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www.pueblolibrary.org

Robert Hoag Rawlings
Library

Barkman Library

Lamb Library

Pueblo West Library

Library @ the Y

Community Satellites:

Avondale Elementary

Beulah School

Craver Middle School

Cesar Chavez Academy

North Mesa Elementary

Risley Middle School

Rye Elementary

South Mesa Elementary

Vineland Elementary

February 16, 2012

Recommendation for a Library Board of Trustees Development Committee

Purpose of the Committee: The Board Development Committee is a standing committee and serves as the Board's mechanism for looking after itself. It helps ensure the Board is doing its job to provide leadership and oversight to the library district and that individual board members are carrying out their duties. The mission of the committee is: "The Pueblo City-County Library District Board Development Committee is a standing committee of the Board of Trustees and, as such, is commissioned and responsible to the Trustees to ensure Board effectiveness, and maximum participation and performance; to implement Board development and growth opportunities throughout the year; and to ensure all Board members receive orientation."

The four areas of focus for the Board Development Committee are:

1. Board Roles and Responsibilities
 - a. Leads the Board in regularly reviewing and updating the Board's statement of its role and areas of responsibility and the expectations of individual Board members.
2. Board Composition
 - a. Leads in assessing current and anticipated needs for Board composition, determining the necessary knowledge, attributes, skills, abilities, and influence required to accomplish future work of the Board of Trustees.
 - b. Develops a profile of the Board as it should evolve over time.
 - c. Offers public orientation to potential Board members interested in serving as a member of the Board of Trustees.
3. Board Knowledge
 - a. Designs and oversees a process of Board orientation, including information needed during the first cycle of Board activity for new members of the Board of Trustees.
 - b. Designs and implements an ongoing program of Board information and education for all Board members.
4. Board Effectiveness
 - a. Leads periodic assessments of the Board's performance; proposes changes in Board structure and/or roles and responsibilities, as appropriate.
 - b. Provides ongoing counsel to the Board President and other Board leaders on steps they might take to enhance Board effectiveness.
 - c. Reviews the Board's practices on a regular basis regarding member participation, conflict of interest, confidentiality, etc., and suggests improvements, as needed.
 - d. Reviews and makes recommendations, as indicated, for revisions and updates to Board bylaws, policy, and practices.

The Board Development Committee is composed of three members of the Board of Trustees and chaired by the Vice President. The remaining members are appointed by the President of the Board.