

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES  
BOARD MEETING AGENDA  
5:30pm, Thursday, September 28, 2023  
This meeting will be conducted at the  
Pueblo West Library – 298 S. Joe Martinez Blvd. – Pueblo West**

**I. CALL TO ORDER AND ROLL CALL:**

Iris Clark	Stephanie Garcia	Dustin Hodge
VACANT	Trisha Macias	Doreen Martinez
Fredrick Quintana		

**II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA**

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

**III. APPROVAL OF MINUTES** (estimated time: 5 minutes)

OVERVIEW: Minutes of the Library Board of Trustee work session held on August 15, 2023, and the Library Board of Trustee Special meeting held on August 24, 2023, were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on August 15, 2023, and August 24, 2023.

**IV. REPORTS**

**A. Executive Director Report** (estimated time: 20 minutes)

**1. Pueblo West Library Update**

OVERVIEW: Heather Wilder, Branch Manager – Pueblo West Library will provide an update on the library.

**2. Summer Reading Program**

OVERVIEW: Nick Potter, Executive Director of the Library Foundation & Strategic Initiatives will provide a report.

**3. Internet Filtering**

OVERVIEW: Amy Nelson, Associate Director of Public Services will provide a report on compliance with the Child Internet Protection Act.

**B. Friends of the Library Report** (estimated time: 10 minutes)

**C. Quarterly Pueblo Library Foundation Report** (estimated time: 0 minutes)  
4<sup>th</sup> quarter report will be provided at a later date

**D. Attorney Report** (estimated time: 10 minutes)

**E. Employment Changes** (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the August 2023 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the August 2023 Employment Changes as contained in the Board materials.

**F. Financial Report** (estimated time: 10 minutes)

OVERVIEW: Ashley will review a report on the August 2023 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the August 2023 bills and accept the August 2023 fund statement as contained in the Board materials.

**V. BOARD COMMENT** (estimated time: 5 minutes)

**VI. PUBLIC COMMENT** (estimated time: 5 minutes)

**VII. OLD BUSINESS** (estimated time: 0 minutes)

**VIII. NEW BUSINESS**

**A. Announcements** (estimated time: 5 minutes)

1. The time and date for the next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, October 17, 2023 in the Friends of the Library meeting room at the Rawlings Library, 100 E. Abriendo.

The time and date for the next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, October 26, 2023 at the Giodone Library, 24655 U.S. Hwy 50 East.

**B. Action/Discussion Items**

1. **HR Outsource Procurement** (estimated time: 5 minutes)

OVERVIEW: A recommendation for HR outsourcing services was presented to the Trustees at the September 19, 2023 work session. The recommended vendor is McLean and Company

RECOMMENDED ACTION: That the Board of Trustees take action to authorize PCCLD to contract services with McLean and Company for twelve months at a cost not to exceed \$25,470.

2. **Blocks on the Bluff URA Taxing Agreement** (estimated time: 5 minutes)

OVERVIEW: Pueblo Urban Renewal Authority has provided the TIF agreement for trustee consideration as well as additional information regarding the urban renewal area.

RECOMMENDATION: That the Board of Trustees approve the TIF agreement as provided or as amended by the trustees.

**IX. ADJOURNMENT**

Estimated total meeting time: 1 hour and 30 minutes