



The Snowman View additional options



The Google Waffle Access Google apps. “Brady Bunch Box” or “Hollywood Squares”



The Hamburger Options or settings



The Shish-kabob More options and commands



Search a website by keyword



The Gear Settings or Options



Gallery Options More options



Paperclip Attach a file



Star Bookmark a webpage or mark item as a favorite



Back Arrow Navigate back a page



Refresh Reload a webpage for latest version



Forward Arrow Navigate forward a page



Play media



Notifications notifies of updates or new message



Wi-fi Select a wireless internet connection



Share through email or social media



Download Saving a file from the Internet onto your computer



Upload Saving a file from your computer to the Internet



Profile Access profile options



Grid View View items in a table format using clickable buttons



Close Exit or close a page or feature



List View View items in a scrollable list



Trash Delete files by click and dragging them to trash can



Plus Add a new sheet, slide, folder, tweet, comment, etc.



Hyperlink Links a word or image to an outside file or webpage



Microphone Perform speech to text or voice recording



Information Access information or details



My Location Used to provide local results to “know your location”



Home Return to website Home page. Can also access by selecting website logo



Navigate Right or Left arrow to advance to next slide or webpage



Edit Allows you to edit a document or information



Image Add an image

Tip: Hover over icon with mouse to reveal name of icon.



Print an image, document, or email



Save Floppy disc image means to save in document programs or on websites

Computer Classes

Tuesdays & Wednesdays

2:00 pm. Rawlings Library