

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
COMBINED BALANCE SHEET**

	February 29, 2024				
	General	Capital	General	General	
	Fund	Projects	Fixed	Long-Term	Total
Assets		Fund	Assets	Debt	
CASH, OPERATING	\$ 111,193	\$ -	\$ -	\$ -	\$ 111,193
CASH, INTEREST BEARING (BSJ)	\$ 251,048				251,048
CASH, INTEREST BEARING (C-TRUST)	15,478	5,538,829	-	-	5,554,307
CASH, INTEREST BEARING (C-TRUST RES)	9,415	-	-	-	9,415
CASH, INTEREST BEARING (CSAFE)	352,834	-	-	-	352,834
CASH, INTEREST BEARING (CSIP)	10,014	-	-	-	10,014
INVESTMENTS	-	-	-	-	-
PROPERTY TAX RECEIVABLE	-	-	-	-	-
ACCOUNTS RECEIVABLE	1,417	-	-	-	1,417
DUE TO/FROM CAP PROJECTS FUND	10,239	-	-	-	10,239
DUE TO/FROM GENERAL FUND		(10,239)	-	-	(10,239)
PREPAID SERVICES	257	-	-	-	257
PREPAID RENT	2,000	-	-	-	2,000
PREPAID INSURANCE	-	-	-	-	-
COMPENSATED ABSENCES	-	-	-	341,647	341,647
COPS - BUILDING PROJECTS	-	-	-	13,315,000	13,315,000
LOAN RECEIVABLE	-	-	-	-	-
LAND	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	117,276	-	117,276
BUILDINGS AND IMPROVEMENTS	-	-	33,442,027	-	33,442,027
CONSTRUCTION IN PROGRESS	-	-	-	-	-
FURNITURE, FIXTURES AND EQUIP.	-	-	1,617,498	-	1,617,498
COMPUTER HARDWARE & SOFTWARE	-	-	2,820,179	-	2,820,179
BOOKS & AV MATERIALS	-	-	5,550,214	-	5,550,214
ACCUMULATED DEPRECIATION	-	-	(18,209,876)	-	(18,209,876)
Total Assets	\$ 763,895	\$ 5,528,590	\$ 27,553,808	\$ 13,656,647	\$ 47,502,940
Liabilities					
ACCRUED PAYROLL/ACCTS PAYABLE	\$ 181,757	\$ -	\$ -	\$ -	\$ 181,757
ACCOUNTS PAYABLE (VACATION)	-	-	-	292,006	292,006
ACCOUNTS PAYABLE (BENEFITS)	9,845	-	-	49,641	59,486
RETAINAGE PAYABLE	-	494,857	-	-	494,857
TAXES PAYABLE	-	-	-	-	-
CAPITAL PROJECT EXPENSES PAYABLE	-	-	-	-	-
DEFERRED REVENUE	-	-	-	-	-
Total Liabilities	\$ 191,602	\$ 494,857	\$ -	\$ 341,647	\$ 1,028,106
Fund Equity					
LONG TERM OBLIGATIONS-BLDGS	\$ -	\$ -	\$ -	\$ 13,315,000	\$ 13,315,000
INV. IN GENERAL FIXED ASSETS	-	-	27,553,808	-	27,553,808
FUND BALANCE	2,296,886	2,550,183	-	-	4,847,069
LIBRARY REPLACEMENT PLAN	-	2,483,550	-	-	2,483,550
EMERGENCY RESERVE	411,914	-	-	-	411,914
NONEXPENDABLE	3,000	-	-	-	3,000
Revenue over (under) Expenditures	(2,139,507)	-	-	-	(2,139,507)
Total Fund Equity	\$ 572,293	\$ 5,033,733	\$ 27,553,808	\$ 13,315,000	\$ 46,474,834
Total Liabilities and Fund Equity	\$ 763,895	\$ 5,528,590	\$ 27,553,808	\$ 13,656,647	\$ 47,502,940

PUEBLO CITY-COUNTY LIBRARY DISTRICT
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING FEBRUARY 29, 2024

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Property Tax	\$ 2,128	\$ 2,128	\$ 15,050,952	\$ 15,048,824	0%
Specific Ownership Tax	73,644	73,644	1,250,000	1,176,356	6%
Contracts, Grants	1,841	2,854	291,132	288,278	1%
Interest Income	4,594	13,632	90,000	76,368	15%
Fees	2,448	3,535	13,000	9,465	27%
Photocopier Income	3,250	5,404	50,000	44,596	11%
Miscellaneous Sales	1,312	9,962	17,000	7,038	59%
TOTAL REVENUES	\$ 89,216	\$ 111,158	\$ 16,762,084	\$ 16,650,926	1%
EXPENDITURES - Personnel					
Salaries	\$ 646,889	\$ 861,232	\$ 6,095,717	\$ 5,234,485	14%
PERA	93,823	124,582	900,947	776,365	14%
Workers Compensation	2,114	4,226	24,024	19,798	18%
Employee Insurance	54,997	145,166	662,757	517,591	22%
Unemployment Compensation	1,227	4,686	18,299	13,613	26%
Medicare Trust	9,097	12,060	88,388	76,328	14%
Employee Relations	6,479	9,921	55,800	45,879	18%
Employee Training	7,693	10,922	115,550	104,628	9%
TOTAL PERSONNEL	\$ 822,320	\$ 1,172,794	\$ 7,961,482	\$ 6,788,688	15%
EXPENDITURES - Materials					
Books	\$ 34,075	\$ 37,284	\$ 387,000	\$ 349,716	10%
Audio-Visual Materials	7,157	7,187	153,600	146,413	5%
Periodicals	3,023	41,582	35,000	(6,582)	119%
Digital Materials	73,597	182,224	1,033,512	851,288	18%
Library Programs	12,537	14,449	214,812	200,364	7%
Processing Supplies/Services	11,314	14,295	130,500	116,205	11%
TOTAL MATERIALS	\$ 141,703	\$ 297,020	\$ 1,954,424	\$ 1,657,405	15%
EXPENDITURES - Facilities					
Utilities	\$ 39,915	\$ 49,730	\$ 540,000	\$ 490,270	9%
Vehicle Maintenance	1,925	2,132	20,000	17,868	11%
Building Maintenance	113,758	135,856	446,157	310,301	30%
Rent	2,394	7,183	33,235	26,052	22%
Lease/Purchase of Buildings	-	-	1,274,913	1,274,913	0%
Insurance	-	121,825	163,406	41,581	75%
Friends Expenditures	593	593	20,000	19,407	3%
TOTAL FACILITIES	\$ 158,586	\$ 317,319	\$ 2,497,711	\$ 2,180,392	13%
EXPENDITURES - Operating					
Contract Services	\$ 27,789	\$ 200,716	\$ 550,653	\$ 349,937	36%
County Treasurer's Fee	32	32	225,000	224,968	0%
Community Relations	373	721	39,700	38,979	2%
Professional Memberships	348	5,455	16,730	11,275	33%
Office Supplies	8,193	8,193	80,211	72,018	10%
Photocopier Expense	1,508	1,508	21,224	19,716	7%
Courier Services	-	417	1,300	883	32%
Café Service	21,328	21,328	90,599	69,271	24%
Postage & Freight	7,327	7,554	43,000	35,446	18%
Nesbitt Activities	470	1,184	3,545	2,361	33%
Chamberlain	-	-	10,000	10,000	0%
TOTAL OPERATING	\$ 67,367	\$ 247,107	\$ 1,081,962	\$ 834,855	23%
EXPENDITURES - Info. Technology					
Telecommunications	\$ 32,311	\$ 47,187	\$ 243,006	\$ 195,819	19%
Hardware Repair & Maintenance	190	190	17,000	16,810	1%
Technology Supplies	13,982	13,982	42,396	28,414	33%
Technology Contract Services	2,537	155,066	293,954	138,887	53%
TOTAL INFO TECHNOLOGY	\$ 49,020	\$ 216,426	\$ 596,356	\$ 379,930	36%
TOTAL EXPENDITURES	\$ 1,238,996	\$ 2,250,664	\$ 14,091,935	\$ 11,841,271	16%
Revenue over/(under) Expenditures	\$ (1,149,780)	\$ (2,139,507)	\$ 2,670,149	\$ 4,809,655	-80%

PUEBLO CITY-COUNTY LIBRARY DISTRICT
CAPITAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING FEBRUARY 29, 2024

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Interest Income	\$ 24,816	\$ 52,256	\$ 100,000	\$ 47,744	52%
Contracts, Grants	-	-	600,000	600,000	0%
Miscellaneous Revenue	-	-	-	-	-
TOTAL REVENUES	<u>\$ 24,816</u>	<u>\$ 52,256</u>	<u>\$ 700,000</u>	<u>\$ 647,744</u>	<u>7%</u>
EXPENDITURES					
Building Equip & Projects	\$ -	\$ -	\$ 663,000	\$ 663,000	0%
Contract Services	-	-	-	-	-
IT Projects	-	\$ -	-	-	-
TOTAL BUILDING PROJECTS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 663,000</u>	<u>\$ 663,000</u>	<u>0%</u>
EXPENDITURES - Capital Assets					
Building Construction	\$ 268,799	\$ 43,716	\$ 5,000,849	\$ 4,957,133	1%
Information Technology	\$ -	\$ -	\$ 407,519	\$ 407,519	0%
Furniture, Fixtures, Equipment	2,526	2,526	80,000	77,474	3%
TOTAL CAPITAL ASSET COST	<u>\$ 271,325</u>	<u>\$ 46,242</u>	<u>\$ 5,488,368</u>	<u>\$ 5,442,126</u>	<u>1%</u>
TOTAL EXPENDITURES	<u>\$ 271,325</u>	<u>\$ 46,242</u>	<u>\$ 6,151,368</u>	<u>\$ 6,105,126</u>	<u>1%</u>
Revenue over/(under) Expenditures	<u>\$ (246,509)</u>	<u>\$ 6,014</u>	<u>\$ (5,451,368)</u>	<u>\$ (5,457,382)</u>	<u>0%</u>
OTHER FINANCING SOURCES					
COP Issuance Proceeds & Premium	-	-	-	-	-
COP Issuance Costs & Discount	\$ -	\$ -	\$ -	\$ -	-
Transfer in (out) from General Fund	-	-	2,410,000	2,410,000	0%
Total other financing sources and uses	<u>-</u>	<u>-</u>	<u>2,410,000</u>	<u>2,410,000</u>	<u>0%</u>

Name	Check Number	Check Date	Check Amount	Comment
1000BULBS.COM	107601	2/2/2024	297.40	LIGHTING FIXTURES
ACES MOBILE LOCKSMITHING	107602	2/2/2024	66.00	KEYS AND REKEY SERVICE
ACORN PETROLEUM, INC	107603	2/2/2024	283.30	VEHICLE FUEL
ADVANTAGE LAWN AND SNOW	107604	2/2/2024	885.00	SNOW REMOVAL
BAKER & TAYLOR	107605	2/2/2024	669.67	BOOKS
BLACK HILLS ENERGY	107606	2/2/2024	268.07	UTILITIES
BLACKSTONE AUDIO, INC	107607	2/2/2024	328.65	AUDIO/VISUAL MATERIALS
BOARD OF WATER WORKS	107608	2/2/2024	207.72	UTILITIES
CAMFIL USA, INC.	107609	2/2/2024	565.80	FILTERS FOR FACILITIES
CYNTHIA RAMU	107610	2/2/2024	200.00	CLASS FACILITATION -EXP - 1099
DEMCO INC.	107611	2/2/2024	792.81	14-DISC CD HOLDERS
DH PACE COMPANY, INC	107612	2/2/2024	1,975.06	PARTS & LABOR - LUC ENTRANCE
EXPRESS SERVICES, INC	107613	2/2/2024	870.40	CONTRACT FOR TEMP EMPLOYEE - IT
FLAIR DATA SYSTEMS	107614	2/2/2024	268.95	iPAD LICENSES - IT
GOBIN'S INC	107615	2/2/2024	1,507.60	CONTRACT SVCS - COPIERS - CR
GROUND ENGINEERING CONSULTANTS, INC	107616	2/2/2024	1,037.25	MATERIALS TESTING SERVICES - BA
HBM ARCHITECTS, LLC	107617	2/2/2024	4,501.33	ARCHITECT SVCS - BARKMAN RENO
HOUCHEN BINDERY LTD.	107618	2/2/2024	1,311.30	BINDERY/PROCESSING
INGRAM LIBRARY SERVICES	107619	2/2/2024	1,226.51	BOOKS
KNOWBE4 INC	107620	2/2/2024	3,775.68	TRAINING SUBSCRIPTION FOR IT
LIBRA-TECH CORPORATION	107621	2/2/2024	23,220.00	CAP EXP - BARKMAN RENO
LITTLE CAESAR'S PIZZA	107622	2/2/2024	25.00	FOL GRANT - PIZZA FOR CHESS
MIDWEST TAPE	107623	2/2/2024	77.39	AUDIOVISUAL MATERIALS
NATHAN DUMM & MAYER, P.C.	107624	2/2/2024	6,766.05	2024 ATTORNEY SERVICES - DO
NEWSBANK, INC.	107625	2/2/2024	580.00	DIGITAL MATERIALS
ORIENTAL TRADING CO. INC	107626	2/2/2024	61.92	PROGRAM SUPPLIES - PW
OVERDRIVE	107627	2/2/2024	5,144.19	DIGITAL MATERIALS
PINNACOL ASSURANCE	107628	2/2/2024	1,347.71	WORKMEN'S COMP INSURANCE
PUEBLO BEARING SERVICE, INC	107629	2/2/2024	121.36	PARTS FOR RAWLINGS
RAMPART SUPPLY	107630	2/2/2024	183.14	TOOLS/PARTS FOR RA
SAN ISABEL ELECTRIC ASSOCIATIO	107631	2/2/2024	4,023.69	UTILITIES
SUNSTATE EQUIPMENT COMPANY	107632	2/2/2024	1,015.00	EQUIP RENTAL - RA
TOP NOTCH PERSONNEL, LLC	107633	2/2/2024	427.40	CONTRACT FOR TEMP EMPLOYEE - FAC
ULINE, INC	107634	2/2/2024	159.54	GLASSINE BAGS FOR PW - PS BUDG
UNBOUND EVENTS INC	107635	2/2/2024	2,500.00	SPEAKER DEPOSIT (1099?)
UNRVALED	107636	2/2/2024	525.00	GRAPHICS FOR YOUTH SVCS
WT COX INFORMATION SERVICES	107637	2/2/2024	2,591.72	PERIODICALS
XCEL ENERGY	107638	2/2/2024	5,517.42	UTILITIES
KIMBERLY CROWDER	107639	2/6/2024	6,800.00	PRESENTER CHECK
ALL COPY PRODUCTS INC	107640	2/9/2024	532.91	TECH SUPPLIES
AT&T MOBILITY	107641	2/9/2024	116.73	TELECOM - IT
CENTURYLINK	107642	2/9/2024	1,326.29	TELECOM - IT
DEMCO INC.	107643	2/9/2024	172.04	OFFICE SUPPLIES - LH&G
EMPLOYERS COUNCIL SERVICES, IN	107644	2/9/2024	900.80	HR POSTERS
ENA SERVICES, LLC	107645	2/9/2024	1,450.00	TELECOM - IT
EXPRESS SERVICES, INC	107646	2/9/2024	742.40	CONTRACT LABOR - IT
FIDELITY SECURITY LIFE	107647	2/9/2024	470.71	DENTAL/VISION INSURANCE
GHA TECHNOLOGIES, INC	107648	2/9/2024	2,619.00	ANTIVIRUS LICENSING
GRETA H. MAURER	107649	2/9/2024	176.00	PERIODICALS
HEALTHIEST YOU	107650	2/9/2024	53.55	HEALTH/LIFE INSURANCE
IDT AMERICA	107651	2/9/2024	68.47	TELECOM - IT
JONATHAN WADE WILLS	107652	2/9/2024	212.50	SNOW REMOVAL - GHVL
MINDY COLLINS	107653	2/9/2024	15,456.02	CONTRACT SVCS - CAFE
SECOM	107654	2/9/2024	3,303.25	TELECOM - IT
ST. CHARLES MESA WATER DIST.	107655	2/9/2024	41.30	UTILITIES

T-MOBILE USA INC.	107656	2/9/2024	2,182.00 DIGITAL MATERIALS
TECH LOGIC CORPORATION	107657	2/9/2024	499.95 BINDERY/PROCESSING
TOP NOTCH PERSONNEL, LLC	107658	2/9/2024	427.40 CONTRACT LABOR - FAC
UNITE PRIVATE NETWORKS, LLC	107659	2/9/2024	7,795.08 TELECOM - IT
VERIZON COMMUNICATIONS INC.	107660	2/9/2024	122.65 GPS TRACKER MONITORING
VERIZON WIRELESS	107661	2/9/2024	12,733.85 TELECOM - IT
WASTE CONNECTIONS OF COLORADO	107662	2/9/2024	1,020.99 TRASH REMOVAL - GIO
ZORO TOOLS, INC	107663	2/9/2024	78.90 METAL MAGNETIC BOOKENDS
AMAZON.COM SERVICES LLC	107664	2/16/2024	502.66 BOOKS
BETA HEALTH ASSOCIATION, INC	107665	2/16/2024	149.00 DENTAL/VISION INSURANCE
BLACK HILLS ENERGY	107666	2/16/2024	9,309.65 UTILITIES
BOARD OF WATER WORKS	107667	2/16/2024	883.14 UTILITIES
CARD SERVICES-UMB	107668	2/16/2024	28,142.88 12W LED REPLACEMENT BULBS
CLAIRE SCHAD	107669	2/16/2024	200.00 UKULELE CHOIR PROGRAMS 1099?
COLORADO CITY METRO. DISTRICT	107670	2/16/2024	101.26 UTILITIES
COLORADO NATURAL GAS, INC.	107671	2/16/2024	2,025.88 UTILITIES
CUT RATE SEWER & DRAIN INC	107672	2/16/2024	816.50 PLUMBING SERVICE
LITTLE CAESAR'S PIZZA	107673	2/16/2024	135.00 FOL PIZZA FOR 01/24 CHESS PROG
MATTHEW BENDER & CO., INC.	107674	2/16/2024	35.44 BOOKS
MOUNTAIN DISPOSAL, INC	107675	2/16/2024	55.00 TRASH REMOVAL - GHVL
NAUTILUS OWNER 2021, LLC	107676	2/16/2024	3,998.15 UTILITIES
OLSON FORENSIC SOLUTIONS LLC	107677	2/16/2024	10,430.57 CONTRACT SVCS - DO
PIVOT ENERGY INC	107678	2/16/2024	5,715.99 UTILITIES
PUEBLO WEST METROPOLITAN DISTR	107679	2/16/2024	225.11 UTILITIES
RAMPART SUPPLY	107680	2/16/2024	14.77 PRESSURE GAUGES
TOTAL COMMUNICATION SOLUTIONS	107681	2/16/2024	16,715.30 ZOOM ANNUAL SERVICE CONTRACT
U.S. POSTAL SERVICE	107682	2/16/2024	5,000.00 POSTAGE & FREIGHT - BULK MAIL
UMB BANK, NA	107683	2/16/2024	2,500.00 CONTRACT SVCS - FIN
UNITE PRIVATE NETWORKS, LLC	107684	2/16/2024	7,795.08 TELECOM - IT
WOODDRIVER ENERGY LLC	107685	2/16/2024	6,445.96 UTILITIES
LEV NESSIA FRANK	107686	2/21/2024	748.20 L. FRANK TRAVEL
1414406 ONTARIO LIMITED	107687	2/23/2024	815.70 DELL POWER SUPPLY
ALL COPY PRODUCTS INC	107688	2/23/2024	226.87 MAILING MACHINE RENTAL
BLACKSTONE AUDIO, INC	107689	2/23/2024	293.22 AUDIO/VISUAL MATERIALS
BOARD OF WATER WORKS	107690	2/23/2024	99.52 UTILITIES
COLORADO BUILDING MAINTENANCE, LLC	107691	2/23/2024	10,910.00 CUSTODIAL SVCS
COLORADO HUMANITIES	107692	2/23/2024	1,000.00 PRESENTER FEE
CONSENSUS CLOUD SOLUTIONS, INC	107693	2/23/2024	135.92 TECH LICENSES - IT
D'WAYNE W. PRYOR	107694	2/23/2024	154.95 FIRE EXTINGUISHER SERVICE
EMPLOYERS COUNCIL SERVICES, IN	107695	2/23/2024	180.50 BACKGROUND CHECKS - HR
HBM ARCHITECTS, LLC	107696	2/23/2024	4,501.33 BARKMAN ARCHITECTURAL SVCS
HW HOUSTON CONSTRUCTION CO LLC	107697	2/23/2024	231,763.47 BARKMAN RENO CONSTRUCTION
KANOPY INC	107698	2/23/2024	1,452.00 DIGITAL MATERIALS
LEI MARQUEZ	107699	2/23/2024	200.00 FOL GRANT - PRESENTER FEE
MCPHERSON, GOODRICH, PAOLUCCI, & MIHELICH,	107700	2/23/2024	680.85 CONTRACT SVCS - FIN (1099 PREP)
ORIENTAL TRADING CO. INC	107701	2/23/2024	30.96 CRAFT KITS - LUCERO
PENGUIN RANDOM HOUSE, LLC	107702	2/23/2024	495.25 PROGRAMS (BOOKS) - YOUTH SVCS
RANDY FORD	107703	2/23/2024	500.00 PAINTING CLASS (1099)
RAPID FIRE PROTECTION, INC	107704	2/23/2024	87.00 MONTHLY ALARM MONITORING
STAPLES BUSINESS ADVANTAGE	107705	2/23/2024	1,556.80 COPY PAPER
THE BUGMAN INC	107706	2/23/2024	250.00 PEST CONTROL SERVICES
TURNER ROOFING LLC	107707	2/23/2024	32,745.74 CAP EXP (INSUR.)- ROOF REPAIR
VANISHING HORIZONS	107708	2/23/2024	15.00 BOOK
AMAZON.COM SERVICES LLC	107709	2/23/2024	20,812.66 ART SUPPLIES & BOARD GAMES
Total Check Payments:			545,481.10

Payment History Report

Pueblo City-County Library District

February 1-29,2024

MET LIFE INSURANCE COMPANY	E00964	2/2/2024	586.52 HEALTH & LIFE INSURANCE
MET LIFE INSURANCE COMPANY	E00965	2/2/2024	3,527.64 DENTAL & VISION INSURANCE
EMPLOYEE REIMBURSEMENT	E00966	2/2/2024	20.00 M. KRATZ REIMB NESBITT SCRATCH TIX
EMPLOYEE REIMBURSEMENT	E00967	2/2/2024	110.68 A.SWALD MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00968	2/2/2024	65.12 B. HATTON MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00969	2/2/2024	41.67 D.PAYNE MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00970	2/2/2024	36.18 S. SIUDYLA MILEAGE REIMB
HARDKNOX GANG PREVENTION & INTERVENTION	E00972	2/9/2024	1,290.00 FOL GRANT - GANG PREV. RAWLING
EMPLOYEE REIMBURSEMENT	E00973	2/9/2024	6.55 D. ANDERSON 2023 MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00974	2/16/2024	33.34 K. AUSTIN MILEAGE REIMB 2023
EMPLOYEE REIMBURSEMENT	E00975	2/16/2024	29.61 A. GRIEBEL MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00976	2/16/2024	70.48 A. CLAUSSEN MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00977	2/16/2024	62.85 C. TALLEY MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00978	2/16/2024	11.39 D. ANDERSON MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00979	2/16/2024	28.94 J.DODGE MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00980	2/16/2024	8.11 K. AUSTIN MILEAGE REIMB 01/2024
EMPLOYEE REIMBURSEMENT	E00981	2/16/2024	100.00 GIFT CARD REIMB
BEN-DEN PARTNERSHIP, LLC	E00982	2/23/2024	2,394.26 MARCH 2024 RENT
ALERUS FINANCIAL NA	E00987	2/29/2024	195.00 FLEX BEN EXPENSE
PUBLIC SECTOR HEALTH CARE GROUP	E00988	2/29/2024	61,194.18 HEALTH & LIFE INSURANCE

Total Electronic Payments: 69,812.52

Report Total: 615,293.62

**PUEBLO CITY-COUNTY LIBRARY
FEBRUARY 2024
EXPENDITURES**

PAYABLES	PAPER CHECKS	545,481.10
	BILL PAY	-
	ACH PAYMENTS	69,812.52
TOTAL PAYABLES		\$ 615,293.62

PAYROLL	FEBRUARY 1ST	157,320.22
	FEBRUARY 15TH	158,222.26
	FEBRUARY 29TH	168,397.52
	PERA, PAYROLL TAXES & FEES	260,746.09
TOTAL PAYROLL		\$ 744,686.09

OTHER PAYABLES	UMB - COP Trustee	-
TOTAL OTHER		\$ -

GRAND TOTAL	\$ 1,359,979.71
--------------------	------------------------



ADDENDUM: P-CARD TRANSACTION DETAIL

UMB Bank, Statement Period 01/02/2024 to 02/01/2024

Posting Date	Last Name	First Name	Supplier	Reason for Expense	Amount USD
1/10/2024	Aranda	Marion	Lowes #02742	2) rubber washers 2) sheets of 1/16" rubber 2) sheets of 1/8" rubber 1) 2" caster wheel 1) sm. can o *	\$48.86
1/25/2024	Aranda	Marion	Lowes #02742	4 bags of quick create 4 wire caps for extension cords 1 replacement screwdriver 1 sheet of 1/2" dry *	\$92.32
1/31/2024	Aranda	Marion	Lowes #02742	1 replacement tool bag 1 5 gal bucket of degreaser	\$136.96
1/31/2024	Aranda	Marion	Wal-Mart #1001	1 shampooer 1 bottle of carpet cleaner	\$215.97
1/9/2024	Baca	Sherri	Frontier Ai	COSLA - Training - Washington - March	\$334.96
1/9/2024	Baca	Sherri	Expedia 72732084584273	Trip Protection - COSLA Training - Ex Director	\$26.36
1/10/2024	Baca	Sherri	Cosla	COSLA Training - Washington - March	\$89.00
1/23/2024	Baca	Sherri	Comcast Cable Comm	Internet service - Executive Director	\$92.15
1/24/2024	Baca	Sherri	Sq *pueblo Library Cafe	Meeting - Foundation Board Member	\$8.75
1/28/2024	Baca	Sherri	Beaver Run Resort	Room Deposit - CALCON S. Baca	\$176.78
1/28/2024	Baca	Sherri	Frontier Ai	Luggage Fees - COSLA	\$138.00
1/11/2024	Barnett	Kayci	Wal-Mart #5828	snacks for branch meeting	\$18.82
1/14/2024	Barnett	Kayci	In *libraryworks, Inc.	webinar for several staff	\$125.00
1/18/2024	Barnett	Kayci	Netflix.Com	monthly netflix subscription	\$15.49
1/28/2024	Barnett	Kayci	Mesa Lagrees	snacks for program , water and card for office	\$12.73
1/31/2024	Barnett	Kayci	In *libraryworks, Inc.	district training multiple employees	\$225.00
1/7/2024	Cantu	Jasel	Clic	Registration for National Genealogy Society FOCUS Conference in May	\$25.00
1/7/2024	Cantu	Jasel	National Genealogical Soc	Registration to attend National Genealogy Society FOCUS Conference for Genealogy Librarians in May	\$50.00
1/7/2024	Cantu	Jasel	Amazon.Com*tk88j9xc2	Purchase of headphone for prize at staff appreciation party per Nesbitt Committee with approval	\$99.95
1/19/2024	Carter	Jacqueline	Eb Community Co-Desig	Library Journal Training: Community Co-Design: How to Collaborate with Your Community	\$285.54
1/9/2024	Claussen	Alva	American Library Assoc	Program	\$209.00
1/18/2024	Claussen	Alva	Abos	Training	\$49.00
1/19/2024	Claussen	Alva	Wal-Mart #1001	Lunch Program, Adult Program	\$17.71
1/26/2024	Cowles	Danielle	Trinidadchron	Tribune Chronicle did not have the ability to invoice/bill the library. In order to sign up for the *	\$59.88
1/12/2024	Daly	Terri	Mountain State Employe	Professional Development Training for Employee Alisha Cunzio	\$29.00
1/28/2024	Daly	Terri	Webclarity Software Inc	Job Posting for Lamb Librarian - Assistant Branch Manager at Lib Jobs. com.	\$100.00
1/28/2024	Daly	Terri	Paypal	Job Posting for LAMB Librarian/Asst Branch Manager at I need a library job. com.	\$190.00
1/28/2024	Daly	Terri	Yourmembership	Job Posting for Lamb Librarian/Asst Branch Manager to Black Caucus ALA	\$249.00
1/28/2024	Daly	Terri	Yourmembership	Job Posting at ALA for Lamb Librarian/Asst Branch Manager	\$349.00
1/9/2024	Defrates	Thomas	Msf * E0700qnip9	Power BI Licensing for Dave Hayden	\$60.00
1/5/2024	Flores	Elizabeth	Travel Guard Group Inc	Travel Insurance for flight to PLA Conference	\$25.23
1/5/2024	Flores	Elizabeth	Maritz At&I* Ala	Registration for PLA Conference	\$467.00
1/7/2024	Flores	Elizabeth	United	Checked bag for flight from PLA Conference	\$30.00
1/7/2024	Flores	Elizabeth	United	Checked bag for flight to PLA Conference	\$30.00
1/7/2024	Flores	Elizabeth	United	Flight Receipt for PLA Conference	\$388.14
1/3/2024	Foglesong	Karen	Wm Supercenter #842	Programs	\$33.76
1/25/2024	Foglesong	Karen	Wal-Mart #5828	programs	\$9.88
1/26/2024	Gallegos	Natalie	Fsp*cal-Coassoclibraries	CATS conference	\$71.00
1/11/2024	Gonzales	Crystal	Eb How To Apply Resto	Training	\$209.94
1/3/2024	Hatton	Blake	Hudsonnews St1369	Food at gate in airport	\$14.16
1/3/2024	Hatton	Blake	Chipotle 3843	Dinner on 1/02/2024	\$14.24
1/4/2024	Hatton	Blake	Lyft Ride Tue 3pm	Ride from airport to hotel	\$20.74
1/5/2024	Hatton	Blake	Raising Canes 0458	Dinner on 1/03/2024	\$12.95
1/7/2024	Hatton	Blake	Villa Pizza	Dinner at airport 1/05/2024 while travelling home from POWRR Institute Workshop	\$15.31
1/7/2024	Hatton	Blake	Lyft Ride Fri 2pm	Ride to airport	\$19.77
1/28/2024	Hudock	Sandy	Wm Supercenter #842	S'more ingredients for hands-on part of TSC Solar Roasting event Feb. 2nd	\$14.15
1/23/2024	Huggins	Ashley	Wci*wci Of Pueblo	Trash removal bill was 2 days past due. They accepted credit card payment with no extra charge or fe *	\$662.47
1/2/2024	Jubert	Rose	Sq *andenuncio Llc Db a Thr	Flowers - Mrs. Giodone - Husband passing	\$90.00
1/9/2024	Jubert	Rose	Sq *pueblo Library Cafe	START team January Birthdays - refreshments	\$72.00
1/11/2024	Jubert	Rose	King Soopers #0012	Drinks/supplies for Staff Appreciation Dinner	\$35.16
1/24/2024	Jubert	Rose	Walgreens #9568	Board meeting snacks/supplies	\$32.73
1/30/2024	Jubert	Rose	Travel Guard Group Inc	Travel Insurance - PLA Conf - T Macias (Trustee)	\$33.11
1/30/2024	Jubert	Rose	Maritz At&I* Ala	PLA Registration - T Macias (Trustee)	\$641.00
1/31/2024	Jubert	Rose	Beaver Run Resort	CALCON Housing deposit - T Macias (Trustee)	\$158.13
1/31/2024	Jubert	Rose	United	PLA Conference - Airfare - T Macias (Trustee)	\$509.45
1/4/2024	Kehoe	Ciara	Wal-Mart #0842	program supplies	\$39.24
1/26/2024	Kehoe	Ciara	Fsp*cal-Coassoclibraries	CATS registration expense	\$71.00
1/31/2024	Kehoe	Ciara	Wm Supercenter #842	Program expenses.	\$61.16
1/7/2024	Kleven	Jill	Fp Mailing Solutions	postage for machine	\$1,035.00
1/10/2024	Kleven	Jill	Nytimes/Frd Adj	Refund for disputed charge.	-\$60.00
1/10/2024	Kleven	Jill	Nytimes/Frd Adj	Refund for disputed charge.	-\$60.00
1/10/2024	Kleven	Jill	Nytimes/Frd Adj	Refund for disputed charge.	-\$60.00

1/14/2024	Lewis	Linda	Netflix.Com	netflix subscription	\$15.49
1/26/2024	Lewis	Linda	Valleymarket	program supplies	\$18.37
1/26/2024	Lewis	Linda	Valleymarket	program supplies	\$26.10
1/3/2024	Martinez	Thea	Florence Crittenton Tp	Training Webinar for communicating with teen parents	\$20.00
1/16/2024	Martinez	Thea	Temu.Com	Program supplies for Leap Day	\$11.88
1/19/2024	Martinez	Thea	Amzn Mktp Us	Book for Paw Patrol Storytimes	\$7.11
1/31/2024	Martinez	Thea	Fsp*cal-Coassoclibraries	CATS Workshop	\$71.00
1/30/2024	McGhee	Rebecca	Libraryworks/Modlibawd	Training webinar assigned by manager	\$49.00
1/26/2024	Meyerhofer	Brigitta	Etsy, Inc.	PDF for lock-in.	\$4.25
2/1/2024	Meyerhofer	Brigitta	Dollar Tree	Missing receipt - Purchases for Valentine's day programs, and Mug and Make program.	\$12.50
2/1/2024	Meyerhofer	Brigitta	Wal-Mart #0842	Program supplies.	\$65.30
1/3/2024	Nash	Frank	Lowes #02742	Front door Insulation spray	\$45.40
1/4/2024	Nash	Frank	Lowes #00318	Filters for water in sinks	\$209.90
1/24/2024	Nash	Frank	Big R Of Pueblo West	tools needed for Exit signs	\$14.99
2/1/2024	Nelson	Amy	Sq *3 Birds Coffee Co	Coffee for Leadership Academy kickoff meeting	\$43.32
1/7/2024	Nicola	Cynthia	Samsclub #6549	Supplies for programs	\$18.92
1/4/2024	Potter	David	Livepigeon	LivePigeon annual expense for scheduled virtual programming.	\$4.71
1/4/2024	Potter	David	Amzn Mktp Us	This needs to be recoded to the telehealth grant given to PCCLD from the state of Colorado.	\$86.32
1/7/2024	Potter	David	Bloomerang	Overage of constituents within Bloomerang.	\$34.50
1/17/2024	Potter	David	Amazon.Com*rt7sa86m1	Handrest for laptop (Nick)	\$38.25
1/23/2024	Potter	David	Amzn Mktp Us	This needs to be coded to the telehealth grant that is coming to PCCLD through the state of colorado *	\$146.47
1/31/2024	Potter	David	Bloomerang	Yearly expense for Bloomerang CRM.	\$4,054.40
2/1/2024	Potter	David	Facebk H38plvx92	Monthly facebook advertising/post boosting.	\$20.98
1/26/2024	Ramirez	Gilberto	Women Make Movies	Film on DVD and licensing rights for public screening (2/14/2024) of "Love Between the Covers" docum	\$104.00
1/21/2024	Reimers	Cory	Wal-Mart #3382	Snacks for Dungeons and Dragons.	\$40.75
1/7/2024	Righini	Stacy	Wm Supercenter #842	Stacy Righini - January - Storytime	\$5.96
1/7/2024	Righini	Stacy	Wm Supercenter #3382	Stacy Righini - February - Storytime	\$50.56
1/12/2024	Righini	Stacy	Walmart.Com	Stacy Righini - January Story time	\$35.28
1/14/2024	Righini	Stacy	Walmart.Com	Stacy Righini - January Storytimes. Note: This receipt also linked to \$41.24 charge. \$41.24 + \$29.10 *	\$29.10
1/14/2024	Righini	Stacy	Walmart.Com	Stacy Righini - January Storytimes. Note: This receipt includes \$41.24 charge and \$29.10 charge (tot *	\$41.24
1/18/2024	Righini	Stacy	Teacherspayteachers.Com	Stacy Righini - January Storytime	\$10.00
1/23/2024	Righini	Stacy	Teacherspayteachers.Com	Stacy Righini - January Storytime	\$2.50
1/11/2024	Rocco	Alan	Sq *aces Mobile Locksmith	added occupied locks on restrooms rawlings	\$235.00
1/9/2024	Roque	Kristi	Eb How To Apply Resto	training	\$209.94
1/3/2024	Schwartz	Sara	Help.Skillshare.Com	Drupal training courses for Website Manager.	\$177.55
1/28/2024	Schwartz	Sara	Best Buy 00010306	Memory card for camera	\$19.45
1/9/2024	Scroggins	Jennifer	Wm Supercenter #3018	Supplies for USD Staff binders	\$62.05
1/18/2024	Scroggins	Jennifer	Wm Supercenter #1001	Adult Winter of Reading Mug and Make supplies	\$259.79
1/19/2024	Scroggins	Jennifer	American Library Assoc	Professional Development approved by manager	\$107.59
1/23/2024	Scroggins	Jennifer	Wm Supercenter #842	Winter of Reading 2024 Mug and Make supplies	\$181.59
1/23/2024	Scroggins	Jennifer	Michaels Stores 2072	Winter of Reading 2024 supplies	\$239.32
1/24/2024	Scroggins	Jennifer	American Library Assoc	Professional Development approved by manager credit	-\$7.60
1/3/2024	Sherwood	Darlene	Kingsley.Com	PO 13401 BLDG EQUIP MAINTENANCE RA	\$599.00
1/4/2024	Sherwood	Darlene	Vistaprint	PO 13442 COMMUNITY RELATIONS	\$53.97
1/4/2024	Sherwood	Darlene	Gokeyless	PO 13446 BLDG EQUIP MAINTENANCE RA	\$57.91
1/4/2024	Sherwood	Darlene	Www.Superbrightleds.Co	PO 13411 BLDG EQUIP MAINTENANCE RA	\$169.24
1/4/2024	Sherwood	Darlene	Dk Hardware Supply Llc	PO 13412 BLDG EQUIP MAINTENANCE PW	\$535.59
1/4/2024	Sherwood	Darlene	Versare Solutions, Llc	PO 13414 BLDG EQUIP MAINTENANCE RA	\$2,488.62
1/5/2024	Sherwood	Darlene	Otc Brands Inc	PO 13416 PROGRAMS PW	\$9.97
1/5/2024	Sherwood	Darlene	Walmart.Com	PO 13404 Experiential Learning Programs	\$78.15
1/9/2024	Sherwood	Darlene	Gokeyless	PO 13446 Refund for tax.	-\$1.91
1/10/2024	Sherwood	Darlene	Pay*mhw Intl	PO 13443 BLDG EQUIP MAINTENANCE RA	\$1,455.39
1/10/2024	Sherwood	Darlene	Ledlight.Com	PO 13444 BLDG EQUIP MAINTENANCE RA	\$135.98
1/11/2024	Sherwood	Darlene	Signazon.Com	PO 13473 Contract Services CAFE	\$84.91
1/11/2024	Sherwood	Darlene	Sticker Mule	PO 13473 Contract Services CAFE	\$93.00
1/11/2024	Sherwood	Darlene	Signazon.Com	PO 13473 Contract Services CAFE	\$111.87
1/11/2024	Sherwood	Darlene	Signazon.Com	PO 13473 Contract Services CAFE	\$177.69
1/12/2024	Sherwood	Darlene	Otc Brands Inc	PO 13441 PROGRAMS GHVL	\$42.97
1/12/2024	Sherwood	Darlene	Samsclub.Com	PO 13461 NESBITT ACTIVITIES	\$117.72
1/12/2024	Sherwood	Darlene	Wmt Plus 2024	PO 135543 MEMBERSHIP DUES-PS Taxes refunded 1/29/2024	\$105.45
1/14/2024	Sherwood	Darlene	Walmart.Com 8009666546	PO 13462 Programs PW	\$9.99
1/14/2024	Sherwood	Darlene	Sp American Button M	PO 13457 PROGRAMS USER	\$51.64
1/19/2024	Sherwood	Darlene	Vistaprint	PO 13476 COMMUNITY RELATIONS	\$49.62
1/21/2024	Sherwood	Darlene	Displays And Holders	PO 13484 Office Supplies CR	\$164.55
1/21/2024	Sherwood	Darlene	Supplyhouse.Com	PO 13472 BLDG EQUIP MAINTENANCE RA.	\$208.57
1/21/2024	Sherwood	Darlene	Gls Lighting And Control	PO 13486 BLDG EQUIP MAINTENANCE RA	\$489.74

1/22/2024	Sherwood	Darlene	Samsclub.Com	PO 13479 Programs PS	\$34.96
1/23/2024	Sherwood	Darlene	Signazon.Com	PO 13490 COMMUNITY RELATIONS	\$264.29
1/24/2024	Sherwood	Darlene	Dgs Retail	PO 13500 Capital CR	\$161.00
1/24/2024	Sherwood	Darlene	American Frame	PO 13505 CAPITAL PROJECT	\$649.90
1/24/2024	Sherwood	Darlene	M&t Displays Llc	PO 13504 CAPITAL PROJECT	\$1,505.53
1/25/2024	Sherwood	Darlene	Samsclub.Com	PO 13489 PROGRAMS LUC	\$107.76
1/25/2024	Sherwood	Darlene	Supplyhouse.Com	PO 13516 BLDG EQUIP MAINTENANCE RA	\$902.20
1/30/2024	Sherwood	Darlene	Walmart.Com	PO 13553 MEMBERSHIP DUES PS Tax refund	-\$7.45
1/30/2024	Sherwood	Darlene	Supplyhouse.Com	PO 13472 BLDG EQUIP MAINTENANCE RA	\$1,877.13
1/31/2024	Sherwood	Darlene	Supplyhouse.Com	PO 13545 BLDG EQUIP MAINTENANCE RA	\$30.35
2/1/2024	Sherwood	Darlene	Otc Brands Inc	PO 13546 PROGRAMS PW	\$19.99
1/21/2024	Stelter	Michael	Wm Supercenter #1001	Supplies for Tie Dye and Winter of Reading.	\$68.45
1/31/2024	Stelter	Michael	Banquet Schusters Inc	Donuts for the laptop drawing at the learning source.	\$27.78
1/7/2024	Swald	Ashley	Valleymarket	Program	\$9.18
1/7/2024	Swald	Ashley	Family Dollar #8338	program	\$14.45
1/9/2024	Swald	Ashley	Sp Super Fun Printab	Program	\$4.99
1/11/2024	Swald	Ashley	Wal-Mart #0842	program	\$24.75
1/21/2024	Swald	Ashley	Wm Supercenter #1001	Programs	\$22.78
1/28/2024	Swald	Ashley	Family Dollar #8338	Program	\$5.00
1/30/2024	Talley	Crystal	Wm Supercenter #5828	Horror Book Club Program	\$5.78
1/23/2024	Vargas-Lopez	Alyssa	Colorado State University	Outreach at CSU Pueblo \$15 per day	\$45.00
1/21/2024	Vigil	Jerry	Hobby-Lobby #0214	Feb Program	\$39.45
1/12/2024	Wilder	Heather	Netflix, Inc.	PW Netflix account.	\$15.49
1/19/2024	Wilder	Heather	Wal-Mart #3382	Cleaning supplies for staff break room	\$18.95
1/31/2024	Wilder	Heather	Wal-Mart #3382	Wash clothes for cleaning the meeting room tables.	\$15.36
				Total	\$28,142.88