

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
October 23, 2014 – 5:30 p.m. – Rawlings Library, Ryals Room**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Roy Miltner	Donna Pickman	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on September 16, 2014 and Minutes of the Regular Library Board meeting held on September 25, 2014 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on September 16, 2014
- Minutes of the Regular Library Board meeting held on September 25, 2014

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Midori Clark will report on All Pueblo Reads and the Booklovers Blacktie Ball.

B. Friends of the Library Report

C. Pueblo Library Foundation Report

D. Attorney Report

E. Employment Changes

OVERVIEW: The Board is asked to ratify the September 2014 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the September 2014 Employment Changes as contained in the October 23, 2014 Board materials.

F. Financial Report

OVERVIEW: The Board is asked to ratify the September 2014 bills and accept the September 2014 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the September 2014 bills and accept the September 2014 Fund Statement as contained in the October 23, 2014 Board materials.

V. PUBLIC COMMENT

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Announcements

- Library Trustees are encouraged to attend a joint meeting with representatives from the local school districts, Pueblo County, City of Pueblo, and Pueblo Urban Renewal Authority (PURA), scheduled at 2:00 p.m., Thursday, October 30, in the Ryals Room at the Rawlings Library. The meeting is an opportunity for affected public entities to meet with the PURA Board to discuss and work toward agreement with regard to local Tax Increment Financing areas as these impact public entities' revenues.
- All libraries will be closed on Tuesday, November 11, for the Veterans Day holiday.
- The next regular Work Session is scheduled for **Thursday**, November 13, at 3:00 p.m. in the Ryals Room at the Rawlings Library, 100 E. Abriendo.
- The next regular Board meeting is scheduled on Thursday, November 20, at 5:30 p.m. at the Rawlings Library (pending Board action).
- The three new PCCLD libraries will open during the coming two months. The schedule calls for a ribbon cutting ceremony at 10:00 a.m., Wednesday, November 12, for the Greenhorn Valley Library followed by an all-day community grand opening celebration on Saturday, November 15. The Giodone Library ribbon cutting ceremony is scheduled for 10:00 a.m., Tuesday, November 18, with an all-day community celebration there on Saturday, November 22. The Lucero Library ribbon cutting ceremony is scheduled for 10:00 a.m., Tuesday, December 9, with an all-day community celebration on Saturday, December 13.

B. Action/Discussion Items

1. Preliminary 2015 Annual Plan and Budget

OVERVIEW: The Library District Board of Trustees was presented with a preliminary Pueblo City-County Library District 2015 Annual Plan and Budget at the October 14, 2014, Work Session. A report on the annual plan and budget will be presented.

RECOMMENDED ACTION: That the Board of Trustees consider and discuss the plan and budget. No formal action is required at this time. The preliminary presentation will be followed by a public hearing on a plan and budget at the November Trustees meeting. The Trustees will be asked to adopt a 2015 plan and budget, set the mill levy, and appropriate sums of money for the 2015 budget at their December meeting.

2. Health Benefit Renewal

OVERVIEW: The current employee health benefit package approved by the Board of Trustees will end December 31, 2014. A proposed benefit renewal commencing January 1, 2015 and ending December 31, 2015 was presented and discussed at the Board Work Session on October 14, 2014. The total cost of the Health Benefit package is expected to be \$517,078 based on anticipated enrollments. The Trustees are asked to take action to approve this expenditure because it exceeds \$25,000.

RECOMMENDED ACTION: That the Board approve the 2015 Health Insurance Benefit package at a total cost not to exceed \$517,078.

3. Pueblo Library Foundation Board of Directors

OVERVIEW: Jim Stuart serves as a PCCLD Trustee on the Pueblo Library Foundation Board of Directors. Mr. Stuart's current term on the Foundation Board

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expires effective December 31, 2014. According to the Foundation bylaws: "At least one, but not more than two members of the Board of Trustees of Pueblo City-County Library District (the "Board of Trustees") shall be members of the board of directors. The representatives of the Board of Trustees shall be appointed by the Board of Trustees. The Trustees discussed future representation on the Foundation Board at the Work Session on October 14, 2014.

RECOMMENDED ACTION: That the Board of Trustees reappoint Jim Stuart to represent the Trustees on the Pueblo Library Foundation Board of Directors and consider the appointment of a second representative.

4. New Libraries Construction Changes

OVERVIEW: An update report on changes to the new libraries construction project will be presented.

RECOMMENDED ACTION: That the Trustees approve changes to the construction project.

5. 2015 Trustee Meeting Dates

OVERVIEW: PCCLD is reserving meeting room locations for 2015. Although the Board of Trustees will not approve the 2015 Scheduled meeting dates until January 22, 2015, the Board discussed preferences with regard to times, dates and meeting locations at the October 14, 2014 Work Session and may make further recommendations at the regular meeting.

RECOMMENDED ACTION: That the Board make any recommendations for the Scheduled Meeting Dates for 2015 in order to secure the meeting rooms. No formal action is required at this time.

6. CAL Conference - Reports

OVERVIEW: Marlene Bregar, Roy Miltner and Donna Pickman attended the CAL Conference in Loveland, Colorado on October 16-18.

RECOMMENDED ACTION: Those attending may share information gained at the conference. No formal action is required at this time.

7. November Trustee Meeting Site

OVERVIEW: The PCCLD Board of Trustees adopted a meeting schedule on January 23, 2014 indicating the November 20, 2014 regular meeting of the Trustees will take place at the "East Side Library." This facility will not open to the public until December 9, 2014.

RECOMMENDED ACTION: That the Board of Trustees take action to move the November 20, 2014 regular meeting to the Rawlings Library.

VIII. ADJOURNMENT