

## Disposal of Property Request

100 E. Abriendo Ave.  
Pueblo, CO 81004-4290

**CRS 24-90-109 (1) The Board of Trustees shall: (i) Sell, assign, transfer, or convey any property of the library, whether real or personal, which may not be needed within the foreseeable future for any purpose authorized by law, upon such terms and conditions as it may approve, and lease any such property, pending sale thereof, under an agreement of lease, with or without an option to purchase the same. The board, prior to the conveyance of such property, shall make a finding that the property may not be needed within the foreseeable future for library purposes, but no such finding shall be necessary if the property is sold or conveyed to a state agency or political subdivision of this state.**

No.	ITEM	REASON	METHOD OF DISPOSAL
	Coffee shop equipment:	Surplus equipment resulting from converting coffee shop to self-service operation.	Public sale on Craig's List or similar public method.
1.	Coffee Grinder (2)	“	“
2.	Reach-in Cooler	“	“
3.	Espresso Machine	“	“
4.	Ice-O-Matic Ice Cuber	“	“
5.	True Cooler Under Cabinet Single Door	“	“
6.	True Cooler Under Cabinet Double Door	“	“
7.	Single Compartment Stainless Steel Sink w/faucet	“	“
8.	Three Compartment Stainless Steel Sink w/faucet	“	“
9.	Self Contained Display Refrigerator	“	“
Date Approved: April 18, 2013		Submitted by: Chris Brogan, Chief Financial Officer	