



# PUEBLO CITY-COUNTY LIBRARY DISTRICT VOLUNTEER APPLICATION

Please return to: Volunteer Coordinator,  
100 E. Abriendo Ave., Pueblo, CO. 81004-4232

Please print clearly and complete all sections. Applicants must be at least 18 years of age.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOW LONG AT THIS ADDRESS \_\_\_\_\_ IF LESS THAN 7 YEARS LIST PREVIOUS  
ADDRESS(ES) WITH DATES.

\_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**EDUCATION:**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Elementary    | <input type="checkbox"/> Certificate _____        | <input type="checkbox"/> Master's Degree _____ |
| <input type="checkbox"/> Middle School | <input type="checkbox"/> Associate's Degree _____ | <input type="checkbox"/> PhD _____             |
| <input type="checkbox"/> High School   | <input type="checkbox"/> Bachelor's Degree _____  | <input type="checkbox"/> Other _____           |

**SPECIAL QUALIFICATIONS OR SKILLS:** \_\_\_\_\_

\_\_\_\_\_

**WORK EXPERIENCE:**

Last or present position:

Employer \_\_\_\_\_ Position \_\_\_\_\_ City & State \_\_\_\_\_

Previous position:

Employer \_\_\_\_\_ Position \_\_\_\_\_ City & State \_\_\_\_\_

**REFERENCES:**

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

**HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE:** \_\_\_\_\_

If yes please explain \_\_\_\_\_

<p><b>IN CASE OF EMERGENCY PLEASE CONTACT:</b> _____</p> <p>PHONE: _____ RELATIONSHIP: _____</p>
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**AVAILABILITY:** Library hours are M-Th 9 am-9 pm, Fri & Sat 9 am-6 pm and Sun(Rawlings only) 1 pm-5 pm

Please check the days and times you are available to volunteer:

	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
9am-1pm							
1pm-5pm							
5pm-9pm							

How many hours are you interested in volunteering? \_\_\_\_\_ per week / per month

Are you fulfilling a community service requirement? \_\_\_\_\_ If so, what is your deadline? \_\_\_\_\_

How long do you wish to volunteer at the library?

- Less than a month     3-6 months     More than six months     For special events

Library Location Preference (check all that apply)

Rawlings     Lamb     Barkman     Pueblo West     Other \_\_\_\_\_

Greenhorn Valley     Giodone     Patrick Lucero     Homebound

What type of work would you enjoy doing at the library? \_\_\_\_\_

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**Please sign below when you have read and understood all statements.**

I certify that all statements made in this volunteer application are true and correct, and have been given voluntarily. I understand that this information may be disclosed to any party with legal and proper interest, and I release Pueblo City-County Library District from any liability for supplying such information.

I understand that the Pueblo City-County Library District reserves the right to screen volunteers and will not accept as a volunteer anyone who would jeopardize any aspect of library service or safety of library staff and patrons.

I understand that if I miss my scheduled date and time of service without prior notification, my volunteer opportunity may be terminated.

I understand that I will not be paid for my services as a volunteer and I am giving my time freely to the Pueblo City-County Library District.

I understand that by volunteering, I am not guaranteed any special consideration for any future permanent job positions with the Pueblo City-County Library District.

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**LIBRARY OFFICE USE ONLY**

DATE APPLICATION RECEIVED: \_\_\_\_\_ INTERVIEW DATE: \_\_\_\_\_

INTERVIEW COMMENTS: \_\_\_\_\_

VOLUNTEER ASSIGNMENT: \_\_\_\_\_