PUEBLO CITY-COUNTY LIBRARY DISTRICT
COMBINED BALANCE SHEET
February 29, 2020

Assets	General Fund	Capital Projects Fund	Special Revenue Fund	Trust Fund	General Fixed Assets	General Long-Term Debt	Total
CASH, OPERATING	$ 442,340	$ -	$ -	$ 3,188	$ -	$ -	$ 445,528
CASH, INTEREST BEARING (C-TRUST)	135,722	1,388,597	3,520	4,457	-	-	1,532,295
CASH, INTEREST BEARING (C-TRUST RES)	205,689	-	-	-	-	-	205,689
CASH, INTEREST BEARING (CSAFE)	324,265	-	-	-	-	-	324,265
CASH, INTEREST BEARING (CSIP)	692,842	-	-	-	-	-	692,842
INVESTMENTS	-	824,980	-	-	-	-	824,980
PROPERTY TAX RECEIVABLE	-	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	3,914	-	652	-	-	-	4,566
DUE TO/FROM CAP PROJECTS FUND	-	-	-	-	-	-	-
DUE TO/FROM GENERAL FUND	-	-	-	-	-	-	-
PREPAID SERVICES	5,779	-	-	-	-	-	5,779
PREPAID RENT	2,000	-	-	-	-	-	2,000
PREPAID INSURANCE	-	-	-	-	-	-	-
COMPENSATED ABSENCES	-	-	-	-	-	298,296	298,296
COPS - BUILDING PROJECTS	-	-	-	-	-	8,215,000	8,215,000
LOAN RECEIVABLE	-	-	-	-	-	-	-
LAND	-	-	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	-	-	117,276	-	117,276
BUILDINGS AND IMPROVEMENTS	-	-	-	-	34,785,534	-	34,785,534
FURNITURE, FIXTURES AND EQUIP.	-	-	-	-	1,519,130	-	1,519,130
COMPUTER HARDWARE & SOFTWARE	-	-	-	-	2,348,591	-	2,348,591
BOOKS & AV MATERIALS	-	-	-	-	5,884,667	-	5,884,667
ACCUMULATED DEPRECIATION	-	-	-	-	(16,310,911)	-	(16,310,911)
Total Assets	$ 1,812,550	$ 2,213,577	$ 4,171	$ 7,645	$ 30,560,777	$ 8,513,296	$ 43,112,016
Liabilities							
ACCRUED PAYROLL/ACCTS PAYABLE	$ 232	$ -	$ -	$ -	$ -	$ -	$ 232
ACCOUNTS PAYABLE (VACATION)	-	-	-	-	-	257,152	257,152
ACCOUNTS PAYABLE (BENEFITS)	-	-	-	-	-	41,143	41,143
TAXES PAYABLE	648	-	-	-	-	-	648
CAPITAL PROJECT EXPENSES PAYABLE	-	-	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-	-	-
Total Liabilities	$ 880	$ -	$ -	$ -	$ -	$ 298,295	$ 299,175
Fund Equity							
LONG TERM OBLIGATIONS-BLDGS	$ -	$ -	$ -	.	$ -	$ 8,215,000	$ 8,215,000
INV. IN GENERAL FIXED ASSETS	-	-	-	-	30,560,777	-	30,560,777
FUND BALANCE	2,568,148	905,493	4,161	4,021	-	-	3,481,822
LIBRARY REPLACEMENT PLAN	-	1,302,746	-	-	-	-	1,302,746
EMERGENCY RESERVE	314,320	-	-	-	-	-	314,320
NONEXPENDABLE	-	-	-	3,000	-	-	3,000
Revenue over (under) Expenditures	(1,070,798)	5,338	10	624	-	-	(1,064,826)
Total Fund Equity	$ 1,811,670	$ 2,213,577	$ 4,171	$ 7,645	$ 30,560,777	$ 8,215,000	$ 42,812,839
Total Liabilities and Fund Equity	$ 1,812,550	$ 2,213,577	$ 4,171	$ 7,645	$ 30,560,777	$ 8,513,296	$ 43,112,016

PUEBLO CITY-COUNTY LIBRARY DISTRICT
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING FEBRUARY 28, 2020

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Property Tax	$ 395,708	$ 395,708	$ 10,804,673	$ 10,408,965	4%
Specific Ownership Tax	92,160	92,160	956,214	864,054	10%
Contracts, Grants	20,447	22,914	393,142	370,228	6%
Interest Income	2,180	5,269	65,000	59,731	8%
Fees	5,648	9,079	51,500	42,421	18%
Photocopier Income	5,140	10,475	64,000	53,525	16%
Miscellaneous Sales	167	330	3,500	3,170	9%
TOTAL REVENUES	$ 521,451	$ 535,935	$ 12,338,029	$ 11,802,094	4%
EXPENDITURES - Personnel					
Salaries	$ 332,028	$ 553,879	$ 4,522,058	$ 3,968,179	12%
PERA	43,699	72,581	606,574	533,993	12%
Workers Compensation	41	24,204	29,204	5,000	83%
Employee Insurance	46,195	73,728	526,086	452,358	14%
Unemployment Compensation	929	1,560	13,566	12,006	12%
Medicare Trust	4,621	7,674	65,568	57,894	12%
Employee Relations	4,417	4,842	24,050	19,208	20%
Employee Training	2,121	7,825	72,370	64,545	11%
TOTAL PERSONNEL	$ 434,051	$ 746,293	$ 5,859,476	$ 5,113,183	13%
EXPENDITURES - Materials					
Books	$ 17,278	$ 53,125	$ 445,600	$ 392,475	12%
Audio-Visual Materials	40,153	42,909	387,500	344,591	11%
Periodicals	1,327	34,968	39,000	4,032	90%
Digital Materials	51,446	159,076	408,800	249,724	39%
Library Programs	4,845	42,931	271,181	228,250	16%
Processing Supplies/Services	15,156	18,298	218,919	200,621	8%
TOTAL MATERIALS	$ 130,206	$ 351,308	$ 1,771,000	$ 1,419,692	20%
EXPENDITURES - Facilities					
Utilities	$ 35,601	$ 36,480	$ 506,900	$ 470,420	7%
Vehicle Maintenance	998	1,312	13,000	11,688	10%
Building Maintenance	39,953	56,643	466,593	409,950	12%
Rent	-	4,897	29,719	24,822	16%
Lease/Purchase of Buildings	-	-	813,325	813,325	0%
Insurance	-	90,276	91,099	823	99%
Friends Expenditures	78	144	44,393	44,249	0%
TOTAL FACILITIES	$ 76,630	$ 189,751	$ 1,965,029	$ 1,775,278	10%
EXPENDITURES - Operating					
Contract Services	$ 32,203	$ 125,049	$ 429,409	$ 304,360	29%
County Treasurer's Fee	5,936	5,936	162,070	156,134	4%
Community Relations	755	860	31,100	30,240	3%
Professional Memberships	80	3,265	10,015	6,750	33%
Office Supplies	5,753	7,300	55,143	47,843	13%
Photocopier Expense	2,635	39	21,224	21,185	0%
Courier Services	1,780	1,335	2,000	665	67%
Postage & Freight	1,083	3,808	35,000	31,192	11%
TOTAL OPERATING	$ 50,225	$ 147,592	$ 745,961	$ 598,369	20%
EXPENDITURES - Info. Technology					
Telecommunications	$ 12,352	$ 28,134	$ 213,200	$ 185,066	13%
Harware Repair & Maintenance	2,548	134	25,000	24,866	1%
Technology Supplies	1,351	2,958	30,000	27,042	10%
Technology Contract Services	65,637	140,563	194,742	54,179	72%
TOTAL INFO TECHNOLOGY	$ 81,889	$ 171,790	$ 462,942	$ 291,152	37%
TOTAL EXPENDITURES	$ 773,000	$ 1,606,734	$ 10,804,408	$ 9,197,675	15%
Revenue over/(under) Expenditures	$ (251,550)	$ (1,070,798)	$ 1,533,621	$ 2,604,419	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
CAPITAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING FEBRUARY 28, 2020

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Interest Income	$ 1,936	$ 5,338	$ 30,000	$ 24,662	18%
Contracts, Grants	-	-	100,000	100,000	0%
Miscellaneuos Revenue	-	-	-	-	0%
TOTAL REVENUES	$ 1,936	$ 5,338	$ 130,000	$ 124,662	4%
EXPENDITURES					
Architect Fees	$ -	$ -	$ -	$ -	0%
Building Equip & Projects	$ -	$ -	$ 54,000	$ 54,000	0%
Contract Services	-	-	-	-	0%
IT Projects	-	$ -	44,000	44,000	0%
TOTAL BUILDING PROJECTS	$ -	$ -	$ 98,000	$ 98,000	0%
EXPENDITURES - InfoZone					
Info Zone expenses	-	-	-	-	0%
TOTAL INFOZONE COSTS	$ -	$ -	$ -	$ -	0%
EXPENDITURES - Capital Assets					
Information Technology	$ -	$ -	$ -	$ -	0%
Furniture, Fixtures, Equipment	-	-	134,000	134,000	0%
Building Improvements	-	-	-	-	0%
TOTAL CAPITAL ASSET COST	$ -	$ -	$ 134,000	$ 134,000	0%
TOTAL EXPENDITURES	$ -	$ -	$ 232,000	$ 232,000	0%
Revenue over/(under) Expenditures	$ 1,936	$ 5,338	$ (102,000)	$ (107,338)	-5%

PUEBLO CITY-COUNTY LIBRARY DISTRICT
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING FEBRUARY 28, 2020

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Investment Earnings	$ 5	$ 10	$ 75	$ 65	14%
Distributions from Chamberlain Fund	-	-	5,000	5,000	0%
TOTAL REVENUES	**$ 5**	**$ 10**	**$ 5,075**	**$ 5,065**	**0%**
EXPENDITURES					
Miscellaneous/Contingency	$ -	$ -	$ -	$ -	
Furniture & Equipment	-	-	-	-	
Contributions	-	-	8,000	8,000	
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ 8,000**	**$ 8,000**	
Revenue over/(under) Expenditures	**$ 5**	**$ 10**	**$ (2,925)**	**$ (2,935)**	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
J.T. Nesbitt Employee Fund
Statement of Revenues, Expenditures and Cash Balances
Period ended February 29, 2020

Trust Fund

J.T. NESBITT EMPLOYEE FUND

J.T. NESBITT -COLOTRUST BALANCE 01/01/2020	$	4,451.20
INTEREST EARNED		6.23
BALANCE	$	4,457.43
J.T. NESBITT-BANK OF SAN JUANS BALANCE 02/29/2020	$	3,302.79
DEPOSIT/WITHDRAW		(215.00)
BALANCE	$	3,087.79
J.T. NESBITT-PETTY CASH ON HAND 02/29/2020	$	100.00
Cash Spent/ Earned February 2020		-
CASH ON HAND	$	100.00
J.T NESBITT CASH BALANCE 02/29/2020	$	7,645.22

Vendor	Check Number	Date	Check Amount	Description
4 IMPRINT	100282	2/6/2020	188.21	EMPLOYEE RELATOINS
ACORN PETROLEUM, INC	100306	2/11/2020	415.26	VEHICLE MAINTENANCE
ACORN PETROLEUM, INC	100382	2/25/2020	331.50	VEHICLE MAINTENANCE
ADVANTAGE LAWN AND SNOW	100262	2/4/2020	850.00	GROUNDS PW
ADVANTAGE LAWN AND SNOW	100402	2/27/2020	4,200.00	GROUNDS
AFLAC	100263	2/4/2020	447.58	MISC WITHHOLDING
AFLAC	100383	2/25/2020	447.58	MISC WITHHOLDING
ALLIED ALARMS, INC.	100307	2/11/2020	45.00	BLDG EQUIP MAINTENANCE PW
ALLIED ALARMS, INC.	100332	2/13/2020	42.00	BLDG EQUIP MAINTENANCE LA
AMAZON	100375	2/21/2020	4,946.48	PROGRAMS
AMERICAN ELECTRIC CO.	100287	2/10/2020	358.74	BLDG EQUIP MAINTENANCE RA
AMERICAN ELECTRIC CO.	100333	2/13/2020	191.36	BLDG EQUIP MAINTENANCE LUC
ASAVIE TECHNOLOGIES, INC	100308	2/11/2020	49.95	TELECOM IT
BAKER & TAYLOR (415353)	100264	2/4/2020	6.83	BOOKS
BAKER & TAYLOR (415353)	100288	2/10/2020	2,338.27	BOOKS
BAKER & TAYLOR (415353)	100309	2/11/2020	347.20	BOOKS
BAKER & TAYLOR (415353)	100334	2/13/2020	689.05	BOOKS
BAKER & TAYLOR (415353)	100356	2/20/2020	4,100.90	BOOKS
BAKER & TAYLOR (415353)	100384	2/25/2020	3,335.05	BOOKS
BEES LIGHTING	100283	2/6/2020	2,820.30	BLDG EQUIP MAINTENANCE RA
BETA HEALTH ASSOCIATION, INC	100310	2/11/2020	293.48	DENTAL & VISION INSURANCE
BIBLIOTHECA, LLC	100357	2/20/2020	9,164.69	DIGITAL MATERIALS
BLACK HILLS ENERGY	100289	2/10/2020	54.21	UTILITIES LUC
BLACK HILLS ENERGY	100311	2/11/2020	772.91	UTILITIES BA
BLACK HILLS ENERGY	100385	2/25/2020	20,542.90	UTILITIES
BLACK HILLS ENERGY	100403	2/27/2020	730.26	UTILITIES LA
BOARD OF WATER WORKS	100265	2/4/2020	428.02	UTILITIES LA
BOARD OF WATER WORKS	100335	2/13/2020	1,534.14	UTILITIES RA
BOARD OF WATER WORKS	100404	2/27/2020	142.17	UTILITIES LUC
BRAINFUSE, INC.	100358	2/20/2020	11,500.00	DIGITAL MATERIALS
BRODART CO.	100266	2/4/2020	1,145.12	BOOKS
BRODART CO.	100290	2/10/2020	1,477.68	BOOKS
BRODART CO.	100312	2/11/2020	1,181.08	BOOKS
BRODART CO.	100336	2/13/2020	1,628.16	BOOKS
BRODART CO.	100359	2/20/2020	2,042.45	BOOKS
BRODART CO.	100386	2/25/2020	183.94	BOOKS
BULBS.COM INC	100284	2/6/2020	87.00	BLDG EQUIP MAINTENANCE PW
BYWATER SOLUTIONS, LLC	100360	2/20/2020	15,000.00	CONTRACT SERVICES TS
CAMPBELL'S FLOWERS, INC	100397	2/27/2020	46.99	EMPLOYEE RELATIONS
CARD SERVICES-UMB	100355	2/19/2020	10,826.26	PCARD CHARGES
CASA	100313	2/11/2020	40.00	PROGRAMS YS
CDW GOVERNMENT, INC	100377	2/25/2020	215.19	TECH SUPPLIES IT
CENGAGE LEARNING, INC	100267	2/4/2020	126.72	BOOKS
CENGAGE LEARNING, INC	100337	2/13/2020	94.48	BOOKS
CENTER POINT ENERGY SERVICES	100291	2/10/2020	3,605.82	UTILITIES RA
CENTURYLINK	100314	2/11/2020	1,148.92	TELECOM IT
CIARA H. KEHOE	100338	2/13/2020	732.00	EMPLOYEE RELATIONS
CITY OF PUEBLO	100339	2/13/2020	191.16	VEHICLE MAINTENANCE
COLLINS COCKREL & COLE, PC	100398	2/27/2020	1,464.00	CONTRACT SERVICES DO
COLORADO BOILER	100369	2/20/2020	3,700.00	BLDG EQUIP MAINTENANCE
COLORADO BUILDING	100268	2/4/2020	9,630.00	HOUSEKEEPING
COLORADO CITY METRO. DISTRICT	100315	2/11/2020	65.96	UTILITIES GHVL
COLORADO CULTURAL CONNECTIONS	100340	2/13/2020	270.00	BOOKS
COLORADO DEPARTMENT OF REVENUE	100316	2/11/2020	221.00	SALES TAX PAYABLE

Vendor	Check Number	Date	Check Amount	Description
COLORADO LIBRARY CONSORTIUM	100341	2/13/2020	1,780.00	COURIER SERVICES
COLORADO NATURAL GAS, INC.	100405	2/27/2020	1,111.56	UTILITIES GHVL
COLORADO SPECIAL DISTRICT	100361	2/20/2020	41.41	WORKERS COMPENSATION
COLORADO SPRINGS CLEANING	100269	2/4/2020	188.91	HOUSEKEEPING LUC
COLORADO SPRINGS CLEANING	100342	2/13/2020	65.24	HOUSEKEEPING BA
COLORADO SPRINGS CLEANING	100362	2/20/2020	1,250.23	HOUSEKEEPING RA
COLORADO SPRINGS CLEANING	100406	2/27/2020	84.38	HOUSEKEEPING RA
COMCAST CABLE	100387	2/25/2020	213.53	TELECOM IT
CONTRACT FURNISHINGS, INC.	100370	2/20/2020	362.82	BLDG EQUIP MAINTENANCE RA
CUT RATE SEWER & DRAIN INC	100407	2/27/2020	87.00	BLDG EQUIP MAINTENANCE RA
DEEP ROCK	100388	2/25/2020	22.02	CONTRACT SERVICES GHVL
DEMCO INC.	100343	2/13/2020	1,273.98	OFFICE SUPPLIES EQUIP DISTRI(
DIETZE AND DAVIS, P.C.	100371	2/20/2020	165.00	CONTRACT SERVICES HR
DIRECTV	100270	2/4/2020	97.99	TELECOM IT
DISPLAYS2GO	100259	2/4/2020	598.50	BINDERY/PROCESSING
DOCUTEK, INC.	100399	2/27/2020	6,865.00	CONTRACT SERVICES SC
EL NOPAL	100378	2/25/2020	363.75	PROGRAMS CR
EL NOPAL	100389	2/25/2020	753.36	EMPLOYEE RELATIONS
ELM USA, INC.	100271	2/4/2020	2,700.00	OFFICE SUPPLIES EQUIP TS
EMPLOYERS COUNCIL SERVICES, IN	100317	2/11/2020	610.00	CONTRACT SERVICES HR
FELICIA SANCHEZ-GARBISO	100372	2/20/2020	40.00	PROGRAMS LUC
FIDELITY SECURITY LIFE	100344	2/13/2020	439.99	DENTAL & VISION INSURANCE
FRIENDS OF THE LIBRARY	100390	2/25/2020	45.00	REIMBURSE FOL OVER PYMT
GOBIN'S INC	100292	2/10/2020	5,143.43	HARDWARE REPAIR & MAINT IT
GOOD NEWS WINDOW CLEANING LLC	100272	2/4/2020	120.00	HOUSEKEEPING
GOOD NEWS WINDOW CLEANING LLC	100293	2/10/2020	100.00	HOUSEKEEPING
HEALTHIEST YOU	100318	2/11/2020	474.30	HEALTH & LIFE INSURANCE
HOME DEPOT CREDIT SERVICES	100379	2/25/2020	89.40	HOUSEKEEPING RA
IDT AMERICA	100319	2/11/2020	89.60	TELECOM IT
INGRAM LIBRARY SERVICES	100273	2/4/2020	93.95	BOOKS
INGRAM LIBRARY SERVICES	100320	2/11/2020	32.06	BOOKS
INGRAM LIBRARY SERVICES	100363	2/20/2020	1,718.14	BOOKS
INGRAM LIBRARY SERVICES	100391	2/25/2020	147.69	BOOKS
JAMES H. LARUE	100345	2/13/2020	1,000.00	EMPLOYEE RELATIONS
JAMESTREE CONSULTING, LLC	100294	2/10/2020	95.00	BLDG EQUIP MAINTENANCE RA
KANOPY INC	100321	2/11/2020	608.00	DIGITAL MATERIALS
KYLE LAWS	100373	2/20/2020	600.00	PROGRAMS RRA
LIBRARY IDEAS LLC	100346	2/13/2020	172.00	DIGITAL MATERIALS
LITTLE CAESAR'S PIZZA	100392	2/25/2020	120.00	PROGRAMS LUC
MAILFINANCE INC	100393	2/25/2020	341.97	POSTAGE & FREIGHT
MAIN ELECTRIC, LTD	100394	2/25/2020	175.00	BLDG EQUIP MAINTENANCE PW
MARCIVE, INC.	100347	2/13/2020	287.76	BINDERY/PROCESSING
MCKINNEY DOOR & HARDWARE INC.	100348	2/13/2020	1,941.80	BLDG EQUIP MAINTENANCE RA
MET LIFE INSURANCE COMPANY	100295	2/10/2020	7,216.94	HEALTH & LIFE INSURANCE
MIDWEST TAPE	100274	2/4/2020	18,625.37	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100296	2/10/2020	3,025.20	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100322	2/11/2020	24,733.61	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100349	2/13/2020	7,756.20	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100364	2/20/2020	5,185.65	AUDIO VISUAL MATERIALS
MIDWEST TAPE	100395	2/25/2020	12,818.80	AUDIO VISUAL MATERIALS
MONARCH DIGITAL	100297	2/10/2020	187.51	CONTRACT SERVICES CR
MONARCH DIGITAL	100365	2/20/2020	458.33	CONTRACT SERVICES CR
MOUNTAIN DISPOSAL, INC	100323	2/11/2020	55.00	HOUSEKEEPING GHVL
MSP MASTER TENANT I, LLC	100350	2/13/2020	96.76	UTILITIES RA

Vendor	Check Number	Date	Check Amount	Description
MY FRIEND THE PRINTER, INC.	100298	2/10/2020	70.00	OFFICE SUPPLIES EQUIP CR
MY FRIEND THE PRINTER, INC.	100324	2/11/2020	246.00	COMMUNITY RELATIONS
MY FRIEND THE PRINTER, INC.	100380	2/25/2020	35.00	COMMUNITY RELATIONS
OVERDRIVE	100275	2/4/2020	27.99	DIGITAL MATERIALS
OVERDRIVE	100325	2/11/2020	5,985.39	DIGITAL MATERIALS
OVERDRIVE	100351	2/13/2020	2,142.62	DIGITAL MATERIALS
OVERDRIVE	100366	2/20/2020	27.99	DIGITAL MATERIALS
OVERHEAD DOOR COMPANY	100276	2/4/2020	227.50	BLDG EQUIP MAINTENANCE PW
PARKVIEW MEDICAL CENTER	100352	2/13/2020	170.00	CONTRACT SERVICES HR
PETTY CASH	100376	2/25/2020	252.47	PETTY CASH REPLENISH
PUEBLO BEARING SERVICE, INC	100277	2/4/2020	39.67	BLDG EQUIP MAINTENANCE RA
PUEBLO ELECTONICS SUPPLY LLC	100408	2/27/2020	19.00	BLDG EQUIP MAINTENANCE PW
PUEBLO WEST METROPOLITAN DISTR	100299	2/10/2020	138.97	UTILITIES PW
R.J.'S LOCK & KEY	100300	2/10/2020	22.50	BLDG EQUIP MAINTENANCE RA
R.J.'S LOCK & KEY	100396	2/25/2020	39.50	BLDG EQUIP MAINTENANCE RA
RAMPART SUPPLY	100301	2/10/2020	57.99	BLDG EQUIP MAINTENANCE RA
RAMPART SUPPLY	100400	2/27/2020	998.06	BLDG EQUIP MAINTENANCE PW
RFID LIBRARY SOLUTIONS, INC	100326	2/11/2020	63,800.00	TECH CONTRACT SERVICES IT
ROYAL ELECTRICAL SERVICES, INC	100374	2/20/2020	532.70	BLDG EQUIP MAINTENANCE RA
RYE TELEPHONE COMPANY, INC	100327	2/11/2020	97.34	TELECOM IT
S CO CHAPTER OF IPMA-HR	100367	2/20/2020	30.00	EMPLOYEE TRAINING HR
SAN ISABEL ELECTRIC ASSOCIATIO	100278	2/4/2020	5,612.26	UTILITIES PW
SAN ISABEL ELECTRIC ASSOCIATIO	100305	2/10/2020	725.88	UTILITIES GHVL
SOUTHERN COLORADO PRESS CLUB	100260	2/4/2020	80.00	MEMBERSHIP DUES CR
SPRINT	100353	2/13/2020	2,279.34	DIGITAL MATERIALS
ST. CHARLES MESA WATER DIST.	100302	2/10/2020	38.68	UTILITIES GIO
STAPLES BUSINESS ADVANTAGE	100328	2/11/2020	124.15	OFFICE SUPPLIES EQUIP CR
TERRY L GOLLY	100329	2/11/2020	45.00	GROUNDS GHVL
THE BUGMAN INC	100286	2/6/2020	285.00	GROUNDS
THE WELCHERT COMPANY	100401	2/27/2020	5,000.00	CONTRACT SERVICES DO
T-MOBILE INC.	100354	2/13/2020	766.39	DIGITAL MATERIALS
TOLIN MECHANICAL SYSTEMS COMPANY, LLC	100381	2/25/2020	6,540.00	BLDG EQUIP MAINTENANCE RA
TOTALFUNDS BY HASLER	100330	2/11/2020	500.00	POSTAGE & FREIGHT
UNITE PRIVATE NETWORKS, LLC	100368	2/20/2020	9,521.00	TELECOM IT
UNITED RENTALS (NORTH AMERICA), INC.	100279	2/4/2020	955.40	BLDG EQUIP MAINTENANCE RA
VALUE LINE PUBLISHING LLC	100280	2/4/2020	1,375.00	BOOKS
VERIZON WIRELESS	100281	2/4/2020	1,055.07	TELECOM IT
WASTE CONNECTIONS OF COLORADO	100303	2/10/2020	186.46	HOUSEKEEPING
WASTE MANAGEMENT-PUEBLO	100304	2/10/2020	988.32	HOUSEKEEPING
ZORO	100261	2/4/2020	288.00	HOUSEKEEPING RA
ZORO	100331	2/11/2020	500.69	BLDG EQUIP MAINTENANCE RA
PATRON REFUND	500026	2/28/2020	80.72	PATRON REFUND
24HOUR FLEX	E00402	2/10/2020	852.71	FLEX BENEFITS MEDICAL
24HOUR FLEX	E00403	2/11/2020	175.00	FLEX BENEFITS EXPENSE
24HOUR FLEX	E00408	2/20/2020	852.71	FLEX BENEFITS MEDICAL
CIGNA HEALTH & LIFE INSURANCE	E00409	2/25/2020	50,133.69	HEALTH & LIFE INSURANCE
EMPLOYEE REIMBURSEMENT	E00401	2/6/2020	88.49	A.BOYDEN POSTAGE REIMBURSI
EMPLOYEE REIMBURSEMENT	E00404	2/13/2020	724.40	A.NELSON TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00405	2/13/2020	13.92	R.VIGIL TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00406	2/20/2020	62.10	K.DEES TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00407	2/20/2020	115.00	M.KRAMER TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00409	2/27/2020	123.05	A.GRIEBEL TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00410	2/27/2020	28.92	B.LOCKMAN TRAVEL REIMBURSE
	Report Total:		**$ 404,185.15**	

Vendor	Check Number	Date	Check Amount	Description

FIN	Finance
GIO	Giodone
GHVL	Greenhorn Valley Library
HR	Human Resources
IT	Information Technology
IZ	Info Zone
LA	Lamb
LUC	Lucero Library
PS	Public Services
PW	Pueblo West
RA	Rawlings
RRA	Readers and Reference
SC	Special Collections
TS	Technical Services
YS	Youth Services

PUEBLO CITY-COUNTY LIBRARY
February 2020
EXPENDITURES

PAYABLES	PAPER CHECKS		350,934.44
	BILL PAY		80.72
	ACH PAYMENTS		53,169.99
TOTAL PAYABLES		**$**	**404,185.15**
PAYROLL	FEBRUARY 6		122,431.74
	FEBRUARY 20		120,405.54
	PERA, PAYROLL TAXES & FEES		127,700.32
TOTAL PAYROLL		**$**	**370,537.60**
OTHER PAYABLES	UMB - COP Trustee		-
TOTAL OTHER		**$**	**-**
	GRAND TOTAL	**$**	**774,722.75**

PUEBLO CITY-COUNTY
LIBRARY
Ideas · Imagination · Information

ADDENDUM: P-CARD TRANSACTION DETAIL

Transaction Search - Company

UMB Bank, Statement Period 01/02/2020 to 02/01/2020

Mapped Cards

Transaction - Posting Date	Cardholder - Last Name	Cardholder - First Name	Supplier - Name	Transaction - Reason for Expense	Transaction - Line Amount
01/29/2020	Aranda	Marion Casey	Big R Of Pueblo	5 gallon bucket for grout and a grout trowel for E	6.98
01/28/2020	Aranda	Marion Casey	Lowes #00318	grout tool and extra blades for Barkman floor	14.96
01/23/2020	Aranda	Marion Casey	Lowes #02742	plumbing for 2nd floor drinking fountain	24.88
01/14/2020	Aranda	Marion Casey	Lowes #00318	scraper and blades for Barkman floor	20.22
01/05/2020	Aranda	Marion Casey	Lowes #02742	materials for removing out lets behind pop mach	31.48
01/31/2020	Baca	Sherri	Aatrix Software	Producing and filing 2019 Form 1099s	125.95
01/24/2020	BARNETT	KAYCI	Burritos Betty - Pueblo	special branch meeting	38.32
01/17/2020	BARNETT	KAYCI	Wal-Mart #5828	items for office	12.04
01/05/2020	BARNETT	KAYCI	Wm Supercenter #1001	supplies for programs	6.83
01/05/2020	Carter	Jacqueline	Family Dollar #7137	Gingerbread House program - candy canes	12.00
01/03/2020	Carter	Jacqueline	Walgreens #9568	Gingerbread House program - candy	16.09
01/29/2020	Childress	Robert	Cbi*cleverbridge.Net	Help-desk Software License	462.00
01/29/2020	Childress	Robert	Dnh*godaddy.Com	SSL Cert for Citrix	79.99
01/19/2020	Childress	Robert	Msft * E04009xy0q	MS Cloud Services	1712.39
01/19/2020	Childress	Robert	Msft * E04009y4wm	MS Azure Support	29.00
02/03/2020	Daly	Terri	La Quinta Inns 0972	Hotel for out of town candidate travelling to Puel	278.64
02/02/2020	Daly	Terri	Yourmember-Careers	Job Posting on the ALA Website for Technology	325.00
01/31/2020	Daly	Terri	Blackjack Pizza 2022	Food provided for half-day recruiting event	37.97
01/29/2020	Daly	Terri	Blackjack Pizza 2022	Pizza lunch provided for day-long substitute trai	55.96
01/28/2020	Daly	Terri	Samsclub #6549	Breakfast Items for Sub Training and for upcomi	39.90
01/28/2020	Daly	Terri	Wal-Mart #0842	Fruit for all-day substitute training	9.07
01/26/2020	Deulen	Jill	Southwes	PLA conference airline ticket	257.96
01/10/2020	Deulen	Jill	Pueblo Chieftian Circulat	Chieftain subscription	1326.96
01/06/2020	Deulen	Jill	Amazon Prime	will be getting reimbursed in 3-5 days, accidenta	123.40
01/16/2020	Fetty	Sonya	Sq *pueblo Downtown Assoc	Luncheon fee for Pueblo Downtown Association	20.00
01/10/2020	Fetty	Sonya	Burns Laser Engravings Pl	Two plaques ordered for Eric Kelly. Requested	54.00
01/16/2020	Flores	Elizabeth	Hobby-Lobby #0214	Supplies for Tween Programs	49.37
01/16/2020	Flores	Elizabeth	Hobby-Lobby #0214	Previous purchase had been rung up under wroi	-25.43
01/05/2020	Gallegos	Natalie	Dominos 6271	Friday Food programmings Laser Tag-Pizza	54.00
01/14/2020	GRIEBEL	ALICIA	King Soopers #0043	Staff Meeting	21.85
02/02/2020	Kozel	Lori	Wm Supercenter #1001	Needed to hang exhibit pictures	22.89
02/02/2020	Kramer	Maria	Great Wall Chinese Restau	Lunch during all-day training presentation at Trir	8.00
01/23/2020	Kramer	Maria	First Book	Books for Books in the Park	152.40
01/23/2020	Kramer	Maria	Pizza Hut 034987	Pizza for Teen Movie Night	116.00
01/08/2020	Kramer	Maria	King Soopers #0043	Teen Trivia prizes	28.10
01/02/2020	Kramer	Maria	Pizza Hut 034987	Pizza for teen New Year's Eve party	112.70
01/31/2020	Lockman	Brigitta	Hobby-Lobby #0214	Stick-on hearts for Valentine's Day storytime.	3.59
01/30/2020	Lockman	Brigitta	Wal-Mart #0842	Glitter for Valentine's Day slime.	5.64
01/26/2020	Lockman	Brigitta	Wm Supercenter #842	Programming supplies - Friday snack program a	11.94
01/24/2020	Lockman	Brigitta	Wm Supercenter #842	Office supplies.	17.78
01/16/2020	Lockman	Brigitta	Hobby-Lobby #0214	Mineral spirits and white oil paint for Happy Littl	15.48
02/02/2020	Macleod	Katherine	Valley Market	Water bottles for programs.	3.99
01/30/2020	Macleod	Katherine	Valley Market	Food for library book club meeting.	7.68
01/29/2020	McGhee	Rebecca	Sq *daikon	Lunch while at Grant Workshop in Denver - PD	15.15
01/26/2020	McGhee	Rebecca	Starbucks Store 11112	Quarterly Tutor Meeting coffee	35.90
01/26/2020	McGhee	Rebecca	Albertsons #0816	Quarterly Tutor Meeting Snacks	39.24
01/24/2020	McGhee	Rebecca	Walgreens #9568	Gift card giveaways for the year 2020 for tutors	60.00
01/24/2020	McGhee	Rebecca	Adobe Acropro Subs	No charge, receipts submitted only to explain ch	-14.99
01/19/2020	McGhee	Rebecca	Adobe Acropro Subs	Adult Learning needed this application to compl	14.99
01/31/2020	MOORE	ELIZABETH	History Colorado Web	Program	40.00
02/02/2020	Nelson	Amy	Hobby-Lobby #0214	Fabric for exhibit - Women's Suffrage Centennia	15.27
01/31/2020	Nelson	Amy	Dollar Tree	Supplies for Fun Friday programming (United W	6.00
01/26/2020	Nelson	Amy	Banquet-Schusters	Cookies for La Chicana Film Festival	11.80
01/26/2020	Nelson	Amy	Prime Video*j43l46ae3	Streaming fee for Under the Same Moon. Show	4.14
01/24/2020	Nelson	Amy	Wal-Mart #1001	Paper goods for La Chicana Film Festival	28.02
01/22/2020	Nelson	Amy	Spirit Airl	Flight to Houston for Solar System Exploration F	122.80
01/21/2020	Nelson	Amy	Airbnb Hmenfrmntb	Lodging during the Solar System Institute in Hou	171.22
01/03/2020	Nelson	Amy	Target 00006189	Space heater for staff office	29.99
02/03/2020	Perea	Al	The Home Depot #1511	Hacksaw blades used to cut trim work on the m	6.54

01/26/2020	Perea	Al	Lowes #02742	Purchased a package of (2) - 9 volt batteries to	8.68
02/02/2020	POTTER	DAVID NICKOLAS	Global Rose	Flowers for Outstanding Women's Awards lunch	88.30
01/29/2020	POTTER	DAVID NICKOLAS	Cko*www.Istockphoto.Com	Credits for marketing images and graphics.	118.34
01/19/2020	POTTER	DAVID NICKOLAS	Awards By Trophy City	APR author portraits -- plaques	30.00
01/15/2020	POTTER	DAVID NICKOLAS	Paypal	Press Club luncheon held at Rawlings.	80.00
01/15/2020	POTTER	DAVID NICKOLAS	Cko*www.Istockphoto.Com	Graphics/Images for Earth Day Marketing	61.74
01/05/2020	POTTER	DAVID NICKOLAS	Hobby-Lobby #0214	APR author portraits -- framing	114.33
02/02/2020	Pryich	Paula	Wm Supercenter #842	Valentine Fun program cookie dough and paper	4.92
01/31/2020	REIMERS	CORY	Wal-Mart #3382	snacks for teen movie night	21.00
01/19/2020	REIMERS	CORY	Wm Supercenter #3382	laser tag snacks and cups	38.16
01/10/2020	REIMERS	CORY	Wal-Mart #3018	snacks for d&d	24.87
01/31/2020	Rice	Sharon	Hobby-Lobby #0214	Programming Supplies	20.41
01/19/2020	Rice	Sharon	Little Caesars Pizza	Programming supplies	71.96
01/17/2020	Rice	Sharon	Wm Supercenter #5828	Programming Supplies	13.52
01/17/2020	Rice	Sharon	Hobby-Lobby #0214	Program supplies	33.17
02/02/2020	Rocco	Alan	Lowes #02742	buckets trash can clorox srubbies	64.49
01/22/2020	Rocco	Alan	Wilcoxson Bcg Inc	replacement van key	60.26
01/17/2020	Rocco	Alan	The Home Depot 1511	bad heater returned for credit	-85.97
01/17/2020	Rocco	Alan	The Home Depot #1511	shelf and tide	186.97
01/12/2020	Rocco	Alan	Lowes #02742	trowels and spacers	26.43
01/08/2020	Rocco	Alan	The Home Depot #1511	sealer, shelf Giodone	32.31
01/05/2020	Rocco	Alan	The Home Depot 1511	tile and supplies, snow shovels, towels, tape, he	266.47
01/31/2020	Rose	Sara	Vazquez Taco Shop	Lucero - staff meeting in Diann's absence	30.85
01/29/2020	Rose	Sara	Community Resource Center	Gets Grants training for Jennifer Tozer and Reb	240.00
02/02/2020	Sherwood	Darlene	Wpy*wipescom	PO 8285 HOUSEKEEPING RA	899.70
02/02/2020	Sherwood	Darlene	Galaxy Copiers	PO 8282 TECH SUPPLIES-IT	372.00
01/31/2020	Sherwood	Darlene	B&h Photo 800-606-6969	PO 8278 OFFICE SUPPLIES CR	40.28
01/31/2020	Sherwood	Darlene	Hobby Lobby Ecomm	PO 8267 Programs RRA	-6.23
01/31/2020	Sherwood	Darlene	Netflix.Com	PO 7991 TECH CONTRACT SVCS-IT	15.99
01/30/2020	Sherwood	Darlene	Hobby Lobby Ecomm	PO 8267 Programs RRA	102.54
01/28/2020	Sherwood	Darlene	Sq *joe Tomato	PO 8266 Programs RRA	62.54
01/27/2020	Sherwood	Darlene	Samsclub.Com	PO 8246 PROGRAMS SC	51.96
01/24/2020	Sherwood	Darlene	Fire Mountain Gems & Bead	PO 8249 PROGRAMS GIO	57.88
01/23/2020	Sherwood	Darlene	Home Science Tools	PO 8237 PROGRAMS PW	11.46
01/21/2020	Sherwood	Darlene	Netflix.Com	PO 7510 PROGRAMS IZ	46.98
01/19/2020	Sherwood	Darlene	Samsclub.Com	Sams PO 8225 Programs PW	79.56
01/16/2020	Sherwood	Darlene	Superior Promos Inc	PO 8221 EMPLOYEE RELATIONS	175.20
01/16/2020	Sherwood	Darlene	Home Science Tools	PO 8223 Programs PW	11.52
01/12/2020	Sherwood	Darlene	Samsclub.Com	PO 8175 Sams Programs LA	204.84
01/09/2020	Sherwood	Darlene	Hobby Lobby Ecomm	PO 8170 Programs RRA	50.00
01/09/2020	Sherwood	Darlene	Walmart.Com 8009666546	PO 8188 CUSTODIAL RA	293.79
01/09/2020	Sherwood	Darlene	Total Office Solutions	PO 8192 Programs BA	2.49
01/08/2020	Sherwood	Darlene	Gettysburgflag.Com	PO 8190 BLDG MAINTENANCE PW	225.27
01/07/2020	Sherwood	Darlene	Total Office Solutions	PO 8166 Office Supplies CIRC	3.09
01/29/2020	Tozer	Jennifer	Public Works-Prkg Metr	Parking meter fee for all-day training (no receipt	2.00
01/29/2020	Tozer	Jennifer	Public Works-Prkg Metr	Parking meter fee for all-day training (no receipt	1.25
01/29/2020	Tozer	Jennifer	Sq *daikon	Lunch at all-day training event	20.99
01/29/2020	Tozer	Jennifer	Public Works-Prkg Metr	Parking meter fee for all-day training (no receipt	2.00
01/29/2020	Tozer	Jennifer	Public Works-Prkg Metr	Parking meter fee for all-day training (no receipt	2.00
02/02/2020	Walker	Jon	Tst* Brues Alehouse Brewi	Jon Walker Luncheon for Foundation Investmen	80.51
01/12/2020	Walker	Jon	Shake Shack - 1198	Business Trip Luncheon - Jon Walker January 1	13.91
01/12/2020	Walker	Jon	Cc Garage-3036401096	Parking for January 10, 2020 Jon Walker trip to	4.00
01/12/2020	Walker	Jon	Tst* Brues Alehouse Brewi	Agenda Review Luncheon - Jon Walker January	32.98
01/05/2020	Walker	Jon	Comcast Cable Comm	Xfinity Bill January 7, 2020 to February 6, 2020	78.95
01/31/2020	Wilbar	Meghan	Banquet-Schusters	Cookies for Bob Silva's presentation on Zion an	7.08
01/14/2020	Wilbar	Meghan	King Soopers #0012	Refreshments for The Sierra Club - Sangre de C	14.48
					10,826.26