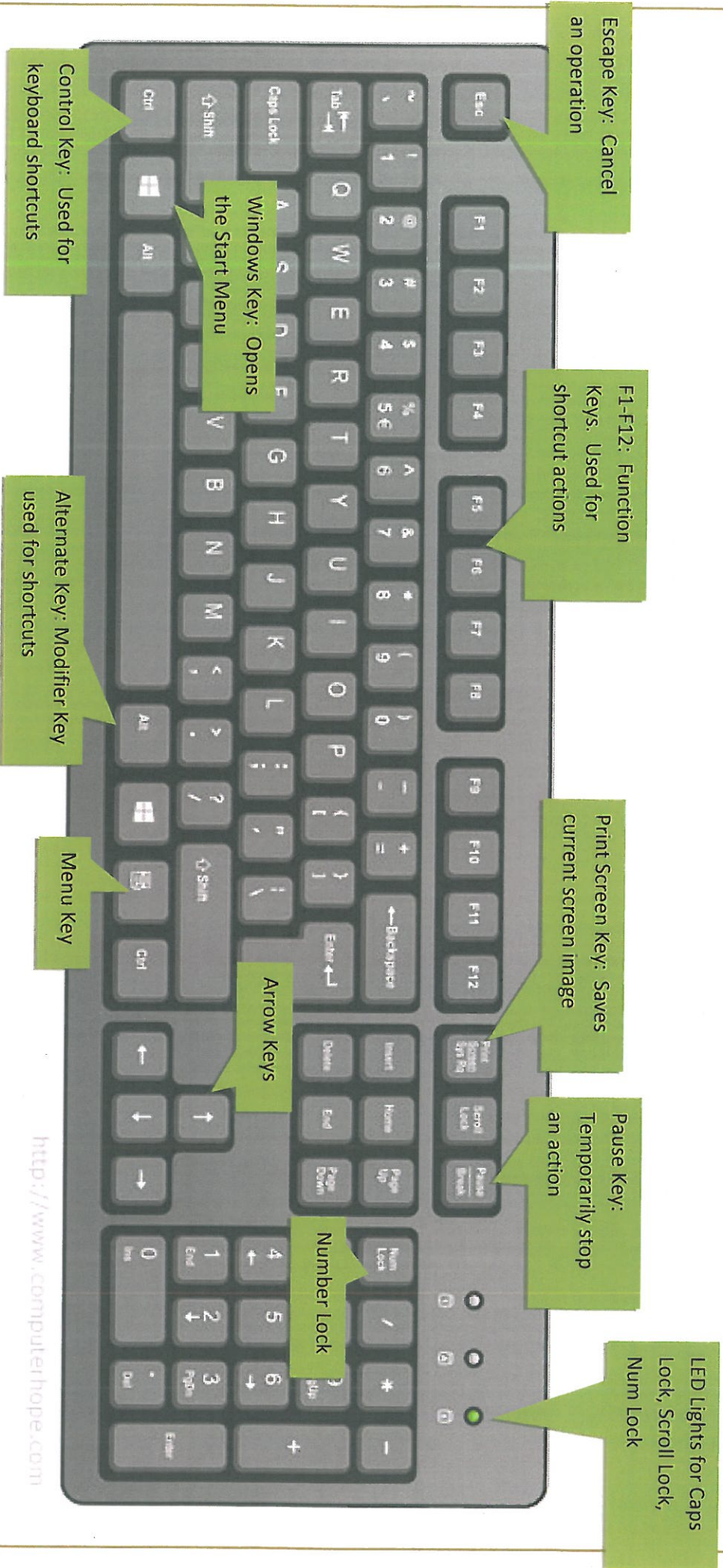


# Keyboard Functions



<http://www.computerhope.com>

# Windows Keyboard Shortcuts

\* The + symbol denotes that the keys must be pressed simultaneously - does not mean press the + key except for the "Zoom In" action.

Ctrl + p	Print
Ctrl + s	Save
alt + F4	Close Window / Quit Application
F5	Refresh current window
Ctrl + r	Refresh webpage
Ctrl + t	Open new tab (when in browser)
Ctrl + a	Select all
Ctrl + c	Copy
Ctrl + x	Cut
Ctrl + v	Paste
Ctrl + z	Undo last action
Ctrl + u	Underline text
Ctrl + b	Bold text
Ctrl + i	Italicize text
Ctrl + +	Zoom in
Ctrl + -	Zoom out
Ctrl + 0	Default zoom
Ctrl + f	Find
alt + tab	Move to next open application
shift + delete	Delete item permanently
Windows button + e	Open Windows Explorer
Windows button + f	Find files or folders
Windows button + d	Minimize windows / show desktop
Windows button + c	Access Control Panel
Ctrl + alt + del	Force quit application(s)