

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
BOARD MEETING AGENDA**

5:30pm, Thursday, March 28, 2024

***This meeting will be conducted at the
Rawlings Library – Friends of the Library Meeting Room
100 E. Abriendo Avenue – Pueblo, CO 81004***

I. CALL TO ORDER AND ROLL CALL:

Iris Clark	Jeffrey DeHerrera	Stephanie Garcia
Dustin Hodge	Trisha Macias	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. CONSENT AGENDA

IV. REPORTS

A. Executive Director Report (estimated time: 10 minutes)

B. Attorney Report (estimated time: 10 minutes)

C. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the February 2024 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the February 2024 Employment Changes as contained in the Board materials.

D. Financial Report (estimated time: 10 minutes)

OVERVIEW: Ashley Huggins, Chief Financial Officer will review a report on the February 2024 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the February 2024 bills and accept the February 2024 fund statements as contained in the Board materials.

VII. BOARD COMMENT (estimated time: 5 minutes)

VIII. PUBLIC COMMENT (estimated time: 5 minutes)

IX. OLD BUSINESS

X. NEW BUSINESS

A. Announcements (estimated time: 5 minutes)

1. The time and date for the next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, April 16, 2024 at the Rawlings Library.

The time and date for the next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, April 25, 2024 at the Lamb Library.

2. The PCCLD & Moss Adams Culture Enhancement Project workshop will take place on Wednesday, April 10, 2024 at the Rawlings Library in the Ryals Event space
3. Congratulations to PCCLD's Ashley Huggins and Trustee Trisha Macias on their Outstanding Women's Award that was presented to them at the luncheon held on March 21, 2024.

B. Action/Discussion Items

1. **Furniture Procurement – Technical Services** (estimated time: 5 minutes)

OVERVIEW: The Trustees heard a recommendation at their March work session to agree to pay Merchants & Co for office furniture and installation for the PCCLD Technical Services Department at a cost of \$48,476.00

RECOMMENDED ACTION: That the Trustees authorize PCCLD to pay Merchants & Co for furniture and installation at a cost not to exceed \$48,476.00. This requires Trustee approval as it exceeds \$25,000.

2. **Furniture Procurement – Barkman Library** (estimated time: 5 minutes)

OVERVIEW: The Trustees heard a recommendation at their March work session to pay \$125,800 to furnish the Barkman Library.

RECOMMENDED ACTION: That the Board of Trustees authorize the purchase of furnishings for the Barkman Library at a cost not to exceed \$125,800. This requires Trustee approval as it exceed \$25,000.

3. **Lucero Library – Update on Rental Space**(estimated time: 5 minutes)

OVERVIEW: The Trustees heard a report at their March Work Session regarding property rentals. The rental property would be used as a satellite library during the Lucero Library renovation. An update will be provided.

RECOMMENDED ACTION: That the Board of Trustees take action as needed to authorize the Executive Director to select a property to be used as a satellite library during the Lucero Library renovation.

4. **Executive Session** (estimate time: 15 minutes)

OVERVIEW: The Board of Trustees will conduct an executive session pursuant to section 24-6-402(4)(b), C.R.S., for a conference with PCCLD's attorney to receive legal advice on specific legal questions regarding the impact of recent Colorado case law on planned library programming.

RECOMMENDED ACTION: The Trustees will return to open session to take any action deemed appropriate and/or necessary with regard to this matter

IX. ADJOURNMENT

Estimated total meeting time: 1 hour 20 minutes

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1. Approval of Minutes

OVERVIEW: Minutes of the Library Board of Trustee work session held on February 13, 2024, and the Library Board of Trustee meeting held on February 22, 2024, were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on February 13, 2024, and February 22, 2024.

2. Asset Disposal Request

OVERVIEW: The Trustees reviewed recommendations for disposal of surplus property for the Barkman Library at their March work session.

RECOMMENDED ACTION: That the Board of Trustees take action on the disposal of surplus property as presented.