

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
WORK SESSION AGENDA
May 14, 2013, 3:00 p.m. – Rawlings Library (Ryals Room)**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Roy Miltner	Donna Pickman	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

III. DISCUSSION ITEMS

A. Employee Health Benefit Package

OVERVIEW: The current employee health benefit package approved by the Board will end June 30, 2013. A recommended benefit package renewal commencing July 1, 2013 and ending December 31, 2014 will be presented for discussion. Since the cost of this contract exceeds \$25,000, the Trustees will be asked to take action to approve this expenditure.

B. Board Appointment Process

OVERVIEW: Representatives of City Council and the County Commission have expressed interest in revising the board appointment process. The Trustees discussed this at the April 9 Work Session and requested documentation of the current process prior to considering establishing a committee to discuss this in more detail.

C. Post-Issuance Compliance Policy

OVERVIEW: It is recommended that with PCCLD's recent issue of Certificates of Participation to help finance upcoming capital improvements that the library district adopt a policy to ensure compliance with federal tax law and maintenance of best financial position with regard to exemption from federal income tax and qualification for any refundable credit or other payments from the federal government. A policy and procedures will be presented for discussion.

D. Finance Audit Report

OVERVIEW: The auditing firm Swanhorst & Co., LLC, will meet with Board Audit Committee to present the 2012 Audit Report, and it is anticipated a report will be delivered to the Trustees at their regular meeting on May 23 and that the Board will be asked to accept the 2012 Audit Report.

E. Financial Auditor Selection

OVERVIEW: PCCLD has requested proposals from qualified certified public accountants to audit its financial statements for the fiscal year ending December 31, 2013, with the option of renewing the engagement for the audit for each of the four subsequent fiscal years. An update on this project will be presented.

IV. ADJOURNMENT

Reminder: The Regular Board Meeting will be held on May 23 at the Barkman Library at 1300 Jerry Murphy Road (corner of Bonforte Blvd.)