

PUEBLO CITY-COUNTY LIBRARY DISTRICT
COMBINED BALANCE SHEET
January 31, 2020

	General Fund	Capital Projects Fund	Special Revenue Fund	Trust Fund	General Fixed Assets	General Long-Term Debt	Total
Assets							
CASH, OPERATING	\$ 198,946	\$ -	\$ -	\$ 2,883	\$ -	\$ -	\$ 201,829
CASH, INTEREST BEARING (C-TRUST)	745,533	1,386,697	3,515	4,451	-	-	2,140,195
CASH, INTEREST BEARING (C-TRUST RES)	580,170	-	-	-	-	-	580,170
CASH, INTEREST BEARING (CSAFE)	323,797	-	-	-	-	-	323,797
CASH, INTEREST BEARING (CSIP)	691,913	-	-	-	-	-	691,913
INVESTMENTS	-	824,943	-	-	-	-	824,943
PROPERTY TAX RECEIVABLE	-	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	1,030	-	-	-	-	-	1,030
DUE TO/FROM CAP PROJECTS FUND	-	-	-	-	-	-	-
DUE TO/FROM GENERAL FUND	-	-	-	-	-	-	-
PREPAID SERVICES	-	-	-	-	-	-	-
PREPAID RENT	2,000	-	-	-	-	-	2,000
PREPAID INSURANCE	-	-	-	-	-	-	-
COMPENSATED ABSENCES	-	-	-	-	-	302,006	302,006
COPS - BUILDING PROJECTS	-	-	-	-	-	8,710,000	8,710,000
LOAN RECEIVABLE	-	-	-	-	-	-	-
LAND	-	-	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	-	-	92,180	-	92,180
BUILDINGS AND IMPROVEMENTS	-	-	-	-	34,785,534	-	34,785,534
FURNITURE, FIXTURES AND EQUIP.	-	-	-	-	1,519,130	-	1,519,130
COMPUTER HARDWARE & SOFTWARE	-	-	-	-	2,361,510	-	2,361,510
BOOKS & AV MATERIALS	-	-	-	-	5,924,033	-	5,924,033
ACCUMULATED DEPRECIATION	-	-	-	-	(14,746,631)	-	(14,746,631)
Total Assets	\$ 2,543,388	\$ 2,211,640	\$ 3,515	\$ 7,334	\$ 32,152,246	\$ 9,012,006	\$ 45,930,129
Liabilities							
ACCRUED PAYROLL/ACCTS PAYABLE	\$ 562	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 562
ACCOUNTS PAYABLE (VACATION)	-	-	-	-	-	260,350	260,350
ACCOUNTS PAYABLE (BENEFITS)	-	-	-	-	-	41,655	41,655
TAXES PAYABLE	489	-	-	-	-	-	489
CAPITAL PROJECT EXPENSES PAYABLE	-	-	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-	-	-
Total Liabilities	\$ 1,050	\$ -	\$ -	\$ -	\$ -	\$ 302,005	\$ 303,056
Fund Equity							
LONG TERM OBLIGATIONS-BLDGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,710,000	\$ 8,710,000
INV. IN GENERAL FIXED ASSETS	-	-	-	-	32,152,246	-	32,152,246
FUND BALANCE	2,702,213	880,743	3,509	4,021	-	-	3,590,484
LIBRARY REPLACEMENT PLAN	-	1,300,929	-	-	-	-	1,300,929
EMERGENCY RESERVE	317,796	-	-	-	-	-	317,796
NONEXPENDABLE	-	-	-	3,000	-	-	3,000
Revenue over (under) Expenditures	(477,671)	29,968	6	313	-	-	(447,384)
Total Fund Equity	\$ 2,542,338	\$ 2,211,640	\$ 3,515	\$ 7,334	\$ 32,152,246	\$ 8,710,000	\$ 45,627,071
Total Liabilities and Fund Equity	\$ 2,543,388	\$ 2,211,640	\$ 3,515	\$ 7,334	\$ 32,152,246	\$ 9,012,006	\$ 45,930,127

PUEBLO CITY-COUNTY LIBRARY DISTRICT
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING JANUARY 31, 2020

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Property Tax	\$ 395,708	\$ 395,708	\$ 10,804,673	\$ 10,408,965	4%
Specific Ownership Tax	92,160	92,160	956,214	864,054	10%
Contracts, Grants	2,472	2,472	393,142	390,670	1%
Interest Income	3,159	3,159	65,000	61,841	5%
Fees	3,345	3,345	51,500	48,155	6%
Photocopier Income	5,335	5,335	64,000	58,665	8%
Miscellaneous Sales	163	163	3,500	3,337	5%
TOTAL REVENUES	\$ 502,342	\$ 502,342	\$ 12,338,029	\$ 11,835,687	4%
EXPENDITURES - Personnel					
Salaries	\$ 329,705	\$ 329,705	\$ 4,522,058	\$ 4,192,353	7%
PERA	43,392	43,392	606,574	563,182	7%
Workers Compensation	24,204	24,204	29,204	5,000	83%
Employee Insurance	27,533	27,533	526,086	498,553	5%
Unemployment Compensation	949	949	13,566	12,617	7%
Medicare Trust	4,589	4,589	65,568	60,979	7%
Employee Relations	425	425	24,050	23,625	2%
Employee Training	5,731	5,731	72,370	66,639	8%
TOTAL PERSONNEL	\$ 436,528	\$ 436,528	\$ 5,859,476	\$ 5,422,948	7%
EXPENDITURES - Materials					
Books	\$ 35,847	\$ 35,847	\$ 445,600	\$ 409,753	8%
Audio-Visual Materials	2,756	2,756	387,500	384,744	1%
Periodicals	33,641	33,641	39,000	5,359	86%
Digital Materials	108,049	108,049	408,800	300,751	26%
Library Programs	38,109	38,109	271,181	233,072	14%
Processing Supplies/Services	3,674	3,674	218,919	215,245	2%
TOTAL MATERIALS	\$ 222,076	\$ 222,076	\$ 1,771,000	\$ 1,548,924	13%
EXPENDITURES - Facilities					
Utilities	\$ 7,936	\$ 7,936	\$ 506,900	\$ 498,964	2%
Vehicle Maintenance	314	314	13,000	12,686	2%
Building Maintenance	20,566	20,566	466,593	446,027	4%
Rent	2,420	2,420	29,719	27,299	8%
Lease/Purchase of Buildings	-	-	813,325	813,325	0%
Insurance	90,276	90,276	91,099	823	99%
Friends Expenditures	66	66	44,393	44,327	0%
TOTAL FACILITIES	\$ 121,578	\$ 121,578	\$ 1,965,029	\$ 1,843,451	6%
EXPENDITURES - Operating					
Contract Services	\$ 93,475	\$ 93,475	\$ 429,409	\$ 335,934	22%
County Treasurer's Fee	5,936	5,936	162,070	156,134	4%
Community Relations	105	105	31,100	30,995	0%
Professional Memberships	3,185	3,185	10,015	6,830	32%
Office Supplies	1,546	1,546	55,143	53,597	3%
Photocopier Expense	-	-	21,224	21,224	0%
Courier Services	-	-	2,000	2,000	0%
Postage & Freight	2,905	2,905	35,000	32,095	8%
TOTAL OPERATING	\$ 107,152	\$ 107,152	\$ 745,961	\$ 638,809	14%
EXPENDITURES - Info. Technology					
Telecommunications	\$ 16,146	\$ 16,146	\$ 213,200	\$ 197,054	8%
Hardware Repair & Maintenance	-	-	25,000	25,000	0%
Technology Supplies	1,607	1,607	30,000	28,393	5%
Technology Contract Services	74,926	74,926	194,742	119,816	38%
TOTAL INFO TECHNOLOGY	\$ 92,679	\$ 92,679	\$ 462,942	\$ 370,263	20%
TOTAL EXPENDITURES	\$ 980,013	\$ 980,013	\$ 10,804,408	\$ 9,824,396	9%
Revenue over/(under) Expenditures	\$ (477,671)	\$ (477,671)	\$ 1,533,621	\$ 2,011,292	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
CAPITAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING JANUARY 31, 2020

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Interest Income	\$ 3,401	\$ 3,401	\$ 30,000	\$ 26,599	11%
Contracts, Grants	-	-	100,000	100,000	0%
Miscellaneous Revenue	26,567	26,567	-	(26,567)	-
TOTAL REVENUES	<u>\$ 29,968</u>	<u>\$ 29,968</u>	<u>\$ 130,000</u>	<u>\$ 100,032</u>	<u>23%</u>
EXPENDITURES					
Building Equip & Projects	\$ -	\$ -	\$ 64,000	64,000	0%
IT Projects	-	-	44,000	44,000	0%
TOTAL BUILDING PROJECTS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 108,000</u>	<u>\$ 108,000</u>	<u>0%</u>
EXPENDITURES - InfoZone					
Info Zone expenses	-	-	-	-	-
TOTAL INFOZONE COSTS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>
EXPENDITURES - Capital Assets					
Information Technology	\$ -	\$ -	\$ -	\$ -	-
Furniture, Fixtures, Equipment	-	-	134,000	\$ 134,000	0%
Building Construction/Renovation	-	-	1,000,000	\$ 1,000,000	0%
Building Improvements	-	-	-	\$ -	-
TOTAL CAPITAL ASSET COST	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,134,000</u>	<u>\$ 1,134,000</u>	<u>0%</u>
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,242,000</u>	<u>\$ 1,242,000</u>	<u>0%</u>
Revenue over/(under) Expenditures	\$ 29,968	\$ 29,968	\$ (1,112,000)	\$ (1,141,968)	-3%

PUEBLO CITY-COUNTY LIBRARY DISTRICT
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING JANUARY 31, 2020

	<u>Current Month</u>	<u>Year to Date Spent/ Collected</u>	<u>Annual Budget</u>	<u>Variance</u>	<u>% spent/ collected</u>
REVENUES					
Investment Earnings	\$ 6	\$ 6	\$ 75	\$ 69	7%
Distributions from Chamberlain Fund	-	-	5,000	5,000	0%
TOTAL REVENUES	\$ 6	\$ 6	\$ 5,075	\$ 5,069	0%
EXPENDITURES					
Miscellaneous/Contingency	\$ -	\$ -	\$ -	\$ -	-
Furniture & Equipment	-	-	-	-	-
Contributions	-	-	8,000	8,000	0%
TOTAL EXPENDITURES	\$ -	\$ -	\$ 8,000	\$ 8,000	0%
Revenue over/(under) Expenditures	\$ 6	\$ 6	\$ (2,925)	\$ (2,931)	0%

PUEBLO CITY-COUNTY LIBRARY DISTRICT
J.T. Nesbitt Employee Fund
Statement of Revenues, Expenditures and Cash Balances
Period ended January 31, 2020

Trust Fund

J.T. NESBITT EMPLOYEE FUND

J.T. NESBITT -COLOTRUST BALANCE 01/01/2020	\$ 4,444.21
INTEREST EARNED	6.99
BALANCE	<u>\$ 4,451.20</u>
 J.T. NESBITT-BANK OF SAN JUANS BALANCE 01/31/2020	 \$ 2,862.92
DEPOSIT/WITHDRAW	(80.20)
BALANCE	<u>\$ 2,782.72</u>
 J.T. NESBITT-PETTY CASH ON HAND 01/31/2020	 \$ 100.00
Cash Spent/ Earned January 2020	-
CASH ON HAND	<u>\$ 100.00</u>
 J.T NESBITT CASH BALANCE 01/31/2020	 <u><u>\$ 7,333.92</u></u>

Vendor	Check Number	Date	Check Amount	Description
1000BULBS.COM	100197	1/24/2020	529.60	BLDG EQUIP MAINTENANCE RA
ACME FIRE & SAFETY EQUIPMENT I	100165	1/17/2020	10.00	BLDG EQUIP MAINTENANCE RA
ACORN PETROLEUM, INC	100134	1/14/2020	371.00	VEHICLE MAINTENANCE
ACORN PETROLEUM, INC	100233	1/31/2020	298.23	VEHICLE MAINTENANCE
ADVANTAGE LAWN AND SNOW	100091	1/3/2020	1,120.00	GROUNDS
AFLAC	100092	1/3/2020	314.58	MISC WITHHOLDING
ALFIE SALAZAR	100093	1/3/2020	200.00	BOOKS
ALLIED ALARMS, INC.	100166	1/17/2020	87.00	BLDG EQUIP MAINTENANCE
AMAZON	100094	1/3/2020	1,531.61	BOOKS
AMAZON	100216	1/24/2020	3,431.51	BLDG EQUIP MAINTENANCE RA
AMAZON	100234	1/31/2020	2,053.07	BOOKS
AMERICAN ELECTRIC CO.	100135	1/14/2020	308.19	BLDG EQUIP MAINTENANCE RA
AMERICAN ELECTRIC CO.	100235	1/31/2020	294.93	BLDG EQUIP MAINTENANCE RA
ASAVIE TECHNOLOGIES, INC	100167	1/17/2020	49.95	TELECOM IT
AUDRA DAGENAIS	100198	1/24/2020	75.00	PROGRAMS IZ
B&H PHOTO VIDEO	100158	1/17/2020	750.49	OFFICE SUPPLIES EQUIP CR
B&H PHOTO VIDEO	100217	1/31/2020	645.20	TECH SUPPLIES IT
BAKER & TAYLOR (415353)	100095	1/3/2020	6,453.71	BOOKS
BAKER & TAYLOR (415353)	100115	1/8/2020	7,327.91	BOOKS
BAKER & TAYLOR (415353)	100168	1/17/2020	2,614.02	BOOKS
BAKER & TAYLOR (415353)	100207	1/24/2020	30,582.00	BOOKS
BAKER & TAYLOR (415353)	100236	1/31/2020	871.22	BOOKS
BEES LIGHTING	100218	1/31/2020	955.10	BLDG EQUIP MAINTENANCE PW
BETA HEALTH ASSOCIATION, INC	100136	1/14/2020	476.68	DENTAL & VISION INSURANCE
BIBLIOTHECA, LLC	100096	1/3/2020	55,454.00	TECH CONTRACT SERVICES IT
BIBLIOTHECA, LLC	100169	1/17/2020	11,384.41	DIGITAL MATERIALS
BLACK HILLS ENERGY	100097	1/3/2020	844.43	UTILITIES
BLACK HILLS ENERGY	100137	1/14/2020	703.94	UTILITIES BA
BLACK HILLS ENERGY	100170	1/17/2020	20,328.73	UTILITIES
BLACK HILLS ENERGY	100237	1/31/2020	789.59	UTILITIES LA
BLOCK AND COMPANY	100129	1/8/2020	58.77	OFFICE SUPPLIES EQUIP FIN
BOARD OF WATER WORKS	100098	1/3/2020	750.95	UTILITIES
BOARD OF WATER WORKS	100171	1/17/2020	1,140.67	UTILITIES RA
BOARD OF WATER WORKS	100238	1/31/2020	313.91	UTILITIES
BRODART CO.	100099	1/3/2020	523.31	BOOKS
BRODART CO.	100116	1/8/2020	301.68	BOOKS
BRODART CO.	100172	1/17/2020	410.54	BOOKS
BRODART CO.	100239	1/31/2020	5,503.83	BOOKS
CAMFIL FARR , INC	100130	1/8/2020	180.04	BLDG EQUIP MAINTENANCE RA
CAMPBELL'S FLOWERS, INC	100173	1/17/2020	42.95	EMPLOYEE RELATIONS
CAMPBELL'S FLOWERS, INC	100199	1/24/2020	47.00	EMPLOYEE RELATIONS
CARD SERVICES-UMB	100156	1/17/2020	7,909.52	P CARD CHARGES
CARD SERVICES-UMB	100157	1/17/2020	1,149.23	P CARD CHARGES
CDW GOVERNMENT, INC	100159	1/17/2020	2,436.40	PROGRAMS LUC
CENGAGE LEARNING, INC	100117	1/8/2020	236.96	BOOKS
CENGAGE LEARNING, INC	100138	1/14/2020	162.75	BOOKS
CENGAGE LEARNING, INC	100152	1/14/2020	34,655.00	PROGRAMS RRA
CENGAGE LEARNING, INC	100240	1/31/2020	144.71	BOOKS
CENTER POINT ENERGY SERVICES	100139	1/14/2020	3,428.60	UTILITIES RA
CENTURYLINK	100118	1/8/2020	1,208.73	TELECOM IT
CITY OF PUEBLO	100174	1/17/2020	726.54	VEHICLE MAINTENANCE
COLORADO BUILDING	100100	1/3/2020	9,630.00	HOUSEKEEPING
COLORADO CITY METRO. DISTRICT	100101	1/3/2020	139.21	UTILITIES GHVL
COLORADO DEPARTMENT OF REVENUE	100175	1/17/2020	240.44	SALES TAX PAYABLE

Vendor	Check Number	Date	Check Amount	Description
COLORADO FRONT RANGE ROOFING	100160	1/17/2020	17,895.00	CAPITAL PROJECT EXPENSE
COLORADO FRONT RANGE ROOFING	100176	1/17/2020	9,671.94	CAPITAL PROJECT EXPENSE
COLORADO LIBRARY CONSORTIUM	100140	1/14/2020	3,684.06	DIGITAL MATERIALS
COLORADO NATURAL GAS, INC.	100208	1/24/2020	979.96	UTILITIES GHVL
COLORADO SPRINGS CLEANING	100177	1/17/2020	3.55	HOUSEKEEPING RA
COLORADO SPRINGS CLEANING	100209	1/24/2020	705.11	HOUSEKEEPING
COLORADO SPRINGS CLEANING	100241	1/31/2020	348.01	HOUSEKEEPING
COLORLAB CORPORATION	100219	1/31/2020	7,095.00	CONTRACT SERVICES SC
COMCAST CABLE	100242	1/31/2020	213.53	TELECOM IT
CONTRACT FURNISHINGS, INC.	100153	1/14/2020	1,338.48	FRIENDS EXPENDITURE
CUT RATE SEWER & DRAIN INC	100102	1/3/2020	69.00	BLDG EQUIP MAINTENANCE GIO
CUT RATE SEWER & DRAIN INC	100178	1/17/2020	87.00	BLDG EQUIP MAINTENANCE RA
DEEP ROCK	100243	1/31/2020	44.04	CONTRACT SERVICES GHVL
DELL MARKETING L.P.	100084	1/3/2020	55,170.72	CAPITAL PROJECT EXPENSE
DEMCO INC.	100220	1/31/2020	223.59	BINDERY/PROCESSING
DICK BLICK	100161	1/17/2020	42.07	PROGRAMS BA
DICK BLICK	100221	1/31/2020	24.49	PROGRAMS BA
DIRECTV	100119	1/8/2020	94.99	TELECOM IT
DISPLAYS2GO	100222	1/31/2020	656.35	OFFICE SUPPLIES EQUIP DISTRI
EMPLOYERS COUNCIL SERVICES, IN	100179	1/17/2020	200.00	CONTRACT SERVICES HR
EMPLOYERS COUNCIL SERVICES, IN	100244	1/31/2020	312.00	CONTRACT SERVICES HR
EYEON NETWORKS LLC	100245	1/31/2020	5,000.00	TECH CONTRACT SERVICES IT
FASTENAL COMPANY	100180	1/17/2020	145.99	BLDG EQUIP MAINTENANCE PW
FASTENAL COMPANY	100210	1/24/2020	24.02	BLDG EQUIP MAINTENANCE PW
FIDELITY SECURITY LIFE	100141	1/14/2020	456.07	DENTAL & VISION INSURANCE
FINDAWAY WORLD, LLC INC.	100120	1/8/2020	322.44	AUDIO VISUAL MATERIALS
GARYS UPHOLSTERY	100103	1/3/2020	675.00	OFFICE SUPPLIES EQUIP DISTRI
GOBIN'S INC	100121	1/8/2020	173.60	HARDWARE REPAIR & MAINT IT
GOOD NEWS WINDOW CLEANING LLC	100142	1/14/2020	110.00	HOUSEKEEPING
GRADISAR, TRECHTER,	100181	1/17/2020	1,560.00	CONTRACT SERVICES DO
HEALTHIEST YOU	100143	1/14/2020	543.15	HEALTH & LIFE INSURANCE
HEAVENS BEST CARPET CLEANING	100182	1/17/2020	745.00	HOUSEKEEPING RA
HOME DEPOT CREDIT SERVICES	100200	1/24/2020	258.38	BLDG EQUIP MAINTENANCE GIO
HOME DEPOT U.S.A, INC.	100201	1/24/2020	179.80	GROUND'S RA
HUB INTERNATIONAL	100144	1/14/2020	3,850.00	CONTRACT SERVICES FIN
HUB INTERNATIONAL	100183	1/17/2020	2,975.67	INSURANCE ADMIN
IDT AMERICA	100184	1/17/2020	101.59	TELECOM IT
INGRAM LIBRARY SERVICES	100122	1/8/2020	1,264.47	BOOKS
INGRAM LIBRARY SERVICES	100145	1/14/2020	14.29	BOOKS
INGRAM LIBRARY SERVICES	100246	1/31/2020	5,000.00	CONTRACT SERVICES TS
J.T. NESBITT EMPLOYEE FUND	100146	1/14/2020	120.00	T-SHIRT SALES
JAMESTREE CONSULTING, LLC	100085	1/3/2020	2,287.00	BLDG EQUIP MAINTENANCE RA
JAMESTREE CONSULTING, LLC	100123	1/8/2020	95.00	BLDG EQUIP MAINTENANCE RA
JEFFREY DAVID DeHERRERA	100202	1/24/2020	4,000.00	CONTRACT SERVICES SC
JILL MARLENE STARKEY	100131	1/8/2020	200.00	PROGRAMS RRA
JILL MARLENE STARKEY	100223	1/31/2020	400.00	PROGRAMS RRA
LATINO CHAMBER OF COMMERCE OF	100211	1/24/2020	110.00	MEMBERSHIP DUES DO
LIBRARY IDEAS LLC	100104	1/3/2020	177.50	DIGITAL MATERIALS
LIBRARY IDEAS LLC	100185	1/17/2020	29,169.50	DIGITAL MATERIALS
LIBRARY IDEAS LLC	100247	1/31/2020	1,378.20	BOOKS
LIFE FORMATIONS, INC.	100154	1/14/2020	525.00	PROGRAMS IZ
LITTLE CAESAR'S PIZZA	100086	1/3/2020	71.96	PROGRAMS RRA
LITTLE CAESAR'S PIZZA	100186	1/17/2020	60.00	PROGRAMS LUC
MAE RESPICIO KOERNER	100162	1/17/2020	455.40	PROGRAMS YS

Vendor	Check Number	Date	Check Amount	Description
MCGRATH CONSULTING GROUP, INC	100248	1/31/2020	4,000.00	CONTRACT SERVICES HR
MIDWEST TAPE	100105	1/3/2020	1,633.90	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100124	1/8/2020	21,882.06	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100147	1/14/2020	509.37	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100187	1/17/2020	165.92	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100249	1/31/2020	3,164.25	AUDIO VISUAL MATERIALS
MOUNTAIN DISPOSAL, INC	100106	1/3/2020	55.00	HOUSEKEEPING GHVL
MOUNTAIN WEST GLASS, INC.	100107	1/3/2020	677.68	BLDG EQUIP MAINTENANCE LUC
MOUNTAIN WEST GLASS, INC.	100188	1/17/2020	10.50	BLDG EQUIP MAINTENANCE PW
MOUNTAIN WEST GLASS, INC.	100250	1/31/2020	270.00	BLDG EQUIP MAINTENANCE PW
MSP MASTER TENANT I, LLC	100189	1/17/2020	68.58	UTILITIES RA
MY FRIEND THE PRINTER, INC.	100163	1/17/2020	39.66	OFFICE SUPPLIES EQUIP FIN
MY FRIEND THE PRINTER, INC.	100203	1/24/2020	105.00	COMMUNITY RELATIONS
OCLC, INC	100251	1/31/2020	133.56	CONTRACT SERVICES TS
ORIENTAL TRADING CO. INC	100204	1/24/2020	125.85	PROGRAMS LUC
OVERDRIVE	100190	1/17/2020	4,197.77	DIGITAL MATERIALS
OVERDRIVE	100212	1/24/2020	172.90	DIGITAL MATERIALS
OVERDRIVE	100252	1/31/2020	6,149.05	DIGITAL MATERIALS
OVERHEAD DOOR COMPANY	100108	1/3/2020	170.00	BLDG EQUIP MAINTENANCE RA
PEAR WORKPLACE SOLUTIONS	100224	1/31/2020	499.92	OFFICE SUPPLIES EQUIP FAC
PENGUIN RANDOM HOUSE, LLC	100253	1/31/2020	461.34	BOOKS
PETTY CASH	100133	1/10/2020	217.87	PETTY CASH REPLENISH
PLURALSIGHT, LLC	100191	1/17/2020	2,895.00	TECH CONTRACT SERVICES IT
PROVANTAGE LLC	100205	1/24/2020	243.75	TECH SUPPLIES IT
PROVANTAGE LLC	100225	1/31/2020	138.00	TECH SUPPLIES IT
PUEBLO BEARING SERVICE, INC	100254	1/31/2020	28.50	BLDG EQUIP MAINTENANCE RA
PUEBLO COMMUNITY COLLEGE	100226	1/31/2020	55.00	PROGRAMS YS
PUEBLO COUNTY CLERK	100213	1/24/2020	30,194.27	CONTRACT SERVICES FIN
PUEBLO WEST METROPOLITAN DISTR	100109	1/3/2020	132.53	UTILITIES PW
PUEBLO ZOOLOGICAL SOCIETY INC	100110	1/3/2020	53.97	BOOKS
RAMPART SUPPLY	100255	1/31/2020	61.74	BLDG EQUIP MAINTENANCE RA
RL PARTS PLUS	100192	1/17/2020	32.28	VEHICLE MAINTENANCE
ROBERT J. MARSH	100227	1/31/2020	100.00	PROGRAMS RRA
ROCO FILMS INTERNATIONAL, LLC	100228	1/31/2020	360.00	PROGRAMS IZ
RUSH'S PUEBLO LUMBER CO. INC	100214	1/24/2020	14.94	BLDG EQUIP MAINTENANCE PW
RYE TELEPHONE COMPANY, INC	100125	1/8/2020	97.34	TELECOM IT
SAN ISABEL ELECTRIC ASSOCIATIO	100111	1/3/2020	6,008.60	UTILITIES
SECOM	100126	1/8/2020	4,732.53	TELECOM IT
SIGNS BY SCOTT LTD	100206	1/24/2020	157.50	EMPLOYEE RELATIONS
SIGNS BY SCOTT LTD	100215	1/24/2020	43.98	BLDG EQUIP MAINTENANCE RA
SPECIAL DISTRICT ASSOCIATION	100127	1/8/2020	1,237.50	MEMBERSHIP DUES DO
SPRINT	100193	1/17/2020	3,007.87	DIGITAL MATERIALS
ST. CHARLES MESA WATER DIST.	100112	1/3/2020	39.90	UTILITIES GIO
STAPLES BUSINESS ADVANTAGE	100087	1/3/2020	1,209.60	OFFICE SUPPLIES EQUIP DISTRIC
SWANK MOVIE LICENSING USA	100088	1/3/2020	236.00	PROGRAMS IZ
TEAMVIEWER GMBH	100132	1/8/2020	3,156.48	TECH CONTRACT SERVICES IT
TEAMVIEWER GMBH	100256	1/31/2020	3,212.50	TECH CONTRACT SERVICES IT
TERRY L GOLLY	100148	1/14/2020	95.00	GROUPS GHVL
TERRYBERRY LLC	100229	1/31/2020	409.68	EMPLOYEE RELATIONS
THE BUGMAN INC	100089	1/3/2020	285.00	GROUPS
THE PARTY PEOPLE	100090	1/3/2020	150.00	PROGRAMS IZ
THE PARTY PEOPLE	100230	1/31/2020	275.00	PROGRAMS RRA
TOTALFUNDS BY HASLER	100149	1/14/2020	546.97	POSTAGE & FREIGHT
U.S. POSTAL SERVICE	100231	1/31/2020	2,784.00	POSTAGE & FREIGHT

Vendor	Check Number	Date	Check Amount	Description
UNITE PRIVATE NETWORKS, LLC	100194	1/17/2020	9,521.00	TELECOM IT
UNITED PARCEL SERVICE INC	100195	1/17/2020	4.27	POSTAGE & FREIGHT
VERIZON WIRELESS	100128	1/8/2020	1,058.90	TELECOM IT
WAKEFIELD & ASSOCIATES, INC.	100150	1/14/2020	20.00	COLLECTIONS
WASTE CONNECTIONS OF COLORADO	100151	1/14/2020	186.46	HOUSEKEEPING
WASTE MANAGEMENT-PUEBLO	100113	1/3/2020	959.66	HOUSEKEEPING
WRIGHT JONES PLUMBING & HEATIN	100155	1/14/2020	130.00	BLDG EQUIP MAINTENANCE LUC
WT COX INFORMATION SERVICES	100257	1/31/2020	65.10	PERIODICAL MATERIALS
XCEL ENERGY	100114	1/3/2020	2,040.01	UTILITIES
XCEL ENERGY	100258	1/31/2020	2,578.97	UTILITIES
YMCA of Pueblo	100196	1/17/2020	1,871.31	UTILITIES LY
ZORO	100164	1/17/2020	320.00	HOUSEKEEPING RA
ZOUM PRODUCTIONS	100232	1/31/2020	50.00	PROGRAMS IZ
PATRON REFUND	500024	1/17/2020	160.00	BBB RESERVATION REFUND
24HOUR FLEX	E00390	1/14/2020	175.00	FLEX BENEFITS EXPENSE
24HOUR FLEX	E00393	1/17/2020	852.71	FLEX BENEFITS DEPENDENT
24HOUR FLEX	E00400	1/31/2020	852.71	FLEX BENEFITS DEPENDENT
BEN-DEN PARTNERSHIP, LLC	E00394	1/24/2020	2,420.32	RENT 622 S. UNION
CIGNA HEALTH & LIFE INSURANCE	E00395	1/24/2020	50,802.37	HEALTH & LIFE INSURANCE
EMPLOYEE REIMBURSEMENT	E00384	1/3/2020	124.12	M.KRAMER TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00386	1/10/2020	25.29	A.CHILDRESS TRAVEL REIMBURS
EMPLOYEE REIMBURSEMENT	E00387	1/10/2020	356.80	K.BARNETT TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00388	1/10/2020	12.18	R.MONTANO TRAVEL REIMBURSI
EMPLOYEE REIMBURSEMENT	E00389	1/10/2020	782.50	S.BACA TUITION REIMBURSE
EMPLOYEE REIMBURSEMENT	E00391	1/17/2020	17.40	J.CARTER TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00392	1/17/2020	131.10	J.WALKER TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00397	1/31/2020	1,500.00	B.LOCKMAN TUITION REIMBURSE
EMPLOYEE REIMBURSEMENT	E00398	1/31/2020	197.80	N.LAWLESS TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00399	1/31/2020	128.80	R.MCGHEE TRAVEL REIMBURSE
HARDKNOX	E00385	1/3/2020	800.00	CONTRACT SERVICES LUC
HARDKNOX	E00396	1/31/2020	800.00	CONTRACT SERVICES LUC
Report Total:			<u>\$ 569,156.15</u>	

FIN	Finance
GIO	Giodone
GHVL	Greenhorn Valley Library
HR	Human Resources
IT	Information Technology
IZ	Info Zone
LA	Lamb
LUC	Lucero Library
PS	Public Services
PW	Pueblo West
RA	Rawlings
RRA	Readers and Reference
SC	Special Collections
TS	Technical Services
YS	Youth Services

**PUEBLO CITY-COUNTY LIBRARY
JANUARY 2020
EXPENDITURES**

PAYABLES	PAPER CHECKS	509,017.05
	BILL PAY	160.00
	ACH PAYMENTS	59,979.10
TOTAL PAYABLES		\$ 569,156.15
PAYROLL	JANUARY 9	118,588.22
	JANUARY 23	121,766.47
	PERA, PAYROLL TAXES & FEES	126,201.08
TOTAL PAYROLL		\$ 366,555.77
OTHER PAYABLES	UMB - COP Trustee	-
TOTAL OTHER		\$ -
	GRAND TOTAL	\$ 935,711.92



ADDENDUM: P-CARD TRANSACTION DETAIL

Transaction Search - Company

UMB Bank, Statement Period 12/03/2019 to 1/01/2020

Mapped Cards

Transaction - Posting Date	Cardholder - Last Name	Cardholder - First Name	Supplier - Name	Transaction - Reason for Expense	Transaction - Line Amount
12/26/2019	Baca	Sherri	United	Flight-PLA Conference-S Baca	675.99
12/25/2019	Baca	Sherri	Pla	PLA Conference registration-S Baca	1,030.00
12/13/2019	BARNETT	KAYCI	Lewisclarkcollege	refund for portion of professional development going from sin	(120.00)
12/10/2019	BARNETT	KAYCI	Lewisclarkcollege	registration for professional development	695.00
12/08/2019	BARNETT	KAYCI	Wm Supercenter #1001	cookies and supplies for Polar Express Party - Friends Grant	54.55
12/04/2019	BARNETT	KAYCI	Milberger Farms At Peepes	snacks for Mesa Neighbors program	22.67
12/03/2019	BARNETT	KAYCI	Amazon.Com*ht2k42353 Amzn	mini usb for Switch Games - in branch use	31.16
12/19/2019	Childress	Robert	Msft * E04009prca	MS Azure Support	29.00
12/18/2019	Childress	Robert	Msft * E04009pnw	MS Cloud services	1,765.85
12/06/2019	Daly	Terri	Paypal	Lucero Librarian Job Postin at INALJ (I need a Library Job).cc	190.00
12/04/2019	Daly	Terri	Sq *great Harvest B	Holiday gifts for Staff	475.00
12/31/2019	Fetty	Sonya	Amer Assoc Notaries	Change of name and notary stamp with American Associator	41.85
12/05/2019	Fetty	Sonya	Hobby-Lobby #0214	Frames for yard signs with Board signatures	157.43
12/15/2019	Gallegos	Natalie	Family Dollar #7137	Gingerbread/Lights Out	12.95
12/20/2019	GRIEBEL	ALICIA	United	PLA Conference	69.00
12/20/2019	GRIEBEL	ALICIA	United	PLA Conference	341.60
12/20/2019	GRIEBEL	ALICIA	Pla	PLA registration for February	1,415.00
12/20/2019	GRIEBEL	ALICIA	United	PLA Conference	72.00
12/19/2019	GRIEBEL	ALICIA	Coa*cheapoair.Com Air	PLA Conference Flight Ticket	35.90
12/22/2019	Kramer	Maria	Wal-Mart #0842	supplies for Hanukkah program (perishables)	40.00
12/22/2019	Kramer	Maria	Walgreens #6283	used incorrect card for personal purchase (amount refunded)	8.58
12/22/2019	Kramer	Maria	Walgreens #6283	incorrect card used for personal purchase (refund)	(8.58)
12/22/2019	Kramer	Maria	King Soopers #0043	supplies for Hanukkah program (perishables)	48.98
12/15/2019	Kramer	Maria	King Soopers #0012	Kwanzaa supplies - perishables	20.72
12/06/2019	Kramer	Maria	Ajinoya Ramen	Lunch for Influencing Change workshop - 12/5	22.79
12/15/2019	Logie	Diann	King Soopers #0043	5th year anniversary party for Lucero	179.97
12/29/2019	Macleod	Katherine	Loaf N Jug #0024	Pizza for Lock-In	31.13
12/22/2019	McDaniel	Loretta	Roundeye Supply	Tax Credit from Vendor	(3.30)
12/11/2019	Nelson	Amy	Women Make Movies	La Chicana Film Festival license	104.00
12/12/2019	Rocco	Alan	The Home Depot #1511	post hole digger and mix for handicap sign repair	38.23
12/11/2019	Rocco	Alan	Racines Locksmithing & S	cabinet locks for lamb	72.76
12/11/2019	Rocco	Alan	Batteries Plus #0092	batteries for Y people counter	35.80
12/06/2019	Schwartz	Sara	King Soopers #0012	Supplies for crafts at Handmade Holiday Craft Fair.	64.45
12/31/2019	Sherwood	Darlene	Netflix.Com	PO 7991 Tech Contract Services IT	15.99
12/30/2019	Sherwood	Darlene	Samsclub.Com	PO 8153 PROGRAMS RRA	19.98
12/22/2019	Sherwood	Darlene	Netflix.Com	PO 7510 Programs IZ	46.98
12/20/2019	Sherwood	Darlene	The Flower Pot	PO 8149 EMPLOYEE RELATIONS	65.69
12/20/2019	Sherwood	Darlene	E-Conolight	PO 8150 BLDG MAINTENANCE PW	339.97
12/15/2019	Sherwood	Darlene	Samsclub.Com	PO 8139 OFFICE SUPPLIES DO	31.94
12/08/2019	Sherwood	Darlene	Sq *Joe Tomato	PO 8137 PROGRAMS-RRA	44.32
12/03/2019	Sherwood	Darlene	Floors For Less Corporat	PO 8117 BLDG MAINTENANCE BA	584.36
12/18/2019	Tozer	Jennifer	Screencastify Premium	Needed to record Discover training video	29.00
12/19/2019	Vigil	Jerry	Wm Supercenter #842	Hot coco a go-go Adult program	31.76
12/22/2019	Walker	Jon	Tst* Brues Alehouse Brewi	Jon Walker Luncheon	43.23
12/08/2019	Walker	Jon	Sq *squawk Coffee L	Jon Walker Coffee with Doreen Martinez	8.72
12/06/2019	Walker	Jon	Tst* Brues Alehouse Brewi	Jon Walker Lunch with Phil Mancha	33.62
12/05/2019	Walker	Jon	Comcast Cable Comm	Comcast bill service from December 7, 2019 to January 6, 20	78.95
12/20/2019	Wilbar	Meghan	Banquet-Schusters	Cookies for "Return of the Jaguars" program on 12/19/19.	17.98
12/12/2019	Wilbar	Meghan	Banquet-Schusters	Cookies for Clarifying the Sand Creek Massacre program	7.08
12/22/2019	Wilder	Heather	Wal-Mart #3382	Powdered sugar for royal icing. Gingerbread House program.	8.70
					9,058.75