

PUEBLO CITY-COUNTY LIBRARY DISTRICT
Report of the Executive Director – March
Submitted to the Library Board of Trustees
April 25, 2024

Executive Director

Barkman Renovation Update—The project remains on track with the schedule and is within budget. This week the pedestrian bridge leading to the park was installed. The pedestrian ramp needs a bit more concrete work. The brick masonry work has been completed on the new addition—it looks great. The exterior window frames are in. The interior of the building continues to take shape. The library and construction teams are coordinating delivery of equipment and furniture for late July. The grand reopening of the library is scheduled for early September.

Rawlings HVAC—The work on the analysis of the Rawlings Library HVAC is coming to a close. An update will be provided at an upcoming trustee work session.

Pueblo West Library Roof Update—After emergency repairs were made, the library team continues to consider warranty options and additional repair work that may be necessary.

Internet Filtering Project Update—The Go Guardian software installation is progressing. The library team is planning on a limited launch at two library locations in June 2024.

Annual Library Executive Directors' Retreat—In early May, I will be visiting Mesa County Libraries in Grand Junction for the annual directors' retreat. I look forward to the opportunity to network with my peers at other public libraries

Barkman Library

- **Programs**

- Total Storytime Attendance: 3

- Total Children/Tween/Teen Program Attendance: 32

- Total Adult Program Attendance: 61

- **Outreach**

- CSUP Pre-K Library Visit: 33

- Building Blocks Daycare: 28

- Belmont Pre-K: 35

- Pueblo Villa Retirement Home: 15

- Head Start @ Christ the King: 76

- Belmont Elementary Family Title Night: 93

- Jordan Residential Outreach: 15



Spring Break Lock In



Spice Blend Class



Pueblo Villa Snowmen Creations

Giodone Library

PROGRAMS

- Storytimes – 68
- Youth Programs – 55
- Adult Programs - 133
- Passive/Kits2Go Programs – 175

OUTREACH

- Avondale - 25
- Pueblo Community Resources - 30

SPECIAL PROJECTS

- VITA Tax Preparation Assistance - 65

ADDITIONAL DATA

- Volunteer hours 3.5 hours

Greenhorn Valley Library

Circulation Total Checkouts: 1,758

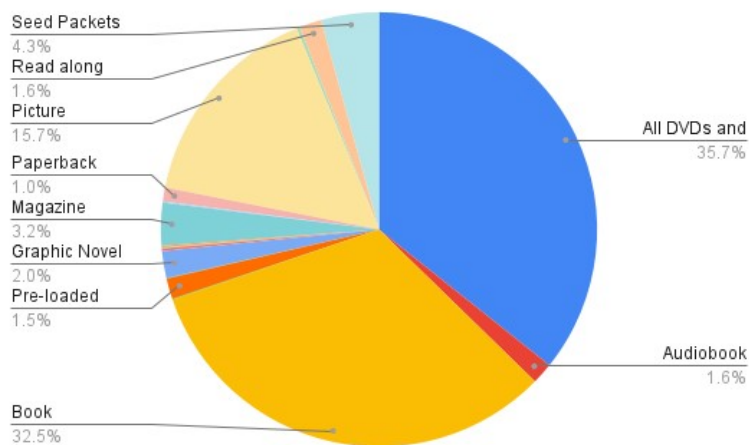
All DVDs and Blurays

773

Audiobook	36
Book	543
Local Collection Book	1
Graphic Novel	27
Hotspot	18
ILL-BOOK	2
Laptops	4
Magazine	34
Sports & Outdoor Eq.	1
Music on CD	4
Picture Book/Boardbooks	225
Community Passes	1
Read along talking books	36
Seed Packets	53
TOTAL	1758

Total Library Visits: 3,423

Week of:	Number of visits	Total
March 4	924	924
March 11	611	1,535
March 20	797	2,332
March 24	1,091	3,423



Circulation Total Check-ins: 1,954

Program Attendance Total: 971

Total attendance	Title
112	Women Crafting Exhibit
99	Books at Meals on Wheels Lunch Outreach
47	GHV Homeschool Group
46	Yoga With Ashley
39	Paw Patrol Storytime and Fun!
32	Happy Hookers Fabric Group

20	Family Friday	
19	Greenhorn Valley Book Club	
15	Telehealth Connect Open House	
12	Sip N' Stroke - Special Class	
9	Video Games	
9	Women's History Month Movie Event	
7	Laser Tag!	
6	Music and Movement Storytime	

Exhibits

- Women's History Month Craft Display - 311

Total Number of Digital Uses: 116

Outreach

- SRDA Senior Lunch - 99

Lucero Library

Youth Programming

- **Made @ Lucero Maker Programming** -150 participants
- **D60 After School Snack Program** -98 participants
- **Hardknox Afterschool Chess Program** - 249 participants
- **Hardknox individual Therapeutic Mentoring:** - 71 participants
- **Eva Baca Preschool Storytime:** 20 participants
- **Bradford Preschool Storytime:** 20participants
- **Youth Makerspace Featured Event:** Live Music with Carlos and the Fellas' - 40 participants
 - This month we had the opportunity to bring in a local musical legend Carlos Crull and his two friends. The music was an incredible way to expose the children and community to this local talent.
- **Youth passive programs:**
 - Exploration table: 100 participants
 - Coloring table: 240 participants
 - Take and Make Kits: 335 participants
 - Game system (XBox/Switch): 150 participants
- **After School Activities & Crafts:**160 participants

Chris Rivera featured

- Bubble Making
- Easter Eggs
- Bingo
- Peeps race cars
- Spring ceramics painting
- Chocolate dipping
- Spring Break Lock in
- Featured Event: Spring Break Lock in

20 participants. We offered a cupcake bar, popcorn bar, and watched the movie Migration. The kids had a great time and said it was the best program they had been to, there was lots of laughing and fun.

Adult Programming

- **ESL Classes Total:** 20
- **Crafty Crew/Spice Blend Class Total:** 78 participants
 - **Featured Adult Program:** Crafty Crew Spring Time Resin
5 patrons had a blast making creations out of resin. A quote from Angie, "OMG this is so much fun! I am so glad you did not cancel the class! I want to do more!"

Special Projects and Highlights:

- **Spice Library-** 30 signed waivers/participants
- **March Checkout Challenge Basket-** 24 participants (that equals to encouraging 240 checkouts)
 - Patrons are encouraged to participate in a monthly drawing for a basket of lucky good times, which includes movies, lucky charm breakfast bars, games, bubbles, and chalk.



Outreach

- Books a la Cart: 1345
- Jordan's Residential Services Inc.: 15 participants
 - [Brigitta Meyerhofer](#) and [Jessica Blaha](#) encouraged creativity with air-dry clay at the Jordan's Residential Services. This is a day program and community inclusion for individuals who are adults with development and intellectual disabilities.

Lamb Library, Library @ the Y, Beulah Library

PROGRAMS

- Storytimes – 126 (LB) 146 (L@Y)

- Youth Programs – 73 (LB)
- Teen/Tween Programs – 42 (LB)
- Adult Programs - 185 (LB)
- Passive/Kits2Go Programs – Passives: 135 (LB), 25 (L@Y), Kits2Go: 68 (LB), 15 (L@Y), 20 (Beulah)

Easter Toddler Storytime Craft

OUTREACH

- March 7th Highland Park Elementary Family Night - Alva set up a table at this outreach event and counted 30 patrons that stopped by.

SPECIAL PROJECTS

- Beulah Library Grand Opening - Crystal completed the planning for Beulah Library's grand reopening. This will include face painting by Shay the Fairy, prize raffles, donuts and juice, and crafts. We will also be doing some outreach in Beulah prior to the event to promote.
- Alva, Cynthia and Crystal also went over planning for the outreach programs we would like to begin at two assisted living centers on the Southside. Alva has also entered into a partnership with the Beulah Garden Club to promote our seed library and will be hosting an informational program on May 4th at the Beulah Library.

DISPLAYS OR EXHIBITS

Art Wall exhibit for March was AngryxxSigh and had an attendance through the month of 273 patrons.

ADDITIONAL DATA

- Circulation - 9927 (LB), 1271 (L@Y), 176 (Beulah)
- Library Visits - 5886 (LB), 1795 (L@Y), 27 (Beulah)
- Digital Use - 1484 (LB), 235 (L@Y)
- Meeting Room Use - 20
- Study Room Use - 48
- Notary Appointments - 6



- Curbside Appointments - 1
- Volunteer hours - 20.25

HIGHLIGHTS FROM STAFF DEVELOPMENT, TRAINING, MEETINGS

KnowB4 Cyber Security Training completed by Crystal, Cynthia, Desi, and Marissa

Mary completed training "Diffusing Encounters with Angry Patrons at your Library"

Desi completed multiple trainings on effective listening

Alva completed multiple trainings from an outreach series

Crystal worked on management training and applied to CALLI

Pueblo West Library

Community Display Cases

Pueblo West Women's League Membership Drive Display

Women's History Month Display

Art Exhibits, Estimated Attendance 610

Mary Wright Art & Photography

Pueblo West Library held a total of 128 programs, outreach, club meetings, and Kits2Go with a total attendance of 2680.

Title	Date	Age group	Total attendance
Adult Craft Series Paint Like Frida	3/27/2024	Adult	13
Adult Craft Series Birdhouses	3/13/2024	Adult	7
Adult Kits2go	March	Adult	25
Art Exhibit	March	Adult	610
Astronomy 101	3/29/2024	Adult	21
Audiobook Craft and Color	3/13/2024	Adult	2
Capella Outreach	3/27/2024	Adult	17
Interactive Groups and Craft Clubs	March	Adult	180
Daylight Book Club	3/6/2024	Adult	14
Foreign Film Series	3/20/2024	Adult	5
History Round Table	3/6/2024	Adult	5
Mystery Book Club	3/21/2024	Adult	9
Open Game Night	Thursdays	Adult	5
PW Book Club	3/25/2024	Adult	9
PW Economic Development	March	Adult	12
Pueblo West Gardens	3/26/2024	Adult	12
Sisters of Courage	3/16/2024	Adult	21
SoCo Genealogical Society	3/9/2024	Adult	10
Spring Papercrafting Workshop	3/2/2024	Adult	15
Studio Time	March	Adult	5
Swedish Weavers Craft Club	Mondays	Adult	26
VITA Tax Assistance	Fridays	Adult	273
Yarn Hoarders Anonymous	Saturdays	Adult	21
Yoga with Studio Share	M/T/Th/F	Adult	190
Senior Movement & Stretch	M/W/F	Adult	201

Banned Book Club	3/11/2024	Adult	4
Open Maker Space	March	Adult	2
Society for Creative Anachronism	Weds	Family	37
Tell Me Something Good Poetry Reading	3/2/2024	Family	14
Spring Break Movie Screening	3/28/2024	Family	42
March Checkout Drawing	March	Family	17
			1798

Teen Programming

3rd Saturday Magic the Gathering	3/16/2024	Teen	3
Teen Hangout	Mon-Thur	Teen	108
First Saturday MTG	3/2/2024	Teen	12
Dungeons and Dragons: Campaign 2	3/16/2024	Teen	3
After School Fun	Thursdays	Tween	19
Tween Craft	3/20/2024	Tween	2
Laser Tag Lock In	3/8/2024	Tween	26
			173

Children's Programming

Baby Storytime	Thursdays	Juvenile	61
Pre School Story time	Thursdays	Juvenile	125
Children's Palace	2/20/2024	Juvenile	12
Jammy Storytime	Thursdays	Juvenile	53
Kinderkirk storytime	2/7/2024	Juvenile	52
Toddler Kit2GO	February	Juvenile	195
Toddler Storytime	Tuesdays	Juvenile	172
			670

Economic Development

PW contributed to the community's economic development by providing technology help to 12 customers.

Outreach

- 3/6 & 3/19 Stacy provided a story time program at Kinderkirk SoCo Headstart & Children's Palace Daycare.
- 3/26 & 3/27 Stacy provided a craft programs at Pueblo West Gardens & Cappella Assisted Living Centers.

Sisters of Courage Lifelong Learning Program & Spring Break Wonka Watch Party



Tech Services

DIRECTOR

- Jill Kleven attended the Aspen Conference along with Theia Bravo, Nick Potter, and Michelle Vigil to learn more about the LIDA app.
- Jill attended the Greenhorn Valley meeting to promote the digital branch that launches in April.
- Jill, Theia, and Elizabeth Flores attended training with LibraryIQ for the collection development and weeding tools.
- The purchase for new cubicles in Tech Services was approved with the anticipated install being in mid-summer.
- Jill met with her three mentees in the Leadership Academy project as work on their project continues.
- Sherri Baca and Jill visited the Jefferson County Express Library, which is an unstaffed location that offers hold picks up, popular material to check out, technology and programming. This is the only location like this in Colorado.

COLLECTION DEVELOPMENT

- Danielle Cowles is working to set up a holiday DVD collection pilot at Lamb beginning this fall.
- Danielle is also working on a DVD leasing plan with Baker and Taylor that would allow older copies to be sent back once they lose their popularity.
- Elizabeth sent Lucero their final weeding list before they move out of the building this summer.
- Danielle is continuing work on the iPad electronic serials project with digital subscriptions to newspapers. Training will take place in April with a rollout at Rawlings in early May.

CATALOGING & ACQUISITIONS

- Inventory is completed and work continues on the OCLC cataloging subscription. Peggy Bilger is working with OCLC and our vendors to finalize the process. The holdings will be sent to OCLC within the next week from Bywater.
- Peggy, Theia, and Danielle met to discuss adding subscription databases to the catalog. There will be tagged search terms that will bring up the name of the database and not specific articles.
- The CSU Extension office delivered seeds and those have been cataloged and processed.

Local History & Genealogy

PROGRAMS

TOTAL PROGRAM ATTENDANCE: 240

- Storytimes - Attendance: 38
- Adult Programs - Attendance: 202

OUTREACH

03/13 - 76 third graders from Prairie Winds Elementary School toured Rawlings, including a tour and activity in the LHG department. Rawlings staff collaborated across departments to serve the students.

SPECIAL PROJECTS, INITIATIVES, NEW PARTNERSHIPS

- Notice of awarding of the Mellon Foundation grant was given in March. \$250,000 was transferred to PCCLD on March 27. The five-year project officially begins April 1.

- LHG awarded \$1,200 grant from the Latino Poetry Initiative project. This grant will go to support the 2024 Latino/a/x Book Festival.
- FOL grant awarded to LHG: LHG was awarded \$1,000 to support the 2024 Latino/a/x Book Festival.
- **3/23** - Recording HerStory: In Your Words - Women's History Audio Collection program was held in the Executive Conference Room during the Women's Mini Conference. Four women from the community participated in the program, resulting in 4 brief oral history recordings. Recordings have been sent to the participants to approve their recordings before publishing online.

ADDITIONAL DATA

- **Circulation**

WR Ref-books: 51

REF-Maps: 4

GEN books: 45

SC-Loan: 38 checked out, 142 in-house uses

Microfilm used: 107

Ask Us request completed: 2

Article requests completed: 1

Photo files used: 15

Archival boxes used: 0

Digital Use and Collections

Colorado Historic Newspaper Collection

Colorado Weekly Chieftain:

page views: 387

Users: 108

Sessions: 49

Colorado Daily Chieftain:

page views: 5,775

Users: 782

Sessions: 556

Ancestry Library Edition All Databases Searches Run: 893

Ancestry Library Edition All Sessions Run: 73

Heritage Quest All Searches Run: 60

Heritage Quest All Sessions Run: 4

Fold3 Library Edition searches: 17

ArchivesSpace

Users: 108

Sessions: 126

Pageviews: 338

CONTENTdm items: 11,442

Users: 370

New Users: 353

Sessions: 465
Pageviews: 1,998

Virtual Exhibits

Total Views: **158**
Roaring '20s - 88
Natural Framing - 13
1921 Flood - 39
Baseball -18

Volunteer hours HRC - 36.5 ; Archives - 18

Experiential Learning

Makerspace programs

- Ukulele Choir 1: 15
- Ukulele Choir 2: 12
- Better w/ Age Makes 1: 10
- Better w/ Age Makes 2: 10
- Watercolor Class: 3
- Sharon Needle Felts: 10
- APR Scavenger Hunt: 13

Other Library Staff Programs in Makerspace

- Tea and Makes (Adult)
- Tween Time Kitchen Series (Youth)
- Pueblo Deadhead (Adult)

Community Member Programs in Makerspace

- Art for all Ages
- Chill Teen Art
- Cooperative Drawing
- Pueblo Arts Alliance TH's
- Pueblo Arts Alliance F's
- Southern Colorado Fashion
- Rebecca Robles
- Misty S.

Open hours: Every Friday and Saturday from 11-2pm

Museum Programs:

- 3/21 School Tour - 60 Attendees: Columbian Kindergarten
- 3/21 School Tour - 20 Attendees: St. Therese K-2
- 3/22 Young Child Show Reception - 94 Attendees: Cookies and juice were provided for children and guests as they walked through the show.
- 3/22 Ovarian Psycos Movie Screening - 13 Attendees: Showed the film Ovarian Psycos, provided popcorn and other snacks.
- 3/23 Women's Mini Conference - 41 Attendees: Featured women leaders in our community.
- 3/25 Spring Break Junk Journaling - 9 Attendees: Made handmade books and created art with stickers.

Exhibits:

- The Smithsonian's The Bias Inside of Us came down on March 6th.
- NAACP Collection stayed on display through March.

- Young Child Art Show went up on March 6th.
- Compassion Canvas, A Tribute to Empathy and Community - A Solo Show Featuring Jaqueline Santos went up on March 1 at Giodone.

Outreach:

- 3/13 East High School - 103 Attendees: Made buttons and promoted Women's Conference.
- 3/19 CSU Pueblo - 20 Attendees: Brought flyers to a class and the Science Support Center.

Concierge Services and Meeting Rooms:

We had 188 reservations in the meeting rooms this month- we are experiencing quite the increase due to the warmer months. For the first time, we tried having passive programming on the first floor- Deanna Herrera created fun work pages supporting our Women's History Month programming. We had 196 people return their sheets and entered into a drawing for a prize!

- **Call Center Statistics:**

User Services

PROGRAMS

Youth Programs

- Storytime- Family: 104, Toddler: 213, Baby: 60
- Tween- 36
- Teen - 142
- Family/All Ages-715
- Homeschool - 14

Adult Programs

- Computer Classes - 50
- Tie Dye Eggs (Multi Generational) - 48
- Tea & Makes - 22
- Mocktails & Board Games--20
- Board Games - 16
- Career Online High School - 18
- Free Self-Care Clinic - 70
- Baseball Bonanza - 60
- Trivia @ Brue's - 10
- Vinyl Destination @ Analogue - 12
- Women's Conference Kick-Off - 22
- Women's Conference - 26

Adult Services

- Adult Literacy 1:1 Tutoring - 6
- Notary Appointments - 33
- 1:1 Tech Appointments - 25
- Library to You Users - 45
- Digital Drop In - 4

OUTREACH

Youth Services

- Goodnight Preschool Library Visit - 65
- St. Therese Preschool Storytime - 11
- Head Start Storytime (5 sessions) - 125
- Wiggles and Wonder Playschool Storytime - 30

- Minnequa Storytime - 95

Adult Services

- Helping Hands Outreach to Veterans - 200 individuals

SPECIAL PROJECTS, INITIATIVES, NEW PARTNERSHIPS

- March 28th, started Word Basics Classes for Goal Academy Students. Future partnership in the works, taking classes to them and hosting their students.
- The Reference Librarian will begin offering 1-on-1 Reference Appointments starting in April. These appointments will focus on providing nonprofit resources, business resources, and student research help.
- The Reference librarian will also be hosting a monthly Information Session that will cover a variety of topics, and will highlight the libraries databases and other resources.

OUTREACH

- Home & Garden Show
Great feedback from participants to include: EBook users who did not use Kanopy or Libby and educated users about Hoopla. Lots of interest in Spring Break programming and the Digital Memory Lab. The vendor next to me uses Libby and is a library fan. She was swapping favorite titles with an attendee. Offered activities for all ages--a word search, a maze, and a dot connect. Jac from ELD designed these outreach activities. 100 attendees
- Started offering Digital Drop In the first and last Wednesdays of the month with our volunteer Iris Clark helping patrons learn about our digital apps and services!

ADDITIONAL DATA

- Imagination Library: 3019 enrollments (85 new and 62 graduated)
- Career Online High School - 18 enrollments (131 alum)
- Volunteer Adult Literacy Tutors - 5 tutors
- Volunteer L2U - 12 people and 26 hours
- Volunteers Adult Services General - 4
- Volunteers Teen in Youth Services - 0
- Library to You circulations - 289
- Adult Literacy Circulations - 204
- Non-Profit Collection Circulations - 32

Facilities

Work Order Statistics

- 230 Work Orders completed.
- 46 custodial work orders completed.

Rawlings

- Installed book drop.
- Insulated boiler room.
- Filled water feature.
- Supported Outstanding Women's Award luncheon.
- Cleaned elevator shaft.
- Installed power front area.

Barkman

- Checked on renovation work.

Giodone

- Upgraded lights.

Lamb

- Repaired gutters.

Lucero

- Repaired gutters.

Pueblo West

- Repaired RTU's.
- Repaired gutters.
- Installed power roof.
- Installed door bathroom door openers.

Other duties/projects

- Snow day support.
- Received man lift.
- Ordered cargo trailer.

Volunteer Hours

Volunteer Services Monthly Report – MARCH 2024

PCCLD Volunteer estimated hours for the month of March

ADULTS	TEENS	BOOKS AGAIN	BOD TRUSTEES
179.50	11.50	998.50	20.00

TOTAL HOURS	1,209.50
VALUE OF VOLUNTEER HOURS	\$36,224.53

*(Estimated by Independent Sector's figure of \$31.80/hour for each volunteer hour contribute)

Respectfully submitted,
Sherrí Baca
Executive Director