

PUEBLO CITY-COUNTY LIBRARY DISTRICT

Report of the Executive Director

Submitted to

The Library Board of Trustees

December 13, 2016

Polling Locations

The Barkman, Giodone, Lamb, Lucero and Pueblo West Libraries hosted voter ballot drop-offs for the November local, state and national election in collaboration with the Office of the Pueblo County Clerk & Recorder. Lucero also featured a 24-hour ballot drop box outside the library, which was set up in partnership with the local county office and the Colorado Secretary of State.

Pueblo: Images of America

The pre-publication edition of the book *Pueblo: Images of America* (2017) has been received at the library. The book is published by Arcadia Publishing and will be available to the general public on January 16, 2017, although pre-orders are now accepted via Amazon:

https://www.amazon.com/Pueblo-Images-America-Charlene-Garcia-ebook/dp/B01N2QN8WA/ref=dp_kinw_strp_1

The book is expected also to sell at various outlets around town for \$21.99. The book is authored by Charlene Garcia-Simms (Special Collections Librarian), Maria Tucker (Special Collections & Museum Services Manager) and Jeffrey DeHerrera. It is credited also to the Pueblo City-County Library District and depicts the history of the area featuring images and documents preserved in PCCLD's special collections and archives.

Library @ PCC

Jill Deulen (Director of Technical Services & Collection Development) continues work with Pueblo Community College to establish a PCCLD service outlet on that campus. It is envisioned to work similarly to the new service at Colorado State University-Pueblo and expected to be up and running for the public in the first quarter of 2017.

RAWLINGS BRARY

Special Collections & Museum Services

- November total attendance in the museum was 4,085 with the year-to-date total at 47,853.
- 356 Document Delivery requests, including *Ask Us* questions, were answered in November. 740 items from the collection were counted used by customers in November.
- Maria Tucker (Special Collections & Museum Services Manager) now is serving on an advisory committee for a grant to History Colorado to digitize state historic newspapers as part of the National Digital Newspaper Program. The project will include a number of historic issues of *The Pueblo Chieftain*.
- InfoZone Movies and Programs included 24 films attended by 363.
- The AVAS program *Dark Skies* had 25 attendees.
- The artist talk on the *One November Morning* exhibit had 18 attendees.
- The Ledger Art Family Workshop had five attendees.
- Community use of the InfoZone Theatre also included Geocaching Colorado, Southern Colorado Press Club, Diana Gallardo, and Pueblo County School District 70.
- The Latino Book Festival was very successful with award winning author Benjamin Alire Saenz programs at CSU-Pueblo, a Reception, Central High Students and Dolores Huerta High Schools and an all-day symposium with speakers throughout the day. PCCLD partnered with CSU-Pueblo on this project. The total event attendance was 418.
- Twenty CSU-Pueblo students toured Special Collections on November 4.

- Genealogy research sessions were held November 29 with one participant and on November 30 with four participants.
- Charlene Simms (Special Collections Librarian) coordinated genealogy classes for students from Riskey Middle School. The classes were held at Lucero on November 29 and December 1 with 99 students participating.
- Southern Colorado Community Foundation/Doris Kester Non-Profit Resource Center held two seminars with eleven attending.
- The InfoZone hosted *One November Morning*, the art of Sand Creek painted by Cheyenne Arapaho artists, Brent Learned and George Levi who are descendants of those at the Sand Creek Massacre.
- An exhibit of photos for Native American Heritage Month was on exhibit on the 3rd floor.

Reference and Readers Advisory

Hispanic Resource Center

- *Visual Musings* photographic and digital prints exhibit by Kathi Drummond. Her book *Visual Musings* and photographs are on the 2nd floor in the Hispanic Resource Gallery through December 27.
- *Kachina Dolls* by artist Jason Dunks are on exhibit.
- Maria Smyer (Hispanic Resource Coordinator) coordinated district-wide Day of the Dead Festival activities. The library offered seventeen events throughout the library district. Total attendance for all these events was 413.
- Bilingual stories continued. In November, forty attended bilingual storytimes.
- *Cambia Tus Pensamientos, Cambia Tu Vida*. On November 3, Leticia Martinez finished a series long workshop in Spanish for women. This program was designed to help women improve their self-esteem—Change Your Thoughts, Change Your Life. Six women attended the workshop in November.
- In November, Maria Smyer continued teaching a Beginning English Class on Monday and Wednesday afternoons. Attendance this month was 74.

Adult Literacy Program

- Adult Literacy Tutors gave 413.5 volunteer hours to the library. The total number of tutors for the program is 45 volunteers. Sixteen learners are waiting to be paired with a tutor.
- Jackie Swanson (Adult Literacy Coordinator) has met with new tutors at the Pueblo West and Giodone Libraries, and two learning teams have started meeting at the Lamb Library.

Digital and E-Content Training

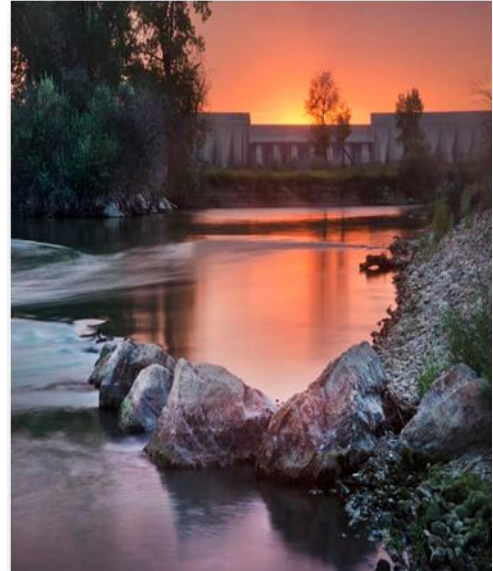
- Technology training attendance for the month: Super Seniors 21, Microsoft Office 18, Prepare for Success 24, Night Classes 2, and Saturday Class 3.

Homebound

- Statistics for the Homebound Program for November: 39 items were delivered to 37 customers by seventeen volunteers.

Idea Factory

- Idea Factory activities included 48-Hour Film Festival with 115 attending, one-on-one computer help for seven, Sew Happy and Sew Happy Open Lab with 29, Embroidery with Rosemary for eleven, Mending & Sewing Machine Maintenance with eleven, 3D Jello Art for twelve, Yarnies Fiber Arts Social Club with 23, Maker Club with six, Origami Odyssey with



twelve, Pueblo Storytellers with 43, *Growing STEAM Makers* for ten, Geometric Mastery Art with 752, Thingiverse for 2,115, and twelve for 3D printing.

Youth Services

- Minecraft EDU had total participation of 98 with eight at Giodone, nineteen at Barkman, fourteen at Pueblo West's pop-up program and another 22 for the scheduled program, 22 at Lamb and thirteen at Greenhorn Valley.
- SPELL (Supporting Parents in Early Literacy Through Libraries) visits reached a total of 312 in November with visits to Kinderkirk 35, Kinderkirk Parent Night 15; St. Therese 10; CSU-Pueblo Preschool 50, CSU-Pueblo Parent Night 26; Bradford Elementary 32; Thatcher Learning Center 30, Thatcher Parent Night 15; Trinity Lutheran 25, Trinity Lutheran Parent Night 15; Ascension Preschool 42, and Ascension Parent Night 17.
- To celebrate the 15th anniversary of the first Harry Potter film release, as well as the release of *Fantastic Beasts and Where to Find Them*, Youth Services created a Harry Potter Party. Kids got sorted into their houses, made wands and potion books, created their own fantastic beasts and more. There were 132 participants with 10 at Greenhorn Valley, 20 at Giodone, 27 at Rawlings, 10 at Barkman, 10 at Lucero. 15 at Lamb, and 40 at Pueblo West.
- Local legends, Mr. E and Kyle, provided fall entertainment during Thanksgiving break with a show at each location attended by 173. Pueblo West had 36, Giodone had eight, Rawlings had 25, Barkman had 27, Greenhorn Valley had 32, Lamb had 32, and Lucero had 13.
- Tween programs included a Button Maker program at Barkman for the Minecraft Club with 19 participants; Wii at Pueblo West with four; Cubelets at Greenhorn Valley with two; Wii at Lucero with ten; and Engineering at Lucero with five.
- Teen programs included Little Bits at Greenhorn Valley with one. Wii at Pueblo West with 24, and Shrinky Dinks at Giodone with 16.
- Youth Services has begun to keep crafts on hand for days that are unexpectedly busy. In November, Youth Services offered two "pop-up" craft events with total attendance of 97.
- Twenty-six children attended *Read Dog, Read!* programs.
- Rawlings Tweens celebrated International Game Day on November 19 with giant games, board games, dice games, a Wii tournament, and a "make your own game" station. Forty-five attended. Thursday Hangouts had 32 participants.
- Other visits, outreach and tours included: Morton Elementary Family Night with 16; La Veta School Visit with 17, and Catholic Charities Visit with 35.
- November storytimes included: Baby Time with 167, Time for Tots with 47, Preschool Storytime with 37, Saturday Family Storytime with 49; Time for Tots @ the Y with 46, Preschool Storytime @ the Y with 256, and Head Start Storytimes with 153. Total storytime attendance in November was 755.

BARKMAN LIBRARY

- Paula Pryich (Librarian) had seventeen in attendance for Preschool Storytime at Barkman. There were 146 in attendance for outreach storytimes at Building Blocks, CSU-Pueblo and SPELL.
- Matthew Parlier (Library Specialist) had eighteen in attendance for Time for Tots, three for Pre-K Dancing Time, sixteen for family program Dia de los Muertos, and thirty for Fall Festival.
- Barkman had 39 participants for the Barkman Reading Challenge in October. Four attended the Book Discussion group hosted by Linda Pacheco (Customer Service Rep). Ten attended the Harry Potter Party, nineteen attended Minecraft Madness Lock-in hosted by Cory Reimers (Customer Service Rep) and Matthew Parlier, 39 attended the Minecraft Builder's Club hosted by Cory Reimers, nineteen attended Crafty Needles groups; seven attended *Read Dog, Read!*, twelve attended Turkey craft, 22 attended the Afternoon Movies, four participated in the Adult Coloring program, and fifteen attended the Halloween Movie Marathon.

GIODONE LIBRARY

- Sharon Rice (Greenhorn Valley Library Specialist) and Kayci Barnett (Giodone Manager) have been accepted to present a workshop for the 2017 Children And Teen Services conference: “You don’t have to be a scientist or a maker to do STEAM programming!” to learn how two libraries have created programs on tight budgets, implemented creative ideas, and sought out community collaborations and partnerships. Resources and ideas will be shared!
- Giodone had many highly attended youth programs this month: A Harry Potter program had twenty, Maria Smyer (Hispanic Resource Coordinator) provided Dia de los Muertos Sugar Skulls and Scratch Art attended by twelve, and the Minecraft program has a very steady following with a few new participants this month with eight.
- *Growing STEAM Makers* added Giodone to their rotation after Kayci Barnett (Giodone Manager) reached out to the coordinator, and she was very happy with the first program which had 22 attend.
- Giodone had a great turnout for the ever popular Shrinky Dink art kit borrowed from Youth Services which Lorina Messenger (Library Specialist) joined with alcohol ink to spice it up with sixteen attending.
- Giodone held weekly preschool exercise times, storytimes and toddler times for a total of nine programs with 33 attendees. The *I Love to Read Magic Show* had eight attendees, and Thanksgiving Week Crafts had 71 participants.
- The Book Club discussed *Northanger Abbey* with five participants.
- The Family Craft Time made centerpieces with eight participants.
- The Couponeers (run by a volunteer) met for a special “Black Friday” edition, and it was decided to try an earlier time with two participants.
- Survivor Series had a special presenter from Pueblo’s Department of Preparedness with four participants.
- French Club members made quiche to share. Three participated.

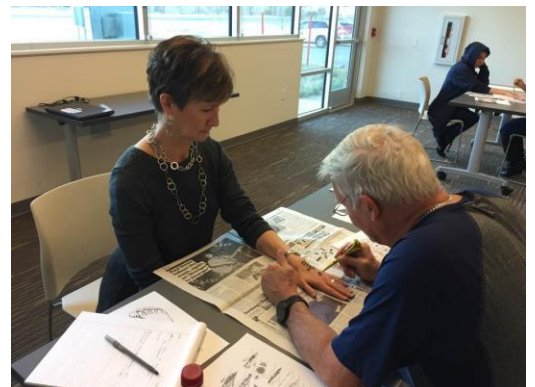


- Hearts and Souls of Roselawn with Lucille Corsentino, board member at Roselawn, giving a presentation on some of the historical figures buried there, and she also donated a book and DVD on the subject to the library. Fifteen attended.
- Healthy Eating for the Holidays had seven participants.
- Fireside Crochet had eleven participants.
- Lorina Messenger attended Boone’s Head Start Parent’s Day on November 4 and distributed promotional material for the library to seventeen attendees.
- Paula Pryich (Librarian) visited Ascension Preschool and reached 55.
- The Avondale Satellite had a total of 195 visits in November with seven programs attended by sixty.

GREENHORN VALLEY LIBRARY



- Greenhorn Valley featured Music Storytimes for 61 participants and Family Storytimes for four. Tinker Lab Tuesdays had 46 participants, Day of the Dead Sugar Skulls had 34, *Growing STEAM Makers* had twelve, Kids and Canvas Painting Party had 27, Create a Fantastic Beast Contest had fourteen, Bean Boozled Bingo had nineteen, and Minecraft Lock-in had thirteen.
- Magic Show with Kyle Groves had 32 participants
- Adult programs included: Earthshine and Iridium Flares—Astronomy in Southern Colorado for two participants, Osha Root Workshop for sixteen, Sip n' Stroke Painting Party for 28, Yarn Club for three, Cook the Book Club discussed *Julia & Julia* with three, Maker Studio: Exploring Henna for eleven, and Scrapbooking Club with six.
- Beulah Satellite Library Friday programs in November included Day of the Dead Sugar Skulls on November 4 and *Growing STEAM Makers* on November 18 with total attendance of eighteen.
- Amy Martin (Greenhorn Valley Library Manager) attended a planning meeting with Sangre de Cristo Volunteers for Community, GHV Chamber of Commerce, GHV View Newspaper and Colorado City Parks and Recreation to finalize details for the community event at Lake Beckwith on December 3 that will kick off the holiday season with a community bonfire, caroling, a visit from Santa, s'mores and cocoa.
- Sharon Rice (Library Specialist) provided preschool storytime at Rye Elementary on November 10 to fourteen.
- Amy Martin provided a tour of the Greenhorn Valley Library and lesson about local history to a group of 72 second grade students from Rye Elementary.



- Meeting Room Users in November included: Chamber of Commerce, Wednesday Bible Study, Girl Scouts, Rye Women's Club, Addiction Support Group, Pinochle Club, tutoring, District 70 Online, Valley Backpacks, US Law Shield Colorado, Cuerno Verde Arts Council, Pampered Chef, United Health Care Medical Solutions.

LAMB LIBRARY

- This month Lamb had 13,995 visitors to the library. In the month of November, Lamb had meeting room usage of 52 public reservations and events.
- Program attendance in November was 1,140 (including exhibits) with 359 youth and teens and 81 adults, and 700 exhibit attendance.
- For the month of November, Lamb provided a number of interesting programs. The third offering of the Open Mic night event provided an opportunity for musical hopefuls to display their talent in a public setting. This event had fourteen participants. The second offering of Pokemon Glow allowed eighteen participants to explore the game and learn more about Pokemon Go.
- This month youth programming at Lamb offered a variety of programs including a centralized program by Kyle Groves presenting magic. This event drew 32 participants and took the place of one of the weekly storytimes. This month, Rachael Parlier (Library Specialist/Librarian in Training) continued to visit area schools and daycares to provide storytime at their locations. This month she visited South Park Elementary and Paragon Learning Center.
- This month the Lamb Library was proud to display original paintings by local artist Mickey Stahlman. Three acrylic paintings depicting various western scenes, a needlework image and wood painting.

LUCERO LIBRARY

- Catherine Shepherd (Children's Librarian) presented the following youth programs: Day of the Dead for ten, Painting Sugar Skulls for 45, STEAM Mondays Printmaking for seventeen, Teen Advisory Board for three, Perler Beads for 25, Sweet Treats for ten, Wii Gaming Session for ten, Harry Potter for ten, Kyle Groves Magician for thirteen, Build and Design for five, and three Family Storytimes.
- Passive programs included Decorate a Pumpkin for thirty and Make a Turkey for sixty.
- Outreach included: SPELL Storytime at Bradford Elementary with 32, Eastside Daycare Storytime for seventeen, and El Centro del Sol Quinto for 25.
- Jerry Vigil (Library Specialist) presented Stained Glass Jars for adults with six participants.
- Mark Salazar from Hardknox Gang Prevention and Intervention led seven Intervention programs for 119. An additional 71 were offered separate programs. Total combined attendance was 190.
- Diann Logie (Lucero Library Manager) attended the Youth Services meeting, presented to the Library Board of Trustees, met with Julissa Soto and Itzel Zuniga from American Diabetes Association, met with Maria Kramer (Youth Services Manager) to discuss Summer Reading plans, attended the Public Services Manager Meeting, and met with Michele Martinez about the Earth Rise mural project.
- Catherine Shepherd met with Jane Crayton about the 4-H STEM program, attended the Youth Services Committee Meeting, and met with Maria Kramer and Diann Logie about the Summer Reading Program.
- Valarie Sanchez (Customer Service Rep) and Melissa Casey (Materials Handling Technician) delivered 1,066 books for the Books a la Cart program in November.
- The Lucero Library featured "Pueblo in the 1930's" exhibit in November.



PUEBLO WEST LIBRARY

- Elizabeth Flores and Heather Wilder (Librarians) visited the Facilities storage area to select furniture for the new multi-maker room.
- Attendance at Teen Hangout has increased with the introduction of ping pong. A tournament is in the works.
- Pueblo West featured the Tom Taylor Art exhibit with 1,169 visitors.
- Pueblo West Library held a total of 79 scheduled programs with a total of 982 participants. 284 customers attended 33 adult programs. 226 young adult customers attended seventeen programs, including Teen Hangouts, Anime Club, Teen Advisory Board Meetings and Teen Movie Nights. 472 customers attended 29 children's programs.
- Noteworthy programs in November included: the Harry Potter Party with forty attending, Minecraft Lock-in with 22, Teen Night–Video Games with 24, Teen Movie Night with 26, Café Crafts–Holiday Soap Making with 52, Dia de los Muertos Celebration with 29, Anthropology Series event with 21, and Genealogy Club with seven.
- Eight locks were purchased to secure scooters in the outdoor scooter rack as a convenience for customers. However, we have learned that not all scooters will fit in the rack.

FACILITIES

- Facilities staff completed 285 work orders as of November 29.
- Repaired Pueblo West and Rawlings parking lot lights.
- Rebuilt motor on HVAC at Pueblo West.
- Repaired door and gate alarms at Pueblo West.
- Certified fire systems at Lucero, Greenhorn, and Giodone Libraries.
- Commenced Rawlings cooling tower refurbish.
- Replaced bad circuit on Rawlings chiller.
- Replaced bad control valve on Rawlings cooling tower.

HUMAN RESOURCES

Terminations /Retirements:

- None

New Hires, Promotions and Lateral Moves:

- None.

Recruiting / Open Positions:

- Full-time Reference & Readers Advisory Manager (to replace Carol Rooney who will retire effective February 4, 2017). Amy Martin (Greenhorn Valley Library Manager) has been selected to fill the position and will begin transitioning in January
- Part-time Materials Handling Technician at Barkman (to replace Nancy Mestas who retired effective October 28).
- Facilities Specialist I. Job availability is advertised and interviews to commence in December.

Volunteers contributed 1,491.10 hours valued at \$33,012.95 (estimated by Independent Sector's figure of \$22.14 per hour). Larry Theut was selected as Volunteer of the Month for November for his Adult Literacy tutoring work as well as building the Little Libraries.

TECHNICAL SERVICES AND COLLECTION DEVELOPMENT

- 8,993 items were added to the collection in November, and 2,882 items were withdrawn.
- Tablets are being prepared for circulating collections in order to replace current circulation of laptops.
- Jill Deulen (Technical Services & Collection Development Director), Jon Walker and Peggy Bilger (Technical Services Specialist) met with Ingram representatives on November 29 to discuss the upcoming transition of ordering video games and other materials from Ingram. Peggy completed work on the Ingram processing and cataloging profile. Testing orders will be the next step.
- The new JTAQ Interlibrary Loan software was officially launched by Theia Bravo (ILL Librarian).

STAFF DEVELOPMENT

- Sherri Baca (Chief Financial Officer), Jeanette Cortez (Accounting Specialist) and Katie Hunt (Accountant) attended a Better Budgeting webstream event provided by GFOA on October 6.
- Sherri Baca (Chief Financial Officer) attended the Pueblo Economic Forum at the CSU-Pueblo Hasan School of Business on October 11.
- Terri Daly (Human Resource Manager) attended an Employer Forum: ADA Title I and Title II provided by the Pueblo Workforce Center on November 2.
- Sherri Baca (Chief Financial Officer), Jeanette Cortez (Accounting Specialist) and Katie Hunt (Accountant) attended Annual Government GAAP Update provided by the GFOA on November 3.
- Terri Daly (Human Resource Manager) attended “ACA-Affordable Care Act-Year 2” webinar provided by Employee Benefit News on November 3.
- Ellie O’Keefe (Teen Librarian) attended the Pueblo Youth Employment Council on November 3.
- Maria Kramer (Youth Services Manager), Ellie O’Keefe (Teen Librarian), Jacque Collins and Natalie Gallegos (Youth Library Specialists) attended the State Library’s Fall Workshop on November 3. Maria Kramer also presented at the workshop.
- Ellie O’Keefe (Teen Librarian) attended Beanstack Grant interest meeting on November 3.
- Natalie Gallegos attended Tutor Training on November 4.
- Ellie O’Keefe (Teen Librarian) attended Lynda Training on November 4
- Kirsten Dees (Early Literacy Librarian) attended “STEP Into Storytime” webinar on November 7.
- Kayci Barnett (Giodone Manager) was awarded a scholarship and travel grant to attend the Astronomical Society of the Pacific’s 2016 Conference in St. Louis, Missouri on November 7. The theme is Engage Every Child in the 2017 Solar Eclipse.
- Ellie O’Keefe (Teen Librarian) attended the Latino Book Festival Meeting on November 8.
- Maria Kramer (Youth Services Manager) attended Developmental Screening Workgroup Meeting on November 8.
- Maria Tucker (Special Collections & Museum Services Manager), Tammi Moe (Librarian Archivist) and José Ortega (Digitization Coordinator) attended “Practical Digital Preservation on a Shoestring: Triage for the Underfunded” webinar on November 8 and 10.
- Terri Daly (Human Resource Manager) attended “Wellness Works—Worksite Wellness” provided by the Pueblo City-County Health Department on November 9.
- Al Perea (Facilities Specialist) and Carlos Laydon (Facilities Technician) attended webinar training on Control Central’s new HVAC Equipment on November 9.
- Alan Rocco (Facilities Superintendent), Carlos Laydon (Facilities Technician), Al Perea, Felix Ruybal, and Mark Koch (Facilities Specialists) completed Bearing Overview training on November 10.
- Kirsten Dees (Early Literacy Librarian) attended Preschool Storyreader Meeting on November 14.
- Renee Montano (Customer Service Rep) attended the lecture at Giodone about the history of Roselawn Cemetery on November 14
- Kirsten Dees (Early Literacy Librarian) attended a “Fall Workshop” webinar on November 15.
- Diann Logie (Lucero Library Manager) attended “Plan for More Meaningful Work and Professional Growth” webinar on November 15.
- Ellie O’Keefe (Teen Librarian) attended the YALSA Virtual Town Hall on November 16.
- Terri Daly (Human Resource Manager) attended the HR Roundtable with Mountain States Employers Council on November 17.
- Sherri Baca (Chief Financial Officer) attended “E-Rate Update and Training” provided by the Colorado Department of Education on November 21.
- Kirsten Dees (Early Literacy Librarian) attended the Pueblo Early Childhood Council meeting on November 28.
- Ellie O’Keefe (Teen Librarian) attended the IDEACon Planning Meeting on November 29.
- Amy Peterson (Greenhorn Valley Customer Service Rep) and Heidi Blair (Greenhorn Valley Materials Handling Technician) attended the Microsoft Publisher Basics class at Rawlings on November 29.

- Natalie Gallegos (Youth Library Specialist) attended “Middle Grade Matters” webinar on November 30.
- Carlos Laydon (Facilities Technician), Al Perea (Facilities Specialist) and Alan Rocco (Facilities Superintendent) attended Mars webinar on ECM Motor Technology in November.
- Maria Tucker (Special Collections & Museum Services Manager) and Catherine Shepherd (Lucero Librarian) attended a workshop in Brighton, Colorado on November 30 and December 1. The workshop was a training workshop for Discover Health, an exhibit developed by the Space Science Institute. The exhibit will be at the InfoZone in October and November of 2017 and at the Lucero Library in December of 2017.

THANK YOU MESSAGES

- Kathy DeHerrera sent Jon Walker the following note: “Congratulations on the library’s ‘Star Library’ designation. Another well-deserved honor. I have a friend who recently moved to Oregon, and, besides people, what she misses most is the library and its programs and services. You are all appreciated.”
- Marilyn Baillargeon (Admin Assistant) received the following note From Joann Torrez: “I always appreciate the consideration you give our Foster Grandparent program to host us. Thank you!”
- Maria Kramer (Youth Services Manager) received the following Comment Form from Susan Gonzalez in recognition of Jacque Collins and Natalie Gallegos (Youth Services Library Assistants): “I took my grandchildren to the library and both employees were great about helping the children, looking up books, checking for chapter books and AR books appropriate for their reading level. Both were patient, kind and awesome. My grandchildren kept returning to them for more help and felt very comfortable with them. Great job!”

Respectfully submitted,
Jon Walker
Executive Director