PUEBLO CITY-COUNTY LIBRARY DISTRICT
COMBINED BALANCE SHEET
February 28, 2019

Assets	General Fund	Capital Projects Fund	Special Revenue Fund	Trust Fund	General Fixed Assets	General Long-Term Debt	Total
CASH, OPERATING	$ 364,640	$ -	$ -	$ 2,090	$ -	$ -	$ 366,730
CASH, INTEREST BEARING (C-TRUST)	76,062	1,222,112	952	4,360	-	-	1,303,486
CASH, INTEREST BEARING (C-TRUST RES)	67,096	-	-	-	-	-	67,096
CASH, INTEREST BEARING (CSAFE)	317,050	-	-	-	-	-	317,050
CASH, INTEREST BEARING (CSIP)	677,958	-	-	-	-	-	677,958
INVESTMENTS	-	827,733	-	-	-	-	827,733
PROPERTY TAX RECEIVABLE	-	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	150	-	-	-	-	-	150
DUE TO/FROM CAP PROJECTS FUND	-	-	-	-	-	-	-
DUE TO/FROM GENERAL FUND	-	-	-	-	-	-	-
PREPAID SERVICES	663	-	-	-	-	-	663
PREPAID RENT	2,000	-	-	-	-	-	2,000
PREPAID INSURANCE	-	-	-	-	-	-	-
COMPENSATED ABSENCES	-	-	-	-	-	302,006	302,006
COPS - BUILDING PROJECTS	-	-	-	-	-	8,710,000	8,710,000
LOAN RECEIVABLE	-	-	-	-	-	-	-
LAND	-	-	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	-	-	92,180	-	92,180
BUILDINGS AND IMPROVEMENTS	-	-	-	-	34,785,534	-	34,785,534
FURNITURE, FIXTURES AND EQUIP.	-	-	-	-	1,519,130	-	1,519,130
COMPUTER HARDWARE & SOFTWARE	-	-	-	-	2,361,510	-	2,361,510
BOOKS & AV MATERIALS	-	-	-	-	5,924,033	-	5,924,033
ACCUMULATED DEPRECIATION	-	-	-	-	(14,746,631)	-	(14,746,631)
Total Assets	$ 1,505,618	$ 2,049,844	$ 952	$ 6,450	$ 32,152,246	$ 9,012,006	$ 44,727,118
Liabilities							
ACCRUED PAYROLL/ACCTS PAYABLE	$ 503	$ -		$ -	$ -	$ -	$ 503
ACCOUNTS PAYABLE (VACATION)		-	-	-	-	260,350	260,350
ACCOUNTS PAYABLE (BENEFITS)		-	-	-	-	41,655	41,655
TAXES PAYABLE	542	-	-	-	-	-	542
CAPITAL PROJECT EXPENSES PAYABLE	-	-	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-	-	-
Total Liabilities	$ 1,044	$ -	$ -	$ -	$ -	$ 302,005	$ 303,050
Fund Equity							
LONG TERM OBLIGATIONS-BLDGS	$ -	$ -	$ -		$ -	$ 8,710,000	$ 8,710,000
INV. IN GENERAL FIXED ASSETS	-		-	-	32,152,246	-	32,152,246
FUND BALANCE	2,234,464	921,661	950	3,848	-	-	3,160,923
LIBRARY REPLACEMENT PLAN	-	1,142,817	-	-	-	-	1,142,817
EMERGENCY RESERVE	304,142	-	-	-	-	-	304,142
NONEXPENDABLE	-	-		3,000	-	-	3,000
Revenue over (under) Expenditures	(1,034,032)	(14,633)	3	(398)	-	-	(1,049,060)
Total Fund Equity	$ 1,504,574	$ 2,049,844	$ 952	$ 6,450	$ 32,152,246	$ 8,710,000	$ 44,424,068
Total Liabilities and Fund Equity	$ 1,505,618	$ 2,049,844	$ 952	$ 6,450	$ 32,152,246	$ 9,012,006	$ 44,727,118

PUEBLO CITY-COUNTY LIBRARY DISTRICT
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING FEBRUARY 28, 2019

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Property Tax	$ 351,365	$ 351,365	$ 9,046,617	$ 8,695,252	4%
Specific Ownership Tax	83,165	83,165	800,626	717,461	10%
Contracts, Grants	10,328	10,341	325,496	315,155	3%
Interest Income	2,805	6,186	64,665	58,479	10%
Fees	6,087	9,629	64,001	54,372	15%
Photocopier Income	5,223	10,487	62,000	51,513	17%
Miscellaneous Sales	183	347	4,000	3,653	9%
TOTAL REVENUES	$ 459,155	$ 471,520	$ 10,367,405	$ 9,895,885	5%
EXPENDITURES - Personnel					
Salaries	$ 332,196	$ 555,647	$ 4,226,971	$ 3,671,324	13%
PERA	53,172	81,912	590,094	508,182	14%
Workers Compensation	-	24,023	29,023	5,000	83%
Employee Insurance	47,141	73,680	511,721	438,041	14%
Unemployment Compensation	923	1,552	12,681	11,129	12%
Medicare Trust	4,613	7,657	61,291	53,634	12%
Employee Relations	1,616	1,761	25,050	23,289	7%
Employee Training	2,901	3,628	74,000	70,372	5%
TOTAL PERSONNEL	$ 442,563	$ 749,859	$ 5,530,831	$ 4,780,972	14%
EXPENDITURES - Materials					
Books	$ 4,291	$ 11,298	$ 291,600	$ 280,302	4%
Audio-Visual Materials	18,064	39,280	427,100	387,820	9%
Periodicals	26	32,167	39,000	6,833	82%
Digital Materials	28,851	132,023	408,800	276,777	32%
Library Programs	8,705	10,595	183,363	172,768	6%
Processing Supplies/Services	5,134	10,552	172,919	162,367	6%
TOTAL MATERIALS	$ 65,071	$ 235,916	$ 1,522,782	$ 1,286,866	15%
EXPENDITURES - Facilities					
Utilities	$ 25,742	$ 30,661	$ 475,453	$ 444,792	6%
Vehicle Maintenance	813	1,205	13,000	11,795	9%
Building Maintenance	26,389	52,071	453,000	400,929	11%
Rent	2,427	7,276	29,077	21,801	25%
Lease/Purchase of Buildings	-	-	810,700	810,700	0%
Insurance	2,986	80,116	80,501	385	100%
Friends Expenditures	1,427	1,569	39,885	38,316	4%
TOTAL FACILITIES	$ 59,782	$ 172,897	$ 1,901,616	$ 1,728,719	9%
EXPENDITURES - Operating					
Contract Services	$ 48,504	$ 134,310	$ 453,436	$ 319,126	30%
County Treasurer's Fee	5,270	5,270	135,699	130,429	4%
Community Relations	3,561	3,826	39,000	35,174	10%
Professional Memberships	-	2,865	8,215	5,350	35%
Office Supplies	1,630	2,657	58,800	56,143	5%
Photocopier Expense	327	653	14,962	14,309	4%
Courier Services	-	1,744	950	(794)	184%
Postage & Freight	952	4,699	35,000	30,301	13%
TOTAL OPERATING	$ 60,244	$ 156,024	$ 746,062	$ 590,038	21%
EXPENDITURES - Info. Technology					
Telecommunications	$ 17,491	$ 33,693	$ 195,700	$ 162,007	17%
Harware Repair & Maintenance	218	218	25,000	24,782	1%
Technology Supplies	(851)	(851)	40,000	40,851	-2%
Technology Contract Services	8,060	157,795	180,570	22,775	87%
TOTAL INFO TECHNOLOGY	$ 24,918	$ 190,855	$ 441,270	$ 250,415	43%
TOTAL EXPENDITURES	$ 652,578	$ 1,505,552	$ 10,142,561	$ 8,637,009	15%
Revenue over/(under) Expenditures	$ (193,424)	$ (1,034,032)	$ 224,844	$ 1,258,876	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
CAPITAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING FEBRUARY 28, 2019

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Interest Income	$ 4,043	$ 8,587	$ 30,000	$ 21,413	29%
Contracts, Grants, Gifts	-	-	1,000,000	1,000,000	0%
Miscellaneuos Revenue	-	-	-	-	-
TOTAL REVENUES	$ 4,043	$ 8,587	$ 1,030,000	$ 1,021,413	1%
EXPENDITURES					
Architect Fees	$ 21,645	$ 11,810	$ 1,000,000	$ 988,190	-100%
Building Equip & Projects	$ -	$ -	$ 30,000	$ 30,000	0%
Contract Services	-	-	-	-	0%
IT Projects	1,409	$ 1,409	-	(1,409)	0%
TOTAL BUILDING PROJECTS	$ 23,054	$ 13,219	$ 1,030,000	$ 1,016,781	1%
EXPENDITURES - InfoZone					
Info Zone expenses	10,450	10,000	25,000	15,000	40%
TOTAL INFOZONE EXPENSES	$ 10,450	$ 10,000	$ 25,000	$ 15,000	40%
EXPENDITURES - Capital Assets					
Information Technology	$ 34,384	$ -	$ 211,100	$ 211,100	0%
Furniture, Fixtures, Equipment	-	-	28,000	28,000	-
Building Improvements	-	-	-	-	-
TOTAL CAPITAL ASSET EXPENSE	$ 34,384	$ -	$ 239,100	$ 239,100	0%
TOTAL EXPENDITURES	$ 67,888	$ 23,219	$ 1,294,100	$ 1,270,881	2%
Revenue over/(under) Expenditures	$ (63,845)	$ (14,633)	$ (264,100)	$ (249,467)	6%

PUEBLO CITY-COUNTY LIBRARY DISTRICT
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING FEBRUARY 28, 2019

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Investment Earnings	$ 2	$ 3	$ 75	$ 72	4%
Distributions from Chamberlain Fund	-	-	5,000	5,000	0%
TOTAL REVENUES	**$ 2**	**$ 3**	**$ 5,075**	**$ 5,072**	**0%**
EXPENDITURES					
Miscellaneous/Contingency	$ -	$ -	$ -	$ -	
Furniture & Equipment	-	-	-	-	
Contributions	-	-	-	-	
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	
Revenue over/(under) Expenditures	**$ 2**	**$ 3**	**$ 5,075**	**$ 5,072**	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
J.T. Nesbitt Employee Fund
Statement of Revenues, Expenditures and Cash Balances
Period ended February 28, 2019

Trust Fund

J.T. NESBITT EMPLOYEE FUND

J.T. NESBITT -COLOTRUST BALANCE 02/28/2019	$ 2,550.95
INTEREST EARNED	8.69
BALANCE	$ 2,559.64
J.T. NESBITT-BANK OF SAN JUANS BALANCE 02/28/2019	$ 2,540.03
DEPOSIT/WITHDRAW	(294.26)
BALANCE	$ 2,245.77
J.T. NESBITT-PETTY CASH ON HAND 02/28/2019	$ 100.00
Cash Spent/ Earned February 2019	-
CASH ON HAND	$ 100.00
J.T NESBITT CASH BALANCE 02/28/2019	$ 4,905.41

Vendor	Check Number	Date	Check Amount	Description
1000BULBS.COM	098262	2/26/2019	1,067.84	BLDG EQUIP MAINTENANCE RA
ACCOUNTEMPS	098161	2/5/2019	1,920.00	CONTRACT SERVICES IT
ACCOUNTEMPS	098200	2/12/2019	1,939.20	CONTRACT SERVICES IT
ACCOUNTEMPS	098241	2/21/2019	1,902.84	CONTRACT SERVICES IT
ACCOUNTEMPS	098263	2/26/2019	1,672.56	CONTRACT SERVICES IT
ACORN PETROLEUM, INC	098187	2/7/2019	317.99	VEHICLE MAINTENANCE
ADVANTAGE LAWN AND SNOW	098201	2/12/2019	1,670.00	GROUNDS LA
AMERICAN ELECTRIC CO.	098162	2/5/2019	139.00	BLDG EQUIP MAINTENANCE RA
AMERICAN ELECTRIC CO.	098264	2/26/2019	117.06	BLDG EQUIP MAINTENANCE RA
AUDRA DAGENAIR	098233	2/15/2019	25.00	PROGRAMS IZ
BAKER & TAYLOR (415353)	098221	2/14/2019	617.27	BOOKS
BAKER & TAYLOR (415353)	098265	2/26/2019	25.91	BOOKS
BENEFITS BROKER, INC	098242	2/21/2019	1,500.00	CONTRACT SERVICES HR
BETA HEALTH ASSOCIATION, INC	098163	2/5/2019	174.42	DENTAL & VISION INSURANCE
BLACK HILLS ENERGY	098188	2/7/2019	53.45	UTILITIES LUC
BLACK HILLS ENERGY	098202	2/12/2019	723.45	UTILITIES BA
BLACK HILLS ENERGY	098222	2/14/2019	519.31	UTILITIES GIO
BLACK HILLS ENERGY	098243	2/21/2019	15,999.40	UTILITIES RA
BOARD OF WATER WORKS	098203	2/12/2019	1,086.16	UTILITIES RA
BRODART CO.	098223	2/14/2019	4,210.26	BOOKS
BRODART CO.	098266	2/26/2019	1,144.55	BOOKS
BULBS.COM INC	098164	2/5/2019	618.88	BLDG EQUIP MAINTENANCE RA
BULBS.COM INC	098234	2/15/2019	168.00	BLDG EQUIP MAINTENANCE RA
CAMFIL FARR , INC	098244	2/21/2019	754.40	BLDG EQUIP MAINTENANCE RA
CAMPBELL'S FLOWERS, INC	098204	2/12/2019	36.45	EMPLOYEE RELATIONS
CANON FINANCIAL SERVICES, INC.	098245	2/21/2019	326.55	PHOTOCOPIERS CR
CARD SERVICES-UMB	098267	2/26/2019	14,993.11	PCARD CHARGES
CENGAGE LEARNING, INC	098268	2/26/2019	86.98	BOOKS
CENTURYLINK	098165	2/5/2019	1,015.94	TELECOM IT
CFM COMPANY	098166	2/5/2019	782.04	BLDG EQUIP MAINTENANCE RA
CITY OF PUEBLO	098246	2/21/2019	169.68	VEHICLE MAINTENANCE
CLITON LARSON ALLEN LLP	098269	2/26/2019	8,500.00	CONTRACT SERVICES FIN
CODY'S UPHOLSTERY	098247	2/21/2019	570.00	OFFICE SUPPLIES/EQUIP
COLORADO BUILDING	098167	2/5/2019	9,630.00	HOUSEKEEPING
COLORADO CITY METRO. DISTRICT	098189	2/7/2019	86.36	UTILITIES GHVL
COLORADO DEPARTMENT OF REVENUE	098205	2/12/2019	218.87	SALES TAX PAYABLE
COLORADO HUMANITIES	098248	2/21/2019	1,000.00	FRIENDS EXPENDITURE
COLORADO NATURAL GAS, INC.	098249	2/21/2019	931.61	UTILITIES GHVL
COLORADO SPRINGS CLEANING	098250	2/21/2019	1,747.18	HOUSEKEEPING PW
COLORADO TEEN LITERATURE	098190	2/7/2019	75.00	EMPLOYEE TRAINING PS
COMCAST CABLE	098270	2/26/2019	211.92	TELECOM IT
DEBRA S. DADEY	098235	2/15/2019	3,600.00	PROGRAMS YS
DIRECTV	098168	2/5/2019	94.99	TELECOM IT
DOCUTEK, INC.	098169	2/5/2019	2,885.00	CONTRACT SERVICES SC
DOCUTEK, INC.	098271	2/26/2019	34,384.00	CAPITAL PROJECT EXPENSE
EL NOPAL	098170	2/5/2019	332.50	PROGRAMS CR
EMPLOYERS COUNCIL SERVICES, IN	098171	2/5/2019	100.00	EMPLOYEE RELATIONS
EMPLOYERS COUNCIL SERVICES, IN	098224	2/14/2019	205.00	EMPLOYEE TRAINING HR
FINDAWAY WORLD, LLC INC.	098272	2/26/2019	856.10	AUDIO VISUAL MATERIALS
FLINT HILLS DESIGN, LLC	098172	2/5/2019	10,000.00	CAPITAL PROJECT EXPENSE
FREDERICKPOLLS, LLC	098173	2/5/2019	9,500.00	CONTRACT SERVICES DO
GAYLORD BROS., INC	098236	2/15/2019	485.16	OFFICES SUPPLIES/EQUIP SC
GOBIN'S INC	098174	2/5/2019	109.00	HARDWARE REPAIR & MAINT IT
GOBIN'S INC	098273	2/26/2019	109.00	HARDWARE REPAIR & MAINT IT

Vendor	Check Number	Date	Check Amount	Description
GOOD NEWS WINDOW CLEANING LLC	098175	2/5/2019	100.00	HOUSEKEEPING BA
GRADISAR,TRECHTER,	098251	2/21/2019	887.50	CONTRACT SERVICES DO
GREATER PUEBLO CHAMBER OF COMM	098191	2/7/2019	25.00	EMPLOYEE TRAINING
HARDKNOX	098176	2/5/2019	800.00	CONTRACT SERVICES LUC
HEALTHIEST YOU	098177	2/5/2019	535.50	HEALTH & LIFE INSURANCE
HUB INTERNATIONAL	098178	2/5/2019	2,985.97	INSURANCE ADMIN
HUB INTERNATIONAL	098252	2/21/2019	1,925.00	CONTRACT SERVICES FIN
HUMPHRIES POLI ARCHITECTS, PC	098192	2/7/2019	7,000.00	CAPITAL PROJECT EXPENSE
HUMPHRIES POLI ARCHITECTS, PC	098206	2/12/2019	14,644.90	CAPITAL PROJECT EXPENSE
IDT AMERICA	098207	2/12/2019	85.89	TELECOM IT
JOSEPH F. KRONWITTER	098225	2/14/2019	925.00	CAPITAL PROJECT EXPENSE
JOSEPH F. KRONWITTER	098253	2/21/2019	484.00	CAPITAL PROJECT EXPENSE
JOSHUA M. MASCARENAS	098208	2/12/2019	25.00	PROGRAMS IZ
LAKESHORE LEARNING MATERIALS	098254	2/21/2019	211.81	OFFICE SUPPLIES EQUIP IZ
LIBRARY IDEAS LLC	098226	2/14/2019	247.50	DIGITAL MATERIALS
LITTLE CAESAR'S PIZZA	098255	2/21/2019	45.00	PROGRAMS LUC
MAILFINANCE INC	098256	2/21/2019	341.97	POSTAGE & FREIGHT
MARGARITA HURTADO	098209	2/12/2019	25.00	PROGRAMS LUC
MARGARITA HURTADO	098237	2/15/2019	100.00	PROGRAMS IZ
MARGARITA HURTADO	098274	2/26/2019	100.00	PROGRAMS LUC
MATTHEW BENDER & CO., INC.	098227	2/14/2019	27.66	BOOKS
MET LIFE INSURANCE COMPANY	098275	2/26/2019	10,677.55	HEALTH & LIFE INSURANCE
MIDWEST LIBRARY SERVICE	098276	2/26/2019	26.09	BOOKS
MIDWEST TAPE	098228	2/14/2019	36,462.26	AUDIO VISUAL MATERIALS
MIDWEST TAPE	098277	2/26/2019	7,185.18	AUDIO VISUAL MATERIALS
MOUNTAIN DISPOSAL, INC	098210	2/12/2019	55.00	HOUSEKEEPING GHVL
MOUNTAIN WEST GLASS, INC.	098211	2/12/2019	905.00	BLDG EQUIP MAINTENANCE BA
MR. MAGIC & COMPANY	098179	2/5/2019	50.00	PROGRAMS LUC
MSP MASTER TENANT I, LLC	098212	2/12/2019	87.33	UTILITIES RA
NATURE & WILDLIFE DISCOVERY	098278	2/26/2019	80.00	PROGRAMS RRA
OCLC, INC	098229	2/14/2019	128.74	CONTRACT SERVICES TS
ORIENTAL TRADING CO. INC	098257	2/21/2019	67.32	PROGRAMS YS
OVERDRIVE	098230	2/14/2019	1,259.01	DIGITAL MATERIALS
PROQUEST, LLC	098279	2/26/2019	3,978.00	DIGITAL MATERIALS
PUEBLO COMMUNITY COLLEGE	098193	2/7/2019	30.00	EMPLOYEE TRAINING PS
PUEBLO COMMUNITY COLLEGE	098258	2/21/2019	12.00	COMMUNITY RELATIONS
PUEBLO ELECTONICS SUPPLY LLC	098180	2/5/2019	16.14	TECH SUPPLIES IT
PUEBLO LIBRARY FOUNDATION	098213	2/12/2019	25.00	FOUNDATION EXPENSE PAYABLI
PUEBLO SYMPHONY ASSOCIATION	098238	2/15/2019	1,350.00	PROGRAMS PS
PUEBLO WEST METROPOLITAN DISTR	098194	2/7/2019	132.53	UTILITIES PW
RAMPART SUPPLY	098259	2/21/2019	258.19	BLDG EQUIP MAINTENANCE RA
ROUSH 3D	098214	2/12/2019	200.00	PROGRAMS RRA
ROYAL ELECTRICAL SERVICES, INC	098231	2/14/2019	107.81	BLDG EQUIP MAINTENANCE RA
RYE TELEPHONE COMPANY, INC	098215	2/12/2019	97.00	TELECOM IT
SAN ISABEL ELECTRIC ASSOCIATIO	098195	2/7/2019	6,082.18	UTILITIES PW
SANGRE DE CRISTO ARTS & CONFER	098280	2/26/2019	864.00	PROGRAMS RA
SECOM	098181	2/5/2019	8,423.84	TELECOM IT
SIGNS BY SCOTT LTD	098182	2/5/2019	412.50	OFFICE SUPPLIES EQUIP HR
SPRINT	098281	2/26/2019	1,568.28	DIGITAL MATERIALS
ST. CHARLES MESA WATER DIST.	098196	2/7/2019	39.90	UTILITIES GIO
STAR GAZER CONSTRUCTION, LLC	098183	2/5/2019	105.00	GROUNDS GHVL
STEELWORKS CENTER	098282	2/26/2019	100.00	PROGRAMS BA
STEWART CAMPBELL	098260	2/21/2019	126.04	BOOKS
TERRYBERRY LLC	098239	2/15/2019	780.69	EMPLOYEE RELATIONS

Vendor	Check Number	Date	Check Amount	Description
THE BUGMAN INC	098184	2/5/2019	290.00	GROUNDS
THE FIRE PLAYCE LLC	098216	2/12/2019	250.00	PROGRAMS LUC
THE LIBRARY CORPORATION	098261	2/21/2019	12.00	DIGITAL MATERIALS
THE WELCHERT COMPANY	098217	2/12/2019	10,000.00	CONTRACT SERVICES DO
TOTALFUNDS BY HASLER	098232	2/14/2019	500.00	POSTAGE & FREIGHT
TRANE U.S. INC.	098218	2/12/2019	740.00	BLDG EQUIP MAINTENANCE PW
UNITE PRIVATE NETWORKS, LLC	098219	2/12/2019	6,931.00	TELECOM IT
VERIZON WIRELESS	098185	2/5/2019	551.62	TELECOM IT
WASTE CONNECTIONS OF COLORADO	098197	2/7/2019	159.74	HOUSEKEEPING GIO
WASTE MANAGEMENT-PUEBLO	098198	2/7/2019	725.12	HOUSEKEEPING
WAXIE SANITARY SUPPLY	098220	2/12/2019	210.00	GROUNDS RA
WELLS FARGO BANK	098283	2/26/2019	47.51	CONTRACT SERVICES FIN
WOLF CONSULTING	098186	2/5/2019	450.00	CAPITAL PROJECT EXPENSE
WRIGHT JONES PLUMBING & HEATIN	098199	2/7/2019	850.00	BLDG EQUIP MAINTENANCE RA
ZORO	098240	2/15/2019	160.44	BLDG EQUIP MAINTENANCE PW
ZORO	098284	2/26/2019	24.38	BLDG EQUIP MAINTENANCE RA
24HOUR FLEX	E00184	2/5/2019	145.00	FLEX BENEFIT EXPENSE
24HOUR FLEX	E00190	2/12/2019	1,008.85	FLEX BENEFITS MEDICAL
24HOUR FLEX	E00198	2/21/2019	1,008.85	FLEX BENEFITS MEDICAL
BEN-DEN PARTNERSHIP, LLC	E00197	2/21/2019	2,426.53	RENT 622 S. UNION
CIGNA HEALTH & LIFE INSURANCE	E00196	2/21/2019	49,220.17	HEALTH & LIFE INSURANCE
COLORADO COMPUTER SUPPORT, INC	E00189	2/12/2019	7,050.00	CONTRACT SERVICES IT
EMPLOYEE REIMBURSEMENT	E00185	2/5/2019	31.78	C.REIMERS TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00186	2/5/2019	67.57	J.CORTEZ TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00187	2/5/2019	53.61	K.MACLEOD PROGRAM REIMBUF
EMPLOYEE REIMBURSEMENT	E00188	2/5/2019	72.17	S.ROSE EMP TRAINING REIMBUR
EMPLOYEE REIMBURSEMENT	E00191	2/12/2019	60.20	B.LOCKMAN TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00192	2/12/2019	71.34	H.WILDER TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00193	2/12/2019	62.87	K.DEES TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00194	2/12/2019	174.00	M.CLARK TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00195	2/12/2019	169.36	R.WARD TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00199	2/21/2019	117.00	E.FLORES TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00200	2/21/2019	15.66	K.MACLEOD TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00202	2/26/2019	48.93	D.LOGIE PROGRAM REIMBURSE
EMPLOYEE REIMBURSEMENT	E00203	2/26/2019	106.72	S.BACA TRAVEL REIMBURSE
HARDKNOX	E00201	2/26/2019	800.00	CONTRACT SERVICES LUC
	Report Total:		**$ 339,237.09**	

Vendor	Check Number	Date	Check Amount	Description

Legend

BA	Barkman
CIR	Circulation
CP	Capital Projects
CR	Community Relations
DO	Directors Office
FAC	Facilities
FIN	Finance
GIO	Giodone
GHVL	Greenhorn Valley Library
HR	Human Resources
IT	Information Technology
IZ	Info Zone
LA	Lamb
LUC	Lucero Library
PS	Public Services
PW	Pueblo West
RA	Rawlings
RRA	Readers and Reference
SC	Special Collections
TS	Technical Services
YS	Youth Services

PUEBLO CITY-COUNTY LIBRARY
February 2019
EXPENDITURES

PAYABLES	PAPER CHECKS		276,526.48
	BILL PAY		
	ACH PAYMENTS		62,710.61
TOTAL PAYABLES		**$**	**339,237.09**
PAYROLL	FEBRUARY 7		120,125.29
	FEBRUARY 21		125,848.53
	PERA, PAYROLL TAXES & FEES		133,812.46
TOTAL PAYROLL		**$**	**379,786.28**
OTHER PAYABLES	UMB - COP Trustee		-
TOTAL OTHER		$	-
	GRAND TOTAL	**$**	**719,023.37**

PUEBLO CITY-COUNTY LIBRARY
Ideas · Imagination · Information

ADDENDUM: P-CARD TRANSACTION DETAIL

Transaction Search - Company

UMB Bank, Statement Period 01/02/2019 to 02/01/2019

Posting Date	Employee Last name	Employee First name	Supplier	Narrative Details	Line Amount
1/10/2019	Aranda	Casey	Harbor Freight Tools 68	Building Maint PW	9.48
1/10/2019	Aranda	Casey	Lowes #02742	Building Maint PW and RA	14.76
1/10/2019	Aranda	Casey	Lowes #02742	Building Maint PW and RA	14.74
1/11/2019	Aranda	Casey	Lowes #02742	Building Maint RA	18.33
1/3/2019	Baca	Sherri	Payflow/paypal	monthly paypal fees	1.7
1/6/2019	Baca	Sherri	Rubber Stamp Champ - Ecom	PO 6630 BINDERY PROCESSING	94.44
1/6/2019	Baca	Sherri	Supplyhouse.Com	PO 6631 Building Maint RA	128.7
1/9/2019	Baca	Sherri	Samsclub.Com	PO 6635 OFFICE SUPPLIES BA	29.68
1/9/2019	Baca	Sherri	Walmart.Com 8009666546	PO 6637 Office Supplies DO	36.95
1/9/2019	Baca	Sherri	Walmart.Com 8009666546	PO 6634 OFFICE SUPPLIES BA	21.69
1/9/2019	Baca	Sherri	Walmart.Com 8009666546	PO 6634 OFFICE SUPPLIES BA	24.33
1/10/2019	Baca	Sherri	Library Journal	Sara Rose PS Training	900
1/31/2019	Baca	Sherri	Paypal	Koha test fee	3
2/1/2019	Baca	Sherri	Government Finance Offic	GFOA webinar on financial reporting	85
1/3/2019	Barnett	Kayci	Wm Supercenter #5828	Water for break room cooler.	17.8
1/9/2019	Barnett	Kayci	King Soopers #0043	snacks for Book Club	8.98
1/16/2019	Barnett	Kayci	Banquet-Schusters	donuts for Mesa Neighbors program	7.78
1/20/2019	Barnett	Kayci	Wm Supercenter #5828	snacks for 3d printing program	19.67
1/25/2019	Barnett	Kayci	Hopscotch Bakery	food for branch meeting	19.75
1/25/2019	Carlsen	E Jane	Awards By Trophy City	Recognition plaque for outgoing Board member, Jim Stuart	62
2/1/2019	Carlsen	E Jane	Joe Tomato	Lunch meeting w-S.Welchert, D.Martinez, L.Gairaud, D.Hoffman	25.72
1/6/2019	Carter	Jacqueline	Dollar Tree	Plastic tablecloths	11
1/17/2019	Clark	Midori	Eco Splash	Reported this fraudulent charge; canceled this P-card and ordered another.	3,400.20
1/27/2019	Clark	Midori	Presentermedia	Animated Powerpoint templates one-year subscription.	49.95
2/1/2019	Clark	Midori	Facebk N8gu8kjzy2	Facbook ads for Leadership Institute.	149.84
1/6/2019	Daly	Terri	Usps Po 0774540641	Certified Return Receipt Letter for Employee on Medical Leave	7.41
1/10/2019	Daly	Terri	Webclarity Software Inc	Job Posting for Digital Resources and Tech Trainer Librarian - on Lib Jobs/Lib Net	100
1/18/2019	Daly	Terri	Yourmember-Careers	Job Posting for Digital Resource and Tech Training Librarian- ALA	325
1/22/2019	Daly	Terri	Snapfish Us	Retirement Book - Jane Carlsen	28.23
1/31/2019	Daly	Terri	Party America 217	Plastic Tablecloths for Retirement event, staff days and other events throughout the year.	14.96
1/29/2019	Dees	Kirsten	Colorado Association Of L	CATS Winter Workshop for training.	55
1/6/2019	Deulen	Jill	Amazon Prime	Amazon prime membership	123.4
2/1/2019	Deulen	Jill	Rao*co Hunt&fish/Parks	Magazine subscription	26
1/20/2019	Flores	Elizabeth	Colorado Association Of L	Registration for CATS Winter Workshop (CAL's Youth/Teen Division)(Won't let me change Dept from 23 *	55
1/13/2019	Griebel	Alicia	Little Caesars Pizza	Packard Grant Program	3.22
1/13/2019	Griebel	Alicia	Little Caesars Pizza	Packard Grant Program	28.96
1/27/2019	Johnson	Susanna	Starbucks Store 11112	Coffee purchased for January tutor gathering	16.95
1/8/2019	Koch	Mark	Pueblo Bearing	Domestic boiler parts. This is the second picture.	20.01

1/9/2019	Koch	Mark	Charles D Jones/pueblo	Domestic boiler parts.	78.49
1/16/2019	Koch	Mark	Charles D Jones/pueblo	Tin snips for shop	55.4
1/3/2019	Kramer	Maria	Wm Supercenter #842	Saturday snacks	75.4
1/13/2019	Kramer	Maria	Family Dollar #7137	Supplemental food for afterschool food program.	9
1/25/2019	McDaniel	Loretta	Roundeye Supply	Employee relations snacks for Staff Day.	45.08
1/31/2019	Messenger	Lorina	Mesa Lagrees	Snacks for painting program	12.61
1/27/2019	Nelson	Amy	Little Caesars Pizza	Pizza for Fun Fridays programming - United Way grant	92.47
1/18/2019	Perea	Al	6027 American	electrical connectors; utilized when installing LED fixtures in the Brett Kelly A & Ryals Room; plac *	77.95
1/18/2019	Perea	Al	6027 American	Electrical materials utilized when installing LED fixtures in meeting rooms @ Rawlings Library	44.27
1/21/2019	Perea	Al	6027 American	Electrical materials utilized when installing LED fixtures in the meeting rooms @ Rawlings Library	45.3
1/25/2019	Perea	Al	Pueblo Bearing	Fan blower belts purchased for the boiler room combustion air unit and the chiller room exhaust fan *	72.64
1/27/2019	Perea	Al	Rampart Supply, Inc	plumbing products purchased for plumbing supply inventory; purchased copper fittings, solder, acid b *	57.57
1/31/2019	Perea	Al	Rush Lumber	drop in concrete anchors purchased; installed on the filter pump stand mounted to the concrete floor *	3.72
2/1/2019	Perea	Al	Rampart Supply, Inc	PVC uni strut pipe clamps utilized to secure two & three inch PVC pipe for the filter pump in the re *	7.26
2/1/2019	Perea	Al	Rampart Supply, Inc	Reflective pond filter pump materials utilized in the piping and pump upgrade	115.07
1/6/2019	Pryich	Paula	Wal-Mart #0842	Treats for Book Discussion. Bowls for Snow Program	14.39
1/29/2019	Ramirez	Gilberto	Turo Inc.	This was a purchase for a rental car, which was refunded in full.	118.43
1/31/2019	Ramirez	Gilberto	Turo Inc.	Credit Voucher Turo Inc.	-22.63
1/31/2019	Ramirez	Gilberto	Turo Inc.	Credit Voucher Turo Inc.	-95.8
1/9/2019	Reimers	Cory	Wal-Mart #3382	Candy for Trivia	9.98
1/25/2019	Reimers	Cory	Wal-Mart #0842	Program refreshments.	1.74
1/30/2019	Reimers	Cory	Dollar Tree	Mugs for mug art	32
1/31/2019	Reimers	Cory	Family Dollar #9160	Mugs for mug art	3
2/1/2019	Reimers	Cory	Wal-Mart #3382	Refreshments and candy	38.7
1/6/2019	Rice	Sharon	Little Caesars 0238 0001	pizza for fun fridays program. Part of the Fun Fridays United Way grant	103.13
1/10/2019	Rice	Sharon	Wm Supercenter #842	supplies for Memory Cafe- should be coded as a Friends of the Library Expenditure	18.74
1/11/2019	Rice	Sharon	Hobby-Lobby #0214	Program supplies for maker program- should be coded 6700-40-11	21.94
1/17/2019	Rice	Sharon	Hobby-Lobby #0214	supplies for puns on pots program, should be coded 6700-40-11	48.09
1/9/2019	Riedeman	Brooke	Wm Supercenter #4335	Non-Centralized Teen Snacks	17.96
1/11/2019	Riedeman	Brooke	Dollar Tree	Supplies for Non-Centralized Alcohol Ink craft with Art Alliance.	22
1/16/2019	Riedeman	Brooke	Wm Supercenter #4335	Centralized Teen - Supplies for Bath Bomb Kit	28.42
1/8/2019	Rocco	Alan	Tractor Supply #2186	tractor mat	42.99
1/10/2019	Rocco	Alan	Pueblo City County Healt	sharps disposal and container	30
1/18/2019	Rocco	Alan	Racines Locksmithing And	elevator keys and key markers	50.15
1/18/2019	Rocco	Alan	The Home Depot 1511	cleaning supplies screw batteries	85.4
1/23/2019	Rocco	Alan	Discount-Tire-Co Cop-02	replacement tire Ford van And Texas trailer	282
1/24/2019	Rocco	Alan	Lowes #02742	drill and drill pack for Rick Trujillo	183.98
1/29/2019	Rocco	Alan	Wal-Mart #1001	snow show shevels and ice melt	83.39
1/31/2019	Rocco	Alan	Wal-Mart #1001	vac and extractor	143
1/31/2019	Rocco	Alan	Wal-Mart #1001	vac and extractor	198
1/16/2019	Rose	Sara	Dundee Cleaners	Please change account to Security Supplies - uniform badges	20
2/1/2019	Rose	Sara	Toni And Joes Pizzeria	Training CSR	60.77
1/16/2019	Sewell	Kimberly	Colorado Association Of L	Payment for CAL Winter Workshop (will be refunded as I earned a scholarship to attend).	55
1/16/2019	Sewell	Kimberly	King Soopers #0012	Food for Teen Hangout Programs for January.	82.19
1/3/2019	Sherwood	Darlene	Colorado Barricade Comp	PO 6619 Building Maint RA	188
1/3/2019	Sherwood	Darlene	Wipes	PO 6618 HOUSEKEEPING CUSTODIAL SVCS RA	899.97
1/3/2019	Sherwood	Darlene	Other Credits - Sale Reversal	Other Credits Sale Reversal PO 6618 HOUSEKEEPING CUSTODIAL SVCS RA	-188
1/3/2019	Sherwood	Darlene	Other Credits - Sale Reversal	Other Credits Sale Reversal Wipes PO 6618 HOUSEKEEPING CUSTODIAL SVCS RA	-899.97

1/4/2019	Sherwood	Darlene	Debit Adjustment - Colorado Barricade Comp	Debit Adjustment Colorado Barricade Comp PO 6619 Building Maint RA	188
1/4/2019	Sherwood	Darlene	Debit Adjustment - Wipes	Debit Adjustment Wipes PO 6618 HOUSEKEEPING CUSTODIAL SVCS RA	899.97
1/8/2019	Sherwood	Darlene	Other Credits - Sale Reversal	Other Credits Sale Reversal	-286.19
1/11/2019	Sherwood	Darlene	Colorado Association Of L	PO 6651 PREPAID SERVICES	55
1/11/2019	Sherwood	Darlene	Colorado Association Of L	PO 6651 PREPAID SERVICES	55
1/11/2019	Sherwood	Darlene	Supply.Com	PO 6664 Bulding Maint. PW	1,840.12
1/13/2019	Sherwood	Darlene	Business Furniture S	PO 6656 Office Supplies FAC	426
1/15/2019	Sherwood	Darlene	Supplyhouse.Com	PO 6631 Building Maint RA SupplyHouse	166.95
1/16/2019	Sherwood	Darlene	Ledlight.Com	PO 6666 BLDG MAINTENANCE RA	251.8
1/17/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 6667 PROGRAMS GIO	12.98
1/17/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 6667 PROGRAMS GIO	19.99
1/18/2019	Sherwood	Darlene	Walmart.Com 8009666546	PO 6671 OFFICE SUPPLIES BA	90.26
1/18/2019	Sherwood	Darlene	Www.Cleverbridge.Net	PO 6696 TECH CONTRACT SVCS IT	996
1/20/2019	Sherwood	Darlene	Consumer Crafts	PO 6674 Friends LA	92.1
1/22/2019	Sherwood	Darlene	Safety Poster	PO 6673 Building MAINTENANCE RA	136.9
1/23/2019	Sherwood	Darlene	Ustream Tv	PO 7770 COMMUNITY RELATIONS	99
1/24/2019	Sherwood	Darlene	B&h Photo 800-606-6969	PO 6658 Programs GIO	17.64
1/24/2019	Sherwood	Darlene	Lowes #00907	PO 6670 OFFICE SUPPLIES BA	89.98
1/24/2019	Sherwood	Darlene	Sparkfun Electronics	PO 6682 Programs GIO	126.75
1/27/2019	Sherwood	Darlene	Otc Brands, Inc.	PO 6694 PROGRAMS YS	25.57
1/30/2019	Sherwood	Darlene	Lowes #02742	Credit Voucher Lowes #02742 PO 6670 8061-40-21	-89.98
1/31/2019	Sherwood	Darlene	Netflix.Com	PO 6440 Tech Contract Svcs IT	13.99
1/31/2019	Sherwood	Darlene	Partswarehouse.Com	po 6719 CUSTODIAL SVCS RA	75.59
1/31/2019	Sherwood	Darlene	Redstag Supplies	PO 6722 BLDG MAINTENANCE RA	85.35
1/31/2019	Sherwood	Darlene	Make.Do	PO 6712 Programs LUC	125
2/1/2019	Sherwood	Darlene	Samsclub.Com	PO 6707 PROGRAMS LA	233.48
1/18/2019	Simms	Charlene	Banquet-Schusters	Supplies for book signing for Carol Fortino January 9.	8.85
1/21/2019	Simms	Charlene	Kit Carson Home Museum	Purchase of book for collection and programs.	20
1/16/2019	Smyer	Maria	Dollar Tree	Supplies for Art4Healing workshops and crafts for storytime.	45
1/13/2019	Stankiewicz	Joanna	Hobby-Lobby #0214	Program Supplies: Friday Family Crafts and Adult Mason Jar Luminaries	94.41
1/16/2019	Stankiewicz	Joanna	Delta Air	flights to RIPL conference 03/06-03/0: Code to training GL	426.6
1/31/2019	Stankiewicz	Joanna	Walgreens #9568	Coffee, plates and cups for programs.	13.26
1/11/2019	Tucker	Maria	Dropbox*rgfndbldnpwb	File transfer service	9.99
1/17/2019	Tucker	Maria	Sams Club #6549	United Way Fun Friday Grant-Snacks	141.56
1/29/2019	Tucker	Maria	Airbnb * Hmyrf9afkt	Credit Voucher Airbnb * Hmyrf9afkt Refund conference cancelled due to polar vortex.	-6.83
1/30/2019	Tucker	Maria	Airbnb * Hmyrf9afkt	Credit Voucher Airbnb * Hmyrf9afkt- refund credit conference cancelled due to polar vortex	-12.8
1/30/2019	Tucker	Maria	2019 Saving Places Con	Colorado Preservation Leadership Workshop	60
1/30/2019	Tucker	Maria	Airbnb * Hmyrf9afkt	Credit Voucher Airbnb * Hmyrf9afkt- Credit refund due to polar vortex-confernece cancelled.	-105.19
2/1/2019	Tucker	Maria	American Air	Credit Voucher American Air- Conference cancelled due to Polar Vortex	-161.4
1/6/2019	Vargas	Denise	Family Dollar #7137	Purchase of wax paper as material needed for Passive Program; Make your own stainglass.	3.23
1/21/2019	Vargas	Denise	Netflix.Com	Paid for Netflix service 1/20/10-2/19/19	47.56
1/4/2019	Walker	Jon	Comcast Cable Comm	Executive Director home Internet	78.95
1/9/2019	Walker	Jon	Sq *gypsy Java	Meeting with D.Hodge, Friends President	7.84
1/10/2019	Walker	Jon	Joe Tomato	Lunch meeting-D.Martinez, Library Board President	8.57
1/24/2019	Walker	Jon	Tst* Brues Alehouse Brewi	Lunch with P.Mancha, Board member	25.72
1/27/2019	Walker	Jon	Subway 00234732	Business lunch with Dennis Humphries, Humphries Poli Architect	20.13
1/29/2019	Walker	Jon	Sq *gypsy Java	Business meeting with KTSC Rocky Mtn PBS and D.Hodge	8.64
1/4/2019	Ward	Regina	Toni And Joes Pizzeria	Pizza and salad for staff working Koha	49.22

1/29/2019	Wilder	Heather	Joann Stores #2013	Supplies and material for February sewing class "Mini Heart Quilt" beginning quilting lesson.	33.73
					14993.11