

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
April 23, 2015 – 5:30 p.m. – Rawlings Library**

**I. CALL TO ORDER AND ROLL CALL**

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Roy Miltner	Donna Pickman	Fredrick Quintana
Jim Stuart		

**II. CORRECTIONS AND MODIFICATIONS TO AGENDA**

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

**III. APPROVAL OF MINUTES**

OVERVIEW: Minutes of the Library Board Work Session held on March 17, 2015 and Minutes of the Regular Library Board meeting held on March 26, 2015 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- o Minutes of the Library Board Work Session held on March 17, 2015
- o Minutes of the Regular Library Board meeting held on March 26, 2015

**IV. REPORTS**

**A. Executive Director Report**

Review and highlight library activities and programs.

Susan Wolf, Readers Advisory and Reference, Rawlings Library, will provide an update report on The Idea Factory.

Rich Male, Rich Male and Associates, will provide a report on Strategic Planning Focus Group outcomes.

**B. Friends of the Library Report**

Midori Clark, Director of Community Relations and Development, will provide an update report on the Friends of the Library.

**C. Pueblo Library Foundation Report**

**D. Attorney Report**

**E. Employment Changes**

OVERVIEW: The Board is asked to ratify the March 2015 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the March 2015 Employment Changes as contained in the April 23, 2015 Board materials.

**F. Financial Report**

OVERVIEW: The Board is asked to ratify the March 2015 bills and accept the March 2015 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the March 2015 bills and accept the March 2015 Fund Statement as contained in the April 23, 2015 Board materials.

**V. BOARD COMMENT**

**VI. PUBLIC COMMENT**

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**A. Announcements**

- The Friends of the Library will hold their Annual Meeting and Dinner beginning at 6:30 p.m., Friday, April 24, in the Ryals Room at the Rawlings Library. Contact Sara Schwartz at 553-0220 to make reservations or for additional information.
- Board members are invited to participate in a Strategic Planning Retreat on either Monday, May 4 from 2:00-4:00 p.m. or Friday, May 8 from 8:00-10:00 a.m. in the Ryals Room at the Rawlings Library. The retreat will include staff and representatives from the Friends of the Library and the Foundation Boards.
- The next regular Work Session is scheduled for Tuesday, May 19, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- All libraries will be closed on Monday, May 25 for the Memorial Day holiday.
- The next regular Board meeting is scheduled on Thursday, May 28, at 5:30 p.m. at the Barkman Library at 1300 Jerry Murphy Road.

**B. Action/Discussion Items**

**1. RFID Tag Procurement**

OVERVIEW: A PCCLD bid for RFID tag procurement from Sirsi/Dynix was approved a few years ago as part of the 2013 Library Enhancement Project. An additional procurement is recommended now in order to restock RFID tag supplies. The cost of procurement is \$54,650. This requires Board action, since the value is above \$25,000. A detailed report on the recommended purchase will be presented.

RECOMMENDED ACTION: That the Board of Trustees approve procurement of RFID tags from Sirsi/Dynix for \$54,650.

**IX. ADJOURNMENT**