

PUEBLO CITY-COUNTY LIBRARY DISTRICT
PRELIMINARY COMBINED BALANCE SHEET
DECEMBER 30, 2023

	General Fund	Capital Projects Fund	General Fixed Assets	General Long-Term Debt	Total
Assets					
CASH, OPERATING	\$ 573,885	\$ -	\$ -	\$ -	\$ 573,885
CASH, INTEREST BEARING (C-TRUST)	442,404	5,923,664	-	-	6,366,067
CASH, INTEREST BEARING (C-TRUST RES)	619,194	-	-	-	619,194
CASH, INTEREST BEARING (CSAFE)	349,619	-	-	-	349,619
CASH, INTEREST BEARING (CSIP)	745,498	-	-	-	745,498
INVESTMENTS	-	-	-	-	-
PROPERTY TAX RECEIVABLE	-	-	-	-	-
ACCOUNTS RECEIVABLE	616	-	-	-	616
DUE TO/FROM CAP PROJECTS FUND	-	-	-	-	-
DUE TO/FROM GENERAL FUND	188,640	24,136	-	-	212,776
PREPAID SERVICES	302,972	-	-	-	302,972
PREPAID RENT	2,000	-	-	-	2,000
PREPAID INSURANCE	-	-	-	-	-
COMPENSATED ABSENCES	-	-	-	341,647	341,647
COPS - BUILDING PROJECTS	-	-	-	13,315,000	13,315,000
LOAN RECEIVABLE	-	-	-	-	-
LAND	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	117,276	-	117,276
BUILDINGS AND IMPROVEMENTS	-	-	33,442,027	-	33,442,027
FURNITURE, FIXTURES AND EQUIP.	-	-	1,617,498	-	1,617,498
COMPUTER HARDWARE & SOFTWARE	-	-	2,820,179	-	2,820,179
BOOKS & AV MATERIALS	-	-	5,550,215	-	5,550,215
ACCUMULATED DEPRECIATION	-	-	(18,209,876)	-	(18,209,876)
Total Assets	\$ 3,224,829	\$ 5,947,800	\$ 27,553,808	\$ 13,656,647	\$ 50,383,083
Liabilities					
ACCRUED PAYROLL/ACCTS PAYABLE	\$ 303,392	\$ -	\$ -	\$ -	\$ 303,392
ACCOUNTS PAYABLE (VACATION)	-	-	-	292,006	292,006
ACCOUNTS PAYABLE (BENEFITS)	4,955	-	-	49,641	54,596
RETAINAGE PAYABLE	-	441,727	-	-	441,727
TAXES PAYABLE	-	-	-	-	-
CAPITAL PROJECT EXPENSES PAYABLE	-	-	-	-	-
DEFERRED REVENUE	75,000	-	-	-	75,000
Total Liabilities	\$ 383,347	\$ 441,727	\$ -	\$ 341,647	\$ 1,166,721
Fund Equity					
LONG TERM OBLIGATIONS-BLDGS	\$ -	\$ -	\$ -	\$ 13,315,000	\$ 13,315,000
INV. IN GENERAL FIXED ASSETS	-	-	27,553,808	-	27,553,808
FUND BALANCE	3,181,038	1,621,633	-	-	4,802,671
LIBRARY REPLACEMENT PLAN	-	2,461,114	-	-	2,461,114
EMERGENCY RESERVE	411,914	-	-	-	411,914
NONEXPENDABLE	3,000	-	-	-	3,000
Revenue over (under) Expenditures	(754,471)	1,423,326	-	-	668,855
Total Fund Equity	\$ 2,841,482	\$ 5,506,073	\$ 27,553,808	\$ 13,315,000	\$ 49,216,362
Total Liabilities and Fund Equity	\$ 3,224,829	\$ 5,947,800	\$ 27,553,808	\$ 13,656,647	\$ 50,383,083

PUEBLO CITY-COUNTY LIBRARY DISTRICT
GENERAL FUND
PRELIMINARY STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2023

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Property Tax	\$ 163,459	\$ 12,365,011	\$ 12,398,599	\$ 33,588	100%
Specific Ownership Tax	101,445	1,035,132	999,814	(35,318)	104%
Contracts, Grants	66,827	476,603	611,673	135,070	78%
Interest Income	12,607	247,000	44,996	(202,004)	549%
Fees	3,971	9,306	34,500	25,195	27%
Photocopier Income	3,279	38,402	40,000	1,598	96%
Miscellaneous Sales	6,917	27,703	2,002	(25,701)	1384%
TOTAL REVENUES	\$ 358,506	\$ 14,199,156	\$ 14,131,584	\$ (67,572)	100%
EXPENDITURES - Personnel					
Salaries	\$ 419,712	\$ 4,989,932	\$ 5,472,474	\$ 482,542	91%
PERA	59,829	685,628	764,383	78,755	90%
Workers Compensation	-	15,653	17,847	2,194	88%
Employee Insurance	(11,035)	506,949	541,276	34,327	94%
Unemployment Compensation	789	9,556	16,417	6,860	58%
Medicare Trust	5,821	69,553	79,351	9,798	88%
CO Family Medical Leave Insurance	2,858	43,735	-	(43,735)	-
Employee Relations	7,670	118,491	61,150	(57,341)	194%
Employee Training	3,514	74,637	91,000	16,363	82%
TOTAL PERSONNEL	\$ 489,158	\$ 6,514,134	\$ 7,043,897	\$ 529,763	92%
EXPENDITURES - Materials					
Books	\$ 49,202	\$ 368,552	\$ 370,700	\$ 2,148	99%
Audio-Visual Materials	10,569	108,039	199,800	91,761	54%
Periodicals	543	37,333	35,000	(2,333)	107%
Digital Materials	150,361	1,129,640	1,180,998	51,358	96%
Library Programs	26,369	323,130	227,925	(95,204)	142%
Processing Supplies/Services	16,611	135,185	150,500	15,315	90%
TOTAL MATERIALS	\$ 253,654	\$ 2,101,880	\$ 2,164,923	\$ 63,044	97%
EXPENDITURES - Facilities					
Utilities	\$ 50,739	\$ 472,963	\$ 499,304	\$ 26,341	95%
Vehicle Maintenance	2,605	35,210	16,000	(19,210)	220%
Building Maintenance	39,374	529,609	464,541	(65,068)	114%
Rent	-	28,694	31,058	2,365	92%
Lease/Purchase of Buildings	-	1,250,013	1,250,012	(1)	100%
Insurance	-	104,747	102,957	(1,790)	102%
Friends Expenditures	755	14,022	20,000	5,978	70%
TOTAL FACILITIES	\$ 93,473	\$ 2,435,257	\$ 2,383,872	\$ (51,384)	102%
EXPENDITURES - Operating					
Contract Services	\$ 72,012	\$ 650,576	\$ 576,535	\$ (74,040)	113%
County Treasurer's Fee	79	183,516	185,979	2,463	99%
Community Relations	100	20,364	33,200	12,836	61%
Professional Memberships	-	12,931	13,275	344	97%
Office Supplies	7,658	55,892	55,219	(673)	101%
Photocopier Expense	1,438	14,433	21,224	6,791	68%
Courier Services	-	139	1,300	1,161	11%
Postage & Freight	2,533	27,196	40,000	12,804	68%
Nesbitt Activities	157	2,707	3,545	838	76%
Chamberlain	5,800	5,800	10,000	4,200	58%
TOTAL OPERATING	\$ 89,775	\$ 973,553	\$ 940,277	\$ (33,276)	104%
EXPENDITURES - Info. Technology					
Telecommunications	\$ 10,339	\$ 165,515	\$ 198,992	\$ 33,477	83%
Hardware Repair & Maintenance	1,856	10,015	17,000	6,985	59%
Technology Supplies	9,338	42,789	30,500	(12,289)	140%
Technology Contract Services	4,652	204,351	222,220	17,869	92%
TOTAL INFO TECHNOLOGY	\$ 26,185	\$ 422,670	\$ 468,712	\$ 46,042	90%
TOTAL EXPENDITURES	\$ 952,246	\$ 12,447,494	\$ 13,001,682	\$ 554,189	96%
Revenue over/(under) Expenditures	\$ (593,740)	\$ 1,751,663	\$ 1,129,902	\$ (621,761)	155%

PUEBLO CITY-COUNTY LIBRARY DISTRICT
CAPITAL FUND
PRELIMINARY STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2023

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
REVENUES					
Interest Income	\$ 28,927	\$ 278,869	\$ 48,034	\$ (230,835)	581%
Contracts, Grants	-	277,892	317,700	39,808	87%
Miscellaneous Revenue	-	-	-	-	-
TOTAL REVENUES	<u>\$ 28,927</u>	<u>\$ 556,760</u>	<u>\$ 365,734</u>	<u>\$ (191,026)</u>	<u>152%</u>
EXPENDITURES					
Building Equip & Projects	\$ -	\$ 18,711	\$ 19,000	\$ 289	98%
Contract Services	-	-	-	-	-
IT Projects	-	\$ -	207,700	207,700	0%
TOTAL BUILDING PROJECTS	<u>\$ -</u>	<u>\$ 18,711</u>	<u>\$ 226,700</u>	<u>\$ 207,989</u>	<u>8%</u>
EXPENDITURES - Capital Assets					
Building Construction	\$ 292,650	\$ 1,112,578	\$ 2,810,000	\$ 1,697,422	40%
Information Technology	\$ 10,844	\$ 91,167	\$ 30,000	\$ (61,167)	304%
Furniture, Fixtures, Equipment	4,922	441,248	358,000	(83,248)	123%
TOTAL CAPITAL ASSET COST	<u>\$ 308,416</u>	<u>\$ 1,644,993</u>	<u>\$ 3,198,000</u>	<u>\$ 1,553,007</u>	<u>51%</u>
TOTAL EXPENDITURES	<u>\$ 308,416</u>	<u>\$ 1,663,704</u>	<u>\$ 3,424,700</u>	<u>\$ 1,760,996</u>	<u>49%</u>
Revenue over/(under) Expenditures	<u>\$ (279,489)</u>	<u>\$ (1,106,944)</u>	<u>\$ (3,058,966)</u>	<u>\$ (1,952,022)</u>	<u>36%</u>
OTHER FINANCING SOURCES					
COP Issuance Proceeds & Premium	-	-	-	-	-
COP Issuance Costs & Discount	\$ -	\$ -	\$ -	\$ -	-
Transfer in (out) from General Fund	75,000	2,530,270	2,460,000	(70,270)	103%
Total other financing sources and uses	<u>75,000</u>	<u>2,530,270</u>	<u>2,460,000</u>	<u>(70,270)</u>	<u>103%</u>

Name	Check Number	Check Date	Check Amount	Comment
AMERICAN ELECTRIC CO.	107323	12/4/2023	\$ 159.96	BLDG/EQUIP MAINTENANCE - RA
BAKER & TAYLOR	107324	12/4/2023	\$ 2,518.93	BOOKS
BOARD OF WATER WORKS	107325	12/4/2023	\$ 69.00	UTILITIES - BA
BOOK DEPOT PARTNERSHIP	107326	12/4/2023	\$ 357.74	PROGRAMS - USER
BRODART CO.	107327	12/4/2023	\$ 3,930.80	BOOKS
DH PACE COMPANY, INC	107328	12/4/2023	\$ 433.50	BLDG/EQUIP MAINTENANCE - RA
EMPLOYERS COUNCIL SERVICE	107329	12/4/2023	\$ 1,128.75	CONTRACT SVCS - HR
EXPRESS SERVICES, INC	107330	12/4/2023	\$ 614.40	CONTRACT SVCS - IT
EYEON NETWORKS LLC	107331	12/4/2023	\$ 2,800.00	CONTRACT SVCS - IT
GAYLORD BROS., INC	107332	12/4/2023	\$ 257.06	OFFICE SUPPLIES - LH&G
GOBIN'S INC	107333	12/4/2023	\$ 1,378.23	COPIER CONTRACT - CR
GRETA H. MAURER	107334	12/4/2023	\$ 172.00	PERIODICALS
INGRAM LIBRARY SERVICES	107335	12/4/2023	\$ 7,361.57	BOOKS
MIDWEST TAPE	107336	12/4/2023	\$ 2,286.41	AUDIO/VISUAL MATERIALS
MINDY COLLINS	107337	12/4/2023	\$ 6,713.33	CONTRACT SVCS - FOR CAFE
MOUNTAIN DISPOSAL, INC	107338	12/4/2023	\$ 59.40	BLDG/EQUIP MAINTENANCE - GHVL
OVERDRIVE	107339	12/4/2023	\$ 20,319.58	DIGITAL MATERIALS
PARTS AUTHORITY, LLC	107340	12/4/2023	\$ 61.62	VEHICLE MAINTENANCE
QUILL LLC	107341	12/4/2023	\$ 603.90	OFFICE SUPPLIES - CR
RAMPART SUPPLY	107342	12/4/2023	\$ 43.15	BLDG/EQUIP MAINTENANCE - LUC
RMBO, INC DBA SKF AUTO ENTE	107343	12/4/2023	\$ 121.16	VEHICLE MAINTENANCE
SAN ISABEL ELECTRIC ASSOCIA	107344	12/4/2023	\$ 4,671.75	UTILITIES
SIGNS BY SCOTT LTD	107345	12/4/2023	\$ 100.00	EMPLOYEE RELATIONS - NAME TAGS
TOP NOTCH PERSONNEL, LLC	107346	12/4/2023	\$ 747.95	CONTRACT SVCS - FAC
WT COX INFORMATION SERVICE	107347	12/4/2023	\$ 418.78	PERIODICALS
XCEL ENERGY	107348	12/4/2023	\$ 2,262.85	UTILITIES
OVERDRIVE	107349	12/4/2023	\$ 20,319.58	DIGITAL MATERIALS
PARTS AUTHORITY, LLC	107350	12/4/2023	\$ 61.62	VEHICLE MAINTENANCE
QUILL LLC	107351	12/4/2023	\$ 603.90	OFFICE SUPPLIES - CR
RAMPART SUPPLY	107352	12/4/2023	\$ 43.15	BLDG/EQUIP MAINTENANCE - LUC
RMBO, INC DBA SKF AUTO ENTE	107353	12/4/2023	\$ 121.16	VEHICLE MAINTENANCE
SAN ISABEL ELECTRIC ASSOCIA	107354	12/4/2023	\$ 4,671.75	UTILITIES
SIGNS BY SCOTT LTD	107355	12/4/2023	\$ 100.00	EMPLOYEE RELATIONS - NAME TAGS
TOP NOTCH PERSONNEL, LLC	107356	12/4/2023	\$ 747.95	CONTRACT SVCS - FAC
WT COX INFORMATION SERVICE	107357	12/4/2023	\$ 418.78	PERIODICALS
XCEL ENERGY	107358	12/4/2023	\$ 2,262.85	UTILITIES
ALL COPY PRODUCTS INC	107359	12/8/2023	\$ 211.81	POSTAGE & FREIGHT
AT&T MOBILITY	107360	12/8/2023	\$ 115.63	TELECOM - IT
BAKER & TAYLOR	107361	12/8/2023	\$ 3,848.80	BOOKS
BLACK HILLS ENERGY	107362	12/8/2023	\$ 232.88	UTILITIES
BOARD OF WATER WORKS	107363	12/8/2023	\$ 209.85	UTILITIES - LA
CAMFIL USA, INC.	107364	12/8/2023	\$ 616.12	BLDG/EQUIP MAINTENANCE - RA
CENTURYLINK	107365	12/8/2023	\$ 1,306.00	TELECOM - IT
COLORADO BUILDING MAINTEN	107366	12/8/2023	\$ 10,910.00	CUSTODIAL SVCS
COLORADO SPRINGS CLEANING	107367	12/8/2023	\$ 1,297.22	CUSTODIAL SVCS - RA
FLAIR DATA SYSTEMS	107368	12/8/2023	\$ 5,015.34	TECH LICENSES - IT
GONZALES CONCRETE INC	107369	12/8/2023	\$ 2,742.00	GROUPS - RA
GROUND ENGINEERING CONSUL	107370	12/8/2023	\$ 791.25	CAP EXPENSE - BARKMAN RENO
INGRAM LIBRARY SERVICES	107371	12/8/2023	\$ 6,749.58	BOOKS
KANOPY INC	107372	12/8/2023	\$ 1,288.00	DIGITAL MATERIALS
MIDWEST TAPE	107373	12/8/2023	\$ 17,434.16	DIGITAL MATERIALS
NAUTILUS OWNER 2021, LLC	107374	12/8/2023	\$ 6,051.27	UTILITIES
PIVOT ENERGY INC	107375	12/8/2023	\$ 10,938.21	UTILITIES
PUEBLO WEST METROPOLITAN	107376	12/8/2023	\$ 513.27	UTILITIES

RAPID FIRE PROTECTION, INC	107377	12/8/2023	\$	87.00	BLDG/EQUIP MAINTENANCE - PW
SECOM	107378	12/8/2023	\$	3,303.16	TELECOM - IT
T-MOBILE USA INC.	107379	12/8/2023	\$	4,831.95	DIGITAL MATERIALS
THE BUGMAN INC	107380	12/8/2023	\$	190.00	BLDG/EQUIP MAINTENANCE
VERIZON COMMUNICATIONS INC	107381	12/8/2023	\$	122.65	VEHICLE MAINTENANCE
VERIZON WIRELESS	107382	12/8/2023	\$	14,157.00	TELECOM - IT
WASTE CONNECTIONS OF COLC	107383	12/8/2023	\$	1,038.99	BLDG/EQUIP MAINTENANCE - GIO
4 IMPRINT	107384	12/12/2023	\$	687.35	EMPLOYEE RELATIONS
ACORN PETROLEUM, INC	107385	12/12/2023	\$	372.96	VEHICLE MAINTENANCE
ADVANTAGE LAWN AND SNOW	107386	12/12/2023	\$	1,605.00	GROUNDS - RA
AMAZON.COM SERVICES LLC	107387	12/12/2023	\$	937.90	BOOKS
BAKER & TAYLOR	107388	12/12/2023	\$	11,992.20	BOOKS
BETA HEALTH ASSOCIATION, INC	107389	12/12/2023	\$	149.00	DENTAL/VISION INSURANCE
BOARD OF WATER WORKS	107390	12/12/2023	\$	767.59	UTILITIES
BRODART CO.	107391	12/12/2023	\$	592.02	BOOKS
CAMPBELL'S FLOWERS, INC	107392	12/12/2023	\$	528.41	EMPLOYEE RELATIONS-POINSETTIAS
COLLINS COLE FLYNN WINN & UI	107393	12/12/2023	\$	5,607.00	CONTRACT SVCS - DO
COLORADO DEPARTMENT OF RE	107394	12/12/2023	\$	118.06	NOV 2023 SALES TAX
CONSENSUS CLOUD SOLUTIONS	107395	12/12/2023	\$	135.92	TECH CONTRACTS - IT
EMPLOYERS COUNCIL SERVICE	107396	12/12/2023	\$	86.50	EMPLOYEE RELATIONS
ENA SERVICES, LLC	107397	12/12/2023	\$	1,450.00	TELECOM - IT
EXPRESS SERVICES, INC	107398	12/12/2023	\$	614.40	CONTRACT SVCS - IT
FIDELITY SECURITY LIFE	107399	12/12/2023	\$	441.01	DENTAL/VISION INSURANCE
GAYLORD BROS., INC	107400	12/12/2023	\$	962.52	OFFICE SUPPLIES - LH&G
HEALTHIEST YOU	107401	12/12/2023	\$	61.20	HEALTH/LIFE INSURANCE
HEAVENS BEST CARPET CLEANI	107402	12/12/2023	\$	500.00	CUSTODIAL - LUC
HIGHLINE	107403	12/12/2023	\$	101.86	TELECOM - IT
HW HOUSTON CONSTRUCTION C	107404	12/12/2023	\$	147,250.93	CAP EXP - BARKMAN RENO
IDT AMERICA	107405	12/12/2023	\$	47.17	TELECOM - IT
INGLE SUPPLY COMPANY	107406	12/12/2023	\$	21.50	BLDG/EQUIP MAINTENANCE - PW
INGRAM LIBRARY SERVICES	107407	12/12/2023	\$	4,494.60	BOOKS
KERI LYNNE LEITING	107408	12/12/2023	\$	200.00	PROGRAMS
LAKESHORE LEARNING MATERI	107409	12/12/2023	\$	516.61	PROGRAMS - USER
LIBRARY IDEAS LLC	107410	12/12/2023	\$	2,493.90	BOOKS
LITTLE CAESAR'S PIZZA	107411	12/12/2023	\$	133.91	PROGRAMS - LUC
MARCO GARCIA	107412	12/12/2023	\$	35.00	PROGRAMS - LUC
MIDWEST TAPE	107413	12/12/2023	\$	6,858.03	AUDIO/VISUAL MATERIALS
MINDY COLLINS	107414	12/12/2023	\$	11,093.96	CONTRACT SVCS
MSP MASTER TENANT I, LLC	107415	12/12/2023	\$	90.12	UTILITIES
OVERDRIVE	107416	12/12/2023	\$	19,960.06	DIGITAL MATERIALS
PINNACOL ASSURANCE	107417	12/12/2023	\$	2,112.00	WORKMEN'S COMP INSURANCE
PROFILE EAP	107418	12/12/2023	\$	320.00	CONTRACT SVCS - HR
PROQUEST, LLC	107419	12/12/2023	\$	2,909.27	DIGITAL MATERIALS
PUEBLO BRANCH NAACP #4005	107420	12/12/2023	\$	2,500.00	CONTRACT SVCS - FIN
RAMPART SUPPLY	107421	12/12/2023	\$	57.35	BLDG/EQUIP MAINTENANCE - RA
RAPID FIRE PROTECTION, INC	107422	12/12/2023	\$	87.00	BLDG/EQUIP MAINTENANCE - PW
RMBO, INC	107423	12/12/2023	\$	688.89	VEHICLE MAINTENANCE
ROYAL ELECTRICAL SERVICES,	107424	12/12/2023	\$	2,969.48	BLDG/EQUIP MAINTENANCE - RA
ST. CHARLES MESA WATER DIST	107425	12/12/2023	\$	99.88	UTILITIES
TERRYBERRY COMPANY LLC	107426	12/12/2023	\$	1,117.75	EMPLOYEE RELATIONS
TOP NOTCH PERSONNEL, LLC	107427	12/12/2023	\$	534.25	CONTRACT SVCS - FAC
TZIAVII - TAVNIGADUH STEVENS	107428	12/12/2023	\$	50.00	PROGRAMS - LA
WOODRIVER ENERGY LLC	107429	12/12/2023	\$	2,241.44	UTILITIES
AFLAC	107430	12/15/2023	\$	400.74	MISC WITHHOLDING
BAKER & TAYLOR	107431	12/15/2023	\$	4,157.94	BOOKS
BLACK HILLS ENERGY	107432	12/15/2023	\$	213.37	UTILITIES

BLACKSTONE AUDIO, INC	107433	12/15/2023	\$	214.40	AUDIO/VISUAL MATERIALS
BRODART CO.	107434	12/15/2023	\$	127.55	BOOKS
COLORADO CITY METRO. DISTRI	107435	12/15/2023	\$	82.57	UTILITIES
COLORADO NATURAL GAS, INC.	107436	12/15/2023	\$	1,186.59	UTILITIES
D'WAYNE W. PRYOR	107437	12/15/2023	\$	1,143.36	BLDG/EQUIP MAINTENANCE - RA
DH PACE COMPANY, INC	107438	12/15/2023	\$	180.00	BLDG/EQUIP MAINTENANCE - GHVL
EXPRESS SERVICES, INC	107439	12/15/2023	\$	614.40	CONTRACT SVCS - IT
HEAVENS BEST CARPET CLEANI	107440	12/15/2023	\$	600.00	CUSTODIAL - GHVL
INGRAM LIBRARY SERVICES	107441	12/15/2023	\$	1,673.66	BOOKS
LIBRARY STORE, INC.	107442	12/15/2023	\$	1,882.95	OFFICE SUPPLIES - USER
TECH LOGIC CORPORATION	107443	12/15/2023	\$	800.00	BINDERY/PROCESSING
WT COX INFORMATION SERVICE	107444	12/15/2023	\$	1,932.39	PERIODICALS
ZOHO CORPORATION	107445	12/15/2023	\$	4,563.00	TECH LICENSES - IT
CARD SERVICES-UMB	107446	12/19/2023	\$	3,938.23	PROGRAMS BA (PAID BY USER)
CARD SERVICES-UMB	107447	12/19/2023	\$	14,920.32	PCARD CHARGES
1000BULBS.COM	107448	12/21/2023	\$	229.93	BLDG/EQUIP MAINTENANCE - LUC
ADVANTAGE LAWN AND SNOW	107449	12/21/2023	\$	1,605.00	GROUNDS - RA
AMAZON.COM SERVICES LLC	107450	12/21/2023	\$	28,937.68	PROGRAMS - USER SERVICES
BAKER & TAYLOR	107451	12/21/2023	\$	6,039.65	BOOKS
BOARD OF WATER WORKS	107452	12/21/2023	\$	163.12	UTILITIES
BRODART CO.	107453	12/21/2023	\$	506.45	BOOKS
EXPRESS SERVICES, INC	107454	12/21/2023	\$	614.40	CONTRACT SVCS - IT
GROUND ENGINEERING CONSUL	107455	12/21/2023	\$	5,288.75	CAPITAL EXP - BARKMAN RENO
HBM ARCHITECTS, LLC	107456	12/21/2023	\$	4,501.33	CAPITAL EXP - BARKMAN RENO
HEAVENS BEST CARPET CLEANI	107457	12/21/2023	\$	1,395.00	CUSTODIAL - RA
INFOUSA MARKETING, INC.	107458	12/21/2023	\$	12,500.00	DIGITAL MATERIALS
INGRAM LIBRARY SERVICES	107459	12/21/2023	\$	445.95	BOOKS
JUNE M. GARCIA	107460	12/21/2023	\$	625.40	CONTRACT SVCS - HR
MIDWEST TAPE	107461	12/21/2023	\$	3,137.68	AUDIO/VISUAL MATERIALS
MINDY COLLINS	107462	12/21/2023	\$	100.00	EMPLOYEE RELATIONS
RANDY FORD	107463	12/21/2023	\$	325.00	EMPLOYEE RELATIONS
TAKEFORM ARCHITECTURAL GR	107464	12/21/2023	\$	105,547.89	CAPITAL EXP - RAWLINGS RENO
TOP NOTCH PERSONNEL, LLC	107465	12/21/2023	\$	427.40	CONTRACT SVCS - FAC
ACORN PETROLEUM, INC	107466	12/29/2023	\$	484.95	VEHICLE MAINTENANCE
ADVANTAGE LAWN AND SNOW	107467	12/29/2023	\$	1,605.00	GROUNDS - RA
AFLAC	107468	12/29/2023	\$	400.74	MISC WITHHOLDING
AMERICAN ELECTRIC CO.	107469	12/29/2023	\$	97.00	BLDG/EQUIP MAINTENANCE - RA
BAKER & TAYLOR	107470	12/29/2023	\$	402.48	BOOKS
BLACK HILLS ENERGY	107471	12/29/2023	\$	459.16	UTILITIES
BOARD OF WATER WORKS	107472	12/29/2023	\$	209.85	UTILITIES
BRODART CO.	107473	12/29/2023	\$	839.85	BOOKS
BYWATER SOLUTIONS, LLC	107474	12/29/2023	\$	50,614.00	CONTRACT SVCS - TS
COLORADO SPRINGS CLEANING	107475	12/29/2023	\$	1,917.81	CUSTODIAL - RA
DARLENE ENCINIAS	107476	12/29/2023	\$	300.00	PROGRAMS - EXP
DEEP ROCK	107477	12/29/2023	\$	8.99	CONTRACT SVCS - GHVL
DOLORES HUERTA PREP HIGH S	107478	12/29/2023	\$	35.00	BOOKS - ADJUSTED FOR 1 BOOK
EMPLOYERS COUNCIL SERVICE	107479	12/29/2023	\$	1,988.75	CONTRACT SVCS - HR
EXPRESS SERVICES, INC	107480	12/29/2023	\$	307.20	CONTRACT SVCS - IT
GOBIN'S INC	107481	12/29/2023	\$	10,844.00	CAP EXP - JAMEX MACHINES
IDT AMERICA	107482	12/29/2023	\$	69.43	TELECOM - IT
INSIGHT PUBLIC SECTOR, INC	107483	12/29/2023	\$	1,497.69	PREPAID - TECH LICENSES
JONATHAN WADE WILLS	107484	12/29/2023	\$	237.50	GROUNDS - GHVL
LIBRARY IDEAS LLC	107485	12/29/2023	\$	131.88	BOOKS
MIDWEST TAPE	107486	12/29/2023	\$	617.15	AUDIO/VISUAL MATERIALS
MOODY'S INVESTORS SERVICE I	107487	12/29/2023	\$	500.00	CONTRACT SVCS - FIN
MOUNTAIN WEST GLASS, INC.	107488	12/29/2023	\$	1,869.46	BLDG/EQUIP MAINTENANCE - RA

T-MOBILE USA INC.	107489	12/29/2023	\$	7,731.00	DIGITAL MATERIALS
TOP NOTCH PERSONNEL, LLC	107490	12/29/2023	\$	854.80	CONTRACT SVCS - FAC
VERIZON WIRELESS	107491	12/29/2023	\$	7,889.40	DIGITAL MATERIALS
XCEL ENERGY	107492	12/29/2023	\$	3,837.00	UTILITIES
Total Check Payments:			\$	<u>726,310.89</u>	
EMPLOYEE REIMBURSEMENT	E00915	12/4/2023	\$	70.74	K.MACLEOD MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00916	12/4/2023	\$	8.45	W.CHILDS MILEAGE REIMB
HARDKNOX GANG PREVENTION	E00919	12/8/2023	\$	150.00	FOL GRANT - RAWLINGS HARDKNOX
IMAGINATION LIBRARY OF COLO	E00920	12/8/2023	\$	3,212.97	BOOKS
EMPLOYEE REIMBURSEMENT	E00921	12/8/2023	\$	107.23	B.MEYERHOFER MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00922	12/8/2023	\$	58.69	D.COWLES MILEAGE REIMB
LIBRA-TECH CORPORATION	E00924	12/12/2023	\$	29,270.00	50% DEPOSIT - BARKMAN RENO
HARDKNOX GANG PREVENTION	E00925	12/12/2023	\$	900.00	CONTRACT SVCS - LUC
EMPLOYEE REIMBURSEMENT	E00926	12/12/2023	\$	44.54	L. LEWIS MILEAGE REIMB
BIBLIOTHECA, LLC	E00927	12/15/2023	\$	9,086.51	DIGITAL MATERIALS
EMPLOYEE REIMBURSEMENT	E00928	12/15/2023	\$	15.59	D. PAYNE MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00929	12/15/2023	\$	17.03	R.PACKARD MILEAGE REIMB
MET LIFE INSURANCE COMPANY	E00930	12/21/2023	\$	547.82	HEALTH/LIFE INSURANCE
MET LIFE INSURANCE COMPANY	E00931	12/21/2023	\$	3,494.06	DENTAL/VISION INSURANCE
EMPLOYEE REIMBURSEMENT	E00932	12/21/2023	\$	159.82	A. SWALD MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00933	12/21/2023	\$	37.99	C.TALLEY MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00934	12/21/2023	\$	101.00	K. FOGLESONG MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00935	12/21/2023	\$	66.16	M.KRATZ MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00936	12/21/2023	\$	35.37	S. SIUDYLA MILEAGE REIMB
BIBLIOTHECA, LLC	E00937	12/29/2023	\$	8,035.16	DIGITAL MATERIALS
HARDKNOX GANG PREVENTION	E00938	12/29/2023	\$	1,050.00	FOL GRANT - RA
ALERUS FINANCIAL NA	E00939	12/29/2023	\$	175.00	FLEX BENEFIT EXP
EMPLOYEE REIMBURSEMENT	E00940	12/29/2023	\$	38.32	A.GRIEBEL MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00941	12/29/2023	\$	72.05	C. NICOLA MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00942	12/29/2023	\$	40.87	J. WASHBURN MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00943	12/29/2023	\$	53.19	J. WASHBURN MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00944	12/29/2023	\$	35.37	K. MACLEOD MILEAGE REIMB
EMPLOYEE REIMBURSEMENT	E00945	12/29/2023	\$	1,575.00	M. NOYD TUITION REIMB
Total Electronic Payments:			\$	<u>58,458.93</u>	
Report Total:				<u><u>\$ 784,769.82</u></u>	

**PUEBLO CITY-COUNTY LIBRARY
DECEMBER 2023
EXPENDITURES**

PAYABLES	PAPER CHECKS	726,310.89
	BILL PAY	-
	ACH PAYMENTS	58,458.93
TOTAL PAYABLES		\$ 784,769.82

PAYROLL	DECEMBER 7TH	156,713.29
	DECEMBER 21ST	153,670.46
	PERA, PAYROLL TAXES & FEES	169,708.00
TOTAL PAYROLL		\$ 480,091.75

OTHER PAYABLES	UMB - COP Trustee	-
TOTAL OTHER		\$ -

GRAND TOTAL	\$ 1,264,861.57
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ADDENDUM: P-CARD TRANSACTION DETAIL

UMB Bank, Statement Period 11/02/2023 to 12/01/2023

Posting Date	Last Name	First Name	Supplier	Reason for Expense	Amount USD
11/2/2023	Aranda	Marion	Wal-Mart #3382	1 plunger 1 bottle of drain cleaner 1 small drill auger 1hand sink snake for urinals at PW	\$ 50.94
11/22/2023	Aranda	Marion	Lowes #02742	returned 2) tape knives bought wrong type	\$ (29.96)
11/22/2023	Aranda	Marion	Lowes #02742	3) 6" dry wall knives for front wall repair	\$ 42.04
11/22/2023	Aranda	Marion	Lowes #02742	2) 12"drywall knives 2) 6"drywall knives 1) 8" drywall knife 1)5 gallon bucket of drywall mud 1)6 pa *	\$ 233.73
11/28/2023	Aranda	Marion	Wal-Mart #1001	new battery for Chevy van	\$ 155.31
11/28/2023	Austin	Kimberly	Yourmembership	Recruitment Expense - ALA JobList for Adult Literacy Branch Manager-Lamb	\$ 349.00
11/28/2023	Austin	Kimberly	Yourmembership	Recruitment Expense - ALA JobList for Adult Literacy Administrator	\$ 349.00
11/23/2023	Baca	Sherri	Comcast Cable Comm	Internet expenses executive director	\$ 92.15
11/3/2023	Barnett	Kayci	Mesa Lagrees	snacks for staff meeting and programs	\$ 16.98
11/15/2023	Barnett	Kayci	Mesa Hardware	padlock for new shed.	\$ 5.60
11/17/2023	Barnett	Kayci	Wm Supercenter #1001	stuff for programs, the YS part was powdered sugar for gingerbread program.	\$ 52.94
11/17/2023	Barnett	Kayci	Maritz At&I* Ala	added pre conference to PLA in 2024 - will be in training budget after that	\$ 205.00
11/17/2023	Barnett	Kayci	American Library Assoc	online webinar	\$ 47.40
11/29/2023	Barnett	Kayci	Tortilleria Delicias Llc	food for branch mtg	\$ 23.00
11/30/2023	Barnett	Kayci	Mesa Lagrees	food for office party and programs	\$ 15.22
11/2/2023	Carter	Jacqueline	Sq *tacos Navarro	Dia de los Muertos - food	\$ 1,000.00
11/5/2023	Carter	Jacqueline	Wm Supercenter #5828	Teen/Tween Art Show - paper plates	\$ 14.98
11/21/2023	Claussen	Alva	Wal-Mart #1001	Leaf Bowl program	\$ 35.88
11/6/2023	Daly	Terri	Paypal	This was one of four accidental personal purchases made in November. A check in the amount of \$91.10 *	\$ 34.95
11/8/2023	Daly	Terri	Paypal	This was a personal purchase that was made accidentally. This purchase is one of four personal purch *	\$ 9.08
11/8/2023	Daly	Terri	Paypal	This purchase was accidental and was one of four accidental personal purchases in November. A person *	\$ 10.49
11/14/2023	Daly	Terri	Paypal	This was an accidental personal expense. There are four total personal expenses on the November stat *	\$ 36.58
11/9/2023	Defrates	Thomas	Msf * E0700pvj5q	Power BI Licenses for Dave Hayden	\$ 60.00
11/14/2023	Defrates	Thomas	Vue*comptia Mrktplce	Training for System Engineer.	\$ 1,080.00
11/15/2023	Defrates	Thomas	Cricut	Software required by Lamb Branch	\$ 128.99
11/8/2023	Foglesong	Karen	Sq *shahs Kabob & Gyro	Programs	\$ 30.00
11/3/2023	Gallejos	Natalie	Joann Stores #2013	Art Show	\$ 382.69
11/5/2023	Gallejos	Natalie	Angelos Pizza Parlor	Art Show	\$ 201.76
12/1/2023	Gardner	Jerry	Skf Auto Enterprises	Service 2020 Chevy Silverado 2500HD	\$ 149.52
11/15/2023	Hatton	Blake	Southwest	Travel	\$ 298.96
11/17/2023	Hudock	Sandy	Courtyard Cherry Creek	refund for taxes	\$ (8.20)
11/26/2023	Hudock	Sandy	Wal-Mart #1001	gingerbread mix for gingerbread houses	\$ 7.84
11/26/2023	Hudock	Sandy	Wal-Mart #0842	Gingerbread mixes, eggs and butter for gingerbread houses.	\$ 18.26
11/15/2023	Jubert	Rose	Sq *taffys	Pumpkin Contest Winner Prizes - 3 \$50 gift cards	\$ 150.00
11/16/2023	Jubert	Rose	Sq *gypsy Javas, The Libr	Parkview Meeting	\$ 54.00
11/19/2023	Jubert	Rose	Sams Club#6549	Staff Christmas gift	\$ 110.95
11/30/2023	Jubert	Rose	Jewish Family Service	Donation - B Miller's father's memorial	\$ 103.27
11/6/2023	Kleven	Jill	Nytimes	NY Times digital subscription	\$ 60.00
11/21/2023	Kleven	Jill	Fp Mailing Solutions	postage added to meter (correct receipt attached)	\$ 1,035.00
12/1/2023	Lewis	Linda	Valleymarket	program supplies	\$ 13.88
11/19/2023	Macleod	Katherine	Greenhorn Valley Ace	Repair materials for program item.	\$ 14.99
11/16/2023	Martinez	Thea	Amzn Mktp Us	Last minute purchase needed for the next day for Thailand program at Pueblo West	\$ 79.96
11/17/2023	Martinez	Thea	Wm Supercenter #1001	Programming purchases. Cups, Plates, table covers, cutlery, mango juice (India), soda, juice, water *	\$ 106.39
11/19/2023	Martinez	Thea	Little Caesars 0238 0002	Barkman's lock in for Giodone - they were out of funds so we helped with centralized	\$ 40.41
11/22/2023	Martinez	Thea	Dominos 6287	Fall Break Pizza Party on 11/20/23	\$ 162.18
11/22/2023	Martinez	Thea	Sq *bc Concessions	Food for India Passport Program on 11/21/23	\$ 398.98
11/5/2023	Martins-Gonzalez	Tina	Wm Supercenter #842	program supplies	\$ 42.86
11/16/2023	Martins-Gonzalez	Tina	Goodwill 1055 Pueblo	program supplies	\$ 7.98
11/16/2023	Martins-Gonzalez	Tina	Wm Supercenter #842	program supplies	\$ 14.57
11/17/2023	Martins-Gonzalez	Tina	Hobby-Lobby #0214	program supplies	\$ 23.52
11/8/2023	McGhee	Rebecca	Wm Supercenter #842	PLA & AT&T Digital Literacy GRANT FUNDED Incentive	\$ 62.17
11/8/2023	McGhee	Rebecca	Wal-Mart #0842	PLA & AT&T Digital Literacy GRANT FUNDED Incentive	\$ 270.00
11/10/2023	Meyerhofer	Brigitta	Dollar Tree	Program materials	\$ 7.50
11/10/2023	Meyerhofer	Brigitta	Wal-Mart #0842	Program materials	\$ 190.04
11/7/2023	Nash	Frank	Castle Rebar And Supply	Tube for pouring a concrete pad for outdoor sign	\$ 38.00
11/15/2023	Nash	Frank	Lowes #00318	Cement mix for Bench Installation	\$ 13.42
11/16/2023	Packard	Rachel	Safeway #1760	Passport Program Thailand 3 purchases on my PCARD that need to be coded to Programs-User, 6700-40-11 *	\$ 29.21
11/16/2023	Packard	Rachel	Wal-Mart #3382	Passport Program Thailand 3 purchases on my PCARD that need to be coded to Programs-User, 6700-40-1 *	\$ 62.47
11/16/2023	Packard	Rachel	Puukaow Thai Restaurant	Passport Program Thailand 3 purchases on my PCARD that need to be coded to Programs-User, 6700-40-1 *	\$ 100.00
11/8/2023	Perea	Al	In *pueblo Electronics Su	Purchased six (6) Fast Acting GGM5 5A 125 V fuses; these fuses can be utilized in the Stanley Door C *	\$ 9.00
11/7/2023	Potter	David	Uber Trip	Uber to hotel for the library marketing conference.	\$ 41.59
11/7/2023	Potter	David	Uber Trip	Uber app took us to incorrect hotel so we needed a second uber.	\$ 16.99
11/8/2023	Potter	David	Starbucks C Cntr Den	Breakfast while at conference.	\$ 13.42
11/8/2023	Potter	David	Marriott Indy - F&b	Lunch at conference for Nick and Sara.	\$ 54.78
11/8/2023	Potter	David	Tst* Patachou On The Park	Lunch for Nick and Sara while at library marketing conference.	\$ 40.55
11/8/2023	Potter	David	Sp Condition 1	Telehealth equipment. Telehealth grant expense.	\$ 919.96

11/9/2023	Potter	David	Starbucks Store #75958	Breakfast while at library marketing conference.	\$ 9.01
11/9/2023	Potter	David	Uber Trip	Uber for Nick and Sara to airport for the Library Marketing Conference.	\$ 46.00
11/9/2023	Potter	David	Amzn Mktp Us	Telehealth expense. This invoice contains the expenses for the 1,161 expense and the 49.70 expense.	\$ 1,161.00
11/10/2023	Potter	David	Starbucks Store #75958	Breakfast while at library marketing conference.	\$ 9.01
11/10/2023	Potter	David	Ind Airp Champps	Nick and Sara lunch while at library marketing conference.	\$ 36.59
11/10/2023	Potter	David	Amzn Mktp Us	Telehealth expense. This invoice contains the expenses for the 1,161 expense and the 49.70 expense.	\$ 49.70
11/10/2023	Potter	David	Amzn Mktp Us	Telehealth expense. This Invoice contains the expenses for the 1,161 expense and the 49.70 expense.	\$ 1,037.74
11/15/2023	Potter	David	Facebk 85vlqv35t2	Advertising expense via facebook.	\$ 25.00
11/15/2023	Potter	David	Amzn Mktp Us	Virtual meeting equipment for FOL and Foundation board meetings.	\$ 842.78
11/19/2023	Potter	David	Stk*shutterstock	Stock images for marketing.	\$ 50.91
11/22/2023	Potter	David	Facebk Tfqnmx4t2	Program facebook boost expense.	\$ 15.00
11/28/2023	Potter	David	Eig	Monthly constant contact expense.	\$ 110.00
11/2/2023	Ramirez	Gilberto	Wm Supercenter #842	Supplies for Dia De Los Muertos program.	\$ 20.31
11/2/2023	Ramirez	Gilberto	Wm Supercenter #842	Supplies for Dia De Los Muertos program	\$ 24.88
11/10/2023	Ramirez	Gilberto	Sq *gypsy Javas, The Libr	Program supplies - refreshments	\$ 55.25
11/10/2023	Ramirez	Gilberto	Wal-Mart #0842	Program supplies - refreshments	\$ 86.25
11/15/2023	Ramirez	Gilberto	Gagliano Italian Mar	Food for Dr. Saenz presentation 11/18/2023 in Ryals room.	\$ 222.50
11/5/2023	Reimers	Cory	Taco Bell 037403	This was an accidental purchase. I will be sending the full amount to finance as reimbursement.	\$ 4.44
11/22/2023	Rocco	Alan	Ggs Bbq & Catering	Lunch for star light award	\$ 230.22
11/7/2023	Schwartz	Sara	Einsteins C Concourse	Per diem - Library Marketing Conference	\$ 9.15
11/8/2023	Schwartz	Sara	The Eagle Indianapolis	Per diem - Library Marketing ConferenceMeal for Sara Schwartz and Nick Potter	\$ 60.14
11/9/2023	Schwartz	Sara	Jw Marriott Indy F&b	Per diem - Library Marketing ConferenceMeals for Sara Schwartz and Nick Potter	\$ 102.20
11/15/2023	Scroggins	Jennifer	Tst* Brues Alehouse Brewi	Gift cards are prizes for Nov. 2023 Trivia night, and Dec. 2023 Trivia night-Hosted by Adult Service *	\$ 150.00
11/17/2023	Scroggins	Jennifer	Big 5 Sporting Goods 275	Bought a wagon for the Adult Services team (USD) for Outreach/Programming needs during travel.	\$ 99.99
11/6/2023	Sherwood	Darlene	Samsclub.Com	PO 13208 Programs USER	\$ 177.82
11/8/2023	Sherwood	Darlene	Samsclub.Com	PO 13236 Programs BA	\$ 26.33
11/9/2023	Sherwood	Darlene	Samsclub.Com	PO 13242 Programs LA	\$ 11.16
11/10/2023	Sherwood	Darlene	Dri*signs	PO 13349 OFFICE SUPPLIES CR	\$ 354.32
11/12/2023	Sherwood	Darlene	Samsclub.Com	PO 13244 FRIENDS EXPENDITURES	\$ 382.56
11/12/2023	Sherwood	Darlene	Walmart.Com	PO 13260 PROGRAMS-USER	\$ 30.00
11/12/2023	Sherwood	Darlene	Walmart.Com	PO 13259 PROGRAMS USER 4+14.49+21.31= 39.80 Driver tip	\$ 4.00
11/12/2023	Sherwood	Darlene	Walmart.Com	PO 13259 PROGRAMS USER 4+14.49+21.31= 39.80	\$ 14.49
11/12/2023	Sherwood	Darlene	Walmart.Com	PO 13259 PROGRAMS USER 4+14.49+21.31= 39.80	\$ 21.31
11/13/2023	Sherwood	Darlene	Samsclub.Com	PO 13259 PROGRAMS-USER BA	\$ 30.96
11/14/2023	Sherwood	Darlene	Signazon.Com	PO 13349 OFFICE SUPPLIES CR	\$ 110.98
11/15/2023	Sherwood	Darlene	Otc Brands Inc	PO 13259 Programs US	\$ 8.06
11/16/2023	Sherwood	Darlene	Walmart.Com	PO 13284 OFFICE SUPPLIES LUC	\$ 4.62
11/19/2023	Sherwood	Darlene	Walmart.Com 8009666546	PO 13298 PROGRAMS USER	\$ 79.56
11/19/2023	Sherwood	Darlene	Walmart.Com 8009666546	PO 13298 PROGRAMS USER	\$ 5.37
11/22/2023	Sherwood	Darlene	Walmart.Com	PO 13326 Programs USER	\$ 25.28
11/22/2023	Sherwood	Darlene	Walmart.Com	PO 13327 Programs USER	\$ 269.99
11/23/2023	Sherwood	Darlene	Otc Brands Inc	PO 13342 PROGRAMS-BA	\$ 9.99
11/23/2023	Sherwood	Darlene	Samsclub.Com	PO 13323 PROGRAMS EXP	\$ 26.94
11/23/2023	Sherwood	Darlene	Samsclub.Com	PO 13322 PROGRAMS USER	\$ 43.24
11/23/2023	Sherwood	Darlene	Michaels #9490	PO 13342 Programs BA	\$ 8.95
11/23/2023	Sherwood	Darlene	Dri*signs	PO 13353 PROGRAMS EXP learning	\$ 546.70
11/23/2023	Sherwood	Darlene	Bray Sales Inc	PO 13356 BLDG MAINTENANCE RA	\$ 1,039.27
11/24/2023	Sherwood	Darlene	Samsclub.Com	PO 13342 PROGRAMS USER BA	\$ 83.44
11/24/2023	Sherwood	Darlene	Walmart.Com	PO 13342 PROGRAMS USER BA	\$ 47.95
11/26/2023	Sherwood	Darlene	Odp Bus Sol Llc # 101080	PO 13335 BINDERY PROCESSING	\$ 66.99
11/26/2023	Sherwood	Darlene	Envelopes.Com	PO 13358 OFFICE SUPPLIES CR	\$ 370.90
11/30/2023	Sherwood	Darlene	Dk Hardware Supply Llc	PO 13375 Building maintenance RA	\$ 137.05
11/3/2023	Smyer	Maria	Sonoras Meat Market & Res	Day of the Dead Festival	\$ 16.77
11/8/2023	Smyer	Maria	Latino Chamber Of Comm	Festival of Trees for library and HRC	\$ 49.00
11/15/2023	Smyer	Maria	Target 00006189	Supplies for art reception	\$ 26.67
11/16/2023	Smyer	Maria	Albertsons #0816	supplies for art reception in December	\$ 56.09
11/19/2023	Smyer	Maria	Hobby-Lobby #0214	Supplies for Storytime and Festival of Trees	\$ 39.11
11/17/2023	Stelter	Michael	Wm Supercenter #1001	Shirts for tie-dye.	\$ 67.86
11/19/2023	Stelter	Michael	Banquet Schusters Inc	Donuts for cellphone class at AARP.	\$ 18.52
11/5/2023	Swald	Ashley	Hobby-Lobby #0214	Passport program	\$ 179.76
11/17/2023	Swald	Ashley	Wal-Mart #0842	Fall Break program. 6700-40-11.	\$ 115.23
11/30/2023	Swald	Ashley	Wal-Mart #0842	Switzerland program	\$ 101.57
12/1/2023	Swald	Ashley	Hobby-Lobby #0214	Switzerland program	\$ 52.14
11/28/2023	Talley	Crystal	Wm Supercenter #5828	Programming movie night	\$ 3.52
11/30/2023	Talley	Crystal	Wal-Mart #5828	Programming Horror Cafe	\$ 15.19
11/5/2023	Tozer	Jennifer	Sq *shahs Kabob & Gyro	Food for Passport Program (Egypt)	\$ 297.35
11/19/2023	Wilder	Heather	Wm Supercenter #3382	Graham crackers to replace broken crackers for gingerbread house event. Candy for gingerbread house *	\$ 35.30
Total					\$ 18,858.55