

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
May 25, 2017 – 5:30 p.m. – Barkman Library**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Doreen Martinez	Donna Pickman	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on April 18, 2017 and Minutes of the Regular Library Board meeting held on April 27, 2017 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- o Minutes of the Library Board Work Session held on April 18, 2017
- o Minutes of the Regular Library Board meeting held on April 27, 2017

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Alicia Griebel, Barkman Library Manager, will provide an update report on activities at the Barkman Library.

Maria Tucker, Special Collections and Museum Services Manager, will provide an update report on the recent World War 1 commemorative ceremonies sponsored by PCCLD.

B. Friends of the Library Report

C. Pueblo Library Foundation Report

D. Attorney Report

E. Employment Changes

OVERVIEW: The Board is asked to ratify the April 2017 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the April 2017 Employment Changes as contained in the May 25, 2017 Board materials.

F. Financial Report

OVERVIEW: The Board is asked to ratify the April 2017 bills and accept the April 2017 Fund Statements. Sherri Baca, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the April 2017 bills and accept the April 2017 Fund Statement as contained in the May 25, 2017 Board materials.

V. BOARD COMMENT

VI. PUBLIC COMMENT

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Announcements

- The next regular Work Session is scheduled on Tuesday, June 13 at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- The next regular Board meeting is scheduled on Thursday, June 22 at 5:30 p.m. at the Greenhorn Valley Library.
- All Libraries will be closed on Monday, May 29 for the Memorial Day holiday.

B. Action/Discussion Items

1. ConnectED MOU Pueblo County School District 70

OVERVIEW: The ConnectED Memorandum of Understanding (MOU) between Pueblo County School District 70 and PCCLD expires on May 31, 2017. A renewal agreement was reviewed at the Trustee Work Session on May 16, 2017.

RECOMMENDED ACTION: That the PCCLD Board of Trustees approve the recommended renewal ConnectED MOU between Pueblo School District 70 and PCCLD as presented at the May 16 Work Session.

2. ConnectED MOU Pueblo School for the Arts and Sciences

OVERVIEW: A new ConnectED Memorandum of Understanding (MOU) between Pueblo School for the Arts and Sciences (PSAS) and PCCLD was discussed at the May 16 Work Session.

RECOMMENDED ACTION: That the PCCLD Board of Trustees approve the recommended ConnectED MOU between PSAS and PCCLD as presented at the May 16 Work Session.

3. Rawlings Library Roof Repair

OVERVIEW: The Rawlings Library sustained significant roof damage during a severe wind storm on March 23-24, 2017. A bidding process for repair work has been completed, and recommendations to complete the repairs were discussed at the May 16 Work Session.

RECOMMENDED ACTION: That the Library Board of Trustees approve the selection of Colorado Front Range Roofing at a cost not to exceed \$51,127 for repair of the Rawlings Library roof as discussed at the May 16 Work Session.

4. Pueblo West Library Roof Repair

OVERVIEW: The Pueblo West Library sustained significant roof damage during a severe wind storm on March 23-24, 2017. A bidding process for repair work has been completed, and recommendations to complete the repairs were discussed at the May 16 Work Session.

RECOMMENDED ACTION: That the Library Board of Trustees approve the selection of Roofmasters at a cost not to exceed \$46,800 for the repairs to the Pueblo West Library roof as discussed at the May 16 Work Session.

5. Business Insurance Brokerage Services

OVERVIEW: A report and discussion of business insurance brokerage services took place at the May 16 Work Session, and a recommendation was made to contract with HUB International for an upcoming contract.

RECOMMENDED ACTION: That the Library Board of Trustees approve the selection of HUB International at a cost not to exceed \$27,184 over the 43-month term of the contract for insurance brokerage services for business insurance as discussed at the May 16 Work Session.

6. Employee Benefits Brokerage Services

OVERVIEW: A report and discussion of employee benefits insurance brokerage services took place at the May 16 Work Session, and a recommendation was made to contract with HUB International for an upcoming contract.

RECOMMENDED ACTION: That the Library Board of Trustees approve the selection of Benefits Broker, Inc. at a cost not to exceed \$53,750 over the 43-month term of the contract for insurance brokerage services for business insurance as discussed at the May 16 Work Session.

7. Colorado Statewide Investment Pool

OVERVIEW: Sherri Baca, Chief Financial Officer, provided background information at the May 16 Work Session on a recommended Resolution for Trustee approval to allow PCCLD to continue to invest fund balance resources with the Colorado Statewide Investment Pool.

RECOMMENDED ACTION: That the Library Board of Trustees approve the Resolution allowing PCCLD to continue to invest fund balance resources with the Colorado Statewide Investment Pool as discussed at the May 16 Work Session.

IX. ADJOURNMENT