

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
COMBINED BALANCE SHEET**

December 31, 2018

PRELIMINARY

	General Fund	Capital Projects Fund	Special Revenue Fund	Trust Fund	General Fixed Assets	General Long-Term Debt	Total
Assets							
CASH, OPERATING	\$ 368,184	\$ -	\$ -	\$ 2,641	\$ -	\$ -	\$ 370,825
CASH, INTEREST BEARING (C-TRUST)	396,927	1,325,560	348	4,342	-	-	1,727,176
CASH, INTEREST BEARING (C-TRUST RES)	568,601	-	-	-	-	-	568,601
CASH, INTEREST BEARING (CSAFE)	315,701	-	-	-	-	-	315,701
CASH, INTEREST BEARING (CSIP)	675,116	-	-	-	-	-	675,116
INVESTMENTS	-	824,613	-	-	-	-	824,613
PROPERTY TAX RECEIVABLE	-	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-	-	-	-
DUE TO/FROM CAP PROJECTS FUND	-	-	-	-	-	-	-
DUE TO/FROM GENERAL FUND	-	-	-	-	-	-	-
PREPAID SERVICES	269,093	-	-	-	-	-	269,093
PREPAID RENT	4,423	-	-	-	-	-	4,423
PREPAID INSURANCE	88,556	-	-	-	-	-	88,556
COMPENSATED ABSENCES	-	-	-	-	-	323,408	323,408
COPS - BUILDING PROJECTS	-	-	-	-	-	9,185,000	9,185,000
LOAN RECEIVABLE	-	12,000	-	-	-	-	12,000
LAND	-	-	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	-	-	87,780	-	87,780
BUILDINGS AND IMPROVEMENTS	-	-	-	-	34,847,910	-	34,847,910
FURNITURE, FIXTURES AND EQUIP.	-	-	-	-	2,792,252	-	2,792,252
COMPUTER HARDWARE & SOFTWARE	-	-	-	-	1,254,545	-	1,254,545
BOOKS & AV MATERIALS	-	-	-	-	5,883,537	-	5,883,537
ACCUMULATED DEPRECIATION	-	-	-	-	(14,005,287)	-	(14,005,287)
Total Assets	\$ 2,686,601	\$ 2,162,173	\$ 348	\$ 6,983	\$ 33,077,227	\$ 9,508,408	\$ 47,441,739
Liabilities							
ACCRUED PAYROLL/ACCTS PAYABLE	\$ 404	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 404
ACCOUNTS PAYABLE (VACATION)	-	-	-	-	-	278,800	278,800
ACCOUNTS PAYABLE (BENEFITS)	-	-	-	-	-	44,608	44,608
TAXES PAYABLE	593	-	-	-	-	-	593
CAPITAL PROJECT EXPENSES PAYABLE	-	-	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-	-	-
Total Liabilities	\$ 998	\$ -	\$ -	\$ -	\$ -	\$ 323,407	\$ 324,405
Fund Equity							
LONG TERM OBLIGATIONS-BLDGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,185,000	\$ 9,185,000
INV. IN GENERAL FIXED ASSETS	-	-	-	-	33,077,227	-	33,077,227
FUND BALANCE	2,340,935	511,305	719	4,566	-	-	2,857,525
LIBRARY REPLACEMENT PLAN	-	1,213,324	-	-	-	-	1,213,324
EMERGENCY RESERVE	296,531	-	-	-	-	-	296,531
NONEXPENDABLE	-	-	-	3,000	-	-	3,000
Revenue over (under) Expenditures	48,136	437,545	(371)	(583)	-	-	484,726
Total Fund Equity	\$ 2,685,603	\$ 2,162,173	\$ 348	\$ 6,983	\$ 33,077,227	\$ 9,185,000	\$ 47,117,333
Total Liabilities and Fund Equity	\$ 2,686,601	\$ 2,162,173	\$ 348	\$ 6,983	\$ 33,077,227	\$ 9,508,408	\$ 47,441,738

PUEBLO CITY-COUNTY LIBRARY DISTRICT
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2018
PRELIMINARY

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Property Tax	\$ 739	\$ 9,039,612	\$ 9,049,954	\$ 10,342	100%
Specific Ownership Tax	165,532	816,502	714,946	(101,556)	114%
Contracts, Grants	55,781	423,447	330,350	(93,097)	128%
Interest Income	4,596	86,532	28,300	(58,232)	306%
Fees	3,053	95,268	70,500	(24,768)	135%
Photocopier Income	3,805	68,539	62,000	(6,539)	111%
Miscellaneous Sales	61	3,032	6,000	2,968	51%
TOTAL REVENUES	\$ 233,567	\$ 10,532,933	\$ 10,262,050	\$ (270,883)	103%
EXPENDITURES - Personnel					
Salaries	\$ 323,801	\$ 4,131,889	\$ 4,123,372	\$ (8,517)	100%
PERA	42,532	553,627	566,623	12,996	98%
Workers Compensation	691	31,868	27,230	(4,638)	117%
Employee Insurance	46,745	436,131	462,802	26,671	94%
Unemployment Compensation	2,829	11,963	12,370	407	97%
Medicare Trust	4,502	57,890	59,789	1,899	97%
Employee Relations	2,542	23,476	27,550	4,074	85%
Employee Training	4,361	64,177	75,300	11,123	85%
TOTAL PERSONNEL	\$ 428,002	\$ 5,311,021	\$ 5,355,036	\$ 44,015	99%
EXPENDITURES - Materials					
Books	\$ 7,607	\$ 300,572	\$ 299,000	\$ (1,572)	101%
Audio-Visual Materials	21,522	352,895	463,000	110,105	76%
Periodicals	33	34,130	39,000	4,870	88%
Digital Materials	34,728	482,337	426,969	(55,368)	113%
Library Programs	10,268	216,600	169,571	(47,029)	128%
Processing Supplies/Services	6,165	167,722	166,950	(772)	100%
TOTAL MATERIALS	\$ 80,323	\$ 1,554,256	\$ 1,564,490	\$ 10,234	99%
EXPENDITURES - Facilities					
Utilities	\$ 32,511	\$ 415,826	\$ 536,179	\$ 120,353	78%
Vehicle Maintenance	560	11,845	6,400	(5,445)	185%
Building Maintenance	46,515	404,880	435,779	30,899	93%
Rent	-	29,080	29,112	32	100%
Lease/Purchase of Buildings	-	809,700	809,700	(0)	100%
Insurance	-	73,732	72,765	(967)	101%
Friends Expenditures	7,745	39,319	30,000	(9,319)	131%
TOTAL FACILITIES	\$ 87,331	\$ 1,784,382	\$ 1,919,935	\$ 135,553	93%
EXPENDITURES - Operating					
Contract Services	\$ 34,068	\$ 385,464	\$ 465,383	\$ 79,919	83%
County Treasurer's Fee	11	135,596	135,749	153	100%
Community Relations	19,934	66,510	54,000	(12,510)	123%
Professional Memberships	120	7,897	7,580	(317)	104%
Office Supplies	4,739	56,078	51,065	(5,013)	110%
Photocopier Expense	1,722	23,040	13,751	(9,289)	168%
Courier Services	-	23,881	66,040	42,159	36%
Postage & Freight	1,443	37,910	35,000	(2,910)	108%
TOTAL OPERATING	\$ 62,037	\$ 736,376	\$ 828,568	\$ 92,192	89%
EXPENDITURES - Info. Technology					
Telecommunications	\$ 17,553	\$ 225,390	\$ 239,500	\$ 14,110	94%
Hardware Repair & Maintenance	1,903	23,880	23,500	(380)	102%
Technology Supplies	1,416	43,514	35,700	(7,814)	122%
Technology Contract Services	921	230,976	257,400	26,424	90%
TOTAL INFO TECHNOLOGY	\$ 21,793	\$ 523,760	\$ 556,100	\$ 32,340	94%
TOTAL EXPENDITURES	\$ 679,486	\$ 9,909,796	\$ 10,224,129	\$ 314,333	97%
Revenue over/(under) Expenditures	\$ (445,919)	\$ 623,136	\$ 37,921	\$ (585,215)	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
CAPITAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2018
PRELIMINARY

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Interest Income	\$ 4,386	\$ 41,429	\$ 10,000	\$ (31,429)	414%
Contracts, Grants, Gifts	-	102,803	45,000	(57,803)	228%
Miscellaneous Revenue	-	3,000	-	(3,000)	0%
TOTAL REVENUES	<u>\$ 4,386</u>	<u>\$ 147,232</u>	<u>\$ 55,000</u>	<u>\$ (92,232)</u>	<u>268%</u>
EXPENDITURES					
Architect Fees	\$ 34,195	\$ 34,195	\$ -	\$ (34,195)	-100%
Building Equip & Projects	\$ -	\$ 28,559	\$ -	\$ (28,559)	0%
Contract Services	-	-	-	-	0%
IT Projects	46,375	\$ 131,012	-	(131,012)	0%
TOTAL BUILDING PROJECTS	<u>\$ 80,569</u>	<u>\$ 193,765</u>	<u>\$ -</u>	<u>\$ (193,765)</u>	<u>0%</u>
EXPENDITURES - InfoZone					
Info Zone expenses	(500)	3,144	55,000	51,856	6%
TOTAL INFOZONE COSTS	<u>\$ (500)</u>	<u>\$ 3,144</u>	<u>\$ 55,000</u>	<u>\$ 51,856</u>	<u>6%</u>
EXPENDITURES - Capital Assets					
Information Technology	\$ -	\$ -	\$ 292,100	\$ 292,100	0%
Furniture, Fixtures, Equipment	-	67,434	50,000	(17,434)	135%
Building Improvements	(22,541)	20,345	206,200	185,855	10%
TOTAL CAPITAL ASSET COST	<u>\$ (22,541)</u>	<u>\$ 87,778</u>	<u>\$ 548,300</u>	<u>\$ 460,522</u>	<u>16%</u>
TOTAL EXPENDITURES	<u>\$ 57,528</u>	<u>\$ 284,687</u>	<u>\$ 603,300</u>	<u>\$ 318,613</u>	<u>47%</u>
Revenue over/(under) Expenditures	\$ (53,142)	\$ (137,455)	\$ (548,300)	\$ (410,845)	25%

PUEBLO CITY-COUNTY LIBRARY DISTRICT
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2018
PRELIMINARY

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Investment Earnings	\$ 12	\$ 131	\$ 20	\$ (111)	654%
Distributions from Chamberlain Fund	-	8,498	5,000	(3,498)	170%
TOTAL REVENUES	\$ 12	\$ 8,629	\$ 5,020	\$ (3,609)	172%
EXPENDITURES					
Miscellaneous/Contingency	\$ -	\$ -	\$ -	\$ -	
Furniture & Equipment	-	-	-	-	
Contributions	9,000	9,000	5,000	(4,000)	
TOTAL EXPENDITURES	\$ 9,000	\$ 9,000	\$ 5,000	\$ (4,000)	
Revenue over/(under) Expenditures	\$ (8,988)	\$ (371)	\$ 20	\$ 391	

PUEBLO CITY-COUNTY LIBRARY DISTRICT
J.T. Nesbitt Employee Fund
Statement of Revenues, Expenditures and Cash Balances
Period ended December 31, 2018

Trust Fund

J.T. NESBITT EMPLOYEE FUND

J.T. NESBITT -COLOTRUST BALANCE 12/01/18	\$ 4,332.50
INTEREST EARNED	<u>9.14</u>
BALANCE	\$ 4,341.64
 J.T. NESBITT-BANK OF SAN JUANS BALANCE 12/01/18	 \$ 4,255.30
DEPOSIT/WITHDRAW	<u>(1,713.90)</u>
BALANCE	\$ 2,541.40
 J.T. NESBITT-PETTY CASH ON HAND 12/01/18	 \$ 100.00
Cash Spent/ Earned December 2018	<u>-</u>
CASH ON HAND	\$ 100.00
 J.T NESBITT CASH BALANCE 12/31/18	 <u><u>\$ 6,983.04</u></u>

Vendor	Check Number	Date	Check Amount	Description
1000BULBS.COM	097897	12/13/2018	39.51	BLDG EQUIP MAINTENANCE GIO
24HOUR FLEX	097884	12/7/2018	125.00	FLEX BEN EXPENSE HR
24HOUR FLEX	097965	12/18/2018	769.60	FLEX BEN PAYABLE
24HOUR FLEX	098009	12/27/2018	768.96	FLEX BEN PAYABLE DEP CARE
4 IMPRINT	097898	12/13/2018	177.19	FRIENDS EXPENDITURE
ACCONTEMPS	097854	12/4/2018	1,536.00	CONTRACT SERVICES IT
ACCONTEMPS	097899	12/13/2018	4,896.00	CONTRACT SERVICES IT
ACCONTEMPS	097966	12/18/2018	1,920.00	CONTRACT SERVICES IT
ACORN PETROLEUM, INC	097900	12/13/2018	359.06	VEHICLE MAINTENANCE
ADVANTAGE LAWN AND SNOW	097855	12/4/2018	1,335.00	GROUNDS LA
AFLAC	097885	12/7/2018	404.16	MISCELLANEOUS WITHOLDING
AMAZON	097856	12/4/2018	357.08	BOOKS
AMAZON	097985	12/20/2018	8,307.61	BOOKS
ANGELINA PEREZ	097967	12/18/2018	160.00	FRIENDS EXPENDITURE
B&H PHOTO VIDEO	097901	12/13/2018	103.03	OFFICE SUPPLIES EQUIP CR
BAKER & TAYLOR (415353)	097857	12/4/2018	77.40	BOOKS
BAKER & TAYLOR (415353)	097902	12/13/2018	4,508.13	BOOKS
BAKER & TAYLOR (415353)	097986	12/20/2018	807.06	BOOKS
BCS PROSOFT, INC	097858	12/4/2018	75.00	CONTRACT SERVICES FIN
BETA HEALTH ASSOCIATION, INC	097903	12/13/2018	90.92	DENTAL & VISION INSURANCE
BLACK HILLS ENERGY	097859	12/4/2018	728.78	UTILITIES LA
BLACK HILLS ENERGY	097904	12/13/2018	865.88	UTILITIES LUC
BLACK HILLS ENERGY	097968	12/18/2018	18,284.47	UTILITIES
BLAZER ELECTRIC SUPPLY	097905	12/13/2018	26.18	BLDG EQUIP MAINTENANCE RA
BLAZER ELECTRIC SUPPLY	097969	12/18/2018	940.86	BLDG EQUIP MAINTENANCE RA
BOARD OF WATER WORKS	097860	12/4/2018	542.75	UTILITIES LUC
BOARD OF WATER WORKS	097906	12/13/2018	935.46	UTILITIES RA
BRANDT ENTERPRISES, INC.	097907	12/13/2018	25.95	BLDG EQUIP MAINTENANCE RA
BRODART CO.	097861	12/4/2018	924.40	BOOKS
BRODART CO.	097886	12/7/2018	924.40	BOOKS
BRODART CO.	097987	12/20/2018	1,655.17	BOOKS
BULBS.COM INC	097970	12/18/2018	541.52	BLDG EQUIP MAINTENANCE RA
BYWATER SOLUTIONS, LLC	097862	12/4/2018	43,060.00	CONTRACT SERVICES TS
CAMFIL FARR , INC	097908	12/13/2018	109.53	BLDG EQUIP MAINT GHVL
CANON FINANCIAL SERVICES, INC.	097988	12/20/2018	326.55	PHOTOCOPIERS CR
CARD SERVICES-UMB	097863	12/4/2018	14,449.53	P-CARD CHARGES
CARD SERVICES-UMB	098008	12/21/2018	15,445.80	P-CARD CHARGES
CENGAGE LEARNING, INC	097864	12/4/2018	225.68	BOOKS
CENGAGE LEARNING, INC	097887	12/7/2018	353.24	BOOKS
CENTER POINT ENERGY SERVICES	097865	12/4/2018	2,271.33	UTILITIES RA
CENTURYLINK	097909	12/13/2018	1,024.47	TELECOM IT
CFM COMPANY	097971	12/18/2018	1,963.79	BLDG EQUIP MAINTENANCE RA
CHICKEN N PASTA	097910	12/13/2018	1,290.00	PROGRAMS IZ
CINTAS CORPORATION NO. 2	097911	12/13/2018	1,009.68	BLDG EQUIP MAINTENANCE GIO
CITRIX SYSTEMS, INC.	097888	12/7/2018	10,000.00	TECH CONTRACT SERVICES IT
CITY OF PUEBLO	097912	12/13/2018	188.82	VEHICLE MAINTENANCE
COCA TREE SERVICES	097913	12/13/2018	995.00	GROUNDS BA
COLORADO BUILDING	097889	12/7/2018	9,630.00	HOUSEKEEPING
COLORADO CITY METRO. DISTRICT	097914	12/13/2018	74.81	UTILITIES GHVL
COLORADO DEPARTMENT OF REVENUE	097915	12/13/2018	207.66	SALES TAX PAYABLE
COLORADO NATURAL GAS, INC.	097989	12/20/2018	800.56	UTILITIES GHVL
COLORADO PUBLIC EMPLOYEES	097990	12/20/2018	11.19	PERA FIN
COLORADO SPECIAL DISTRICT	097991	12/20/2018	101,844.34	PREPAID INSURANCE
COLORADO SPRINGS CLEANING	097972	12/18/2018	801.49	HOUSEKEEPING RA

Vendor	Check Number	Date	Check Amount	Description
COMCAST CABLE	097973	12/18/2018	148.14	TELECOM IT
COMCAST CABLE	097992	12/20/2018	63.78	TELECOM IT
COMPANION LIFE INSURANCE	097866	12/4/2018	3,211.29	DENTAL & VISION INSURANCE
D&S PAINT CENTER INC	097916	12/13/2018	82.61	BLDG EQUIP MAINTENANCE PW
DELL MARKETING L.P.	097917	12/13/2018	2,100.00	CAPITAL PROJECT EXPENSE
DEMCO INC.	097918	12/13/2018	526.53	FRIENDS EXPENDITURE
DENISE GARD	097919	12/13/2018	175.00	PROGRAMS BA
DIETZE AND DAVIS, P.C.	097993	12/20/2018	531.00	CONTRACT SERVICES DO
DIRECTV	097867	12/4/2018	96.24	TELECOM IT
DOLORES HUERTA HIGH SCHOOL	097890	12/7/2018	150.00	BOOKS
EDWARD V. GRIEGO	097974	12/18/2018	150.00	FRIENDS EXPENDITURE
EL NOPAL	097975	12/18/2018	174.37	PROGRAMS SC
EL PUEBLO HISTORY MUSEUM	097994	12/20/2018	207.69	BOOKS
EMPLOYERS COUNCIL SERVICES, IN	097920	12/13/2018	360.00	EMPLOYEE RELATIONS
EYEON NETWORKS LLC	097995	12/20/2018	2,000.00	TECH CONTRACT SERVICES IT
FIDELITY SECURITY LIFE	097868	12/4/2018	434.87	DENTAL & VISION INSURANCE
FINDAWAY WORLD, LLC INC.	097869	12/4/2018	412.42	AUDIO VISUAL MATERIALS
FISH WINDOW CLEANING	097921	12/13/2018	5,203.00	HOUSEKEEPING RA
GLOBAL EQUIPMENT COMPANY	097922	12/13/2018	467.25	BLDG EQUIP MAINTENANCE BA
GMG INC.	097923	12/13/2018	2,556.00	CAPITAL PROJECT EXPENSE
GOBIN'S INC	097891	12/7/2018	1,395.23	PHOTOCOPIERS CR
GOBIN'S INC	097924	12/13/2018	1,173.02	HARDWARE REPAIR & MAINT IT
GOBIN'S INC	097976	12/18/2018	730.08	HARDWARE REPAIR & MAINT IT
GOOD NEWS WINDOW CLEANING LLC	097925	12/13/2018	350.00	BLDG EQUIP MAINTENANCE BA
GRADISAR,TRECHTER,	097926	12/13/2018	875.00	CONTRACT SERVICES DO
HARDKNOX	098010	12/27/2018	800.00	CONTRACT SERVICES LUC
HEALTHIEST YOU	097927	12/13/2018	474.30	HEALTH & LIFE INSURANCE
HEAVENS BEST CARPET CLEANING	097870	12/4/2018	440.00	HOUSEKEEPING LUC
HEAVENS BEST CARPET CLEANING	097928	12/13/2018	440.00	HOUSEKEEPING GHVL
HOME DEPOT CREDIT SERVICES	097996	12/20/2018	561.99	OFFICE SUPPLIES EQUIP RRA
HOUCHEN BINDERY LTD.	097929	12/13/2018	48.45	FRIENDS EXPENDITURE
IDT AMERICA	097892	12/7/2018	135.22	TELECOM IT
INGRAM LIBRARY SERVICES	097871	12/4/2018	437.48	BOOKS
INGRAM LIBRARY SERVICES	097930	12/13/2018	15.59	BOOKS
J.T. NESBITT EMPLOYEE FUND	097997	12/20/2018	60.00	MISCELLANEOUS SALES RA
JAMESTREE CONSULTING, LLC	097931	12/13/2018	95.00	BLDG EQUIP MAINTENANCE RA
JAMESTREE CONSULTING, LLC	097977	12/18/2018	688.00	BLDG EQUIP MAINTENANCE RA
JOHN TONKO	097978	12/18/2018	31.88	J.TONKO TRAVEL REIMBURSE
JOHNSON CONTROLS, INC.	097979	12/18/2018	787.00	BLDG EQUIP MAINTENANCE RA
KAREN L SHAW	097932	12/13/2018	315.00	FRIENDS EXPENDITURE
KAREN L SHAW	097932	12/13/2018	315.00	FRIENDS EXPENDITURE
KAREN L SHAW	097984	12/18/2018	315.00	FRIENDS EXPENDITURE
MAIN ELECTRIC, LTD	097893	12/7/2018	280.00	BLDG EQUIP MAINTENANCE LUC
MIDWEST TAPE	097872	12/4/2018	17,059.92	AUDIO VISUAL MATERIAL
MIDWEST TAPE	097933	12/13/2018	26,771.50	AUDIO VISUAL MATERIALS
MIDWEST TAPE	097998	12/20/2018	929.41	AUDIO VISUAL MATERIAL
MOBILE RECORD SHREDDERS	097934	12/13/2018	68.25	OFFICE SUPPLIES EQUIP FIN
MONARCH DIGITAL	097935	12/13/2018	2,346.67	CONTRACT SERVICES CR
MONARCH DIGITAL	097999	12/20/2018	1,122.00	CONTRACT SERVICES CR
MOUNTAIN DISPOSAL, INC	097936	12/13/2018	55.00	HOUSEKEEPING GHVL
MSP MASTER TENANT I, LLC	097937	12/13/2018	87.70	UTILITIES RA
OCLC, INC	098000	12/20/2018	128.74	CONTRACT SERVICES TS
OVERDRIVE	097938	12/13/2018	13,851.56	DIGITAL MATERIALS
PROQUEST, LLC	097873	12/4/2018	3,157.00	CONTRACT SERVICES SC

Vendor	Check Number	Date	Check Amount	Description
PUEBLO CHIEFTAIN	097874	12/4/2018	2,225.00	COMMUNITY RELATIONS
PUEBLO CITY SCHOOLS	097875	12/4/2018	1,100.80	COMMUNITY RELATIONS
PUEBLO COUNTY UNITED WAY	097894	12/7/2018	62.73	UNITED WAY PAYABLE
PUEBLO COUNTY UNITED WAY	097980	12/18/2018	20.00	COMMUNITY RELATIONS
PUEBLO COUNTY UNITED WAY	098001	12/20/2018	41.82	UNITED WAY PAYABLE
PUEBLO LIBRARY FOUNDATION	097981	12/18/2018	15,000.00	COMMUNITY RELATIONS
PUEBLO LIBRARY FOUNDATION	098002	12/20/2018	1,534.12	FOUNDATION WITHHOLDING
PUEBLO WEST METROPOLITAN DISTR	097939	12/13/2018	126.02	UTILITIES PW
RACINE'S LOCKSMITHING & SECURI	097876	12/4/2018	61.93	BLDG EQUIP MAINTENANCE PW
RAMPART SUPPLY	097877	12/4/2018	633.60	BLDG EQUIP MAINTENANCE RA
RAMPART SUPPLY	097940	12/13/2018	117.53	BLDG EQUIP MAINTENANCE RA
RFID LIBRARY SOLUTIONS, INC	097895	12/7/2018	63,800.00	TECH CONTRACT SERVICES
ROTATING MECHANICAL SOLUTIONS	097878	12/4/2018	285.00	BLDG EQUIP MAINTENANCE RA
ROTATING MECHANICAL SOLUTIONS	097982	12/18/2018	927.97	HOUSEKEEPING RA
ROYAL ELECTRICAL SERVICES, INC	097941	12/13/2018	8,597.49	CAPITAL PROJECT EXPENSE
RYE TELEPHONE COMPANY, INC	097942	12/13/2018	97.02	TELECOM IT
SAN ISABEL ELECTRIC ASSOCIATIO	097943	12/13/2018	6,379.18	UTILITIES PW
SECOM	097879	12/4/2018	8,455.90	TELECOM IT
SHAE DUNTON	097944	12/13/2018	200.00	PROGRAMS IZ
SIGNS BY SCOTT LTD	097880	12/4/2018	53.69	BLDG EQUIP MAINTENANCE RA
SPECIAL DISTRICT ASSOCIATION	098003	12/20/2018	1,237.50	MEMBERSHIP DO
ST. CHARLES MESA WATER DIST.	097945	12/13/2018	39.84	UTILITIES GIO
STAR GAZER CONSTRUCTION, LLC	097946	12/13/2018	105.00	BLDG EQUIP MAINT GHVL
STAR GAZER CONSTRUCTION, LLC	097983	12/18/2018	105.00	GROUPS GHVL
THE BUGMAN INC	097947	12/13/2018	285.00	GROUPS
THE FELTED DOG LTD	097948	12/13/2018	600.00	PROGRAMS RRA
THE ROSELAWN 1891 COMPANY	097896	12/7/2018	139.93	BOOKS
TOTAL OFFICE SOLUTIONS	097957	12/13/2018	90.91	OFFICE SUPPLIES EQUIP TS
TOTALFUNDS BY HASLER	098004	12/20/2018	500.00	POSTAGE & FREIGHT
TRANE U.S. INC.	097958	12/13/2018	13,488.00	BLDG EQUIP MAINTENANCE PW
ULINE, INC	098005	12/20/2018	154.57	BLDG EQUIP MAINTENANCE RA
UNIQUE MANAGEMENT SERVICES, IN	097959	12/13/2018	1,393.00	COLLECTIONS
UNITE PRIVATE NETWORKS, LLC	097960	12/13/2018	6,931.00	TELECOM IT
UNITED PARCEL SERVICE INC	097881	12/4/2018	22.07	POSTAGE & SHIPPING
UNITED PARCEL SERVICE INC	098006	12/20/2018	30.45	POSTAGE & FREIGHT
VALUE LINE PUBLISHING LLC	097961	12/13/2018	4,975.00	DIGITAL MATERIALS
VERIZON WIRELESS	097882	12/4/2018	551.15	TELECOM IT
WASTE CONNECTIONS OF COLORADO	097962	12/13/2018	434.74	HOUSEKEEPING PW
WASTE MANAGEMENT-PUEBLO	097963	12/13/2018	693.47	HOUSEKEEPING
WT COX INFORMATION SERVICES	098007	12/20/2018	93.00	PERIODICAL MATERIAL
XCEL ENERGY	097883	12/4/2018	1,374.71	UTILITIES
ZORO	097964	12/13/2018	422.37	BLDG EQUIP MAINTENANCE RA
PATRON REFUND	500015	12/20/2018	27.49	D.GRIMALDO PARTON REFUND
EMPLOYEE REIMBURSEMENT	E00149	12/4/2018	18.53	M.NEWMAN TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00150	12/4/2018	42.51	M.NEWMAN TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00151	12/4/2018	41.97	M.NEWMAN TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00152	12/4/2018	52.87	S.BACA TRAVEL REIMBURSE
COLORADO COMPUTER SUPPORT, INC	E00153	12/7/2018	7,050.00	CONTRACT SERVICES IT
EMPLOYEE REIMBURSEMENT	E00159	12/13/2018	95.05	E.MOORE TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00160	12/13/2018	40.55	H.WILDER TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00161	12/13/2018	80.99	J.CORTEZ TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00162	12/13/2018	19.76	K.SEWELL PROGRAM REIMBURS
EMPLOYEE REIMBURSEMENT	E00163	12/13/2018	43.60	P.PRYICH TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00164	12/18/2018	89.36	D.LOGIE PROGRAMS REIMBURSE

Vendor	Check Number	Date	Check Amount	Description
BEN-DEN PARTNERSHIP, LLC	E00164	12/18/2018	2,423.13	RENT 622 S. UNION
EMPLOYEE REIMBURSEMENT	E00165	12/18/2018	19.02	K.MCLAREN TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00166	12/18/2018	36.08	J.CORTEZ TRAVEL REIMBURSE
EMPLOYEE REIMBURSEMENT	E00167	12/18/2018	23.00	L.PACHECO TRAVEL REIMBURSE
CIGNA HEALTH & LIFE INSURANCE	E00168	12/20/2018	43,258.51	HEALTH & LIFE INSURANCE

Report Total:

\$ 550,806.11**Legend**

BA	Barkman
CIR	Circulation
CP	Capital Projects
CR	Community Relations
DO	Directors Office
FAC	Facilities
FIN	Finance
GIO	Giodone
GHVL	Greenhorn Valley Library
HR	Human Resources
IT	Information Technology
IZ	Info Zone
LA	Lamb
LUC	Lucero Library
PS	Public Services
PW	Pueblo West
RA	Rawlings
RRA	Readers and Reference
SC	Special Collections
TS	Technical Services
YS	Youth Services

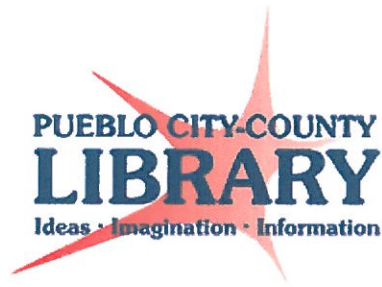
**PUEBLO CITY-COUNTY LIBRARY
DECEMBER 2018
EXPENDITURES**

PAYABLES	PAPER CHECKS	497,443.69
	BILL PAY	27.49
	ACH PAYMENTS	53,334.93
TOTAL PAYABLES		\$ 550,806.11

PAYROLL	DECEMBER 12	117,634.25
	DECEMBER 26	124,317.24
	PERA, PAYROLL TAXES & FEES	119,414.92
TOTAL PAYROLL		\$ 361,366.41

OTHER PAYABLES	UMB - COP Trustee	-
TOTAL OTHER		\$ -

GRAND TOTAL	\$ 912,172.52
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ADDENDUM: P-CARD TRANSACTION DETAIL

Transaction Search - Company

UMB Bank, Statement Period 11/02/2018 to 12/03/2018

Mapped Cards

Posting Date	Employee Last name	Employee First name	Supplier	Narrative Details	Line Amount
11/21/2018	Aranda	Casey	Lowes #02742	Credit Voucher Lowes #02742 Refund for charge from month before.	-11.77
11/4/2018	Baca	Sherri	Payflow/paypal	Monthly paypal fees	6.1
11/4/2018	Baca	Sherri	Co Motor Veh Serv Reta	Fees for 2018 Chevy Van license plates	12.28
11/7/2018	Baca	Sherri	Il Fornaio-Denver Tech	Lunch for finance staff while attending training	37.64
11/7/2018	Baca	Sherri	Tst* Brues Alehouse Brewi	Working Lunch-welcome new finance staff	65.65
11/11/2018	Baca	Sherri	Sos Registration Fee	CO Sec of State charity registration renewal PCCLD	10
11/14/2018	Baca	Sherri	Cocopa	CFO Training - IRS Form 990 webinar	249
11/16/2018	Baca	Sherri	Subway 00180075	Lunch during out-of-town training for CFO & Sr. Acct.	18.47
11/8/2018	Barnett	Kayci	Mesa Lagrees	Beverages for programs	10
11/8/2018	Barnett	Kayci	Pueblo Drago	Egg Rolls for Book Club	11.39
11/14/2018	Barnett	Kayci	King Soopers #00112	Friends Grant - Cookies for Polar Express	93.92
11/25/2018	Carlsen	E Jane	Lowes #00318	32 poinsettias for departments, Board, attorney & Books Again	16
12/2/2018	Clark	Midori	Facebk Hasw/ja2z2	Facebook ads for Library programs.	341.22
11/2/2018	Daly	Terri	Amzn Mktp Us	Tablecloths - for Volunteer Luncheons and Other HR Events	19.99
11/5/2018	Daly	Terri	Dollar Tree	Volunteer Luncheon - decoration	23.67
11/8/2018	Daly	Terri	Walgreens #9568	Volunteer Luncheon	7.2
11/8/2018	Daly	Terri	Yourmember-Careers	Recruiting - Job Posting on ALA website for Director of Library Information Technology	325
11/8/2018	Daly	Terri	Lj*library Journals	Recruiting for Director of Library Information Technology Posting on Library Journal Website	350
11/9/2018	Daly	Terri	Paypal	Recruiting - Posting of Director of IT on I need a Library Job. com	190
11/12/2018	Daly	Terri	Clearbags	Clear Bags to contain Employee's Holiday Gifts	21.49
11/13/2018	Daly	Terri	Steubens 17th	Dinner when in Denver traveling for a Training Workshop. I included two receipts - one is itemized a *	31.92
11/14/2018	Daly	Terri	Tst* Park & Co	Lunch on Second day of Workshop while in Denver	16.85
11/15/2018	Daly	Terri	Warwick Hotel Denver	Warwick Hotel - Denver Stay for Training Workshop	163.21
11/18/2018	Daly	Terri	Mtnstateem	Webinar for Administrative Team on Data Privacy and Protection Act	159
11/23/2018	Daly	Terri	Paypal	Part of holiday gift to employees	21.52
11/14/2018	Deulen	Jill	Dmi* Dell Bus Online	Dell purchase that was returned	1,061.16
11/20/2018	Deulen	Jill	Pueblo City County Libra	I've attached the receipts, and it needs to get coded to 4022-40-16 (which I'm sure is not an option *	2
11/25/2018	Deulen	Jill	Dmi* Dell Bus Online	Computer for Koha phone server	856.38
11/8/2018	Harmes	Christopher	Netflix.Com	Credit Voucher Netflix.Com	-0.54
11/8/2018	Hutchins	Charles	Netflix.Com	Credit Voucher Netflix.Com	-14.51
11/2/2018	Johnson	Susanna	Proliteracy Worldwide	Purchased a one year organizational membership to Proliteracy mainly for access to tutor training be *	99
11/11/2018	Johnson	Susanna	Starbucks Store 11112	Purchased coffee for tutors for the first meet and greet on Nov. 18. Bought with funds from a Friend *	33.9
11/13/2018	Koch	Mark	Lowes #02742	Gutter hangers Greenhorn	6.84
11/2/2018	McDaniel	Loretta	Mesa Lagrees	Water for Pumpkin Judging - donation to Nesbitt	7.78
11/13/2018	McDaniel	Loretta	Paypal	Employee Holiday Gift	83.88

11/14/2018	McDaniel	Loretta	Walmart.Com 8009666546	Employee Holiday Gifts		37.5
11/17/2018	Messenger	Lorina	Joann Stores #2013	Material and sewing supplies for Kimono		108.77
11/16/2018	Nelson	Amy	Sq *gypsy Java	WATB meeting with new employee - 1st month check in		24.35
11/17/2018	Perea	Al	Pueblo Bearing	(6) - A36 motor blower belts were purchased for air handler # 3 at the Rawlings Library which was r *		32.1
11/8/2018	Perea	Al	Charles D Jones/pueblo	(6) - 24x24x2 pleated filters were purchased for air handler # 3 at the Rawlings Library which was *		26.52
11/8/2018	Perea	Al	Fastenal Company01	(4) B-7 T-Rods, 6-foot each measuring 1/2" x 13x6 was purchased which will be utilized for creating *		35.52
11/30/2018	Perea	Al	Charles D Jones/pueblo	Purchased WR 3101 - 150 Snap Disc Limit Control; Open: 150 degrees; Close: 110 degrees; Installed o *		6.09
11/6/2018	Reimers	Cory	Wal-Mart #33382	Teen Hangout Food		17.73
11/4/2018	Rice	Sharon	Wal-Mart #1001	Supplies for marbled paper program		10.3
11/14/2018	Rice	Sharon	Wm Supercenter #1001	Supplies for Hip Hop programcode: 6700-40-11		26.42
11/16/2018	Rice	Sharon	Nepal Indian Cuisine	Dinner at Grand Junction trainingcode: 8040-40-16		22.2
11/16/2018	Rice	Sharon	Humdiggers #16	gas for training trip to Grand Junctioncode: 8040-40-16		33
11/16/2018	Rice	Sharon	Sq *cafe Sol	Breakfast at Grand Junction trainingcode: 8040-40-16		15.95
11/18/2018	Rice	Sharon	McDonalds F4741	lunch at Grand Junction training tripcode: 8040-40-16		7.6
11/18/2018	Rice	Sharon	Sq *octopus Coffee,	Breakfast at Grand Junction training tripcode: 8040-40-16		14.38
11/18/2018	Rice	Sharon	Exxonmobil 48268718	gas for Grand Junction training tripcode: 8040-40-16		34
11/18/2018	Rice	Sharon	Springhill Suites	one night hotel stay for Grand Junction training tripcode: 8040-40-16		128.01
11/9/2018	Riedeman	Brooke	Wm Supercenter #4335	Popcorn, chips, and bowls for teen movie programs.		20.08
11/14/2018	Riedeman	Brooke	Wal-Mart #4335	Non-Centralized Teen Holiday Party Supplies (Gingerbread House Kits, Table Cloths, Cookies, Chips, e *		101.41
11/8/2018	Rocco	Alan	Lowes #02742	batteries, trash cans, picture hanger kits		212.78
11/2/2018	Rodriguez	Israel	Lowes #02742	base paint and pins for door and safety glasses		57.81
11/11/2018	Rose	Sara	Family Dollar #7137	PIC Training		22.27
11/11/2018	Rose	Sara	Subway 03130614	Substitute CSR Training		45.13
11/11/2018	Rose	Sara	Subway 03130614	Security Camera Training		45.13
11/11/2018	Rose	Sara	Subway 03130614	Substitute MHT Training		45.13
11/14/2018	Rose	Sara	Wm Supercenter #5828	Strategic Planning for Library Managers training		29.9
11/16/2018	Rose	Sara	Toni And Joes Pizzeria	PIC and Security training sessions		64.75
11/22/2018	Rose	Sara	Valley Market	Food for Training		28.17
11/29/2018	Rose	Sara	Dundee Cleaners	Security Supplies - sewing badges on uniforms		20
11/8/2018	Schwartz	Sara	Samsclub #6549	Snacks for Women's Suffrage Quasiquicentennial program.		30.96
11/14/2018	Schwartz	Sara	Sq *prairie Cleaner	Wash linens (tablecloths, napkins, chair covers).		320
11/2/2018	Sherwood	Darlene	Steamgames.Com	PO 6434 Programs LUC		123.78
11/2/2018	Sherwood	Darlene	Lakeshore Learning Mater	PO 6428 Special Collections Office Supplies		50.39
11/4/2018	Sherwood	Darlene	Sp * American Button M	PO 6445 Programs YS		130.73
11/4/2018	Sherwood	Darlene	Sp * American Button M	PO 6441 Programs YS		481.73
11/4/2018	Sherwood	Darlene	Bb *blackbaud Billing	PO 6431 CONTRACT SERVICES-CR and PREPAID SERVICES		2,772.00
11/5/2018	Sherwood	Darlene	Total Office Solutions	PO 6443 Office Supplies FIN		12.99
11/5/2018	Sherwood	Darlene	Walmart.Com 8009666546	PO 6443 Youth Services Programs		21.99
11/6/2018	Sherwood	Darlene	Amz*sphero, Inc.	PO 6445 Programs YS		17.98
11/6/2018	Sherwood	Darlene	Officesupply.Com	PO 6455 OFFICE SUPPLIES SC		135.4
11/6/2018	Sherwood	Darlene	Pvc Specialties Co	PO 6460 BLDG MAINTENANCE RA		830.44
11/8/2018	Sherwood	Darlene	Netflix.Com	Credit Voucher Netflix.Com PO 6440 Tech Contract IT		-0.54
11/8/2018	Sherwood	Darlene	Sparkfun Electronics	PO 6461 Programs GIO		100.9
11/9/2018	Sherwood	Darlene	Samsclub.Com	PO 6458 EMPLOYEE RELATIONS		26.22

11/9/2018	Sherwood	Darlene	Fire Mountain Gems & Bead	PO 6466 Programs GIO	49.69
11/12/2018	Sherwood	Darlene	Sharps Compliance, Inc	PO 6478 BLDG MAINTENANCE-RA	109.62
11/12/2018	Sherwood	Darlene	Samsclub.Com	PO 6479 Programs YS	126.58
11/13/2018	Sherwood	Darlene	Walmart.Com 8009666546	PO 6479 Programs YS	32.79
11/15/2018	Sherwood	Darlene	Samsclub.Com	PPO 6488 PROGRAMS GIO	68.5
11/15/2018	Sherwood	Darlene	Total Office Solutions	PO 6497 Programs Gio	3.98
11/15/2018	Sherwood	Darlene	Grainger	PO 6490 Office Supplies GIO	7.14
11/15/2018	Sherwood	Darlene	Displays2go	PO 6515 Office Supplies SEC	33.91
11/15/2018	Sherwood	Darlene	Propper International E C	PO 6500 PROGRAMS LUC	44.98
11/16/2018	Sherwood	Darlene	Samsclub.Com	PO 6504 OFFICE SUPPLIES CR	16.68
11/16/2018	Sherwood	Darlene	Clearbags	PO 6506 OFFICE SUPPLIES CR	34.38
11/16/2018	Sherwood	Darlene	Total Office Solutions	PO 6510 PROGRAMS LUC	37.59
11/16/2018	Sherwood	Darlene	Walmart.Com	PO 6502 OFFICE SUPPLIES HR	65.42
11/16/2018	Sherwood	Darlene	The Webstaurant Store	PO 6480 COMMUNITY RELATIONS	131.34
11/18/2018	Sherwood	Darlene	The Gallery Collection	PO 6488 PROGRAMS GIO	587.55
11/18/2018	Sherwood	Darlene	Total Office Solutions	PO 6550 RRA OFFICE SUPPLIES RRA	6.19
11/18/2018	Sherwood	Darlene	Walmart.Com	PO 6540 BLDG MAINTENANCE RA	77
11/18/2018	Sherwood	Darlene	In *innolytics Llc	PO 6547 PROGRAMS LUC	260.1
11/18/2018	Sherwood	Darlene	Sp * American Button M	PO 6559 PROGRAMS YS	474.95
11/18/2018	Sherwood	Darlene	Michael's Stores 2072	PO 6544 Programs YS 36.89 + 76.72 = 113.61	16
11/20/2018	Sherwood	Darlene	Walmart.Com 8009666546	PO 6544 Programs YS 36.89 + 76.72 = 113.61	36.89
11/20/2018	Sherwood	Darlene	Walmart.Com 8009666546	PO 6542 PROGRAMS YS 17.28 + 33.60 = 50.88	76.72
11/20/2018	Sherwood	Darlene	Walmart.Com 8009666546	PO 6542 PROGRAMS YS 17.28 + 33.60 = 50.88	17.28
11/20/2018	Sherwood	Darlene	Walmart.Com 8009666546	PO 6557 Programs LUC	33.6
11/21/2018	Sherwood	Darlene	Samsclub.Com	PO 6566 PROGRAMS RRA	197.16
11/21/2018	Sherwood	Darlene	Hobby Lobby Ecomin	PO 6556 FRIENDS EXPENDITURES	43.63
11/22/2018	Sherwood	Darlene	Samsclub.Com	PO 6562 Programs LUC	95.42
11/22/2018	Sherwood	Darlene	Samsclub.Com	PO 5210 Community Relations	660.58
11/23/2018	Sherwood	Darlene	Ustream Tv	PO 6440 TECH CONTRACT SVCS-IT	99
11/30/2018	Sherwood	Darlene	Dnh*godaddy.Com	PO 6440 TECH CONTRACT SVCS-IT	74.99
12/2/2018	Sherwood	Darlene	Netflix.Com	Latino Book Festival expense for biscochito contest	13.99
11/18/2018	Simms	Charlene	Barnes & Noble #2840	Refreshments for book signing, Freddie Trujillo	25
11/29/2018	Simms	Charlene	King Soopers #0012	Day of the Dead Festival Supplies	17.96
11/2/2018	Smyer	Maria	Target 00006189	Day of the Dead Festival Supplies	47
11/4/2018	Smyer	Maria	Target 00006189	Day of the Dead Festival	29
11/4/2018	Smyer	Maria	Banquet-Schusters	Lucero's Beginning English Recognition Ceremony	29.91
11/4/2018	Smyer	Maria	Albertsons #0816	Craft supplies and Latino Chambers Festival of Trees	21.44
11/15/2018	Smyer	Maria	Dollar Tree	Latino Chambers Festival of Trees	18
11/16/2018	Smyer	Maria	Hobby-Lobby #0214	Latino Chamber's Festival of Trees	15.7
11/16/2018	Smyer	Maria	The Latino Chamber Of Com	Latino Chamber's Festival of Trees	25
11/11/2018	Stankiewicz	Joanna	Hobby-Lobby #0214	Luminary Program and Craft Supplies	62.32
11/5/2018	Tucker	Maria	American Air	Aaron Ramirez Flight to POWRR	161.4
11/9/2018	Tucker	Maria	Sams Club #6549	United Way Grant Fun Fridays Program Snacks	125.44
11/11/2018	Tucker	Maria	Dropbox*yj4p7vcjfp	Dropbox file transfer service	9.99

11/11/2018	Tucker	Maria	Toni And Joes Pizzeria	Lunch for Bridging Borders Teen Fellowship Program	193.85
11/12/2018	Tucker	Maria	Cc Garage-3036401096	Parking for attendance at Cultural Alliance Workshop-History Colorado	12
11/21/2018	Vargas	Denise	Netflix.Com	The purchase for \$47.97 was to pay for the monthly Netflix account.	47.97
11/14/2018	Vigil	Jerry	Wal-Mart #0842	Dye for wreath project	26.74
11/15/2018	Vigil	Jerry	Hobby-Lobby #0214	Wire Wreaths	59.8
11/27/2018	Vigil	Jerry	Wm Supercenter #842	Hot Coco a go-go	20.51
11/27/2018	Vigil	Jerry	Wal-Mart #0842	Winter wreaths	36.28
11/4/2018	Walker	Jon	Tst* Brues Alehouse Brewi	Business lunch w-A.Griebel	24.44
11/4/2018	Walker	Jon	Sq *gypsy Java	Business lunch w-M.Kramer	26.93
11/4/2018	Walker	Jon	Comcast Cable Comm	Home Internet access	78.95
11/7/2018	Walker	Jon	Obies Bar	Business lunch w-J.Stankiewicz	30.74
11/9/2018	Walker	Jon	Magpies	Business meeting with A.Bregar	22.78
11/11/2018	Walker	Jon	Tst* Brues Alehouse Brewi	Business meeting with Board president, D.Martinez	36.13
11/18/2018	Walker	Jon	Tst* Brues Alehouse Brewi	Business lunch with Board member, P.Mancha	36.32
11/7/2018	Wilder	Heather	Wm Supercenter #3382	Candy canes & M&Ms for gingerbread house program	16.94
					15445.8