a6qxa	Microsoft Support	29.00
02/04/2020	Daly	Terri	Paypal	Job Posting at INALJ (I need a library job dot	190.00
02/14/2020	Daly	Terri	Dollar Tree	Items for Staff Day storage and cleaning	18.29
02/16/2020	Daly	Terri	Banquet-Schusters	Celebration for Employees	33.84
02/16/2020	Daly	Terri	Mtnstateem	Employer's Council Supervision Course for ne	365.00
02/20/2020	Daly	Terri	Paypal	Webinar: Travel Pay in 2020: Handling it Prop	169.00
02/28/2020	Daly	Terri	Campbells Flowers & Gree	Flowers for Employee Farewell	53.80
02/06/2020	Deulen	Jill	New Mexico Magazine	Western Research magazine	25.95
02/06/2020	Deulen	Jill	New Mexico Magazine	Rawlings magazine	25.95
02/06/2020	Deulen	Jill	Paypal	membership to Koha	25.00
02/07/2020	Deulen	Jill	In *world Journal	Rawlings newspaper	50.00
02/07/2020	Deulen	Jill	In *world Journal	GHV newspaper	50.00
02/07/2020	Deulen	Jill	Co Outdoors Wildlife Mag	magazine subscription	21.00
02/11/2020	Deulen	Jill	Amazon Prime	Amazon refund for prime membership	-123.40
02/16/2020	Deulen	Jill	Community Resource Center	Grants guide subscription	249.00
02/23/2020	Deulen	Jill	Rit Finan Srvs Online #1	book for archives dept.	40.00
02/27/2020	Deulen	Jill	Sq *volunteer	PLA transportation	33.60
02/27/2020	Deulen	Jill	Uber Trip	PLA transportation	11.29
02/27/2020	Deulen	Jill	Best Western Plus Dia	hotel parking instead of airport	48.00
02/28/2020	Deulen	Jill	Uber Trip	PLA transportation	13.15
02/28/2020	Deulen	Jill	Uber Trip	PLA transportation	18.92
02/28/2020	Deulen	Jill	Uber Trip	PLA transportation	12.85
02/28/2020	Deulen	Jill	Uber Trip	PLA transporation	12.08
02/28/2020	Deulen	Jill	Best Western Plus Dia	PLA airport hotel	127.20
02/29/2020	Deulen	Jill	Uber Trip	PLA transportation	18.04
02/29/2020	Deulen	Jill	Sicilian Pizza And Pasta	PLA expense	35.40
02/29/2020	Deulen	Jill	Jw Marriott Nashville	PLA lunch	14.05
02/29/2020	Deulen	Jill	Uber Trip	PLA transportation	16.78
02/29/2020	Deulen	Jill	Uber Trip	PLA transportation	11.05
02/29/2020	Deulen	Jill	Starbucks	PLA expense	10.89
03/02/2020	Deulen	Jill	Uber Trip	PLA transportation	31.16
03/02/2020	Deulen	Jill	Uber Trip	PLA transportation	7.93

03/02/2020	Deulen	Jill	Uber Trip	PLA transportation	15.16
03/02/2020	Deulen	Jill	Uber Trip	PLA transporation	14.49
03/02/2020	Deulen	Jill	Uber Trip	PLA transportation	17.93
03/02/2020	Deulen	Jill	Sq *idriss Taxi	PLA transportation	25.01
03/02/2020	Deulen	Jill	Uber Trip	PLA transportation	7.88
03/02/2020	Deulen	Jill	Starbucks	PLA expense	7.83
02/11/2020	Griebel	Alicia	Wm Supercenter #842	Staff Meeting February	17.98
02/11/2020	Griebel	Alicia	Clic	CLIC training for Marcus and Jennifer.	100.00
02/20/2020	Griebel	Alicia	1533 Park Dia	PLA Travel	49.20
02/28/2020	Griebel	Alicia	Music City Ctr Mktpl 7815	Food during PLA	14.49
02/29/2020	Griebel	Alicia	Music City Ctr Mktpl 7815	Food during PLA	14.49
03/02/2020	Griebel	Alicia	Homewood Suites	PLA Tennessee does not accept out of state t	1620.25
02/07/2020	Kozel	Lori	Wal-Mart #1001	Adult program	20.20
02/11/2020	Kozel	Lori	Clic	CLiC training	250.00
02/04/2020	Kramer	Maria	Greyhound Lines Cnp	Transportation to CLiC Grand Junction.	71.98
02/28/2020	Kramer	Maria	First Book	Books for Elks Community Baby Shower - gra	418.90
02/16/2020	Lawless	Nichole	Clic	Clic training for 2 employees	100.00
02/04/2020	Lockman	Brigitta	Wal-Mart #0842	Cookies for Feb 3rd Book Club.	5.94
02/27/2020	Lockman	Brigitta	Big R Of Pueblo	Bird seed for sensory storytime.	11.99
02/29/2020	Macleod	Katherine	Family Dollar #8338	2 packs of styrofoam cups we use for progran	2.08
02/04/2020	McDaniel	Loretta	Wm Supercenter #842	Purchased candy for Nesbitt. Lesley will reimt	17.61
02/16/2020	McDaniel	Loretta	Wal-Mart #3382	Bananas for staff day	6.82
02/16/2020	McDaniel	Loretta	Samsclub #6549	Granola bars purchased for Staff Day	9.22
02/16/2020	McDaniel	Loretta	Awards By Trophy City	Employee awards for Staff Day	198.90
02/17/2020	McDaniel	Loretta	Samsclub #6549	Fresh food for Staff Day	41.52
02/17/2020	McDaniel	Loretta	Wal-Mart #0842	Containers for Staff Day	9.62
02/28/2020	McDaniel	Loretta	Samsclub #6549	Sara Rose Cake for party	19.98
02/14/2020	Moore	Elizabeth	Wal-Mart #3382	History Hullabaloo program	24.60
02/04/2020	Nelson	Amy	Big Bear Wine And Liquor	Wine for Photo Show Reception	50.31
02/05/2020	Nelson	Amy	Uber Trip	Transportation to lodging from airport - Solar S	49.57
02/05/2020	Nelson	Amy	Spirit Airl	Carry-On luggage fee - Solar System Institute	47.00
02/06/2020	Nelson	Amy	T-Bone Toms	Per Diem - Dinner during Solar System Institu	30.30
02/09/2020	Nelson	Amy	Spirit Airl	Carry-on luggage fee - Solar System Institute	47.00
02/09/2020	Nelson	Amy	Uber Trip	Transportation from lodging to airport - Solar S	55.18
02/12/2020	Nelson	Amy	Barnes & Noble #2840	Refund for overcharge - didn't apply employee	-7.60
02/12/2020	Nelson	Amy	Barnes & Noble #2840	Going away gift for IZ volunteer Karla McNish	46.43
02/16/2020	Nelson	Amy	Dollartree	Tablecloths for Photography Show Reception	14.00
02/16/2020	Nelson	Amy	Wm Supercenter #842	Supplies for Photography Show Reception	36.51
02/27/2020	Nelson	Amy	Usra	Shipping fee for Lunar Exhibit to accompany I	150.00
02/28/2020	Nelson	Amy	Wal-Mart #1001	Supplies for Women's Suffrage Centennial ex	21.85
02/27/2020	Perea	Al	G & G Industrial	Isolator pads will be utilized at the base of the	12.15
02/04/2020	Potter	David Nickolas	Dollar Tree	Vases for OWA luncheon.	40.00
02/05/2020	Potter	David Nickolas	Facebk 8j98wrayg2	January Facebook Advertising	25.00
02/06/2020	Potter	David Nickolas	Starbucks Store 11112	Coffee with Jessi Ones	5.81
02/17/2020	Potter	David Nickolas	King Soopers #0012	Flower decor for Friends Luncheon	42.00
02/19/2020	Potter	David Nickolas	King Soopers #0012	Additional flowers for Friends Luncheon decor	22.00
02/19/2020	Potter	David Nickolas	King Soopers #0012	Lemonade for Black History Month Programm	4.98
02/23/2020	Potter	David Nickolas	Bb *blackbaud Billing	Raisers Edge Training for Gloria Madrill	1200.00
02/29/2020	RAMIREZ	GILBERTO	Airbnb Hm2mf4tbbt	Lodging for Society of American Archivists an	343.41
02/29/2020	RAMIREZ	GILBERTO	American Air	Airfare for Society of American Archivists ann	485.60
02/14/2020	Reimers	Cory	Wal-Mart #3382	DnD snacks	23.88
02/16/2020	Reimers	Cory	Clic	Clic Registration	100.00
02/23/2020	Reimers	Cory	Wal-Mart #3382	laser tag snacks	10.48
02/10/2020	Rice	Sharon	Hobby-Lobby #0214	Program supplies	19.94
02/14/2020	Rice	Sharon	Albertsons #0816	Program supplies	14.06
02/18/2020	Rice	Sharon	Community Resource Center	Grant Training Workshop	120.00
02/12/2020	Rocco	Alan	The Home Depot #1511	super glue, plant fertilizer, base moldling	73.56
03/02/2020	Rocco	Alan	The Home Depot 1511	cleaning supplies	83.81
02/14/2020	Rose	Sara	Libraryworks.Com	Grant writing class for Tozar and McGee	49.00
02/14/2020	Salazar	Rachel	Joann Stores #2013	Felt for cafe crafts	15.96
02/20/2020	Salazar	Rachel	Clic	Clic Conference both days.	100.00
02/16/2020	Schwartz	Sara	Sq *prairie Cleaners	Wash linens	74.00
02/23/2020	Schwartz	Sara	King Soopers #0012	Pecha Kucha food trays and supplies	151.39
02/04/2020	Sherwood	Darlene	Digital Summit Naylor	PO 8290 EMPLOYEE TRAINING CR	345.00
02/06/2020	Sherwood	Darlene	Sp * Greatgoodsdeal	PO 8295 BLDG MAINT RA	49.94
02/07/2020	Sherwood	Darlene	Home Science Tools	PO 8223 Programs PW	-7.90
02/17/2020	Sherwood	Darlene	Samsclub.Com	PO 8288 Programs IZ	171.80

02/17/2020	Sherwood	Darlene	Samsclub.Com	PO 8317 PROGRAMS LUC	104.70
02/17/2020	Sherwood	Darlene	Samsclub.Com	PO 8308 EMPLOYEE RELATIONS	263.42
02/18/2020	Sherwood	Darlene	Hobby Lobby Ecomm	PO 8322 PROGRAMS RRA	19.51
02/21/2020	Sherwood	Darlene	Netflix.Com	PO 7510 Programs IZ	46.98
02/23/2020	Sherwood	Darlene	Office Supply Hut	PO 8341 EMPLOYEE RELATIONS	31.25
02/23/2020	Sherwood	Darlene	Little Caesars Pizza	PO 8354 PROGRAMS-RRA	71.96
02/24/2020	Sherwood	Darlene	Samsclub.Com	PO 8336 Friends	23.94
02/26/2020	Sherwood	Darlene	Total Office Solutions	PO 8349 PROGRAMS LUC	4.32
02/26/2020	Sherwood	Darlene	B&h Photo 800-606-6969	PO 8366 OFFICE SUPPLIES CR	40.28
02/26/2020	Sherwood	Darlene	Thunder Technologies Llc	PO 8409 GROUNDS RA	171.84
02/27/2020	Sherwood	Darlene	American Library Assoc	PO 8363 Programs	72.00
02/28/2020	Sherwood	Darlene	Samsclub.Com	PO 8365 PROGRAMS PW	98.84
03/02/2020	Sherwood	Darlene	Netflix.Com	PO 7991 Tech Contract IT	15.99
02/10/2020	Simms	Charlene	King Soopers #0012	Roots Tech Live Streaming	14.97
02/28/2020	Simms	Charlene	Banquet-Schusters	Roots Tech Live Stream Program	29.12
02/29/2020	Simms	Charlene	Banquet-Schusters	Roots Tech Live Streaming Program	14.56
02/16/2020	Tozer	Jennifer	Starbucks Store 02875	Coffee & pastries for staff meeting	53.05
02/28/2020	Tozer	Jennifer	Edx, Inc.	Library Manager Training Program	392.00
02/06/2020	Vigil	Jerry	Wm Supercenter #842	Adult Crafts	28.70
02/04/2020	Walker	Jon	Comcast Cable Comm	This bill was turned over to Darlene for guidar	75.95
02/29/2020	Walker	Jon	Tst* Brues Alehouse Brewi	Jon Walker lunch February 27, 2020	45.30
02/09/2020	Wilbar	Meghan	Banquet-Schusters	Sierra Club - Womem Out Front Film Series r	7.08
02/21/2020	Wilbar	Meghan	Banquet-Schusters	Refreshments for Ray Brown's presentation o	9.44
02/05/2020	Wilder	Heather	Clic	CLiC Spring Workshop Registration	100.00
02/16/2020	Wilder	Heather	Clic	CLiC Workshop Registration for Maykala Noy	100.00
02/16/2020	Wilder	Heather	Clic	CLiC Workshop registration for Andrea Rule	50.00
02/16/2020	Wilder	Heather	Clic	CLiC Workshop registration for Adrienne Chil	100.00
02/16/2020	Wilder	Heather	Clic	CLiC workshop registration for Pat Stuckey	50.00
02/27/2020	Wilder	Heather	Wal-Mart #3382	Ribbon for Sew Happy Class 2/27/20	22.10
					11,708.64