

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES  
 WORK SESSION AGENDA  
 December 9, 2014, 3:00 p.m. – Rawlings Library (Ryals Room)**

**I. CALL TO ORDER AND ROLL CALL**

|                |                 |                   |
|----------------|-----------------|-------------------|
| Marlene Bregar | Lyndell Gairaud | Phil Mancha       |
| Roy Miltner    | Donna Pickman   | Fredrick Quintana |
| Jim Stuart     |                 |                   |

**II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA**

**III. DISCUSSION ITEMS**

**A. Amended 2014 Capital Project Fund Budget**

The Capital Project Fund Budget adopted by the PCCLD Trustees Board in December 2013 for fiscal year 2014 did not fully anticipate all revenue actually received. The Board will review a supplemental 2014 Capital Project Fund Budget and Appropriation.

**B. Resolutions to Adopt the 2015 Annual Plan, the 2015 Budget, Set the Mill Levy, and Appropriate Sums of Money for the 2015 Budget**

The Preliminary 2015 Annual Plan and Budget were presented for Board consideration in October, and a Public Hearing was held in November. The Board will be asked to take the following actions:

- a. Approve the 2015 Annual Plan
- b. Adopt the 2015 Budget
- c. Set the mill levy at 5.262 mills
- d. Appropriate funds for the 2015 Budget

**C. PCCLD Workers’ Compensation, Property/Casualty and Liability Insurance Renewal**

PCCLD’s workers’ compensation, property/casualty and liability insurance coverage will expire at the end of 2014. PCCLD insurance consultants have solicited information for coverage renewal. The best and lowest proposal is recommended from the Special District Association at a cost of \$81,440. By policy, this requires Trustee approval since it exceeds \$25,000.

**D. SirsiDynix Support Renewal**

The Board of Trustees will discuss the renewal of the SirsiDynix support contract at a cost not to exceed \$97,135.52. A report and recommendation will be provided. By policy, this renewal requires Trustee approval since it will exceed \$25,000.

**E. Newsletter Articles – Updated Schedule**

On the recommendation of the Advocacy Committee, the Trustees have been regularly submitting articles for the Library newsletter. An updated schedule will be provided for discussion.

**F. Board Assessment**

The Board of Trustees have adopted a self-assessment tool, and were provided access to a Board Assessment electronic form. The Trustees will discuss the assessment and process for conducting this year’s assessment.

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**G. Trustee Terms**

The current terms of PCCLD Trustees are:

- Mancha—Expires 12/31/19
- Pickman—Expires 12/31/18
- Bregar—Expires 12/31/17
- Gairaud—Expires 12/31/17
- Quintana—Expires 12/31/16
- Stuart—Expires 12/31/16
- Miltner—Expires 12/31/15

**H. Executive Director Evaluation**

The Board will discuss plans for the Executive Director's annual evaluation which is due to be completed in February 2015.

**IV. ADJOURNMENT**

Reminders: The Regular Board Meeting will be held beginning at 5:30 p.m. on Thursday, December 11, at the Rawlings Library.