

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES**  
**SPECIAL MEETING AGENDA**  
**5:30pm, Monday, July 31, 2023**

*This meeting will be conducted at the  
Barkman Library, 1300 Jerry Murphy Road*

**I. CALL TO ORDER AND ROLL CALL:**

Iris Clark	Stephanie Garcia	Dustin Hodge
Jacquelyn Keith	Trisha Macias	Doreen Martinez
Fredrick Quintana		

**II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA**

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

**III. APPROVAL OF MINUTES** (estimated time: 5 minutes)

OVERVIEW: Minutes of the Library Board of Trustee work session held on June 13, 2023, and the Library Board of Trustee meeting held on June 22, 2023, were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on June 13, 2023, and June 22, 2023.

**IV. REPORTS**

**A. Executive Director Report** (estimated time: 30 minutes)

**1.Barkman Library Report** – Alicia Griebel, Branch Manager

**2.Barkman Renovation Update** – Sherri Baca, Executive Director, Amy Nelson, Associate Director of Public Services, and Nick Potter, Executive Director Pueblo Library Foundation and Strategic Initiatives.

**3.Star Library Status Update** – Nick Potter, Executive Director Pueblo Library Foundation and Strategic Initiatives.

**B. Friends of the Library Report** (estimated time: 5 minutes)

**C. Quarterly Pueblo Library Foundation Report** – Next report will be August 24, 2023

**D. Attorney Report** (estimated time: 5 minutes)

**E. Employment Changes** (estimated time: 10 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the June 2023 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the June 2023 Employment Changes as contained in the Board materials.

**F. Financial Report** (estimated time: 15 minutes)

OVERVIEW: Sherri Baca, Executive Director will review a report on the June 2023 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the June 2023 bills and accept the June 2023 fund statement as contained in the Board materials.

V. **BOARD COMMENT** (estimated time: 5 minutes)

VI. **PUBLIC COMMENT** (estimated time: 5 minutes)

VII. **OLD BUSINESS** (estimated time: 0 minutes)

VIII. **NEW BUSINESS**

A. **Announcements** (estimated time: 5 minutes)

1. The time and date for the next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, August 15, 2023 in the Brett Kelly A meeting room at the Rawlings Library, 100 E. Abriendo.

The time and date for the next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, August 24, 2023 at the Patrick Lucero Library, 1315 E. 7<sup>th</sup> Street.

B. **Action/Discussion Items**

1. **Blocks on the Bluff Urban Renewal Area** (estimated time: 5 minutes)

OVERVIEW: Sherri Baca, Executive Director, will present information about this new urban renewal area and TIF agreement.

RECOMMENDED ACTION: That the Trustees consider the TIF agreement for future approval.

2. **Chief Financial Officer Authorization** (estimated time: 5 minutes)

OVERVIEW: The Library Trustees reviewed recommendations to approve Ashley Huggins (Chief Financial Officer) as an authorized signer for PCCLD banking and investment accounts.

RECOMMENDED ACTION: That the Board of Trustees take action to approve Ashley Huggins as an authorized PCCLD signer on bank and investment accounts, as follows:

- Bank of the San Juans accounts: Operating Account, Credit Card Account, Flex Spending Account, Nesbitt Employee Fund, Online Account, Payroll Account, Summer Reads Program
- Colotrust Accounts all associated accounts)
- CSIP Account
- CSAFE Account

3. **FAMLI Program Private Plan** (estimated time: 5 minutes)

OVERVIEW: A report and recommendation was presented to the Trustees at the July 18, 2023 work session regarding the approval of a private plan.

RECOMMENDED ACTION: That the PCCLD Trustees take action to approve the private plan.

**4. Pueblo Library Foundation Board of Directors** (estimated time: 5 minutes)

OVERVIEW: The PCCLD Board of Trustees were presented with three re-appointments on the Pueblo Library Foundation Board of Directors at their July 18, 2023 work session.

RECOMMENDED ACTION: That the Trustees take action to reappoint Dr. Bruce Johnson, Abby Hartless, and Brandice Eslinger.

**5. Disposal of Property** (estimated time: 5 minutes)

OVERVIEW: A recommendation for property disposal was presented to the Trustees at the June 13, 2023 work session.

RECOMMENDED ACTION: That the Board of Trustees take action to authorize PCCLD to dispose of surplus Facilities equipment as included in the Board materials.

**6. Market Wage Study and Retention Bonus** (estimated time: 10 minutes)

OVERVIEW: The Trustees heard a report and recommendation on the market wage study and a proposed employee retention bonus at the July work session.

RECOMMENDED ACTION: That the Trustees approve bonus payments, as presented.

**IX. ADJOURNMENT**

Estimated total meeting time: 2 hours

NOTE: The next meeting of the Pueblo City-County Library District Board of Trustees is a work session and is scheduled to take place beginning at 2:00pm, Tuesday, August 15, 2023 in the Brett Kelly A meeting room inside of the Rawlings Library 100 E. Abriendo Ave.