

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
MINUTES FOR THE REGULAR MEETING**

January 24, 2019

I. CALL TO ORDER AND ROLL CALL

The regular session of the Pueblo City-County Library District Board of Trustees was called to order at the Rawlings Library at approximately 5:30 p.m. by President Doreen Martinez.

Board Members Present: Doreen Martinez, President; Fredrick Quintana, Vice President; Marlene Bregar; Lyndell Gairaud; Stephanie Garcia; Philip Mancha; Jim Stuart

Staff Present: Jon Walker, Executive Director; Sherri Baca, Chief Financial Officer; Sara Rose, Chief Operating Officer; Terri Daly, Human Resource Manager; Amy Nelson, Reference & Readers Advisory Manager; others not recorded.

Attorney Present: Nicholas Gradisar

Others Present: Dennis Humphries, Humphries Poli Architects

II. CORRECTIONS AND MODIFICATIONS TO ADENDA None

III. APPROVAL OF THE MINUTES

Ms. Martinez said the Minutes of the Library Board Work Session held on December 11, 2018 and Minutes of the Regular Library Board meeting held on December 13, 2018 were provided to Board members prior to the meeting.

Mr. Quintana made a Motion, seconded by Ms. Bregar, to approve the Minutes of the Library Board Work Session held on December 11, 2018. The minutes were approved by unanimous consent.

Mr. Stuart made a Motion, seconded by Ms. Gairaud, to approve the Minutes of the Regular Library Board meeting held on December 13, 2018. The minutes were approved by unanimous consent.

IV. RECOGNITION

Mr. Walker announced that this is Mr. Stuart's last meeting as a member of the Board of Trustees. Mr. Walker and Ms. Martinez presented a plaque to Mr. Stuart recognizing his service to the Board of Trustees since 2007. Mr. Walker noted that Mr. Stuart had served as President of the Board of Trustees, President of the Pueblo Library Foundation, and President of the Friends of the Library. Mr. Stuart's portrait and a gift were also presented as a token of the Board's appreciation for all he had done which had been beyond what anyone could expect.

Mr. Stuart responded it had been his joy and he would continue to work at Books Again. Mr. Stuart said he did not feel he had the energy and enthusiasm needed to get the changes ahead done and felt it was time to bring fresh perspectives to the Library Board.

The Board Secretary, Jane Carlsen, was called forward. It was announced this is Ms. Carlsen's last meeting with her retirement effective February 8. She was given a gift in recognition of her years on the Library Board since November 2002

V. REPORTS

A. Executive Director Report

Mr. Walker said Dennis Humphries from Humphries Poli Architects would be providing an update report on the Rawlings Library redesign plans. Mr. Walker said he had spent the

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entire day with Mr. Humphries as they toured all the branch libraries and reviewed the plan distributed to the Board. The Rawlings redesign is not yet complete, but it is nearing a place where it is time to give the Board an update, and he invited Mr. Humphries to provide an overview of where things stand today.

Mr. Humphries said they would be adding costs and narrative to help the library pursue the project in terms of development and construction. Humphries Poli has been working with HBM Architects from Cleveland, Ohio, and it had been updated to include collections and square footages.

Mr. Humphries reviewed the changes to the site plan which included closing the street which would allow more parking closer to the front door, an outdoor space and amphitheater with views of downtown and out of the sun and weather, moving the bookdrops further down, and providing a loading dock into Facilities. The plan also calls for extending and opening the courtyard to reference the entry point, and one of the big changes will be moving the entrance with a bridge across the reflecting pool. Mr. Humphries said they had done some preliminary work to identify utilities in the street, and it is very doable.

Mr. Walker explained the building bridges across the outdoor space. One of the liabilities of the building is it does not connect on the ground floor, and they are trying to take advantage of that unique space to provide an outdoor space.

On the lower level, with the staff work area and staff breakroom, have no planned changes.

On the 1st floor, Mr. Humphries pointed out the new entry into what is now the children's area. The 1st floor will feature the InfoZone exhibit area, additional meeting rooms and Makerspace. The current area of the café will be changed to make it more prominent. The major change is the orientation of how people will come in to the building. The atrium space on the 1st floor allows exhibits with more height and will make exhibits more accessible on the entry level. People will see a lot of excitement taking place with greater engagement for people as they enter the library. Circulation will expand out allowing a corridor to extend to the meeting rooms, opening it up to make the flow easier into those spaces. Mr. Humphries said they will be making changes to provide a larger meeting room space for as many as 100 people using some of the staff area near the Makerspace. There will be no change to the Facilities work area.

Mr. Walker said the larger meeting room and reduced staff area were discussed earlier today, and the meeting room might include a movable wall to allow for two smaller meeting spaces

On the 2nd floor, Mr. Humphries pointed out the children's area and staff area. Restrooms, stairs and support areas remain. There is a tween area that provides for discovery in a group setting. Mr. Humphries said the stacks shown represent what the library currently has.

Mr. Humphries pointed out a glass wall around the children's area with seating outside for caregivers to sit and watch children explore, the technology core around the elevators with computers and space for those with laptops or other devices, the teen area shown in green, space for AV which may also be reduced with more streaming, and the heritage collection will be moved so it is together with the mural wall. The teen area includes collaboration spaces, reading spaces and the young adult collection.

One of the things that came up in the discussion today was to try to create a staff area closer to the technology core.

Mr. Humphries pointed out areas along the south wing that could be used for a staff area closer to the fiction and nonfiction collection and the seating area for reading which takes advantage of the daylight in that space.

Board members raised concerns about square footage, accommodations for advancement in technology, whether the 2nd floor could still be used for the Black Tie Ball, and the importance of maintaining a staff area near the teen area to keep an eye on teens.

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Ms. Bregar said she was curious why the periodicals had been moved all the way to the end and asked if some should be in the entry area near the café. Amy Nelson said she had recommended moving the periodicals there because it is a beautiful space. Mr. Humphries pointed out the building has a number of beautiful spaces with delightful views. Ms. Martinez suggested offering something near the café to activate the area. Mr. Humphries said the periodical area could serve as a quiet reading room.

Ms. Martinez said she likes having the collection on the same floor with the children's area because it puts almost the whole collection on this level.

Ms. Nelson asked about study rooms and storage space. Ms. Rose asked about a space for security staff to prepare reports as well as a security desk. Mr. Humphries said this is still in the final design.

On the 3rd floor, the administrative area will remain the same. The big change is the Genealogy and History area will have an expanded vault and a larger staff work area. This department will take over the entire floor. The technology space will be focused on genealogy and will include a few study rooms for people to do research on this floor. This is an important part of the library's collection with more than adequate space to protect the collection. Where the training room is now will be used for Genealogy archives, and the training lab was moved to the 1st floor near the Makerspace.

Mr. Stuart asked whether the plan includes kiosks to provide building information or screens that do the same thing. Mr. Humphries said they are trying to design an environment that will allow a first-time user to easily find things.

Ms. Bregar described a rapid recharging station with charging cables so someone could plug in a cell phone or device she had seen. Mr. Humphries said they could plan for that kind of technology.

On the 4th floor, there are a couple of options to consider. Both use most of the 4th floor for meeting room space to allow larger event space and include adding a floor between the event space and the theater which currently overlooks the 3rd floor, continues to use the catering kitchen, adds storage space, and will activate the rooftop patios. People would enter in the pre-function area and move into the dining and seating space. This would enhance the capability of this space and provides a lot of event space. The second option includes a movable partition for two smaller spaces.

There was discussion of having a much larger space for major events such as the Black Tie Ball, the theater being designed only for films, where the focal point in the room would be, and the importance of having flexible meeting room spaces which are often all in use.

There was additional discussion of the changes, a suggestion to use materials that would not stain, and maintaining adequate staff areas. Mr. Humphries said they wanted to be respectful of the design but enhance it for the visible future and reprogram the building so it is more intuitive.

There was concern about departments being on different floors. Mr. Walker acknowledged that the organizational structure may be changed, and we may have to tweak how we organize ourselves.

Ms. Gairaud thanked Mr. Humphries for the presentation. Mr. Humphries said they will be back with more finite information next month. Mr. Walker said a lot of things came through public meetings and staff meetings last July and August, and this feedback will be helpful.

B. Friends of the Library Report

There is no report, but Ms. Martinez spoke with Dustin Hodge about the possibility of getting a quarterly report.

C. Pueblo Library Foundation Report

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Ms. Gairaud said the Pueblo Library Foundation met on January 9. In the investment fund, the beginning balance was \$185,128.90, and the ending balance was \$178,738.51 which was about a \$13,000 change in value. The financial advisor discussed the state of the market and is keeping a close eye, but the advice was to stay confident and be prepared.

The Foundation also had a financial report from Ms. Baca. Total assets include \$56,831.16 in cash and \$178,738.51 in investments, totaling \$236,032.17 with no liabilities.

The 4th Quarter fundraising totaled \$108,095.03. The Foundation received \$164.34 from Amazon Smiles and \$4,822.48 from Colorado Gives Day. The year-to-date combined fundraising total for 2018 was \$313,951.83 compared with \$188,520.06 in 2017. The revenue from the All Pueblo Reads event totaled \$49,607, and Ms. Gairaud noted that each prior event had earned a little less, so it has grown a lot.

The Pueblo Library Foundation Board approved a \$50,000 contribution for the library's capital needs and discussed getting the funds together to get that started.

D. Attorney Report

Mr. Gradisar had no report. Ms. Martinez congratulated Mr. Gradisar on his recent election as Mayor of Pueblo and read the following letter signed by the Board of Trustees:

Congratulations on your recent election to serve as Mayor of the City of Pueblo. The Library Board of Trustees very much appreciate your service to the Library District over the past 16 years, and I am sure the City of Pueblo will benefit greatly from your leadership.

The Board of Trustees look forward to working with you in the coming years on issues importance to our community, especially as they regard public libraries, free and open access to information, reading and literacy, and lifelong learning.

Please know the Pueblo City-County Library District stands ready to assist in your new official role.

Mr. Gradisar said this would be his last meeting and he was not sure what the Board's discussion had been at the last Work Session, but he wanted to let the Board know that Kate Shafer is willing to continue to represent the Library District. The Board acknowledged that was very generous.

Mr. Walker said his recommendation would be to accept that offer until the Board decides to make a change, and Mr. Gradisar said Ms. Shafer was prepared to do that. He will provide her with the meeting schedule.

Ms. Martinez appreciated the offer, and the Board will talk with Ms. Shafer. Mr. Gradisar said it had been a pleasure.

E. Employment Changes

Ms. Martinez said the Board is asked to ratify the December 2018 Employment Changes as presented by the Executive Director.

Mr. Walker referred to the report in the packet saying it was good to see promotions. Although the library will miss Andrew Bregar, Lori Kozel has taken on that role. Mr. Stuart added that it is sad to lose Andrew Bregar; he was a wonderful manager and completely engaged in his job here. He wished him good luck in his new position.

Ms. Gairaud made a Motion, seconded by Mr. Stuart, to ratify the December 2018 Employment Changes as contained in the January 24, 2019 materials.

There being no further discussion, MOTION CARRIED 6-0.

F. Financial Report

Ms. Martinez said the Board is asked to ratify the December 2018 bills and accept the December 2018 Fund Statements. Sherri Baca, Chief Financial Officer, would be available to answer any questions.

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Ms. Baca said there were three auditors onsite for three days this week, and having a new set of eyes is a unique opportunity. Ms. Baca pointed out the December financial report is marked "Preliminary" as they continue to make adjustments. The auditors are scouring through the data. The last two funds have not yet been adjusted for year-end, and there is a lot more work to do. It will be different when the Board sees this in the 2018 CAFR (Comprehensive Annual Financial Report) when it is delivered to the Audit Committee.

On the Combined Balance Sheet, Ms. Baca pointed out the library has started taking draws from cash reserves until the tax revenue begins. Ms. Baca said the cash distributions are typical pointing out prepaid insurance and rent in preparation for the new year. Ms. Baca pointed out the liability for vacation time.

In the General Fund, the target percentage for the end of December is 100%. Revenues were 103% collected, some came in over budget such as Specific Ownership, compared with 102% last year.

Personnel expenses were 99% spent, the same as last year. It includes some over budget items such as the Workers Compensation for security staff that had not been budgeted, but is still under budget overall as a category. The library is holding down expenses, but some will change as invoices come in from December. Materials were 99% spent, compared with 95% last year. The library did have an early cut-off because of the migration from Sirsi to Koha on December 16, and the library came through that massive migration well. Facilities were 93% spent compared with 94% last year. Ms. Baca said when they brought on the security team they started providing courier services which involves four hours of driving daily all over the county causing vehicle maintenance to be over budget. Operating expenses were 89% spent compared with 100% last year. Ms. Baca attributed the additional photocopier expense to delayed plans to replace the Community Relations copier. Information Technology was 94% spent compared with 98% last year. Overall expenditures were 97% spent, the same as last year, but Ms. Baca reminded the Board that these are preliminary and will change.

In the Capital Fund, Ms. Baca pointed out some changes made to prepare for future activity and moving non-depreciable expenses such as architect fees from capital assets. The Board will also see it in the audit in the most global sense. Spending in December included Microsoft licensing for PCs and scanners for microfilm on the 3rd floor. Some spending will be carried over because not as much was spent as had been budgeted.

In the Special Revenue Fund there was \$12 in investment earnings, and included the Board authorized transfer of \$9,000 to the Pueblo Library Foundation.

The J.T. Nesbitt Committee showed spending for the Christmas party.

Ms. Baca said there was nothing notable to report in the check listing and offered to respond to any questions. The P-Card transaction detail had nothing out of the ordinary.

Ms. Baca concluded with amounts presented for the Board's approval which included Payables of \$550,806.11 and Payroll of \$361,366.41, for a total of \$912,172.52.

Ms. Bregar made a Motion, seconded by Mr. Quintana, to ratify the December 2018 bills and accept the December 2018 Fund Statements as contained in the January 24, 2018 Board materials.

There being no further discussion, MOTION CARRIED 6-0.

VI. BOARD COMMENT None.

VII. PUBLIC COMMENT None.

VIII. OLD BUSINESS None.

VIII. NEW BUSINESS

A. Announcements

- ❑ There will be a 2019 Colorado Bond Election Workshop held at the Innovation Center of St. Vrain Valley Schools, 33 Quail Road in Longmont, Colorado on Friday, February 1, 2019 from 9:00 a.m. to 12:00 p.m. Members of the Board of Trustees have been invited to register to attend by contacting the Board Secretary.
- ❑ All libraries will be closed on Monday, February 18, 2019, for the Presidents' Day holiday. Staff will be attending an all-day staff development program on this date. Trustees are invited to a special staff recognition event to be held at 8:00 a.m. at the Rawlings Library in the Ryals Room. Doreen Martinez, Lyndell Gairaud, Philip Mancha, and Jim Stuart had indicated plans to attend. Mr. Stuart will not be attending, and Mr. Quintana said he would attend.
- ❑ The next regular Board of Trustees Work Session is tentatively scheduled for 3:00 p.m., Tuesday, February 19, in the Ryals Room at the Rawlings Library.
- ❑ The next regular Board meeting is tentatively scheduled for 5:30 p.m., Thursday, February 28, at the Library @ the Y, Community Room A.

B. Action/Discussion Items

1. Executive Session

Ms. Martinez said the Board of Trustees would enter into Executive Session for the purpose of discussing a personnel matter with respect to the annual performance review of the Executive Director pursuant to C.R.S. 24-6-402(4)(f)(I). The involved employee had been notified of this Executive Session and given the opportunity to have the matter discussed in open session. The Board may return to open session for any action the Board desires to take as a result of the Executive Session discussion.

Dr. Mancha made a Motion, seconded by Ms. Gairaud, to move into Executive Session. MOTION CARRIED 6-0. The public, including the attorney and Mr. Walker, were excused at 7:05 p.m.

The Board reconvened in public upon Motion made by Dr. Mancha, seconded by Ms. Bregar, and MOTION CARRIED 6-0, at 7:43 p.m. with a five-minute break. The Board came back to order at 7:47 p.m.

Ms. Martinez reviewed the various aspects of his job the performance appraisal covered, and Mr. Walker also had the opportunity to prepare a self-review to remark on the overall success of the library. Ms. Martinez and Mr. Walker discussed what the Board had shared in the performance appraisal, and the Board is in a very fortunate place to have Mr. Walker as the Executive Director with his exemplary work, and the Board shared its appreciation. Ms. Martinez said it takes a certain kind of leader to get the library where it needs to be, which the staff appreciates, the community benefits, and it reflects the passion for the work he does.

Mr. Walker said it is a great honor for him to do this and he gets a lot of support from the community and the Board of Trustees, and it is really a pleasure. He thanked the Board for the feedback they had given.

Ms. Garcia made a Motion, seconded by Dr. Mancha, that the Board award the Executive Director a pay increase of 2.5% for 2019 and award the maximum contribution to the deferred incentive plan in the amount of \$10,000.

There being no further discussion, MOTION CARRIED 6-0.

2. Election of Officers

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Ms. Martinez said the Bylaws provide, "The annual meeting shall be held at the time of the regular meeting in January. Officers shall be elected at the annual meeting." The Board discussed this process at the January 15, 2019 Work Session.

Ms. Martinez opened the floor for nominations for Vice President. Dr. Mancha nominated Stephanie Garcia to the office of Vice President. Ms. Garcia accepted, and Mr. Stuart seconded the nomination. There being no further nominations, and no further discussion, the election resulted in unanimous votes for Ms. Garcia as Vice President. Ms. Martinez thanked Ms. Garcia for stepping up into the role.

Ms. Martinez opened the floor for nominations for President. Mr. Quintana nominated Doreen Martinez to the office of President. Ms. Martinez agreed to fulfill a second year as President, and Ms. Garcia seconded the nomination. There being no further nominations, and no further discussion, the election resulted in unanimous votes for Ms. Martinez as President.

3. Selection of 2019 Board Meeting Dates, Times and Locations

Ms. Martinez said the Bylaws provide that, "The date, hour, and location of the meetings shall be set by the Board at its annual meeting." Recommendations had been discussed at prior work sessions.

Ms. Garcia said she has a conflict when work sessions are on the third Tuesday, and she must leave at 5:00 p.m. There was discussion of the possibility of shortening the agenda when Work Sessions occur on the third Tuesday, changing the day, and potential conflicts with Ms. Gairaud's schedule. After further discussion, it was agreed to hold Work Sessions at 2:00 p.m. instead of 3:00 p.m.

Ms. Gairaud made a Motion, seconded by Dr. Mancha, that the Board of Trustees approve the dates, times and locations for the 2019 regular meetings and work sessions as presented, but amend the time to 2:00 p.m. for work sessions, as presented and discussed at the January 15, 2019 Work Session.

There being no further discussion, MOTION CARRIED 6-0.

4. Posting 2019 PCCLD Board of Trustees Meeting Notices

Ms. Martinez said the Trustees adopted a resolution in 2013 establishing the Rawlings Library's community bulletin board as the location for posting all public meeting notices of the PCCLD Board of Trustees which was discussed at the January 15, 2019 Work Session.

Ms. Garcia made a Motion, seconded by Ms. Bregar, that the Board of Trustees take action to designate the community bulletin board at the Rawlings Library as the official location for posting all public meeting notices for the PCCLD Board of Trustees for calendar year 2019 and that all regular and special meeting notices will be posted at least 24 hours prior to scheduled meetings and designate the Executive Director as the Board's representative to answer all questions about all postings.

There being no further discussion, MOTION CARRIED 6-0.

5. Branch Library Planning

Ms. Martinez said a proposal from Humphries Poli Architects for programming, conceptual design, and cost estimating services to renovate and upgrade the physical facilities of the Lamb, Barkman, Pueblo West, Lucero, Giodone, and Greenhorn Valley Libraries was discussed in detail at the January 15, 2019 Work Session. Board approval is required since the proposal exceeds \$25,000.

Mr. Stuart made a Motion, seconded by Dr. Mancha, that the Board approve the payment of fees to Humphries Poli Architects to prepare a comprehensive plan to include

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programming, conceptual design, and cost estimates for renovations and improvements to each of six branch libraries in an amount not to exceed \$67,000.

There being no further discussion, MOTION CARRIED 6-0.

6. Community Engagement Consultant

Ms. Martinez said a proposal was presented and discussed for a consultant to work with PCCLD leadership to help secure local citizen understanding and support for library funding needs at the January 15, 2019 Work Session. Board approval is required since the proposal exceeds \$25,000.

Dr. Mancha made a Motion, seconded by Ms. Gairaud, that the Board approve the Executive Director entering into an agreement for the services of Welchert & Company as a community engagement consultant in an amount not to exceed \$30,000.

There being no further discussion, MOTION CARRIED 6-0.

7. 2019 Property Disposal Request

Ms. Martinez said according to policy, "In January of every year, a disposal of property request form will be submitted to the Board of Trustees so that a broad determination can be made to donate or discard weeded collection materials, which are considered to be fixed assets in the aggregate, as well as to dispose of miscellaneous surplus furniture and equipment." The Board of Trustees discussed the recommended 2019 Disposal of Property Request at the January 15 Work Session.

Ms. Bregar made a Motion, seconded by Ms. Garcia, that the Trustees approve the 2019 Disposal of Property Request presented for the disposal of discarded collection materials as designated.

There being no further discussion, MOTION CARRIED 6-0.

8. Customer Service Policy Revision – Acceptable Library Use and Safety

Ms. Martinez said a proposed revision to 03.06.01 Acceptable Library Use and Safety in the Customer Conduction section of the Customer Service Policy was presented for discussion at the December Work Session with additional information and discussion at the January 15 Work Session with a recommendation to adjust the added language.

Ms. Bregar apologized for having to leave prior to the discussion at the Work Session and noticed the adjustment to add "and/or adults" to the recommended revision. Ms. Bregar said this revision appears to conflict with 03.07.01 Programs and Events, paragraph 2, which states: "All library programs and events are open to the public and must respect the PCCLD's commitment to intellectual freedom." Her concern is that the Board would set a policy that says PCCLD reserves the right to limit adults from attending children's programs or children from attending adult programs. Ms. Bregar went over the Customer Code of Conduct Guidelines which seem to provide staff authority to ask someone exhibiting bad behavior to leave. Ms. Bregar commented on the difficulty of visually identifying a perpetrator. When dealing with behavior, the Customer Code of Conduct covers anything staff would need to do. The most troubling thing to her was the October incident when Security advised staff there was nothing they could do, but Ms. Bregar suggested luring children is covered in the Colorado Statute, and perhaps Security may not have been informed. Ms. Bregar said she is reluctant to make a limiting statement in the policy when it could interfere with intellectual freedom and free and open access.

Ms. Bregar said she is also concerned about developmentally delayed adults, and perhaps the library needs to provide an area in the collection for high-interest/low-vocabulary materials so they have access to more than what is available in the children's

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area. It would give developmentally delayed adults access to more age-appropriate information.

With respect to the incident in which a mother and two-year-old observed someone viewing porn on a computer, Ms. Bregar suggested posting a sign that “Filters in this area will never be lifted.” According to the federal law that protects children that could be done without limiting access. Mr. Walker commented that filters do not always work because the Internet is often faster than the filters, and Ms. Bregar agreed on the necessity for parental responsibility.

Mr. Walker said everything Ms. Bregar presented very eloquently, and it would be hard for him to argue. Mr. Walker said he wants to support the staff, and he suggested that the Board take this back for further review.

Mr. Quintana suggested the Board table this for further discussion and review. He does not want to create policy without reviewing that question, and he thanked Ms. Bregar for bringing it up.

Ms. Martinez said the Board will table it for the February Work Session, but it may need to be further postponed. Dr. Mancha said he would like staff to consult with Ms. Bregar before it comes back to the Board. Its primary purpose was to support staff but not to restrict access.

Ms. Garcia agreed, but encouraged the library not to create a special area for developmentally disabled adults. Amy Nelson, Reference & Readers Advisory Manager, added that the library has an adult literacy collection that is kept in closed stacks and suggested that collection would offer alternate options for developmentally disabled adults. Ms. Bregar suggested if that collection is moved to open shelves, the library should notify high school teachers so they can let their students know.

It was agreed that this will be tabled for further review.

9. Appointment of Library Board Secretary

Ms. Martinez said the Library Board Secretary has announced retirement plans effective February 8, 2019. The Secretary to the Board of Trustees is approved by action of the Trustees.

Mr. Walker said he has been interviewing applicants and more are scheduled, and he will update the Board when a decision is made. Mr. Walker said Ms. Martinez and Mr. Quintana have agreed to be involved in the process since the Executive Assistant also serves as Secretary to the Library Board. Mr. Walker suggested the Board may be able to take action at the next Board meeting.

No action is required at this time

10. Outstanding Women Awards

Ms. Martinez said PCCLD’s Outstanding Women Awards are scheduled to take place on March 8, 2019, and nominations from the Board of Trustees will be considered.

Mr. Walker recommended the nomination of Daneya Esgar who has been helpful to the library at the legislative level with the Gallagher Amendment, and she also arranged a special legislative recognition for the library after the Best Library in America award. Daneya Esgar has taken a lead role with the Gallagher Amendment, and there are some other library issues. There is a proposal before the legislature to increase local funding, in part as a possible offset for the Gallagher Amendment.

Ms. Martinez also suggested recognizing Laura Savage who nominated the library for the Best Library in America. Ms. Gairaud said the Outstanding Women Awards nomination

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was brought up to the Foundation Board, and she suggested the Foundation recognize Laura Savage.

It was agreed the Board would love to see both of them nominated, and Ms. Gairaud and Ms. Martinez would work with Midori Clark to make sure Laura Savage and Daneya Esgar are recognized at the Outstanding Women Awards luncheon. An update will be provided at the February Work Session.

X. ADJOURNMENT

Ms. Martinez adjourned the meeting at 8:21 p.m.

Respectfully submitted,

Jane Carlsen
Secretary