

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
COMBINED BALANCE SHEET**

December 31, 2019

PRELIMINARY

	General Fund	Capital Projects Fund	Special Revenue Fund	Trust Fund	General Fixed Assets	General Long-Term Debt	Total
Assets							
CASH, OPERATING	\$ 257,070	\$ -	\$ -	\$ 2,576	\$ -	\$ -	\$ 259,647
CASH, INTEREST BEARING (C-TRUST)	956,244	1,443,034	3,509	4,444	-	-	2,407,231
CASH, INTEREST BEARING (C-TRUST RES)	579,289	-	-	-	-	-	579,289
CASH, INTEREST BEARING (CSAFE)	323,279	-	-	-	-	-	323,279
CASH, INTEREST BEARING (CSIP)	690,875	-	-	-	-	-	690,875
INVESTMENTS	-	823,812	-	-	-	-	823,812
PROPERTY TAX RECEIVABLE	-	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	79,464	-	-	-	-	-	79,464
DUE TO/FROM CAP PROJECTS FUND	-	-	-	-	-	-	-
DUE TO/FROM GENERAL FUND	-	-	-	-	-	-	-
PREPAID SERVICES	193,339	-	-	-	-	-	193,339
PREPAID RENT	2,000	-	-	-	-	-	2,000
PREPAID INSURANCE	99,200	-	-	-	-	-	99,200
COMPENSATED ABSENCES	-	-	-	-	-	302,006	302,006
COPS - BUILDING PROJECTS	-	-	-	-	-	8,710,000	8,710,000
LOAN RECEIVABLE	-	-	-	-	-	-	-
LAND	-	-	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	-	-	92,180	-	92,180
BUILDINGS AND IMPROVEMENTS	-	-	-	-	34,785,534	-	34,785,534
FURNITURE, FIXTURES AND EQUIP.	-	-	-	-	1,519,130	-	1,519,130
COMPUTER HARDWARE & SOFTWARE	-	-	-	-	2,361,510	-	2,361,510
BOOKS & AV MATERIALS	-	-	-	-	5,924,033	-	5,924,033
ACCUMULATED DEPRECIATION	-	-	-	-	(14,746,631)	-	(14,746,631)
Total Assets	\$ 3,180,760	\$ 2,266,846	\$ 3,509	\$ 7,021	\$ 32,152,246	\$ 9,012,006	\$ 46,622,388
Liabilities							
ACCRUED PAYROLL/ACCTS PAYABLE	\$ 315	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 315
ACCOUNTS PAYABLE (VACATION)	-	-	-	-	-	260,350	260,350
ACCOUNTS PAYABLE (BENEFITS)	-	-	-	-	-	41,655	41,655
TAXES PAYABLE	815	-	-	-	-	-	815
CAPITAL PROJECT EXPENSES PAYABLE	(2,436)	-	-	-	-	-	(2,436)
DEFERRED REVENUE	-	-	-	-	-	-	-
Total Liabilities	\$ (1,307)	\$ -	\$ -	\$ -	\$ -	\$ 302,005	\$ 300,699
Fund Equity							
LONG TERM OBLIGATIONS-BLDGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,710,000	\$ 8,710,000
INV. IN GENERAL FIXED ASSETS	-	-	-	-	32,152,246	-	32,152,246
FUND BALANCE	2,220,810	710,492	950	3,848	-	-	2,936,099
LIBRARY REPLACEMENT PLAN	-	1,353,985	-	-	-	-	1,353,985
EMERGENCY RESERVE	317,796	-	-	-	-	-	317,796
NONEXPENDABLE	-	-	-	3,000	-	-	3,000
Revenue over (under) Expenditures	643,461	202,369	2,560	173	-	-	848,562
Total Fund Equity	\$ 3,182,067	\$ 2,266,846	\$ 3,509	\$ 7,021	\$ 32,152,246	\$ 8,710,000	\$ 46,321,688
Total Liabilities and Fund Equity	\$ 3,180,760	\$ 2,266,846	\$ 3,509	\$ 7,021	\$ 32,152,246	\$ 9,012,006	\$ 46,622,387

PUEBLO CITY-COUNTY LIBRARY DISTRICT
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2019
PRELIMINARY

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Property Tax	\$ 1,070	\$ 9,056,529	\$ 9,046,617	\$ (9,912)	100%
Specific Ownership Tax	175,715	979,109	800,626	(178,483)	122%
Contracts, Grants	25,764	347,475	325,496	(21,979)	107%
Interest Income	4,617	97,220	64,665	(32,555)	150%
Fees	5,505	61,998	64,001	2,003	97%
Photocopier Income	5,571	64,757	62,000	(2,757)	104%
Miscellaneous Sales	284	2,904	4,000	1,096	73%
TOTAL REVENUES	\$ 218,526	\$ 10,609,991	\$ 10,367,405	\$ (242,586)	102%
EXPENDITURES - Personnel					
Salaries	\$ 323,074	\$ 4,154,420	\$ 4,226,971	\$ 72,551	98%
PERA	42,431	556,343	590,094	33,751	94%
Workers Compensation	-	25,704	29,023	3,319	89%
Employee Insurance	48,682	474,541	511,721	37,180	93%
Unemployment Compensation	2,842	11,960	12,681	721	94%
Medicare Trust	4,492	57,833	61,291	3,458	94%
Employee Relations	2,684	21,046	25,050	4,004	84%
Employee Training	2,322	58,552	74,000	15,448	79%
TOTAL PERSONNEL	\$ 426,527	\$ 5,360,400	\$ 5,530,831	\$ 170,431	97%
EXPENDITURES - Materials					
Books	\$ 32,730	\$ 235,549	\$ 291,600	\$ 56,051	81%
Audio-Visual Materials	30,432	293,264	427,100	133,836	69%
Periodicals	-	35,137	39,000	3,863	90%
Digital Materials	43,615	546,901	408,800	(138,101)	134%
Library Programs	9,293	195,114	183,363	(11,751)	106%
Processing Supplies/Services	14,744	128,675	172,919	44,244	74%
TOTAL MATERIALS	\$ 130,814	\$ 1,434,639	\$ 1,522,782	\$ 88,143	94%
EXPENDITURES - Facilities					
Utilities	\$ 34,695	\$ 418,800	\$ 475,453	\$ 56,653	88%
Vehicle Maintenance	858	13,270	13,000	(270)	102%
Building Maintenance	25,022	408,132	453,000	44,868	90%
Rent	2,477	32,141	29,077	(3,064)	111%
Lease/Purchase of Buildings	-	810,700	810,700	-	100%
Insurance	-	80,908	80,501	(407)	101%
Friends Expenditures	2,685	30,650	39,885	9,235	77%
TOTAL FACILITIES	\$ 65,736	\$ 1,794,602	\$ 1,901,616	\$ 107,014	94%
EXPENDITURES - Operating					
Contract Services	\$ 22,159	\$ 449,338	\$ 453,436	\$ 4,098	99%
County Treasurer's Fee	16	135,887	135,699	(188)	100%
Community Relations	17,906	81,472	39,000	(42,472)	209%
Professional Memberships	-	9,066	8,215	(851)	110%
Office Supplies	4,910	51,594	58,800	7,206	88%
Photocopier Expense	1,318	17,629	14,962	(2,667)	118%
Courier Services	-	1,744	950	(794)	184%
Postage & Freight	1,094	24,953	35,000	10,047	71%
TOTAL OPERATING	\$ 47,402	\$ 771,684	\$ 746,062	\$ (25,622)	103%
EXPENDITURES - Info. Technology					
Telecommunications	\$ 17,396	\$ 210,000	\$ 195,700	\$ (14,300)	107%
Hardware Repair & Maintenance	830	12,059	25,000	12,941	48%
Technology Supplies	1,341	9,684	40,000	30,316	24%
Technology Contract Services	4,729	173,462	180,570	7,108	96%
TOTAL INFO TECHNOLOGY	\$ 24,295	\$ 405,205	\$ 441,270	\$ 36,065	92%
TOTAL EXPENDITURES	\$ 694,775	\$ 9,766,530	\$ 10,142,561	\$ 376,031	96%
Revenue over/(under) Expenditures	\$ (476,249)	\$ 843,461	\$ 224,844	\$ (618,617)	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
CAPITAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2019
PRELIMINARY

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Interest Income	\$ 3,463	\$ 50,281	\$ 30,000	\$ (20,281)	168%
Contracts, Grants	-	88,244	-	(88,244)	-
Miscellaneous Revenue	-	13,415	-	(13,415)	-
TOTAL REVENUES	<u>\$ 3,463</u>	<u>\$ 151,940</u>	<u>\$ 30,000</u>	<u>\$ (121,940)</u>	<u>506%</u>
EXPENDITURES					
Architect Fees	\$ -	\$ 86,650	\$ 1,000,000	\$ 913,350	0%
Building Equip & Projects	\$ -	\$ -	\$ 30,000	\$ 30,000	0%
Contract Services	-	-	-	-	0%
IT Projects	-	\$ 1,409	-	(1,409)	0%
TOTAL BUILDING PROJECTS	<u>\$ -</u>	<u>\$ 88,059</u>	<u>\$ 1,030,000</u>	<u>\$ 941,941</u>	<u>0%</u>
EXPENDITURES - InfoZone					
Info Zone expenses	-	25,096	25,000	(96)	100%
TOTAL INFOZONE COSTS	<u>\$ -</u>	<u>\$ 25,096</u>	<u>\$ 25,000</u>	<u>\$ (96)</u>	<u>100%</u>
EXPENDITURES - Capital Assets					
Information Technology	\$ -	\$ 23,115	\$ 211,100	\$ 187,985	11%
Furniture, Fixtures, Equipment	1,503	13,302	28,000	14,698	48%
Building Improvements	-	-	-	-	-
TOTAL CAPITAL ASSET COST	<u>\$ 1,503</u>	<u>\$ 36,417</u>	<u>\$ 239,100</u>	<u>\$ 202,684</u>	<u>15%</u>
TOTAL EXPENDITURES	<u>\$ 1,503</u>	<u>\$ 149,572</u>	<u>\$ 1,294,100</u>	<u>\$ 1,144,528</u>	<u>12%</u>
Revenue over/(under) Expenditures	\$ 1,959	\$ 2,369	\$ (1,264,100)	\$ (1,266,469)	0%

PUEBLO CITY-COUNTY LIBRARY DISTRICT
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2019
PRELIMINARY

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Investment Earnings	\$ 9	\$ 114	\$ 75	\$ (39)	152%
Distributions from Chamberlain Fund	-	7,445	5,000	(2,445)	149%
TOTAL REVENUES	\$ 9	\$ 7,560	\$ 5,075	\$ (2,485)	149%
EXPENDITURES					
Miscellaneous/Contingency	\$ -	\$ -	\$ -	\$ -	
Furniture & Equipment	-	-	-	-	
Contributions	5,000	5,000	-	(5,000)	
TOTAL EXPENDITURES	\$ 5,000	\$ 5,000	\$ -	\$ (5,000)	
Revenue over/(under) Expenditures	\$ (4,991)	\$ 2,560	\$ 5,075	\$ 2,515	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
J.T. Nesbitt Employee Fund
Statement of Revenues, Expenditures and Cash Balances
Period ended December 31, 2019

Trust Fund

J.T. NESBITT EMPLOYEE FUND

J.T. NESBITT -COLOTRUST BALANCE 12/01/19	\$ 4,437.12
INTEREST EARNED	7.09
BALANCE	<u>\$ 4,444.21</u>
J.T. NESBITT-BANK OF SAN JUANS BALANCE 12/01/19	\$ 4,131.86
DEPOSIT/WITHDRAW	<u>(1,555.47)</u>
BALANCE	<u>\$ 2,576.39</u>
J.T. NESBITT-PETTY CASH ON HAND 12/01/19	\$ 100.00
Cash Spent/ Earned December 2019	<u>-</u>
CASH ON HAND	<u>\$ 100.00</u>
J.T NESBITT CASH BALANCE 12/31/19	<u><u>\$ 7,120.60</u></u>

Vendor	Check Number	Date	Check Amount	Description
1000BULBS.COM	099934	12/2/2019	187.69	BLDG EQUIP MAINTENANCE PW
4 IMPRINT	099935	12/2/2019	1,512.88	EMPLOYEE RELATIONS
ACORN PETROLEUM, INC	099969	12/11/2019	365.47	VEHICLE MAINTENANCE
ACORN PETROLEUM, INC	100045	12/20/2019	385.00	VEHICLE MAINTENANCE
ADVANTAGE LAWN AND SNOW	099970	12/11/2019	3,385.00	GROUNDS PW
AFLAC	099971	12/11/2019	314.58	MISC WITHHOLDING
ALLIED ALARMS, INC.	099942	12/2/2019	42.00	BLDG EQUIP MAINTENANCE LA
ALLIED ALARMS, INC.	100027	12/17/2019	45.00	BLDG EQUIP MAINTENANCE PW
ALLIED ALARMS, INC.	100064	12/27/2019	42.00	BLDG EQUIP MAINTENANCE LA
AMAZON	100062	12/26/2019	9,744.13	PROGRAMS
AMAZON	100065	12/27/2019	1,943.67	BOOKS
ASAVIE TECHNOLOGIES, INC	100066	12/27/2019	49.95	TELECOM IT
B&H PHOTO VIDEO	099936	12/2/2019	163.82	OFFICE SUPPLIES EQUIP CR
BAKER & TAYLOR (415353)	099943	12/2/2019	4,542.81	BOOKS
BAKER & TAYLOR (415353)	099958	12/5/2019	2,266.81	BOOKS
BAKER & TAYLOR (415353)	099972	12/11/2019	4,025.74	BOOKS
BAKER & TAYLOR (415353)	100002	12/12/2019	5,242.88	BOOKS
BAKER & TAYLOR (415353)	100046	12/20/2019	1,130.17	BOOKS
BAKER & TAYLOR (415353)	100067	12/27/2019	13,219.01	BOOKS
BETA HEALTH ASSOCIATION, INC	099973	12/11/2019	340.94	DENTAL & VISION INSURANCE
BIBLIOTHECA, LLC	100003	12/12/2019	6,744.18	DIGITAL MATERIALS
BIBLIOTHECA, LLC	100047	12/20/2019	6,224.67	AUDIO VISUAL MATERIALS
BLACK HILLS ENERGY	99944	12/2/2019	708.11	UTILITIES LA
BLACK HILLS ENERGY	100004	12/12/2019	60.53	UTILITIES LUC
BLACK HILLS ENERGY	100028	12/17/2019	686.70	UTILITIES BA
BLACK HILLS ENERGY	100048	12/20/2019	20,111.41	UTILITIES
BLACKSTONE AUDIO, INC	100005	12/12/2019	409.96	AUDIO VISUAL MATERIALS
BLACKSTONE AUDIO, INC	100068	12/27/2019	80.00	AUDIO VISUAL MATERIALS
BLAZER ELECTRIC SUPPLY	100069	12/27/2019	56.42	BLDG EQUIP MAINTENANCE LY
BOARD OF WATER WORKS	099945	12/2/2019	180.81	UTILITIES BA
BOARD OF WATER WORKS	100006	12/12/2019	430.53	UTILITIES LA
BOARD OF WATER WORKS	100029	12/17/2019	1,194.28	UTILITIES RA
BRODART CO.	099959	12/5/2019	3,468.88	BOOKS
BRODART CO.	099974	12/11/2019	26.98	CREDIT MEMO
BRODART CO.	100007	12/12/2019	732.34	BOOKS
BRODART CO.	100049	12/20/2019	538.39	BOOKS
BRODART CO.	100070	12/27/2019	1,500.12	BOOKS
BYWATER SOLUTIONS, LLC	099975	12/11/2019	1,250.00	CONTRACT SERVICES TS
BYWATER SOLUTIONS, LLC	100050	12/20/2019	43,060.00	CONTRACT SERVICES TS
CARD SERVICES-UMB	100051	12/20/2019	10,064.04	PCARD CHARGES
CENGAGE LEARNING, INC	099946	12/2/2019	140.95	BOOKS
CENGAGE LEARNING, INC	099976	12/11/2019	86.22	BOOKS
CENGAGE LEARNING, INC	100008	12/12/2019	461.23	BOOKS
CENGAGE LEARNING, INC	100052	12/20/2019	124.47	BOOKS
CENTER POINT ENERGY SERVICES	099977	12/11/2019	2,946.57	UTILITIES RA
CENTURYLINK	100071	12/27/2019	1,221.02	TELECOM IT
CINTAS CORPORATION NO. 2	99947	12/2/2019	1,115.15	BLDG EQUIP MAINTENANCE
CINTAS CORPORATION NO. 2	100030	12/17/2019	631.30	BLDG EQUIP MAINTENANCE
COLLINS COCKREL & COLE, PC	100024	12/17/2019	1,992.00	CONTRACT SERVICES DO
COLORADO BUILDING	099978	12/11/2019	9,630.00	HOUSEKEEPING
COLORADO CITY METRO. DISTRICT	099979	12/11/2019	306.56	UTILITIES GHVL
COLORADO DEPARTMENT OF REVENUE	099980	12/11/2019	255.46	SALES TAX PAYABLE
COLORADO DEPARTMENT OF REVENUE	100009	12/12/2019	8.00	CONTRACT SERVICES FIN
COLORADO NATURAL GAS, INC.	100072	12/27/2019	838.55	UTILITIES GHVL

Vendor	Check Number	Date	Check Amount	Description
COLORADO SPECIAL DISTRICT	100053	12/20/2019	111,504.00	PREPAID INSURANCE
COLORADO SPRINGS CLEANING	099948	12/2/2019	477.99	HOUSEKEEPING
COLORADO SPRINGS CLEANING	100073	12/27/2019	2,719.00	HOUSEKEEPING
COMCAST CABLE	099960	12/5/2019	137.56	TELECOM IT
COMCAST CABLE	099961	12/5/2019	84.36	TELECOM IT
COMCAST CABLE	100054	12/20/2019	148.14	TELECOM IT
COMCAST CABLE	100074	12/27/2019	63.78	TELECOM IT
DEEP ROCK	099962	12/5/2019	22.02	CONTRACT SERVICES GHVL
DEMCO INC.	099937	12/2/2019	591.13	BINDERY/PROCESSING
DIRECTV	099981	12/11/2019	94.99	TELECOM IT
EASYSOCIAL	100011	12/12/2019	2,450.00	COMMUNITY RELATIONS
E-COMPLETE LLC	100010	12/12/2019	470.25	PROGRAMS BA
EDWARD V. GRIEGO	100039	12/19/2019	200.00	PROGRAMS SC
EMPLOYERS COUNCIL SERVICES, IN	099982	12/11/2019	180.00	CONTRACT SERVICES HR
EYEON NETWORKS LLC	100075	12/27/2019	2,500.00	TECH CONTRACT SERVICES IT
FIDELITY SECURITY LIFE	100012	12/12/2019	443.55	DENTAL & VISION INSURANCE
FINDAWAY WORLD, LLC INC.	100013	12/12/2019	329.94	AUDIO VISUAL MATERIALS
GARYS UPHOLSTERY	099949	12/2/2019	675.00	OFFICE SUPPLIES EQUIP DISTRI
GARYS UPHOLSTERY	099983	12/11/2019	675.00	OFFICE SUPPLIES EQUIP DISTRI
GAYLORD BROS., INC	099963	12/5/2019	819.76	OFFICE SUPPLIES EQUIP SC
GOBIN'S INC	100055	12/20/2019	2,118.03	HARDWARE REPAIR & MAINT IT
GOOD NEWS WINDOW CLEANING LLC	100031	12/17/2019	100.00	HOUSEKEEPING BA
GRADISAR, TRECHTER,	099938	12/2/2019	1,800.00	CONTRACT SERVICES DO
GREATER PUEBLO CHAMBER OF COMM	099939	12/2/2019	25.00	EMPLOYEE TRAINING DO
GUILLERMO CASILLAS	100014	12/12/2019	540.00	EMPLOYEE TRAINING DO
HEALTHIEST YOU	100076	12/27/2019	543.15	HEALTH & LIFE INSURANCE
HEAVENS BEST CARPET CLEANING	099984	12/11/2019	405.00	HOUSEKEEPING LUC
HEAVENS BEST CARPET CLEANING	100032	12/17/2019	440.00	HOUSEKEEPING GHVL
HIGH RES IMAGING, LLC	100040	12/19/2019	950.00	BLDG EQUIP MAINTENANCE PW
IDT AMERICA	100015	12/12/2019	88.48	TELECOM IT
INFOGROUP	099950	12/2/2019	12,250.00	DIGITAL MATERIALS
INGRAM LIBRARY SERVICES	099951	12/2/2019	1,516.77	BOOKS
INGRAM LIBRARY SERVICES	099964	12/5/2019	147.77	BOOKS
INGRAM LIBRARY SERVICES	099985	12/11/2019	2,161.46	BOOKS
INGRAM LIBRARY SERVICES	100016	12/12/2019	498.41	BOOKS
INGRAM LIBRARY SERVICES	100056	12/20/2019	204.25	BOOKS
INGRAM LIBRARY SERVICES	100077	12/27/2019	59.75	BOOKS
JAMES JEFFERSON BROOME	099986	12/11/2019	352.00	BOOKS
JAMESTREE CONSULTING, LLC	099952	12/2/2019	95.00	BLDG EQUIP MAINTENANCE RA
JAMESTREE CONSULTING, LLC	099987	12/11/2019	95.00	BLDG EQUIP MAINTENANCE RA
JOHNSON CONTROLS, INC.	100033	12/17/2019	787.00	BLDG EQUIP MAINTENANCE RA
KANOPY INC	099988	12/11/2019	556.00	DIGITAL MATERIALS
KRIS SIMMS	099989	12/11/2019	60.00	BOOKS
LAKESHORE LEARNING MATERIALS	100017	12/12/2019	58.78	OFFICE SUPPLIES EQUIP IZ
LIBRARY IDEAS LLC	099990	12/11/2019	6,301.70	DIGITAL MATERIALS
LIBRARY STORE, INC.	099940	12/2/2019	70.08	OFFICE SUPPLIES EQUIP CIRC
LITTLE CAESAR'S PIZZA	100057	12/20/2019	115.00	PROGRAMS LUC
LITTLE GLASS ART, LLC	100025	12/17/2019	375.00	PROGRAMS BA
MCKINNEY DOOR & HARDWARE INC.	099991	12/11/2019	168.30	BLDG EQUIP MAINTENANCE BA
MCKINNEY DOOR & HARDWARE INC.	100041	12/19/2019	1,975.60	BLDG EQUIP MAINTENANCE PW
MIDWEST TAPE	099953	12/2/2019	1,674.30	AUDIO VISUAL MATERIALS
MIDWEST TAPE	099965	12/5/2019	5,695.14	AUDIO VISUAL MATERIALS
MIDWEST TAPE	099992	12/11/2019	24,025.28	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100034	12/17/2019	5,634.85	AUDIO VISUAL MATERIALS

Vendor	Check Number	Date	Check Amount	Description
MIDWEST TAPE	100042	12/19/2019	6,035.15	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100058	12/20/2019	8,657.83	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100078	12/27/2019	3,019.38	AUDIO VISUAL MATERIALS
MONARCH DIGITAL	100079	12/27/2019	256.67	CONTRACT SERVICES CR
MOUNTAIN DISPOSAL, INC	099993	12/11/2019	55.00	HOUSEKEEPING GHVL
MSP MASTER TENANT I, LLC	100018	12/12/2019	82.24	UTILITIES RA
OCLC, INC	100019	12/12/2019	133.56	CONTRACT SERVICES TS
OVERDRIVE	099994	12/11/2019	16.99	DIGITAL MATERIALS
OVERDRIVE	100020	12/12/2019	3,640.44	DIGITAL MATERIALS
PUEBLO COUNTY UNITED WAY	100080	12/27/2019	17.60	UNITED WAY PAYABLE
PUEBLO LIBRARY FOUNDATION	100081	12/27/2019	15,625.12	COMMUNITY RELATIONS
PUEBLO REGIONAL BUILDING AUTHO	099995	12/11/2019	175.00	BLDG EQUIP MAINTENANCE LA
PUEBLO SYMPHONY ASSOCIATION	100035	12/17/2019	1,510.00	PROGRAMS PS
PUEBLO WEST METROPOLITAN DISTR	100021	12/12/2019	132.53	UTILITIES PW
R.J.'S LOCK & KEY	100036	12/17/2019	16.00	BLDG EQUIP MAINTENANCE RA
RAMPART SUPPLY	099954	12/2/2019	137.34	BLDG EQUIP MAINTENANCE PW
RAMPART SUPPLY	100059	12/20/2019	40.03	BLDG EQUIP MAINTENANCE BA
ROBERT J. MARSH	100043	12/19/2019	600.00	PROGRAMS RRA
RYE TELEPHONE COMPANY, INC	099996	12/11/2019	98.26	TELECOM IT
SAN ISABEL ELECTRIC ASSOCIATIO	99997	12/11/2019	5,566.66	UTILITIES
SANGRE DE CRISTO ARTS & CONFER	099941	12/2/2019	2,000.00	CONTRACT SERVICES DO
SECOM	099998	12/11/2019	4,732.53	TELECOM IT
SPRINT	100060	12/20/2019	3,007.87	DIGITAL MATERIALS
ST. CHARLES MESA WATER DIST.	099999	12/11/2019	38.65	UTILITIES GIO
STAPLES BUSINESS ADVANTAGE	099966	12/5/2019	90.30	OFFICE SUPPLIES EQUIP CR
THE BUGMAN INC	100044	12/19/2019	225.00	GROUND
THOMSON WEST	100037	12/17/2019	222.00	BOOKS
TOTALFUNDS BY HASLER	100082	12/27/2019	500.00	POSTAGE & FREIGHT
UNITE PRIVATE NETWORKS, LLC	100038	12/17/2019	9,521.00	TELECOM IT
VALUE LINE PUBLISHING LLC	099955	12/2/2019	4,995.00	DIGITAL MATERIALS
VERIZON WIRELESS	100022	12/12/2019	1,102.91	TELECOM IT
WALGREENS	100023	12/12/2019	990.00	EMPLOYEE RELATIONS
WASTE CONNECTIONS OF COLORADO	100000	12/11/2019	171.50	HOUSEKEEPING
WASTE MANAGEMENT-PUEBLO	100001	12/11/2019	728.14	HOUSEKEEPING
WISHING STAR FARM	100026	12/17/2019	300.00	FRIENDS EXPENDITURE
WT COX INFORMATION SERVICES	099956	12/2/2019	1,970.71	PERIODICAL MATERIALS
WT COX INFORMATION SERVICES	099967	12/5/2019	32.50	PERIODICAL MATERIALS
WT COX INFORMATION SERVICES	100083	12/27/2019	1,424.20	PERIODICAL MATERIALS
XCEL ENERGY	099957	12/2/2019	1,410.61	UTILITIES
YMCA of Pueblo	100061	12/20/2019	150.00	PROGRAMS PS
ZOOM PRODUCTIONS	099968	12/5/2019	50.00	FRIENDS EXPENDITURE
ZOOM PRODUCTIONS	100063	12/27/2019	25.00	PROGRAMS LA
24HOUR FLEX	E00365	12/12/2019	1,134.66	FLEX BENEFITS MEDICAL
24HOUR FLEX	E00383	12/27/2019	958.53	FLEX BENEFITS MEDICAL
BEN-DEN PARTNERSHIP, LLC	E00382	12/27/2019	2,476.53	RENT 622 S UNION
CIGNA HEALTH & LIFE INSURANCE	E00374	12/20/2019	47,764.16	HEALTH & LIFE INSURANCE
EMPLOYEE REIMBURSEMENT	E00364	12/5/2019	61.25	G.MADRILL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00366	12/12/2019	117.16	A.GRIEBEL TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00367	12/12/2019	71.92	E.FLORES TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00368	12/12/2019	145.00	E.MOORE TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00369	12/12/2019	34.80	J.CARTER TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00370	12/12/2019	29.23	L.PACHECO TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00371	12/12/2019	79.46	M.NEWMAN TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00372	12/12/2019	13.92	R.VIGIL TRAVEL REIMBURSE

Vendor	Check Number	Date	Check Amount	Description
EMPLOYEE REIMBURSEMENT	E00373	12/13/2019	134.19	EMPLOYEE RELATIONS
EMPLOYEE REIMBURSEMENT	E00375	12/20/2019	41.52	A.GRIEBEL TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00376	12/20/2019	15.20	B.LOCKMAN TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00377	12/20/2019	26.45	K.MCLAREN TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00378	12/20/2019	87.35	L.MCDANIEL TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00379	12/20/2019	25.97	R.MONTANO PROGRAM REIMBUR
EMPLOYEE REIMBURSEMENT	E00380	12/27/2019	39.97	N.POTTER REIMBURSE
EMPLOYEE REIMBURSEMENT	E00381	12/27/2019	6.96	R.VIGIL TRAVEL REIMBURSE

Report Total:

\$ 495,476.90

FIN	Finance
GIO	Giodone
GHVL	Greenhorn Valley Library
HR	Human Resources
IT	Information Technology
IZ	Info Zone
LA	Lamb
LUC	Lucero Library
PS	Public Services
PW	Pueblo West
RA	Rawlings
RRA	Readers and Reference
SC	Special Collections
TS	Technical Services
YS	Youth Services

**PUEBLO CITY-COUNTY LIBRARY
DECEMBER 2019
EXPENDITURES**

PAYABLES	PAPER CHECKS	442,212.67
	BILL PAY	-
	ACH PAYMENTS	53,264.23
TOTAL PAYABLES		<u>\$ 495,476.90</u>
PAYROLL	DECEMBER 12	120,369.68
	DECEMBER 26	120,916.05
	PERA, PAYROLL TAXES & FEES	119,215.61
TOTAL PAYROLL		<u>\$ 360,501.34</u>
OTHER PAYABLES	UMB - COP Trustee	-
TOTAL OTHER		<u>\$ -</u>
	GRAND TOTAL	<u>\$ 855,978.24</u>



ADDENDUM: P-CARD TRANSACTION DETAIL

Transaction Search - Company

UMB Bank, Statement Period 11/02/2019 to 12/01/2019

Mapped Cards

Transaction - Cardholder - Posting Date Last Name	Cardholder - First Name	Supplier - Name	Transaction - Reason for Expense	Transaction - Line Amount
11/27/2019 Aranda	Marion Casey	Lowes #02742	blanks for wall heater grate cover	22.21
11/10/2019 Baca	Sherri	Cocpa	Training-Alex Romero-CO Society of CPAs	450.00
11/08/2019 Baca	Sherri	Starbucks Store 02875	Meeting with volunteer	6.99
11/03/2019 Baca	Sherri	Sos Registration Fee	CO Secretary of State--Charitable Solicitation Renewal	10.00
11/17/2019 BARNETT	KAYCI	Wm Supercenter #1001	snack for branch mtg, cards for staff, filtered water refill.	16.60
11/13/2019 BARNETT	KAYCI	Banquet-Schusters	donuts for program	11.28
11/04/2019 BARNETT	KAYCI	Joann Stores #2013	vinyl for program	2.99
11/03/2019 BARNETT	KAYCI	Wm Supercenter #1001	supplies for programs	44.71
11/24/2019 Carter	Jacqueline	Dollar General #13637	Gingerbread House Making - candy	4.27
11/05/2019 Carter	Jacqueline	Walgreens #9568	Gingerbread House program - candy	22.39
11/28/2019 Childress	Robert	Zoom.Us	Online Meeting Service	34.09
11/19/2019 Childress	Robert	Msft * E04009h8rc	MS Cloud services	1737.08
11/18/2019 Childress	Robert	Msft * E04009h4ig	MS Azure Support	29.00
11/06/2019 Childress	Robert	In *trunorth Data Solutio	Install SSL certificate on our public website.	412.50
11/28/2019 Daly	Terri	Yourmembership Careers	ALA Job Posting for Librarian at Lucero	325.00
11/30/2019 Deulen	Jill	Amzn Digital	Giodone video game	59.99
11/30/2019 Deulen	Jill	Amzn Digital	Giodone video game	14.99
11/30/2019 Deulen	Jill	Amzn Digital	Giodone video game	49.99
11/30/2019 Deulen	Jill	Amzn Digital	Giodone video game	59.99
11/30/2019 Deulen	Jill	Amzn Digital	Giodone video game	20.00
11/21/2019 Deulen	Jill	Amzn Digital	Lamb video game	59.99
11/21/2019 Deulen	Jill	Amzn Digital	Lamb video game	59.99
11/21/2019 Deulen	Jill	Amzn Digital	Lamb video game	39.99
11/21/2019 Deulen	Jill	Amazon.Com*pz9z7dv3 Amzn	Lamb video game	49.94
11/21/2019 Deulen	Jill	Amzn Digital	Lamb video game	59.99
11/15/2019 Deulen	Pla		registration for PLA. 2020 budget-Jon approved	585.00
11/10/2019 Deulen	Jill	The Scott Resort & Spa	accidental charge that has been reimbursed	-71.26
11/28/2019 Fetty	Sonya	King Soopers #0043	Purchase of gift cards for Abbie Spillman re: Ryals Grant	250.00
11/13/2019 Fetty	Sonya	Burns Laser Engravings Pl	Key chains (thank you) for support for 6B	65.00
12/02/2019 Gallegos	Natalie	Dominos 6271	Thanksgiving break program	55.00
11/29/2019 Gallegos	Natalie	Dominos 6271	Thanksgiving break program	45.00
11/03/2019 Gallegos	Natalie	Dominos 6271	halloween tween party	47.00
11/05/2019 GRIEBEL	ALICIA	King Soopers #0012	Staff Meeting Veggie Tray and Chips.	14.98
11/15/2019 Lockman	Brigitta	Hobby-Lobby #0214	White oil paints for Marcus Happy Little Trees painting hang	7.49
11/03/2019 Lockman	Brigitta	Walgreens #6283	Candies for Linda's passive guessing game.	4.44
11/28/2019 Macleod	Katherine	Wm Supercenter #5828	Snacks for library hosted Book Club meeting.	11.88
11/08/2019 Macleod	Katherine	Family Dollar #8338	Last minute cups for program.	1.04
11/06/2019 McDaniel	Loretta	Samsclub #6549	Salad purchase for Volunteer Luncheon	13.92
11/06/2019 McDaniel	Loretta	Wm Supercenter #842	Decorations for Volunteer Luncheon	8.61
11/14/2019 POTTER	DAVID NICKOLAS	Lcipercom	Paper for holiday cards	443.32
11/14/2019 POTTER	DAVID NICKOLAS	Cko*www.Istockphoto.Com	Photo image for holiday cards.	12.35
11/06/2019 POTTER	DAVID NICKOLAS	Dollar Tree	Supplies for Blacktie Ball.	106.00
11/05/2019 POTTER	DAVID NICKOLAS	Discount Luxury Limousi	Driver for Julia Alvarez, transportation back to airport.	425.00
12/02/2019 Pryich	Paula	Wm Supercenter #842	Book Discussion Group's treat for Christmas potluck	9.98
11/11/2019 Pryich	Paula	Wal-Mart #0842	materials for pumpkin spice playdough	12.16
11/04/2019 Pryich	Paula	Wal-Mart #0842	Treats for Book Discussion group	7.97
11/17/2019 Rice	Sharon	Little Caesars Pizza	Pizza and Video games food	81.86
11/14/2019 Rice	Sharon	Wal-Mart #5828	Conversation cafe food	20.14
11/17/2019 Riedeman	Brooke	Wm Supercenter #4335	Teen Non-Centralized - Supplies for Gingerbread Teen Nigt	30.22
11/03/2019 Riedeman	Brooke	Pizza Hut 034987	Non-Centralized Teen - Pizza for Halloween Party	44.99
11/28/2019 Rocco	Alan	Lowes #02742	brooms and epoxy	79.84
11/28/2019 Rocco	Alan	4 Rivers Equipment	tractor part	76.60
11/24/2019 Rocco	Alan	The Home Depot 1511	plungers and seal tape	85.85
11/19/2019 Rocco	Alan	Pueblo Health Department	drop off sharps and get new container	15.00
11/14/2019 Rocco	Alan	Greenhorn Valley Ace Hdw	bought was charged tax return for credit	-13.70
11/14/2019 Rocco	Alan	Greenhorn Valley Ace Hdw	credit back because they charged tax	13.70
11/14/2019 Rocco	Alan	Greenhorn Valley Ace Hdw	faucet parts Greenhorn	13.18
11/19/2019 Rose	Sara	Blackie Police Equipment	Sew patches on new uniforms	17.98
11/10/2019 Rose	Sara	Toni And Joes Pizzeria	Security Training Meeting with IT- food	54.42
11/10/2019 Salazar	Rachel	Wal-Mart #3382	Sip N Stroke food	46.38
11/05/2019 Salazar	Rachel	Lowes #00318	Tile Program	3.75
11/19/2019 Schwartz	Sara	Sams Club #6549	Contest Awards Ceremony snacks (Scary Story, Butterfly ar	159.84
11/15/2019 Schwartz	Sara	Walgreens #9568	All Pueblo Reads author photo print	51.62
11/12/2019 Schwartz	Sara	Courtyard By Marriott	Lodging for Julia Alvarez	324.01
11/07/2019 Schwartz	Sara	Best Western Plus	Lodging for Leon Joseph Littlebird (Native American Heritag	111.89
12/02/2019 Sherwood	Darlene	Walmart.Com 8009666546	PO 7977 Programs YS	-46.32

12/02/2019	Sherwood	Darlene	Samsclub.Com	PO 8118 Programs RRA	19.98
12/02/2019	Sherwood	Darlene	Netflix.Com	PO 7991 TECH CONTRACT SVCS-IT	15.99
11/28/2019	Sherwood	Darlene	Walmart.Com 8009666546	po 7977 Programs YS	-8.02
11/28/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 8128 Programs LUC	158.00
11/27/2019	Sherwood	Darlene	Samsclub.Com	PO 8090 Programs LUC	285.90
11/27/2019	Sherwood	Darlene	Amzn Digital	PO 8128 Programs LUC	149.00
11/27/2019	Sherwood	Darlene	Native-Instruments.Com	PO 8128 Programs LUC	49.50
11/26/2019	Sherwood	Darlene	Dbc	PO 8120 Office Supplies IZ	35.75
11/24/2019	Sherwood	Darlene	Samsclub.Com	PO 8055 OFFICE SUPPLIES DO	16.80
11/24/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 8106 PROGRAMS YS	17.90
11/22/2019	Sherwood	Darlene	Joann Stores	PO 8071 Programs LUC	44.88
11/22/2019	Sherwood	Darlene	Walmart.Com	PO 8090 Programs LUC	75.32
11/22/2019	Sherwood	Darlene	Total Office Solutions	PO 8065 OFFICE SUPPLIES LA	25.14
11/22/2019	Sherwood	Darlene	Clearbags	PO 6068 Employee Relations	27.08
11/22/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 8073 PROGRAMS IZ	70.50
11/22/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 8087 Programs LA	40.12
11/21/2019	Sherwood	Darlene	Ideastage Promotion	PO 8068 Employee Relations	111.21
11/21/2019	Sherwood	Darlene	Netflix.Com	PO 7510 Programs IZ	46.98
11/21/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 7977 Programs YS	-19.68
11/21/2019	Sherwood	Darlene	Samsclub.Com	PO7843 PROGRAMS YS	77.88
11/20/2019	Sherwood	Darlene	Depotgroups	PO 8059 TECH SUPPLIES IT	35.98
11/19/2019	Sherwood	Darlene	Wipes Com	PO 8060 CUSTODIAL RA	319.08
11/17/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 8039 Programs LA	6.32
11/17/2019	Sherwood	Darlene	Hobby Lobby Ecomm	PO 8043 PROGRAMS YS	77.45
11/17/2019	Sherwood	Darlene	Total Office Solutions	PO 8036 Office LA	16.62
11/17/2019	Sherwood	Darlene	B&h Photo 800-606-6969	PO 8048 OFFICE SUPPLIES CR	36.64
11/15/2019	Sherwood	Darlene	Samsclub.Com	PO 8021 Programs PW	64.73
11/15/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 8041 PROGRAMS YS	12.99
11/13/2019	Sherwood	Darlene	Awe Acquisition, Inc.	PO 8023 OFFICE SUPPLIES YS	62.85
11/11/2019	Sherwood	Darlene	Otc Brands Inc	PO 8010 Programs YS	3.54
11/11/2019	Sherwood	Darlene	Samsclub.Com	PO 8000 PROGRAMS LUC	49.92
11/10/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 8002 Programs YS 7.45 + 41.30 = 48.75 do not have ju	41.30
11/10/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 8002 Programs YS 7.45 + 41.30 = 48.75 do not have ju	7.45
11/08/2019	Sherwood	Darlene	Propper International E C	PO 8004 Office Supplies SEC	47.98
11/08/2019	Sherwood	Darlene	Samsclub.Com	PO 8021 PROGRAMS PW	12.23
11/07/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 7977 Programs YS First two lines 10.49 + 40.00 + 2.99	53.48
11/07/2019	Sherwood	Darlene	Samsclub.Com	PO 7969 EMPLOYEE RELATIONS	28.74
11/07/2019	Sherwood	Darlene	Etsy.Com - Lestudiorose	PO 7955 PROGRAMS CR	-0.89
11/07/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 7977 Programs YS 6.80 + 19.68 + 8.02 + 39.52 = 74.02	74.02
11/06/2019	Sherwood	Darlene	Samsclub.Com	PO 7843 PROGRAMS YS	77.44
11/06/2019	Sherwood	Darlene	Sp * American Button M	PO 7985 FRIENDS	158.57
11/05/2019	Sherwood	Darlene	The Library Store Inc.	PO 7975 Office Supplies Circ	47.93
11/03/2019	Sherwood	Darlene	Displays2go	PO 7956 Programs CR	238.79
11/03/2019	Sherwood	Darlene	Samsclub.Com	PO 7960 Programs PW	132.12
11/11/2019	Simms	Charlene	Dropbox*s29z7pc3x2bj	Storage	11.99
11/14/2019	Smyer	Maria	Sonoras Meat Market & Res	English Classes supplies	28.39
11/14/2019	Smyer	Maria	Hobby-Lobby #0214	Latino Chamber of Commerce Festival of Trees Event	46.85
11/04/2019	Smyer	Maria	Sonoras Meat Market & Res	Day of the Dead Program	52.84
11/14/2019	Walker	Jon	Sq *solar Roast Cof	Coffee meeting with Scott Robb	3.91
11/10/2019	Walker	Jon	Tst* Brues Alehouse Brewi	Business Luncheon	35.87
11/04/2019	Walker	Jon	Comcast Cable Comm	Monthly Comcast Cable bill	78.95
12/02/2019	Wilbar	Meghan	Banquet-Schusters	Donuts/Cookies for the Restoring the Natural Order: Restori	22.38
11/15/2019	Wilbar	Meghan	King Soopers #0012	Refreshments for "Aztec Poetry Night"	14.48
11/15/2019	Wilbar	Meghan	Banquet-Schusters	4 dozen cookies for our program "Aztec Poetry Night"	9.00
11/05/2019	Wilder	Heather	Wal-Mart #3382	December sewing class supplies & Gingerbread House proq	83.77
					10064.04