

PUEBLO CITY-COUNTY LIBRARY DISTRICT
COMBINED BALANCE SHEET
January 31, 2019

	General Fund	Capital Projects Fund	Special Revenue Fund	Trust Fund	General Fixed Assets	General Long-Term Debt	Total
Assets							
CASH, OPERATING	\$ 400,233	\$ -	\$ -	\$ 2,536	\$ -	\$ -	\$ 402,769
CASH, INTEREST BEARING (C-TRUST)	53,580	1,287,437	950	4,351	-	-	1,346,319
CASH, INTEREST BEARING (C-TRUST RES)	249,623	-	-	-	-	-	249,623
CASH, INTEREST BEARING (CSAFE)	316,406	-	-	-	-	-	316,406
CASH, INTEREST BEARING (CSIP)	676,607	-	-	-	-	-	676,607
INVESTMENTS	-	826,252	-	-	-	-	826,252
PROPERTY TAX RECEIVABLE	-	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-	-	-	-
DUE TO/FROM CAP PROJECTS FUND	-	-	-	-	-	-	-
DUE TO/FROM GENERAL FUND	-	-	-	-	-	-	-
PREPAID SERVICES	-	-	-	-	-	-	-
PREPAID RENT	2,000	-	-	-	-	-	2,000
PREPAID INSURANCE	-	-	-	-	-	-	-
COMPENSATED ABSENCES	-	-	-	-	-	323,408	323,408
COPS - BUILDING PROJECTS	-	-	-	-	-	9,185,000	9,185,000
LOAN RECEIVABLE	-	-	-	-	-	-	-
LAND	-	-	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	-	-	87,780	-	87,780
BUILDINGS AND IMPROVEMENTS	-	-	-	-	34,847,910	-	34,847,910
FURNITURE, FIXTURES AND EQUIP.	-	-	-	-	2,792,252	-	2,792,252
COMPUTER HARDWARE & SOFTWARE	-	-	-	-	1,254,545	-	1,254,545
BOOKS & AV MATERIALS	-	-	-	-	5,883,537	-	5,883,537
ACCUMULATED DEPRECIATION	-	-	-	-	(14,005,287)	-	(14,005,287)
Total Assets	\$ 1,698,449	\$ 2,113,689	\$ 950	\$ 6,887	\$ 33,077,227	\$ 9,508,408	\$ 46,405,611
Liabilities							
ACCRUED PAYROLL/ACCTS PAYABLE	\$ 74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74
ACCOUNTS PAYABLE (VACATION)	-	-	-	-	-	278,800	278,800
ACCOUNTS PAYABLE (BENEFITS)	-	-	-	-	-	44,608	44,608
TAXES PAYABLE	377	-	-	-	-	-	377
CAPITAL PROJECT EXPENSES PAYABLE	-	-	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-	-	-
Total Liabilities	\$ 451	\$ -	\$ -	\$ -	\$ -	\$ 323,407	\$ 323,859
Fund Equity							
LONG TERM OBLIGATIONS-BLDGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,185,000	\$ 9,185,000
INV. IN GENERAL FIXED ASSETS	-	-	-	-	33,077,227	-	33,077,227
FUND BALANCE	2,354,530	932,883	950	3,848	-	-	3,292,211
LIBRARY REPLACEMENT PLAN	-	1,176,262	-	-	-	-	1,176,262
EMERGENCY RESERVE	296,531	-	-	-	-	-	296,531
NONEXPENDABLE	-	-	-	3,000	-	-	3,000
Revenue over (under) Expenditures	(953,064)	4,544	1	39	-	-	(948,481)
Total Fund Equity	\$ 1,697,998	\$ 2,113,689	\$ 950	\$ 6,887	\$ 33,077,227	\$ 9,185,000	\$ 46,081,750
Total Liabilities and Fund Equity	\$ 1,698,449	\$ 2,113,689	\$ 950	\$ 6,887	\$ 33,077,227	\$ 9,508,408	\$ 46,405,609

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING JANUARY 31, 2019**

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Property Tax	\$ -	\$ -	\$ 9,046,617	\$ 9,046,617	0%
Specific Ownership Tax	-	-	800,626	800,626	0%
Contracts, Grants	13	13	325,496	325,483	0%
Interest Income	3,381	3,381	64,665	61,284	5%
Fees	3,542	3,542	64,001	60,459	6%
Photocopier Income	5,265	5,265	62,000	56,735	8%
Miscellaneous Sales	164	164	4,000	3,836	4%
TOTAL REVENUES	<u>\$ 12,365</u>	<u>\$ 12,365</u>	<u>\$ 10,367,405</u>	<u>\$ 10,355,040</u>	<u>0%</u>
EXPENDITURES - Personnel					
Salaries	\$ 315,940	\$ 315,940	\$ 4,226,971	\$ 3,911,031	7%
PERA	41,411	41,411	590,094	548,683	7%
Workers Compensation	24,023	24,023	29,023	5,000	83%
Employee Insurance	26,538	26,538	511,721	485,183	5%
Unemployment Compensation	907	907	12,681	11,774	7%
Medicare Trust	4,385	4,385	61,291	56,906	7%
Employee Relations	145	145	25,050	24,905	1%
Employee Training	726	726	74,000	73,274	1%
TOTAL PERSONNEL	<u>\$ 414,076</u>	<u>\$ 414,076</u>	<u>\$ 5,530,831</u>	<u>\$ 5,116,755</u>	<u>7%</u>
EXPENDITURES - Materials					
Books	\$ 7,133	\$ 7,133	\$ 291,600	\$ 284,467	2%
Audio-Visual Materials	21,217	21,217	427,100	405,883	5%
Periodicals	32,141	32,141	39,000	6,859	82%
Digital Materials	103,209	103,209	408,800	305,591	25%
Library Programs	1,915	1,915	183,363	181,448	1%
Processing Supplies/Services	5,418	5,418	172,919	167,501	3%
TOTAL MATERIALS	<u>\$ 171,034</u>	<u>\$ 171,034</u>	<u>\$ 1,522,782</u>	<u>\$ 1,351,748</u>	<u>11%</u>
EXPENDITURES - Facilities					
Utilities	\$ 8,259	\$ 8,259	\$ 475,453	\$ 467,194	2%
Vehicle Maintenance	392	392	13,000	12,608	3%
Building Maintenance	25,712	25,712	453,000	427,288	6%
Rent	4,850	4,850	29,077	24,227	17%
Lease/Purchase of Buildings	-	-	810,700	810,700	0%
Insurance	77,130	77,130	80,501	3,371	96%
Friends Expenditures	142	142	39,885	39,743	0%
TOTAL FACILITIES	<u>\$ 116,485</u>	<u>\$ 116,485</u>	<u>\$ 1,901,616</u>	<u>\$ 1,785,131</u>	<u>6%</u>
EXPENDITURES - Operating					
Contract Services	\$ 87,726	\$ 87,726	\$ 453,436	\$ 365,710	19%
County Treasurer's Fee	-	-	135,699	135,699	0%
Community Relations	265	265	39,000	38,735	1%
Professional Memberships	2,865	2,865	8,215	5,350	35%
Office Supplies	1,026	1,026	58,800	57,774	2%
Photocopier Expense	327	327	14,962	14,635	2%
Courier Services	1,744	1,744	950	(794)	184%
Postage & Freight	3,747	3,747	35,000	31,253	11%
TOTAL OPERATING	<u>\$ 97,700</u>	<u>\$ 97,700</u>	<u>\$ 746,062</u>	<u>\$ 648,362</u>	<u>13%</u>
EXPENDITURES - Info. Technology					
Telecommunications	\$ 16,400	\$ 16,400	\$ 195,700	\$ 179,300	8%
Hardware Repair & Maintenance	-	-	25,000	25,000	0%
Technology Supplies	-	-	40,000	40,000	0%
Technology Contract Services	149,735	149,735	180,570	30,835	83%
TOTAL INFO TECHNOLOGY	<u>\$ 166,135</u>	<u>\$ 166,135</u>	<u>\$ 441,270</u>	<u>\$ 275,135</u>	<u>38%</u>
TOTAL EXPENDITURES	<u>\$ 965,429</u>	<u>\$ 965,429</u>	<u>\$ 10,142,561</u>	<u>\$ 9,177,132</u>	<u>10%</u>
Revenue over/(under) Expenditures	\$ (953,064)	\$ (953,064)	\$ 224,844	\$ 1,177,908	

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
CAPITAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING JANUARY 31, 2019**

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Interest Income	\$ 4,544	\$ 4,544	\$ 30,000	\$ 25,456	15%
Contracts, Grants, Gifts	-	-	1,000,000	1,000,000	0%
Miscellaneous Revenue	-	-	-	-	-
TOTAL REVENUES	<u>\$ 4,544</u>	<u>\$ 4,544</u>	<u>\$ 1,030,000</u>	<u>\$ 1,025,456</u>	<u>0%</u>
EXPENDITURES					
Architect Fees	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	-100%
Building Equip & Projects	\$ -	\$ -	\$ 30,000	\$ 30,000	0%
Contract Services	-	-	-	-	0%
IT Projects	-	\$ -	-	-	0%
TOTAL BUILDING PROJECTS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,030,000</u>	<u>\$ 1,030,000</u>	<u>0%</u>
EXPENDITURES - InfoZone					
Info Zone expenses	-	-	25,000	25,000	0%
TOTAL INFOZONE EXPENSES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>0%</u>
EXPENDITURES - Capital Assets					
Information Technology	\$ -	\$ -	\$ 211,100	\$ 211,100	0%
Furniture, Fixtures, Equipment	-	-	28,000	28,000	-
Building Improvements	-	-	-	-	-
TOTAL CAPITAL ASSET EXPENSE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 239,100</u>	<u>\$ 239,100</u>	<u>0%</u>
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,294,100</u>	<u>\$ 1,294,100</u>	<u>0%</u>
Revenue over/(under) Expenditures	\$ 4,544	\$ 4,544	\$ (264,100)	\$ (268,644)	-2%

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING JANUARY 31, 2019**

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Investment Earnings	\$ 1	\$ 1	\$ 75	\$ 74	1%
Distributions from Chamberlain Fund	-	-	5,000	5,000	0%
TOTAL REVENUES	\$ 1	\$ 1	\$ 5,075	\$ 5,074	0%
EXPENDITURES					
Miscellaneous/Contingency	\$ -	\$ -	\$ -	\$ -	
Furniture & Equipment	-	-	-	-	
Contributions	-	-	-	-	
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	
Revenue over/(under) Expenditures	\$ 1	\$ 1	\$ 5,075	\$ 5,074	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
J.T. Nesbitt Employee Fund
Statement of Revenues, Expenditures and Cash Balances
Period ended January 31, 2019

Trust Fund

J.T. NESBITT EMPLOYEE FUND

J.T. NESBITT -COLOTRUST BALANCE 01/31/2019	\$ 2,541.40
INTEREST EARNED	9.55
BALANCE	<u>\$ 2,550.95</u>
J.T. NESBITT-BANK OF SAN JUANS BALANCE 01/31/2019	\$ 2,541.40
DEPOSIT/WITHDRAW	<u>(1.37)</u>
BALANCE	<u>\$ 2,540.03</u>
J.T. NESBITT-PETTY CASH ON HAND 01/31/2019	\$ 100.00
Cash Spent/ Earned January 2019	<u>-</u>
CASH ON HAND	<u>\$ 100.00</u>
J.T NESBITT CASH BALANCE 01/31/2019	<u><u>\$ 5,190.98</u></u>

Vendor	Check Number	Date	Check Amount	Description
1000BULBS.COM	098130	1/29/2019	262.98	BLDG EQUIP MAINTENANCE RA
24HOUR FLEX	098038	1/8/2019	145.00	FLEX BEN EXPENSES HR
24HOUR FLEX	098066	1/11/2019	888.39	FLEX BEN PAYABLE DEP
4 IMPRINT	098011	1/3/2019	2,394.09	EMPLOYEE RELATIONS
ACCONTEMPS	098039	1/8/2019	2,712.00	CONTRACT SERVICES IT
ACCONTEMPS	098081	1/18/2019	3,475.20	CONTRACT SERVICES IT
ACCONTEMPS	098121	1/24/2019	1,939.20	CONTRACT SERVICES IT
ACORN PETROLEUM, INC	098012	1/3/2019	443.63	VEHICLE MAINTENANCE
ACORN PETROLEUM, INC	098040	1/8/2019	411.17	VEHICLE MAINTENANCE
ACORN PETROLEUM, INC	098122	1/24/2019	372.50	VEHICLE MAINTENANCE
ADVANTAGE LAWN AND SNOW	098041	1/8/2019	835.00	GROUNDS PW
AFLAC	098042	1/8/2019	404.16	MISC WITHHOLDING
AFLAC	098131	1/29/2019	404.16	MISC WITHHOLDING
AMAZON	098123	1/24/2019	1,618.90	FRIENDS EXPENDITURE
APRIL VICKEY	098067	1/11/2019	200.00	PROGRAMS IZ
AUTOMATIC-ACCESS, INC	098043	1/8/2019	344.00	BLDG EQUIP MAINTENANCE PW
BAKER & TAYLOR (415353)	098149	1/31/2019	10.00	BINDERY/PROCESSING
BATTERIES PLUS	098068	1/11/2019	157.90	BLDG EQUIP MAINTENANCE LUC
BCS PROSOFT, INC	098132	1/29/2019	75.00	CONTRACT SERVICES FIN
BENEFITS BROKER, INC	098044	1/8/2019	3,750.00	CONTRACT SERVICES HR
BETA HEALTH ASSOCIATION, INC	098045	1/8/2019	199.18	DENTAL & VISION INSURANCE
BIBLIOTHECA, LLC	098082	1/18/2019	101,657.00	CAPITAL PROJECT EXPENSE
BIBLIOTHECA, LLC	098124	1/24/2019	5,452.48	DIGITAL MATERIALS
BLACK HILLS ENERGY	098013	1/3/2019	785.00	UTILITIES LA
BLACK HILLS ENERGY	098046	1/8/2019	65.54	UTILITIES LUC
BLACK HILLS ENERGY	098069	1/11/2019	830.68	UTILITIES BA
BLACK HILLS ENERGY	098083	1/18/2019	17,857.36	UTILITIES
BLACK HILLS ENERGY	098150	1/31/2019	786.36	UTILITIES LA
BLAZER ELECTRIC SUPPLY	098070	1/11/2019	23.59	BLDG EQUIP MAINTENANCE RA
BOARD OF WATER WORKS	098014	1/3/2019	529.10	UTILITIES LUC
BOARD OF WATER WORKS	098071	1/11/2019	772.24	UTILITIES RA
BOARD OF WATER WORKS	098125	1/24/2019	81.54	UTILITIES LUC
BOARD OF WATER WORKS	098151	1/31/2019	456.53	UTILITIES BA
BRODART CO.	098152	1/31/2019	114.17	BOOKS
BULBS.COM INC	098015	1/3/2019	3,481.20	BLDG EQUIP MAINTENANCE RA
BULBS.COM INC	098072	1/11/2019	77.36	BLDG EQUIP MAINTENANCE RA
BULBS.COM INC	098133	1/29/2019	618.88	BLDG EQUIP MAINTENANCE RA
CAMFIL FARR , INC	098016	1/3/2019	631.16	BLDG EQUIP MAINTENANCE LA
CAMFIL FARR , INC	098134	1/29/2019	67.80	BLDG EQUIP MAINTENANCE RA
CAMPBELL'S FLOWERS, INC	098047	1/8/2019	65.00	EMPLOYEE RELATIONS
CANON FINANCIAL SERVICES, INC.	098135	1/29/2019	326.55	PHOTOCOPIERS CR
CARD SERVICES-UMB	098112	1/23/2019	4,554.91	PCARD CHARGES
CENGAGE LEARNING, INC	098048	1/8/2019	145.46	BOOKS
CENGAGE LEARNING, INC	098113	1/23/2019	143.98	BOOKS
CENTER POINT ENERGY SERVICES	098017	1/3/2019	3,502.62	UTILITIES RA
CENTER POINT ENERGY SERVICES	098153	1/31/2019	5,064.71	UTILITIES RA
CENTURYLINK	098049	1/8/2019	1,016.28	TELECOM IT
CHARLES D. JONES CO. INC	098050	1/8/2019	42.22	BLDG EQUIP MAINTENANCE LUC
CITY DIRECTORIES (POLK)	098126	1/24/2019	696.00	BOOKS
CITY OF PUEBLO	098084	1/18/2019	435.02	SALES TAX PAYABLE
COCA TREE SERVICES	098114	1/23/2019	925.00	GROUNDS LA
CODY'S UPHOLSTERY	098085	1/18/2019	390.00	OFFICE SUPPLIES DISTRICT
COLORADO BUILDING	098051	1/8/2019	9,630.00	HOUSEKEEPING
COLORADO CITY METRO. DISTRICT	098052	1/8/2019	78.20	UTILITIES GHVL

Vendor	Check Number	Date	Check Amount	Description
COLORADO DEPARTMENT OF REVENUE	098086	1/18/2019	158.38	SALES TAX PAYABLE
COLORADO NATURAL GAS, INC.	098087	1/18/2019	938.46	UTILITIES GHVL
COLORADO SPRINGS CLEANING	098018	1/3/2019	1,900.85	HOUSEKEEPING RA
COLORADO SPRINGS CLEANING	098088	1/18/2019	404.09	HOUSEKEEPING RA
COLORADO SPRINGS CLEANING	098136	1/29/2019	49.25	HOUSEKEEPING RA
COLORADO SPRINGS CLEANING	098154	1/31/2019	240.69	HOUSEKEEPING GHVL
COMCAST CABLE	098089	1/18/2019	148.14	TELECOM IT
COMCAST CABLE	098115	1/23/2019	63.78	TELECOM IT
DEBRA S. DADEY	098073	1/11/2019	529.74	PROGRAMS YS
DELL MARKETING L.P.	098019	1/3/2019	1,103.14	TECH SUPPLIES IT
DEMCO INC.	098090	1/18/2019	90.09	OFFICE SUPPLIES EQUIP PW
DEMCO INC.	098137	1/29/2019	331.54	OFFICE SUPPLIES EQUIP PW
DIRECTV	098020	1/3/2019	91.99	TELECOM IT
EMPLOYERS COUNCIL SERVICES, IN	098053	1/8/2019	410.00	EMPLOYEE RELATIONS
EMPLOYERS COUNCIL SERVICES, IN	098091	1/18/2019	304.58	CONTRACT SERVICES HR
EYEON NETWORKS LLC	098092	1/18/2019	2,500.00	TECH CONTRACT SERVICES IT
FIDELITY SECURITY LIFE	098093	1/18/2019	465.94	DENTAL & VISION INSURANCE
FIDELITY SECURITY LIFE	098138	1/29/2019	452.32	DENTAL & VISION INSURANCE
FINDAWAY WORLD, LLC INC.	098054	1/8/2019	37.49	AUDIO VISUAL MATERIALS
FORTINO'S PAINTING	098021	1/3/2019	9,075.75	BLDG EQUIP MAINTENANCE
GAYLORD BROS., INC	098022	1/3/2019	85.50	OFFICE SUPPLIES EQUIP SC
GOBIN'S INC	098023	1/3/2019	787.44	HARDWARE REPAIR & MAINT IT
GOBIN'S INC	098055	1/8/2019	1,462.50	PHOTOCOPIERS CR
GOOD NEWS WINDOW CLEANING LLC	098024	1/3/2019	530.00	HOUSEKEEPING GHVL
GRADISAR,TRECHTER,	098094	1/18/2019	662.50	CONTRACT SERVICES DO
HEALTHIEST YOU	098095	1/18/2019	497.25	HEALTH & LIFE INSURANCE
HEAVENS BEST CARPET CLEANING	098025	1/3/2019	4,310.00	HOUSEKEEPING RA
HEAVENS BEST CARPET CLEANING	098096	1/18/2019	745.00	HOUSEKEEPING RA
HOME DEPOT CREDIT SERVICES	098139	1/29/2019	226.82	BLDG EQUIP MAINTENANCE RA
HUMPHRIES POLI ARCHITECTS, PC	098026	1/3/2019	13,305.21	CAPITAL PROJECT EXP PAYABLE
IDT AMERICA	098056	1/8/2019	120.17	TELECOM IT
INGRAM LIBRARY SERVICES	098097	1/18/2019	96.38	BOOKS
INGRAM LIBRARY SERVICES	098127	1/24/2019	60.98	BOOKS
INGRAM LIBRARY SERVICES	098155	1/31/2019	500.00	CONTRACT SERVICES TS
LATINO CHAMBER OF COMMERCE OF	098140	1/29/2019	110.00	MEMBERSHIP DUES DO
LIBRARY IDEAS LLC	098027	1/3/2019	241.00	DIGITAL MATERIALS
LIBRARY IDEAS LLC	098098	1/18/2019	29,240.00	DIGITAL MATERIALS
LITTLE CAESAR'S PIZZA	098099	1/18/2019	135.00	PROGRAMS LUC
MET LIFE INSURANCE COMPANY	098057	1/8/2019	553.02	HEALTH & LIFE INSURANCE
MIDWEST TAPE	098028	1/3/2019	17,480.33	DIGITAL MATERIALS
MIDWEST TAPE	098058	1/8/2019	2,614.24	DIGITAL MATERIALS
MIDWEST TAPE	098100	1/18/2019	395.43	AUDIO VISUAL MATERIALS
MIDWEST TAPE	098116	1/23/2019	17,835.08	AUDIO VISUAL MATERIALS
MIDWEST TAPE	098156	1/31/2019	14,301.56	AUDIO VISUAL MATERIALS
MOBILE RECORD SHREDDERS	098101	1/18/2019	31.50	CONTRACT SERVICES FIN
MONARCH DIGITAL	098029	1/3/2019	36.67	CONTRACT SERVICES CR
MOUNTAIN DISPOSAL, INC	098059	1/8/2019	55.00	HOUSEKEEPING GHVL
MSP MASTER TENANT I, LLC	098074	1/11/2019	86.77	UTILITIES RA
MY FRIEND THE PRINTER, INC.	098075	1/11/2019	53.00	COMMUNITY RELATIONS
MY FRIEND THE PRINTER, INC.	098141	1/29/2019	212.00	COMMUNITY RELATIONS
OCLC, INC	098102	1/18/2019	128.74	CONTRACT SERVICES TS
ORIENTAL TRADING CO. INC	098142	1/29/2019	28.76	PROGRAMS YS
OVERDRIVE	098128	1/24/2019	1,420.40	DIGITAL MATERIALS
PARKVIEW MEDICAL CENTER	098103	1/18/2019	374.00	CONTRACT SERVICES HR

Vendor	Check Number	Date	Check Amount	Description
PENGUIN RANDOM HOUSE, LLC	098076	1/11/2019	254.62	BOOKS
Petty Cash	098104	1/18/2019	198.07	PETTY CASH REPLENISH
PROVANTAGE LLC	098030	1/3/2019	988.00	TECH SUPPLIES IT
PUEBLO BEARING SERVICE, INC	098117	1/23/2019	10.75	BLDG EQUIP MAINTENANCE RA
PUEBLO WEST METROPOLITAN DISTR	098060	1/8/2019	126.02	UTILITIES PW
RACINE'S LOCKSMITHING & SECURI	098105	1/18/2019	135.00	BLDG EQUIP MAINTENANCE LUC
RAMPART SUPPLY	098031	1/3/2019	560.22	BLDG EQUIP MAINTENANCE PW
ROTATING MECHANICAL SOLUTIONS	098143	1/29/2019	2,140.00	BLDG EQUIP MAINTENANCE RA
RYE TELEPHONE COMPANY, INC	098061	1/8/2019	97.00	TELECOM IT
SAN ISABEL ELECTRIC ASSOCIATIO	098032	1/3/2019	5,959.69	UTILITIES PW
SECOM	098062	1/8/2019	9,008.31	TELECOM IT
SOUTH DAKOTA STATE HISTORICAL	098157	1/31/2019	30.00	BOOKS
SPRINT	098106	1/18/2019	1,179.40	DIGITAL MATERIALS
ST. CHARLES MESA WATER DIST.	098063	1/8/2019	39.84	UTILITIES GIO
STAPLES BUSINESS ADVANTAGE	098033	1/3/2019	1,159.60	OFFICE SUPPLIES EQUIPMENT
STAPLES BUSINESS ADVANTAGE	098107	1/18/2019	53.12	OFFIVE SUPPLIES EQUIP FIN
STAR GAZER CONSTRUCTION, LLC	098077	1/11/2019	420.00	GROUPS GHVL
STAR GAZER CONSTRUCTION, LLC	098118	1/23/2019	210.00	GROUPS GHVL
STAR GAZER CONSTRUCTION, LLC	098144	1/29/2019	105.00	GROUPS GHVL
SUNSHINE TRACTOR SERVICES, LLC	098158	1/31/2019	450.00	GROUPS GIO
SUPPLY WORKS	098108	1/18/2019	114.90	GROUPS RA
THE BUGMAN INC	098109	1/18/2019	255.00	GROUPS
THE FOUNDATION CENTER	098119	1/23/2019	2,495.00	DIGITAL MATERIALS
THE LIBRARY CORPORATION	098034	1/3/2019	13.00	BINDERY PROCESSING
TNT SECURITY, INC	098035	1/3/2019	3,124.50	CONTRACT SERVICES
TNT SECURITY, INC	098145	1/29/2019	176.00	CONTRACT SERVICES BA
TOTALFUNDS BY HASLER	098110	1/18/2019	1,056.34	POSTAGE & FREIGHT
TRANE U.S. INC.	098036	1/3/2019	2,407.04	BLDG EQUIP MAINTENANCE PW
TRANE U.S. INC.	098159	1/31/2019	2,766.69	BLDG EQUIP MAINTENANCE PW
UNIQUE MANAGEMENT SERVICES, IN	098078	1/11/2019	699.85	COLLECTIONS
UNITE PRIVATE NETWORKS, LLC	098079	1/11/2019	6,931.00	TELECOM IT
VERIZON WIRELESS	098064	1/8/2019	551.15	TELECOM IT
WALGREENS	098146	1/29/2019	780.00	EMPLOYEE RELATIONS
WASTE CONNECTIONS OF COLORADO	098065	1/8/2019	159.74	HOUSEKEEPING GIO
WASTE MANAGEMENT-PUEBLO	098080	1/11/2019	693.47	HOUSEKEEPING
WT COX INFORMATION SERVICES	098120	1/23/2019	35.34	PERIODICAL MATERIALS
WT COX INFORMATION SERVICES	098129	1/24/2019	385.65	PERIODICAL MATERIALS
WT COX INFORMATION SERVICES	098147	1/29/2019	385.65	PERIODICAL MATERIALS
WT COX INFORMATION SERVICES	098147	1/29/2019	385.65-	PERIODICAL MATERIALS
XCEL ENERGY	098037	1/3/2019	2,453.47	UTILITIES
XCEL ENERGY	098160	1/31/2019	3,327.36	UTILITIES
YMCA of Pueblo	098148	1/29/2019	1,871.31	UTILITIES LY
ZORO	098111	1/18/2019	327.42	BLDG EQUIP MAINTENANCE PW
PATRON REFUND	500016	1/18/2019	20.99	K.BENNETT PATRON REFUND
EMPLOYEE REIMBURSEMENT	E00169	1/3/2019	29.10	A.GRIEBEL TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00170	1/3/2019	26.16	J.CARTER TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00171	1/3/2019	145.08	J.VIGIL PROGRAM REIMBURSE
EMPLOYEE REIMBURSEMENT	E00172	1/3/2019	17.44	K.MACLEOD TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00173	1/3/2019	41.69	R.MONTANO TRAVEL REIMBURSI
COLORADO COMPUTER SUPPORT, INC	E00174	1/8/2019	7,050.00	CONTRACT SERVICES IT
BEN-DEN PARTNERSHIP, LLC	E00175	1/11/2019	2,426.53	RENT 622 S. UNION
EMPLOYEE REIMBURSEMENT	E00176	1/18/2019	84.80	L.MCDANIEL TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00177	1/18/2019	49.92	M.SMYER TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00178	1/18/2019	26.94	N.LAWLESS PROGRAM REIMBUR

Vendor	Check Number	Date	Check Amount	Description
CIGNA HEALTH & LIFE INSURANCE	E00179	1/18/2019	49,720.43	HEALTH & LIFE INSURANCE
24HOUR FLEX	E00180	1/29/2019	888.39	FLEX BENEFITS DEP CARE
EMPLOYEE REIMBURSEMENT	E00181	1/29/2019	5.80	K.MACLEOD TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00182	1/29/2019	133.40	M.CLARK TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00183	1/29/2019	55.00	N.LAWLESS TRAVEL REIMBURSE
Report Total:			<u>\$ 424,835.41</u>	

Legend

BA	Barkman
CIR	Circulation
CP	Capital Projects
CR	Community Relations
DO	Directors Office
FAC	Facilities
FIN	Finance
GIO	Giodone
GHVL	Greenhorn Valley Library
HR	Human Resources
IT	Information Technology
IZ	Info Zone
LA	Lamb
LUC	Lucero Library
PS	Public Services
PW	Pueblo West
RA	Rawlings
RRA	Readers and Reference
SC	Special Collections
TS	Technical Services
YS	Youth Services

**PUEBLO CITY-COUNTY LIBRARY
JANUARY 2019
EXPENDITURES**

PAYABLES	PAPER CHECKS	364,113.74
	BILL PAY	20.99
	ACH PAYMENTS	60,700.68
TOTAL PAYABLES		\$ 424,835.41
PAYROLL	JANUARY 10	116,467.18
	JANUARY 24	118,382.10
	PERA, PAYROLL TAXES & FEES	115,336.99
TOTAL PAYROLL		\$ 350,186.27
OTHER PAYABLES	UMB - COP Trustee	-
TOTAL OTHER		\$ -
	GRAND TOTAL	\$ 775,021.68



ADDENDUM: P-CARD TRANSACTION DETAIL

Transaction Search - Company

UMB Bank, Statement Period 12/04/2018 to 01/01/2019

Mapped Cards

Posting Date	Employee Last name	Employee First name	Supplier	Last Approver	Narrative Details	Receipt	Amount USD
12/10/2018	Account	Control	Payment - Ck Payment Thank You	-	Payment Ck Payment Thank You	-	-14,449.53
12/26/2018	Account	Control	Payment - Ck Payment Thank You	-	Payment Ck Payment Thank You	-	-15,445.80
12/5/2018	Baca	Sherri	llighting.Com	Jon Walker	light panels	Yes	2,608.67
12/7/2018	Baca	Sherri	Bulbs.Com Inc	Jon Walker	PO 6583 - light bulbs-Rawlings & new libraries	Yes	1,577.70
12/9/2018	Baca	Sherri	llighting.Com	Jon Walker	Credit Voucher llighting.Com - light panels are discontinued	Yes	-2,608.67
12/20/2018	Baca	Sherri	Cvent* Colorado Gfoa	Jon Walker	CGFOA 2019 membership fee_S Baca	Yes	50
12/4/2018	Baca	Sherri	Payflow/paypal	Jon Walker	Monthly paypal bill	Yes	4
12/6/2018	Baca	Sherri	Cocpa	Jon Walker	Credit Voucher Cocpa - unable to attend course	Yes	-249
12/9/2018	Bregar	Andrew	Hobby-Lobby #0214	Sara Rose	Last minute craft supplies for the adult program wreath making.	Yes	32.4
12/16/2018	Bregar	Andrew	Wal-Mart #1001	Sara Rose	Consumable supplies purchased for the Gingerbread House program. These supplies could not be purcha *	Yes	50.25
12/31/2018	Clark	Midori	Facebk 88qq9jnzy2	Jon Walker	Colorado Gives Day facebook promotions.	Yes	127.7
12/6/2018	Daly	Terri	Campbells Flowers & Gree	Sherri Baca	Flowers to Employee - Mother's passing	Yes	69.83
12/27/2018	Daly	Terri	Paypal	Sherri Baca	Recruiting - I need a Library Job.com - INALJ.com - Job Posting for Tech Trainer and Digital resour *	Yes	190
12/23/2018	Daly	Terri	Usps Po 0774540641	Sherri Baca	Certified Return Receipt letter to employee regarding Medical Leave	Yes	7.62
12/9/2018	Deulen	Jill	Dmi* Dell Bus Online	Jon Walker	Credit Voucher Dmi* Dell Bus Online	Yes	-1,061.16
12/11/2018	Deulen	Jill	Pueblo West 2	Jon Walker	Koha self check payment test	Yes	6.41
12/17/2018	Deulen	Jill	Pueblo City County Libra	Jon Walker	Koha self check payment test	Yes	2
12/18/2018	Deulen	Jill	Toni And Joes Pizzeria	Jon Walker	Koha migration pizza party	Yes	233.98
12/25/2018	Deulen	Jill	Toni And Joes Pizzeria	Jon Walker	first transaction didn't go through	Yes	233.98
12/27/2018	Deulen	Jill	Toni And Joes Pizzeria	Jon Walker	Credit Voucher Toni And Joes Pizzeria	Yes	-233.98
12/20/2018	Gallegos	Natalie	Wm Supercenter #1001	Maria Kramer	Cookie Bakeoff Teen and Tween baking lesson	Yes	57.63
12/12/2018	Koch	Mark	Lowes #02742	Alan Rocco	Pigeon bait and batteries for Lucero.	Yes	27.9
12/9/2018	Kramer	Maria	Online-Denver Museum	Sara Rose	Program Kits for Summer Reading 2019 Prepaid services	Yes	120
12/19/2018	Lawless	Nichole	Wal-Mart #0842	Diann Logie	gingerbread	Yes	174.7
12/9/2018	Logie	Diann	Sams Club #6549	Sara Rose	Christmas and Lucero anniversary parties	Yes	24.98
12/9/2018	Logie	Diann	Samsclub #6549	Sara Rose	Christmas and Lucero anniversary programs	-	133.88
1/1/2019	Logie	Diann	Shell Oil 57442464301	Sara Rose	Gaseoline-Mistake personal use	Yes	17.34
12/11/2018	Nelson	Amy	Hopscotch Bakery	Sara Rose	Holiday Program Refreshments. Finance notified of anticipated expenditure before spending cutoff.	Yes	42
12/12/2018	Nelson	Amy	Gagliano Italian Mar	Sara Rose	Refreshments for felting program. Finance notified of anticipated expenditure prior to spending c *	Yes	43.03
12/12/2018	Nelson	Amy	Wm Supercenter #1001	Sara Rose	Ingredients for Holiday Hot Cocoa Bar Program - Finance notified of anticipated expense prior to spe *	Yes	94.17
12/7/2018	Nelson	Amy	King Soopers #0012	Sara Rose	Refreshments for December Memory Cafe Program -FOL Grant expense.Finance notified of anticipated ex *	Yes	18.87
12/12/2018	Rice	Sharon	Wm Supercenter #5828	Amy Nelson	Still unable to code to 6700-40-11.	Yes	43.64
12/13/2018	Rice	Sharon	Wal-Mart #5828	Amy Nelson	Still unable to code to 6700-40-11	Yes	13.77
12/6/2018	Rocco	Alan	Lowes #02742	-	paint for restroom blue light	Yes	3.98
12/19/2018	Rocco	Alan	Lowes #02742	Jon Walker	paint for blue light restroom	Yes	8.04
12/21/2018	Rose	Sara	Samsclub #6549	Jon Walker	Andrew Bregar's farewell party	Yes	59.36
12/18/2018	Rose	Sara	Mb Police Equipment	Jon Walker	Security uniform plus alteration - for Mike McConnel	Yes	66.99
12/13/2018	Schwartz	Sara	King Soopers #0012	Midori Clark	Creative Writing Contest awards ceremony snacks. *This is a FOL grant.	Yes	29.95
12/13/2018	Sherwood	Darlene	Sharps Compliance, Inc	Sherri Baca	PO 6598 Building Maint RA	Yes	767.27
12/19/2018	Sherwood	Darlene	Propper International E C	Sherri Baca	PO 6607 OFFICE SUPPLIES SEC	Yes	39.99
12/19/2018	Sherwood	Darlene	Propper International E C	Sherri Baca	PO 6609 OFFICE SUPPLIES SEC	Yes	119.97
12/19/2018	Sherwood	Darlene	Mars Air Systems Llc	Sherri Baca	PO 6605 Building Maint	Yes	198.29

12/20/2018	Sherwood	Darlene	Academy Sports + Outdoor	Sherri Baca	Not my charge. Dispute form attached. Credit card is canceled and they are sending me a new one.	Yes	286.19
12/23/2018	Sherwood	Darlene	Samsclub.Com	Sherri Baca	Sams Po 6606 Employee Training PS	Yes	47.92
12/23/2018	Sherwood	Darlene	Dnh*godaddy.Com	Sherri Baca	PO 6440 Tech Contract IT	Yes	199.99
12/23/2018	Sherwood	Darlene	Ustream Tv	Sherri Baca	UStream tv PO 5210 Community Relations 12 2018	Yes	99
12/30/2018	Sherwood	Darlene	Motion Industries Co81	Sherri Baca	PO 6570 Building Maint. RA	Yes	223.89
12/31/2018	Sherwood	Darlene	Netflix.Com	Sherri Baca	Netflix 12 2018 PO 6440 Tech Services IT	Yes	13.99
12/7/2018	Simms	Charlene	King Soopers #0012	Maria Tucker	Refreshments for Spoken word program, Deborah Martinez	Yes	11.67
12/9/2018	Simms	Charlene	Banquet-Schusters	Maria Tucker	Refreshments for book signing and presentation for Roselawn Cemetery book.	Yes	13.02
12/21/2018	Simms	Charlene	King Soopers #0012	Maria Tucker	Refreshments for Mayan Equinox program December 20	Yes	8.39
12/9/2018	Tucker	Maria	Family Dollar #7137	Sara Rose	Drinks for Fun Friday Program-United Way Grant	Yes	2.5
12/9/2018	Tucker	Maria	Tea Palace 2	Sara Rose	Lunch for Bridging Borders Teen Fellowship Program	Yes	156.99
12/11/2018	Tucker	Maria	Dropbox*ylid4s3k6vgwn	Sara Rose	File transfer service for large files.	Yes	9.99
12/16/2018	Vargas	Denise	Wm Supercenter #1001	Maria Tucker	Refreshments for two programs: Dec 15-Brass Band Concert & Fun Fridays Snacks	Yes	62.24
12/21/2018	Vargas	Denise	Netflix.Com	Maria Tucker	Monthly subscription for Netflix acct.	Yes	47.97
12/4/2018	Vigil	Jerry	Wm Supercenter #842	Diann Logie	Winter Wreaths Craft	Yes	10.57
12/5/2018	Vigil	Jerry	Hobby-Lobby #0214	Diann Logie	Winter Wreaths Craft	Yes	46.8
12/4/2018	Walker	Jon	Sq *gypsy Java	Sherri Baca	Coffee meeting with Board member, S. Garcia	Yes	3.42
12/5/2018	Walker	Jon	Sq *gypsy Java	Sherri Baca	Coffee meeting with Board member, M. Bregar	Yes	5.55
12/6/2018	Walker	Jon	Tst* Brues Alehouse Brewi	Sherri Baca	Lunch meeting with Board president	Yes	36.27
12/20/2018	Walker	Jon	Puukaow Thai Restoran	Sherri Baca	Lunch meeting with Board member P.Mancha	Yes	42.12
12/4/2018	Walker	Jon	Comcast Cable Comm	Sherri Baca	Comcast Internet service at home	Yes	78.95
						Debit Total	4,554.91