

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
December 11, 2014 – 5:30 p.m. – Rawlings Library**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Roy Miltner	Donna Pickman	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on November 13, 2014 and Minutes of the Regular Library Board meeting held on November 20, 2014 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on November 13, 2014
- Minutes of the Regular Library Board meeting held on November 20, 2014

IV. REPORTS

A. Special Presentation by Doris Kester from Southern Colorado Community Foundation

B. Executive Director Report

Review and highlight library activities and programs.

Maria Smyer (Hispanic Resource Coordinator) will provide an update report on the Hispanic Resource Center.

C. Friends of the Library

D. Pueblo Library Foundation

E. Attorney's Report

F. Employment Changes

G. Financial Report

OVERVIEW: The Board is asked to ratify the November 2014 bills and accept the November 2014 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Trustees approve the November 2014 bills and accept the November 2014 Fund Statement as contained in the December 11, 2014 Board materials.

V. BOARD COMMENT

VI. PUBLIC COMMENT

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Announcements

- The Rawlings Library will close on Sundays, December 21 and December 28. All libraries will be closed on Wednesday and Thursday, December 24 and 25, for

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Christmas Eve and Christmas Day. All libraries will close at 6:00 p.m. on Wednesday, December 31 for New Years Eve and will be closed on Thursday, January 1, 2015, for New Year's Day.

- ❑ All libraries will be closed on Monday, January 19, 2015, for the Martin Luther King, Jr. Holiday.
- ❑ The next regular Work Session is scheduled for Tuesday, January 13, 2015, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ❑ The next regular Board meeting is scheduled on Thursday, January 22, 2015, at 5:30 p.m. at the Rawlings Library. The meeting will be preceded by an Employee Recognition event at 5:00 p.m.

B. Action/Discussion Items

1. Amended 2014 Capital Project Fund Budget

OVERVIEW: The Capital Project Fund Budget adopted by the PCCLD Board of Trustees in December 2013 for fiscal year 2014 did not fully anticipate all revenue actually received. The Board reviewed a Resolution for Supplemental Budget and Appropriation at the December 9 Work Session

RECOMMENDED ACTION: That the Board approve the Resolution for Supplemental Budget and Appropriation to increase the 2014 appropriation for the Capital Project Fund from \$350,188 to \$562,788 to increase funds available for the three new libraries currently completing construction in the Pueblo City-County Library District.

2. Resolution to Adopt the 2015 Annual Plan, the 2015 Budget, Set the Mill Levy, and Appropriate Sums of Money for the 2015 Budget.

OVERVIEW: The Preliminary 2015 Annual Plan and Budget were presented for Board consideration in October, and a Public Hearing was held in November. The Board discussed the plan and budget at the December 9 Work Session:

RECOMMENDED ACTION: That the Board of Trustees:

- a. Approve the 2015 Annual Plan
- b. Adopt the 2015 Budget
- c. Set the mill levy at 5.262 mills
- d. Appropriate sums of money for the 2015 Budget.

3. PCCLD Workers' Compensation, Property/Casualty and Liability Insurance Renewal

OVERVIEW: PCCLD's Property and Liability Insurance coverage is scheduled to expire at the end of 2014. PCCLD insurance consultants have solicited information for coverage renewal. The best and lowest proposal is recommended from the Special Districts Association (SDA) at a cost of \$81,440. By policy, this requires Trustee approval since it exceeds \$25,000. The Board discussed this at the December 9 Work Session.

RECOMMENDED ACTION: That the Board of Trustees approve PCCLD's Workers' Compensation, Property/Casualty and Liability Insurance renewal for 2015 at the rate of \$81,440 from SDA.

4. Sirsi/Dynix Support Renewal

OVERVIEW: The contract renewal is scheduled now for services for PCCLD's ILS software and RFID equipment and software. The annual contract for services is with Sirsi/Dynix at a cost of \$95,013.14. By policy, this requires Trustee approval since it exceeds \$25,000. The Trustees reviewed this proposed renewal at the December 9 Work Session.

RECOMMENDED ACTION: That the Board of Trustees approve the annual support contract with Sirsi/Dynix at a cost of \$95,013.14.

IX. ADJOURNMENT