

**PUEBLO CITY-COUNTY LIBRARY DISTRICT**  
**Report of the Executive Director**  
**Submitted to**  
**The Library Board of Trustees**  
**June 27, 2019**

**Special Collections and Museum Services**

InfoZone Museum Attendance

- May Total Attendance 5,338
- Total Gate Count: 4650
- Total Adult Program Attendance: 391
- Total Juvenile Program Attendance: 297
  - Total Program Attendance: 688
  - ❖ YTD Attendance: 23,035

Public Service and Collection Development

- 533 items were used in Special Collections. 203 document delivery requests were filled in May. 26 books from the circulating collection were checked out.
- Tabitha Davis is continuing to work on John Korber's business binders. She has completed the reorganization of the approximately 80 volumes of John Korber's business binders and has completed the index for the first ten volumes.
- Tabitha Davis is still working on updating the online obituary database. She has uploaded 5,861 files and has prepared 13,392 more to be uploaded. She is proofreading the 2011 obituary list and is currently manually entering the names from 1914 into the online database.
- New Mexico Collection bibliography has been created for distribution.
- Training new Material Handler.

Digitization

- Blake Hatton is working on the CHRRAB Grant funded Colorado Rock Art Project. Blake has been digitizing, processing, and adding metadata to the collection. A total of 358 images were digitized for the rock art collection along with a further 498 being processed. Work has begun on adding metadata to the collections = 3.
- Blake Hatton is working with Tabitha Davis to begin digitization of VHS tapes in the library's collection using the equipment in the Memory Lab. 50 VHS tapes have been digitized, with a total length of 35.5 hours of footage digitized.
- On May 4, Blake Hatton created and hosted the "Obsolete Media Petting Zoo" for IDEA Con, which allowed patrons to see and interact with obsolete media formats. Approximately 50 people over the course of the day visited the exhibit.

Digital Memory Lab (DML)

- Held an orientation for the Digital Memory Lab, which 3 people attended. The Digital Memory Lab had 39 sessions in May.
  - Digital Collections Use – 3,646
  - Colorado Weekly Chieftain- 593
  - Colorado Daily Chieftain - 4,649
    - Items in the digital collection-6,675

Archives Projects

- Published 11 new finding aids in ArchivesSpace at collection to folder levels of description.
- Colorado Rock Art Association finding aid work is coming to its conclusion.
- Volunteer Phyllis Gardner is wrapping up her work processing the Damon Runyon Theatre collection.
- Volunteer Georgine Booms is nearing completion of arrangement of the Bill Buckles collection.
- Volunteers Anne Whitfield and Fran Cosyleon completed description of the Sally Cole collection slides.
- Welcomed summer CSU-P intern Garret Brooke to the Department. He will primarily do research for future exhibits.
- SRDA-CER trainees Betty and Bertha completed transcription of 3 inventories and began detailed appraisal of scrapbooks from the Ralph Taylor collection.

Special Collections and Museum Services Programs

- InfoZone Movies
  - 8 Saturday and Sunday movies = 70
  - 5 Wednesday Adult movies = 17
  - 1 Independent Film = 6

#### Special Screening sponsored by SCMS

- 5/7 Health Solutions; *Like Any Other Kid* = 12
- 5/24 *Kilroy and the Boy Soldier* = 46
- 5 Fun Fridays Movie & Snacks = 45
  - Total Movie Attendance = 196

#### SCMS Sponsored Events

- 5/2 Archaeological and Historical Society Preservation Month: Dr. Chris Fisher = 94
- 5/4 May History Connections Meeting and Izi App Training = 15
- 5/4 Southeastern Colorado Genealogical Society monthly gathering = 20
- 5/7 Research Session, New Mexico Genealogy = 2
- 5/9 and 5/23 Adult Zumba = 28
- 5/10 and 5/24 Zumba Kids = 7
- 5/14 Ideas at Work- Innovation at the Depot Exhibit Opening Reception = 40
- 5/14 Genealogy Resources at the Library = 8
- 5/15 Genealogy Resources at the Library = 5
- 5/16 Maria Tucker presented at the Clink on Andrew McClelland = 50
- 5/16 There are Seven Days a Week and Someday isn't one of them = 6
- 5/29 Olmec presentation = 75
- 5/30 Baby Doe presentation = 15
- 5/29 Lineage with Noreen Riffe = 2
- 5/31 STEM Outreach from CBASE = 8
  - Total: 375
- On May 16, Charlene Simms provided a class for 12 students and two teachers on how to research their ancestors on our website. They were from the McClelland School.
- 5/14 Xcel Energy Grant Announcement = 20

#### School Tours

- 5/14 School Tour = 32
- 5/15 Bessemer Academy = 82
  - Total School Tours = 114

#### Passive Programs = 120

#### Community use of InfoZone Theater for May 2019:

- 5/2 WISH
- 5/6 Doterra Essential Oils
- 5/8 Pueblo Community Resources
- 5/14 REOCA – Renewal Energy Owners Coalition of America
- 5/18 COHS Graduation
- 5/22 Pueblo Community Resources
- 5/29 Pueblo Community Resources
- 5/30 Pueblo City Schools (D60)

### **Reference and Readers Advisory**

#### Department Updates

- Planning for the 2019 Southern Colorado ADA Symposium is underway! Amy Nelson organized a planning committee that met on 5/22 with 7 people in attendance. This year's event will be held at the Rawlings Library on August 31<sup>st</sup> from 10am-4pm. The symposium will feature a vendor hall, interactive stations, a film series, breakout sessions, and a keynote speaker to build awareness, celebrate diversity and inclusion, and promote respect of the various cultures within the disability community.

#### Adult Programs, Events and Displays

- Famous Recommendations, Gardening, Jewish American Month, Musical Fiction, Read-A-Likes
- State Government Documents Monthly Usage: 32
- Coloring Café: 1735 coloring sheets were distributed this month
- Pueblo Storytellers: 51 participants
- Pueblo Write Now: 10 participants
- To Dye For 5/14: 16 participants
- Learn to Play the Guitar 5/8 and 5/22: 11 participants
- Mindfulness Education & Meditation (Mondays): 12 participants

## New Books presented to the Pueblo Chieftain

- Non-fiction
  - *Let Love Have the Last Word* – Common
  - *108 Stitches* – Ron Darling
  - *The Pioneers* – David McCullough
- Fiction
  - *The Guest Book* – Sarah Blake
  - *Exhalation* – Ted Chiang
  - *The Big Kahuna* – Janet Evanovich

## Hispanic Resource Center

- HRC Exhibit: Rogelio Quinones - For the month of May, Denver artist Rogelio Quinones exhibited his paintings and 3-D art on the 2<sup>nd</sup> floor of Rawlings in the Hispanic Resource Center. We had an art reception on Saturday, May 18<sup>th</sup>. Attendance was 50.



## HRC Programs

- Bilingual Stories – Storytellers took a break for the month of May. They will start up again in June.
- Cinco de Mayo - On May 5<sup>th</sup>, Maria Smyer held a special celebration for Cinco de Mayo that featured a professional dance teacher who taught cha-cha, cumbia and salsa. Attendance was 12.
- Latino Book Festival - The committee met this month and we have 3 authors confirmed for our upcoming festival in September. Most of the schedule is set, we will be adding a vendor fair this year.

## HRC Classes

- English Classes – Attendance this month was 78
- Spanish Classes - Attendance this month was 20

## Outreach

- Continuum Care – On 5/28, Maria Smyer attended the Continuum Care meeting and informed them of our upcoming summer English Conversation Classes.
- Latino Chamber of Commerce – Maria Smyer went to a seminar at the chamber on 5/14. The Catholic Charities' Immigration Department shared valuable information about immigrant rights in the workplace.
- Chicano Archives Committee – On 5/21, Maria Smyer met with the Chicano Archives Committee at CSU-P.
- Parent Connects – Maria Smyer met with the group Parent Connects on 5/21 which is a sub-group of the Early Childhood Council and informed them of our upcoming summer English conversation classes.

## Adult Literacy Program

- 27 tutors with approximately 37 learners
- 180 total tutor volunteer hours
- 130 in attendance for all tutoring sessions
- 42 COHS students in progress toward their diploma
- 2 COHS students completed their diploma
- We had four new tutor/learner matches, new learners registered, and one new tutor join our program.

## COHS Program

- Graduation was held on May 18. Ten graduates participated, Commissioner Chris Wiseman and Rep. Daneya Esgar spoke at the ceremony, and Trustee member Phil Mancha presented diplomas. Approximately 125 people attended, and we received a great deal of positive feedback given regarding the ceremony and the impact of the graduates' accomplishments.

- All scholarships have been distributed. A Return on Investment report was created for future COHS scholarship decision making.

#### Staffing

- Susanna Johnson's last day with PCCLD will be June 8<sup>th</sup>. She will be incredibly missed and we wish her the best of luck in her future endeavors!
- Rebecca McGhee has accepted the Adult Literacy Administrator position and will start on 6/3.

#### Older Adult and Homebound Programs

- Homebound updates
  - Two customers can now get to the library on their own, so they no longer need the service.
  - Homebound Services added 2 new customers.
    - Circulations = 78
    - Customers = 35
    - Volunteers = 17
    - Volunteer hours = 38

#### Older Adult Programs

- Safe Use, Safe Storage, Safe Disposal of Medications 5/16 = 10
- Memory Café: Southwestern Art 5/9 = 7
- Memory Café Outreach at Richmond Apartments 5/10 = 7



*Seniors Make! Creative Aging at the Library*

- Amy Nelson applied for a grant from the Next Fifty Initiative and was awarded \$10,000 to fund a new creative aging project, *Seniors Make!* at PCCLD. This project will create maker and arts-based learning opportunities for residents of Pueblo County who are over the age of 50.
- Funds from this grant will be used to hire local artists and makers to facilitate weekly workshops, as well as to purchase materials and equipment for maker kits that can be circulated around the district and used for outreach programs in senior centers.
- Senior Planet Colorado & Age Without Borders
  - Amy Nelson hosted a focus group in partnership with Senior Planet Colorado on 5/21 with 15 people in attendance. This focus group was a great opportunity to gather feedback about what life is like in our community for adults 60+ and what resources and programs are most needed to support healthy and active aging in Pueblo County.
  - Age without Borders has provided RRA with free access to an online training program, *Learn, Love & Leverage Aging*, which will be used by staff to host monthly meetings with older adults, their families and caregivers, and service providers to discuss current topics in aging and hear presentations from world leaders in the field of aging.

#### Computer Classes and Digital Training

- Total computer training and program attendance = 124

#### Updates

- Jennifer Tozer prepared materials for computer classes and technology club, as well as the online gaming class in June as part of SRP.
- Implemented new sign-up sheet for Open Lab and Evaluation Sheet for classes to better track attendance, patron needs/wants, and further communication efforts.
- Ordered and installed Suggestion Box for the Computer Lab.
- Met with Freegal/Freading representative with Jill Kleven on 5/1.

- Attended Trainers Group Meetings on 5/16 & 5/30.
- Connected with ADA Trainer from PCC and set up a training opportunity on the Assistive Technology Workstation.

#### Idea Factory

- Total Idea Factory Program Attendance: 337
  - 1 on 1 help: 5
  - American Sign Language for Beginners with Dale Buterbaugh (4 sessions on Saturdays): 28
  - Friday Maker Mania (seven sessions on Fridays): 159
  - Origami Odyssey (two sessions: 5/12 and 5/22): 23
  - Southern Colorado Astronomical Society (5/16): 12
  - The Idea Factory Presents: Felted Sheep (5/8): 23
  - The Idea Factory Presents: Soy Candles (5/22): 14
  - Threadbenders (5/26): 6
  - Tour: Biography Research (5/14): 38
  - Tour: Transitions Class (5/16): 9
  - Use of Idea Factory Equipment: 2
  - 3D Printing Requests: 18
  - Thingiverse Views for May 2019: 970
  - Thingiverse Downloads for May 2019: 68
  - Tech bar use: 95
- This May was a great month for the Idea Factory! The regular classes were exceptionally well attended this month, including Origami Odyssey and the ASL classes. Sharon Rice also conducted two school tours, one about research for 3<sup>rd</sup> graders, and one to show all about the library to a class of transitioning adults. (The transition class is for differing ability adults ages 18-21 as they transition from high school to adult life.) The last month of Fun Fridays has also gone quite well. 3D Print requests have increased again this month. Sharon Rice also nearly completed the re-organization of the Idea Factory and it looks amazing! The space is much more conducive to maker activities and allows staff to effectively locate materials.

#### Youth Services



*Mask-making at the Giodone Avengers party.*

#### YS-Sponsored Program Attendance - year over year

- May 2018 - 1,052
- May 2019 - 1,122
  - 7% increase

#### Gains and Losses

- Children's program attendance decreased from 2018, when we provided two centralized programs. This decrease was offset by increases to SPELL and Story reader attendance and a 238% increase to tween kit attendance.

#### YS-In-House Program Attendance - year over year

- May 2018 - 4,395
- May 2019 - 7,117
  - 62% increase

#### Gains and Losses

- Our biggest gains came from IDEA Con - which was held in June last year - and in outreach attendance. More schools and community organizations have contacted us to arrange outreach visits than in previous years, and YS has worked hard to accommodate all of them.

Other Highlights

- Maria Kramer attended 8 branch and department meetings to explain Summer Reading and answer questions. YS staff attended 18 outreach events specifically to promote Summer Reading. Maria Kramer helped coordinate the CATS Spring Workshop and attended as Outgoing Chair of CATS. The books from the OMG Books award have come in, and the first books from this grant were given away at IDEA Con and Cinco de Mayo, where they were especially well received - see this email from Deborah Martinez:
  - "Maria, I just wanted to thank you so much for being with us at the Cinco de Mayo event. People have told me, "Like, wow, you should see the cool books I got at the library booth, I got a Spanish one and I'm going to learn to read Spanish!" Someone else said they found a great novel. Someone even got a DVD and was TICKLED!"

Centralized Programming

- Children's



*Family crafting at the Lamb Avengers Party.*

- Avengers Party
  - Families celebrated the superhero team The Avengers with games, crafts and more.
    - ❖ Attendance: 274

Kickoffs

- Once again, YS is sponsoring branch SRP kickoff parties. Giodone's kickoff was the first, on May 31.
  - ❖ Attendance: 195
    - Total: 469
- Children's Attendance 2018: 511
  - 8% decrease

Teen and Tween



*Game Night at Lamb.*

- Tween

Board Games	5/3	Barkman	14
Puzzles	5/7	Lamb	7

Temporary Tattoos	5/7	Lucero	11
Perler Beads	5/9	Lucero	14
Spheros	5/10	Barkman	10
Bath Bombs and Body Scrubs	5/16	Greenhorn Valley	10
Laser Tag	5/17	Pueblo West	25
Puzzles	5/21	Lucero	7

- Teen

Ozobots	5/6	Barkman	5
Bath Bombs and Body Scrubs	5/8	Giodone	5
Perler Beads	5/9	Greenhorn Valley	6
Sphero	5/14	Lucero	0
Shrinky Dinks	5/21	Lamb	5

- Joint Tween/Teen

Mini Games	5/22	Lamb	13
------------	------	------	----

- Tween/Teen Attendance: 132
- Tween/Teen Attendance 2018: 63
  - ❖ 110% increase

#### Centralized Storytimes

- SPELL – 383
- Story readers – 138
  - Total Centralized: 1,122
  - Centralized attendance 2018: 1,052
    - ❖ 7% increase

#### Rawlings Events



*Battle of the Books participants.*



- Rawlings hosted Battle of the Books again this year - providing space and volunteer judges.
  - Attendance: 175

#### IDEA Con

- This year's IDEA Con was lower in attendance than last year's. I believe this can be attributed to the change in date - many vendors and others had conflicts on May 4th due to other programming. Despite this, attendance was still higher than 2017, and we received many positive comments from attendees and community partners. A big thank you to Brooke Riedeman - this was her first IDEA Con, and she took on a lot of responsibility in planning it.
  - Attendance: 900

#### Food at the Library

- D60 – 255
- Rawlings Tween Hangouts – 46
- Rawlings Teen
  - Teen Night – 105
  - Dungeons and Dragons – 58
- Kids Club - 20

Storytime

- Regular weekly storytimes at Rawlings are on hold to give YS staff time to promote SRP in the community.
  - Storytime at the Mall – 28
  - Read Dogs – 31
    - Total Storytime: 59
- Total Non-Centralized: 1,618
- Non-Centralized 2018: 1,156
  - 40% increase

Visits, Outreach and Tours

- 5/3, 5/17 - Center for Self-Reliance = 8
- 5/5 - Cinco de Mayo = 600
- 5/6 - First Preschool SRP = 25
- 5/6 - Minnequa Storytime = 18
- 5/13 - Morton Elementary SRP = 175
- 5/15 - Bessemer Academy Kindergarten = 65
- 5/16 - Bessemer Academy First Grade = 45
- 5/16 - Minnequa SRP = 28
- 5/16 - Bradford Elementary ELL Family Night = 100
- 5/18 - Safety Jam = 900
- 5/20 - Minnequa SRP = 330
- 5/20 - PAA Family Night = 30
- 5/21 - Life Center Academy SRP = 25
- 5/22 - MIR Columbian = 300
- 5/23 - Southside Children's Center SRP = 20
- 5/26 - Skate Jam = 200
- 5/29 – MIR Sierra Vista = 260
- 5/30 – MIR Haaff = 370
- 5/31 - Parks and Rec Fest = 2000
  - Attendance: 5,499

*Following: Family fun at the Rawlings Avengers party.*



**Barkman Library**

- Paula Pryich (Librarian)
  - 11 participants for Space!



- 512 participants for the Belmont Elementary SRP Visit.
- 368 participants Haaff Elementary SRP Visit.
- 409 participants Franklin School Of Innovation SRP Visit
- 390 participants Fountain Elementary SRP Visit.
- 150 Participants East High School SRP Visit.
- 58 in attendance for outreach at Building Blocks and Belmont Elementary Preschool.
- Brigitta Lockman (Program & Outreach Cord. (POC))
  - 14 attendees for Chess Hangout.
  - 14 Attendees for TAB meetings and teen TAB Lock-in.
- Packard Grant Programs organized and presented by Brigitta Lockman (POC)
  - 9 Participants for Cool Science with Steelworks
  - 24 attendees for Joey and Sienna Wolf Camp Program.
  - 16 attendees for Service Animal Info Program
  - 14 attendees for Hair Dad Class.
- Barkman Staff and YA hosted programs
  - 20 Participants for Crossword Search created by Marcus Bower (CSR)
  - 118 participants for Barkman Weekly Trivia created by Marcus Bower (CSR)
  - 10 attendees for Happy Little Trees Painting Hangout hosted by Marcus Bower (CSR)
  - 18 attendees for Nintendo Switch Free Play hosted by Brigitta Lockman
  - 11 attendees for Avengers Party Hosted by Brigitta Lockman (POC) and Marcus Bower (CSR).
  - 8 attendees for Barkman Book Discussion group hosted by Linda Pacheco (CSR).
  - 34 attendees for the Crafty Needles Group.
  - 50 attendees for Chair Yoga with Tammy Graham.
  - 264 participants for Adult Coloring & passive coloring Program hosted by Linda Pacheco (CSR).
  - 131 attendees for the Afterschool Food Program with varying crafts.
  - 18 in attendance for Lava Bead Bracelets Make and Take presented by Alicia Griebel (Mngr)
  - 9 attendees for the Butterfly Milk Jug Program presented by Alicia Griebel (Mngr)
  - 16 in attendance for the Library Board Meeting.
  - 160 participants for Passive Program "Guess the Number of Marbles."
- Barkman Received 49.75 volunteer hours for June.
- Barkman Staff Meeting discussed the following topics:
  - Welcome Jennifer Slawson!
  - Maria Kramer SRP
  - Lockins- adult with kids at all times
  - Holds'- Holds not trapped and going to other locations found on holds shelf. Please check to make sure that they have all needed information and are actually a hold for Barkman.
  - Bathroom Locks
    - If anyone asks why- please inform them its due to increased vandalism.
    - Currently remain open until a procedure has been created.
    - Remotes for both bathrooms are strapped to the desk by the emergency button.
  - Manager will be away on VL next month
    - Please be sure to clock in and out with the correct designated codes. Very important for budget.
    - Contact Sara Rose and/or Loretta McDaniel for time clock changes/mistimes, etc.
    - Contact Sara Rose with scheduling needs.
  - Quick View Reads will now check out for 3 weeks instead of 1. Still no renewals allowed.
  - Homeless Training- Please don't forget to work on the training as you have a quiet time.
  - Tablets - Please make sure that if any come in, we check them for complete reset process. If needed, please finish them w/o setting up any google accounts. There is a skip option for this on the tablet as you go.
    - Any problem tablets, ticket IT and send for wiping them down.
  - No Staff meeting for June.

## **Giodone Library**

### Branch Goals

- Increase Key Results over last year
  - April – circulation -5.4%, Visits -6.7%, Programming 94.1%, and Computer 2.5%
- The Giodone team gains knowledge in their job, understanding of their community, and appreciation of their peers.

Summer Reading promotion at the schools

- Read an announcement at South Mesa, North Mesa, Avondale and Vineland Elementary regarding programs and events available during summer. Had students read announcement at Vineland and Pleasant View Middle Schools and County High: total outreach = 2,833

Most Improved Reader Awards:

- Presented certificates for Most Improved Reader at Avondale and South Mesa Elementary Schools. Total outreach= 1,413
- Giodone customers gain knowledge, familial and community connections, and enjoy their time in the library through participation in the following programs: *28 Programs, 608 participants*

Youth Programming

- Family Storytimes – hosted 9 storytimes this month on both Thursdays and Fridays and occasional pop up storytimes with a total of 76 attendees.
- 5/4 Online Gaming Club- Roblox – Due to customer request we’ve switched our monthly Minecraft program to Roblox, their new favorite game. – 6
- 5/8 Tween and Teen Drop In- Bath Bombs and Body Scrubs – 5
- 5/24 Youth Services provided an Avengers party with crafts and games - 24



All Ages Programming

- 5/9 Mother’s Day Tea- Our annual Mother’s Day Tea remains very popular and fun! 39



- 5/31 Summer Reading Kick Off Party – 295



## Adult Programming

- Wednesdays – Intermediate English Classes- Deb Cherry leads these weekly ESL classes at Giodone – 26
- Fridays - Fireside Crochet – Weekly meetings of Fireside Crochet – 20



- 5/7 Giodone Book Club – This month we read and discussed The Woman in the Window by A.J. Finn – 8
- 5/4 Beginning Beadwork – This month they made a Bird Nest with beads for Mother's Day – 16

## Passive Programming

- Coloring Sheets and Puzzles – 100
- Rob Huff Photography - 340

## Avondale Satellite

- We had 52 visits, we've been announcing our programming every time we have our satellite day – 175
- Avondale Maker Club -18

## Volunteers

- We had 3 volunteers this month with a total of 11 hours.

## **Greenhorn Valley Library**

- Greenhorn Valley Library had a total of 1,175 children, tweens and teens participate in programs and community outreach during the month of May. This month we focused on school outreach to promote Summer Reading.
- Katherine MacLeod and Theia Bravo visited Rye Elementary and Craver Middle School to attend Most Improved Reader assemblies.
- Rye Elementary 2nd graders also visited the library for a presentation and tour.
  - Best attended youth programs this month were Star Wars Day and the Avengers Party.
    - Weekly Music and Movement Storytime - 56
    - May the "4th" Be With You: Star Wars Day- 27
    - Craver Middle School Outreach MIR- 300
    - Family Fridays- 8
    - Flower Bookmarks Passive - 50
    - Avengers Party-25
    - 2nd Grade Rye Elementary Library Visit - 62



- Teen Perler Beads – 6
- Rye Elementary Outreach- 250
- Movie Matinee – 21
- Beulah After School – 5
- Tween: Bath Product Making-10
- Rye Elementary 3rd & 4th Grade MIR- 355

#### Adult Programs

- Greenhorn Valley Library had 194 adult program participants in May. The most popular adult programs this month were Felted Dog and the Bath Tea and Salts Workshop. The adult passive this month was also very successful with 40 patrons participating in the craft. Pinochle has gained members in the last month that are attending the program regularly. Since this is the only regular program specifically geared towards “older” adults we hope that it continues to expand in the community.
  - Play Pinochle at the Library- 106
  - GHV Book Club - 7
  - Lavender Flower Making - 40
  - Making Bath Tea and Salts- 10
  - Internet and Email Basics-2



- Felted Dog - 26
- Drop in Tech Help - 2

#### Meeting Room Use

- Organizations that used Greenhorn rooms this month: Audubon Bird Society, Volunteers for Community, Tai Chi, Meadow Creek HOA, Greenhorn Valley 4H Club, Valley Backpackers, Rye Saddle Club, Sangre de Cristo Hospice, Lady Anglers, D70 School, Grace Cross Tutoring, Chamber of Commerce, Girl Scouts, Scrapbooking Club and 55 private meetings in both small study rooms and the large community room.

#### **Lamb Library**

- Lamb provided programming for 540 patrons of all ages.

#### Adult programming

- Free Legal Clinic assisted 8 patrons with legal advice. Tech Time assisted three patrons with installing the Hoopla app on their devices. Adult craft programs were attended by 31 patrons who created seed bombs to plant in their garden and hand rolled felt to create a felted necklace and earrings set.

#### Tuesday’s Weekly Teen Hangout

- Attended by 30 teens who socialized, played puzzles, competed in Star Wars trivia, created shrink dink designs, and tossed paint-filled water balloons. Paint balloon artwork can be viewed at Lamb Library.

#### Tween Game Night

- Attended by 13 preteens who enjoyed ping-pong, miniature golf, and popcorn.

#### Meeting Rooms

- Lamb’s lower level meeting room was reserved for 34 sessions by the community. The study room was utilized by 104 patrons.

#### Toddler Storytime

- We had 124 participants and Preschool Storytime had 72 attendees! Children and their caregivers sang songs, read stories, and created crafts.

#### Programs

- Thirty-five super heroes enjoyed crafts and games during Lamb’s Avengers Party.

- Friday lunch and activity program served 155 young guests. Guest presenters include pottery painting with Fire Playce, Zumba by ZOUM Productions, Clay Installation with Kate Fox, hand building pottery with Alyssa Jarrett from Sangre de Cristo Arts Center, and story time with therapy dogs from Sit Means Sit.



*Storytime with Sit Means Sit therapy dogs*



*Friends painting pottery with Fire Playce*

- Lamb celebrated May the 4<sup>th</sup> with passive Star Wars activities. Additional passive programs reached over 700 patrons. Activities included cupcake liner daffodils, Mother's Day cootie catchers, origami tulips, coloring sheets, word searches, and activity sheets.

#### Outreach

- Kimberley Sewell provided SPELL Storytime to 58 Beulah Heights Elementary students.
- Kimberly Sewell shared summer reading program information at a Highlands Park Community Resource Fair.
- Beth Moore and Mary Kratz provided SRP information to 315 Sunset Park students.
- Rachel Packard provided library information materials to over 30 students at the semiannual Pie Night at Day Star Christian School.
- Beth Moore judged young book scholars at the Battle of the Books competition on May 2.
- Beth Moore and Lori Kozel delivered hundreds of summer reading program inserts to Sunset Park, Goodnight, and PSAS.
- Lamb had multiple school visits scheduled, but unfortunately the rainy weather caused many cancellations.
- Eighty Highland Park Elementary second graders listened to stories, made a craft, and received information about the upcoming summer reading activities.
- Pueblo West Photographer, David Hayden, shared photographs highlighting life in and around Pueblo, CO. Pictures included wildlife, ranching and Southern Colorado Horseman's Association events, and actors involved in a movie production shot at Cole Ranch.

#### **Lucero Library**

Nicki Lawless (Youth Librarian) presented the following programs.

- 4/2 Perler Beads = 17
- 4/3 Rubber Band Bracelets = 6
- 4/4 Animal Shelter Crafts = 7
- 4/5 Mr. Magic = 39

- 4/5 Computer Teardown = 6
- 4/9 Sun catchers = 13
- 4/10 Para cord = 9
- 4/11 Animal Shelter Crafts = 4
- 4/12 Paint your own Pottery = 31
- 4/17 Perler Beads = 13
- 4/18 Animal Shelter Crafts Beaded Bracelets =13
- 4/19 Sit Means Sit = NO SHOW
- Movie: Bumblebee = 42
- 4/23 Slime = 11
- 4/24 Beaded Keychains = 14
- 4/25 Aladdin Party (with movie) = 43
- 4/26 Zumba Movie: A Dog's Purpose = 28
- 4/30 Beaded Bracelets = 9
- 4/23 PEC Meeting
- 4/9 Eastside Outreach
- Mark Salazar (Hardknox Gang Prevention and Intervention) 287
- Books a la Cart: Valarie Sanchez and Yvonne delivered 995 items.
- Afterschool Nutrition Program = 425

### **Pueblo West Library**

#### Community Display Cases

- Summer Fun Summer Reading Program Display
- Congratulations Graduates Display

#### Exhibit

- William Jackson Oil Paintings
- Moonbeam Schuren Jewelry

#### Facilities

- The men's restroom door was broken by a patron and is in the process to be charged to the patron's residence and replaced.
- The EV fast charging station says "unavailable" on its screen and we have had several people complain about it. I've called Charge Point twice to report that the charging station is not working. Both times I called they said they would look into the matter and get the station working again. I called again today to report the matter again and again they said they would get it fixed.

#### Programs

- Pueblo West Library held a total of 109 scheduled programs and clubs with a total of 2951 participants.

#### Adult

- 922 customers attended 73 adult programs, clubs and all age's events. This month Studio Share added another ongoing library program at PW called Senior Strength Training.

<u>Program</u>	<u>Date</u>	<u>Attendance</u>
Chair Yoga	Wed, Thurs, Fri	242
Tech Talk	Mondays	11
Coffee and Coloring	5/22/2019	10
Pueblo West Genealogy Club	5/11/2019	6
The History Round Table: Colonial America	5/29/2019	4
The Hook Nook Crochet: Flowers	5/2/2019	17
Music Box Studio Reservations	March	25
Sew Happy: Summer Roses	5/23/19	8
Parkview Nurses Blood Pressure Screening	5/6/2019	31
Abstract Painting Class	5/15/2019	25
Dan Ainsworth Author Visit	5/11/2019	25
Senior Strength Training	5/6/2019	12
Spring Rock Painting Party	5/18/2019	13

## Young Adult

- 639 teen and tween customers attended 22 programs.

<u>Program</u>	<u>Date</u>	<u>Attendance</u>
Pueblo West Chess Club	5/3/2019	10
Pueblo West Chess Club	5/10/2019	10
Pueblo West Trivia	5/4/2019	73
Pueblo West Trivia	5/11/2019	96
Pueblo West Trivia	5/18/2019	64
Pueblo West Trivia	5/25/2019	104
Teen Hangout	5/1/2019	20
Teen Hangout	5/6/2019	15
Teen Hangout	5/8/2019	6
Teen Hangout	5/13/2019	12
Teen Hangout	5/14/2019	15
Pueblo West Chess Club	5/3/2019	25
Pueblo West Chess Club	5/10/2019	30
Pueblo West Trivia	5/4/2019	20
Pueblo West Trivia	5/11/2019	16
Pueblo West Trivia	5/18/2019	15
Pueblo West Trivia	5/25/2019	10
Teen Hangout	5/1/2019	15
Teen Hangout	5/6/2019	25
Teen Hangout	5/8/2019	12
Teen Hangout	5/13/2019	21
Teen Hangout	5/14/2019	25

## Children

- 1390 children attended 14 programs.

<u>Program</u>	<u>Date</u>	<u>Attendance</u>
Kids Yoga	5/3/2019	20
Kids Yoga	5/10/2019	20
Kids Yoga	5/17/2019	21
Kids Yoga	5/24/2019	21
Kids Yoga	5/31/2019	21
Avengers Party	5/10/2019	40
History Hullabaloo: World War 2	5/21/2019	3
Read Dog Read	5/23/2019	15
RMSER story time visit	5/8/2019	22
PSAS Summer Reading Visit	5/14/2019	456
Swallows School Visit	5/22/2019	140
Swallows School Visit	5/28/2019	191
Children's Palace Visit	5/28/2019	20
PSAS Fulton Heights SR Visit	5/22/2019	400
		1,390

## Study Room Usage

Total Estimated Attendees – 478

## **Human Resources**

### New Hires, Promotions and Lateral Moves

- Hannah Plummer – New Hire – MHT, Special Collections
- Jennifer Slawson – New Hire- CSR – Barkman
- John Tonko – New Hire (from previous Temporary status) – Help Desk Specialist – IT
- Sean Miller– New Hire (from previous Temporary status) – Help Desk Specialist – IT
- Rick Sena – New Hire Day Porter - Facilities

### Separations

- none

### Recruiting / Open Positions in May

- Program and Outreach Coordinator – Part-Time, Lucero
- Adult Literacy Administrator, RRA (replaces Susanna Johnson who will leave in June)
- Director of Community Relations and Development
- IT Help Desk Specialist – 1 Part-Time position
- Books in the Park Seasonal Positions – 2 part-time

## **Facilities**

1. Work orders completed
2. Custodial work orders completed
3. Completed biannual boiler inspection by the state
4. Completed sprinklers and grounds cleanup district wide
5. Epoxy coated Lucero porch
6. Installed fans at Barkman
7. Installed new book drop at Barkman
8. Installed restroom door locks at Barkman
9. Installed hand dryers at Giodone
10. Reseal atrium fans to prevent water leaks in director's office
11. Colorado Front Range Roofing refinished the patina on the copper panels
12. Support Idea Con
13. Attended Webinar "Earn the Must-Have Credential in Facility Management" 5/14/19
14. Supported false fire alarm at Rawlings

## **User Services**

### Director

- The call for proposals for the Koha Conference went out on May 1<sup>st</sup>. June 7<sup>th</sup> is the deadline to have those submitted. Jill Kleven has been working on getting vendors to sponsor lunches as well as a fun event for the group while they are here.
- Jill attended the District 70 Board of Directors meeting with Jon Walker on May 7<sup>th</sup> to discuss the future of the library.
- Jill attended the Barkman focus group meeting on May 20<sup>th</sup> which also revolved around the future of the library. There was useful customer feedback that was given.
- Jill is preparing her delegate profile for her upcoming OCLC America's Regional Council term beginning on July 1<sup>st</sup>.
- Jill attended the trainers meeting on May 16<sup>th</sup> to discuss the training plan for the district. Jill will oversee catalog, ILL, and purchase suggestions training.

### Collection Development

- PCCLD will be subscribing to Kanopy, a digital video service that offers popular and educational content. The service will begin on June 15<sup>th</sup>.
- Elizabeth Flores placed an order for 120 Box Books, which are read along picture books. This will help with early literacy. The books are scheduled to go out in early June to all locations.
- Regarding the all Pueblo Reads book, In the Time of Butterflies, we have purchased 250 copies from our vendor, Baker & Taylor. We have also purchased 1000 copies of the juvenile book for classroom copies.

### Acquisitions

- The zoo gave us 24 new zoo passes which we will distribute in June.
- Peggy Bilger is working on getting 5 Chromebooks into the COHS program.
- We finished the EDI set up with Brodart and are now moving on to our media vendor, Midwest Tape.

### ILS

- The new upgrade to Koha will be released in June. Staff have been attending training webinars for OPAC, Circulation, Cataloging, and Acquisitions.

## **Meetings & Trainings:**

- 5/2/19 Brooke Riedeman (Youth Services) Suicide Prevention Coalition  
Jacque Carter KOHA upgrade training
- 5/3/19 Maria Kramer (Youth Services) Collective Leadership Webinar: Self-Care and Resiliency  
Regina Wilton (Barkman) Koha Webinar
- 5/4/19 Alicia Griebel (Barkman) CLEL Bell Committee meeting
- 5/6/19 Diann Logi (Lucero) Risley committee on Heroes Academy transition  
Natalie Gallegos (Youth Services) KOHA Upgrade training  
Loretta Dilorio (Youth Services) KOHA Upgrade training



Jacque Carter (Youth Services) KOHA Upgrade training  
 5/7/19 Amy Nelson (Reference & Readers) Virtual and In-Person training webinar  
 Maria Kramer (Youth Services) Diversity Audit meeting  
 Natalie Gallegos (Youth Services) NASA Program planning meeting  
 5/8/19 Brigitta Lockman (Barkman) YS meeting  
 Nicki Lawless (Lucero) YS meeting  
 Maria Kramer (Youth Services) Lamb staff meeting  
 Kirsten Dees (Youth Services) Future of Libraries presentation  
 Karen Frank (Youth Services) Future of Libraries presentation  
 Loretta Dilorio (Youth Services) Future of Libraries presentation  
 Maria Kramer (Youth Services) Future of Libraries presentation  
 5/10/19 Maria Kramer (Youth Services) CATS spring workshop  
 5/13/19 Alicia Griebel (Barkman) Library Focus Group  
 Maria Kramer (Youth Services) Barkman branch meeting  
 Maria Kramer (Youth Services) PSM meeting  
 Brooke Riedeman (Youth Services) IDEA Con debrief  
 Maria Kramer (Youth Services) IDEA Con debrief  
 Magi Wren (Youth Services) IDEA Con debrief  
 Angel Rathell (Youth Services) IDEA Con debrief  
 5/14/19 Amy Nelson (Reference & Readers) EAP Training on creating boundaries  
 Rich Poll (Reference & Readers) EAP Training on creating boundaries  
 Sharon Rice (Reference & Readers) EAP Training on creating boundaries  
 Susanna Johnson (Reference & Readers) EAP Training on creating boundaries  
 Kathy Kearney (Reference & Readers) EAP Training on creating boundaries  
 Thad Stelter (Reference & Readers) EAP Training on creating boundaries  
 Lesley Saldana (Reference & Readers) EAP Training on creating boundaries  
 Kirsten Dees (Youth Services) KOHA training  
 Natalie Gallegos (Youth Services) KOHA training  
 Jacque Carter (Youth Services) KOHA training  
 Maria Kramer (Youth Services) IT and Circulation meeting  
 5/15/19 Sherrie Baca (Finance) Starting E-rate Services-Filing form 486 (1 hr)  
 Maria Kramer (Youth Services) EPIC meeting  
 5/16/19 Diann Logi (Lucero) Walk around with Sara Rose  
 Maria Kramer (Youth Services) Lucero branch meeting  
 5/17/19 Marcus Bower (Barkman) Youth Mental Health/First Aid class  
 Ruby Vigil (Barkman) Youth Mental Health/First Aid class  
 Kimberly Sewell (Lamb) Youth Mental Health/First Aid class  
 Diann Logi (Lucero) Care and Share food distribution  
 5/18/19 Beth Moore (Lamb) Primary Services in the Elementary Classroom workshop  
 5/20/19 Marcus Bower (Barkman) Steering meeting  
 5/21/19 Jeannette Cortez (Finance) Liquidity Disclosure FASB Rule (1 hr)  
 Sherri Baca (Finance) Annual non-profit conference (8 hrs)  
 Maria Kramer (Youth Services) Pueblo West branch meeting  
 Kirsten Dees (Youth Services) Pueblo Early Childhood Council  
 5/22/19 Brigitta Lockman (Barkman) Pueblo Dpt of Public Health & Environment Suicide Prevention training  
 Maria Kramer (Youth Services) BIP and Parade Planning meeting  
 Jacque Carter (Youth Services) BIP and Parade Planning meeting  
 Brooke Reideman (Youth Services) RRA department meeting  
 Jacque Carter (Youth Services) NESBIT meeting  
 5/23/19 Alicia Griebel (Barkman) Library Board Presentation  
 Nicki Lawless (Lucero) John Chrastka meeting  
 Lori Kern (Giodone) John Chrastka meeting  
 Lorina Messenger (Giodone) John Chrastka meeting  
 Deb Cherry (Giodone) John Chrastka meeting  
 Kayci Barnett (Giodone) John Chrastka meeting  
 Amy Nelson (Readers & Reference) John Chrastka meeting  
 Maria Smyer (Readers & Reference) John Chrastka meeting  
 Susanna Johnson (Readers & Reference) John Chrastka meeting  
 Jennifer Tozer (Readers & Reference) John Chrastka meeting  
 Sharon Rice (Readers & Reference) John Chrastka meeting  
 Maria Kramer (Youth Services) Library Advocacy meeting  
 5/24/19 Maria Tucker (Special Collections Society of Rocky Mountain Archivist's Conference  
 5/25/19 Lori Kern (Giodone) Reader's Advisory services webinar  
 5/28/19 Chris Rivera (Lucero) Safety Committee meeting  
 Maria Kramer (Youth Services) Greenhorn Valley and finance meetings  
 5/29/19 Darlene Sherwood (Finance) Sales Tax Economic Nexus (1 hr)  
 Patricia Sanchez (Finance) Sales Tax Economic Nexus (1 hr)  
 Terri Daly (HR) Wage and Hour Mgr. Training (6 hrs)  
 Loretta McDaniel (HR) Wage and Hour Mgr. training (6 hrs)  
 Alicia Griebel (Barkman) Management training  
 Lori Kozel (Lamb) Management training  
 Diann Logi (Lucero) Wage and Hour Mgr. training

Maria Tucker (Special Collections) Wage and Hour Mgr. training  
Kirsten Dees (Youth Services) Manager training  
Maria Kramer (Youth Services) Manager training

### **Thank You Messages**

- Dear Maria, Meghan and Denise,  
Thank you so very much for your help and support for the Living with Wolves exhibit – we quite simply could not have had this exhibit without you. I am so proud to have LWW at the Rawlings Library – it’s an honor to have LWW displayed at the Rawlings Library and available to Pueblo’s community. Please also convey my thanks to the facilities staff – they were so helpful along every step of the way.  
All my best – Dee Malone
- On behalf of the Pueblo Archaeological and Historical Society, THANK YOU, for your co-sponsorship of our May Archaeology and Historic Preservation Month special program with Dr. Chris Fisher. We feel fortunate to have been able to bring him to Pueblo to share his adventures in pursuit of understanding ancient societies and the role of environmental changes with the use of technology. We are also fortunate for you promoting this event. The program was well attended and received, we even picked up new membership. On behalf of myself and the PAHS Board, thanks for your interest, help (including putting additional chairs up after I reduced the number) and continued support of this community event! ~ Carla
- I wanted to express my appreciation to Magi Wren. I placed a call inquiring about the summer reading program for my grandchildren. Magi spent a lot of time detailing what was needed and got us registered today. It is the kids first time in the program and we are all excited. Magi was very busy with a lot of children signing up. She was extremely patient and shared all kinds of information. ~ Theresa Kosak
- Lucero Library, thank you all so much for the wonderful handmade toys for our canine & feline friends. They absolutely love them. Thanks again. ~ Kelly from PAWS for Life

Respectfully submitted,  
Jon Walker  
Executive Director