

**PUEBLO CITY-COUNTY LIBRARY DISTRICT  
COMBINED BALANCE SHEET - PRELIMINARY**

December 31, 2022

|                                          | General<br>Fund     | Capital<br>Projects<br>Fund | General<br>Fixed<br>Assets | General<br>Long-Term<br>Debt | Total                |
|------------------------------------------|---------------------|-----------------------------|----------------------------|------------------------------|----------------------|
| <b>Assets</b>                            |                     |                             |                            |                              |                      |
| CASH, OPERATING                          | \$ 799,086          | \$ -                        | \$ -                       | \$ -                         | \$ 799,086           |
| CASH, INTEREST BEARING (C-TRUST)         | 756,613             | 4,581,095                   | -                          | -                            | 5,337,708            |
| CASH, INTEREST BEARING (C-TRUST RES)     | 590,604             | -                           | -                          | -                            | 590,604              |
| CASH, INTEREST BEARING (CSAFE)           | 331,859             | -                           | -                          | -                            | 331,859              |
| CASH, INTEREST BEARING (CSIP)            | 707,925             | -                           | -                          | -                            | 707,925              |
| INVESTMENTS                              | -                   | -                           | -                          | -                            | -                    |
| PROPERTY TAX RECEIVABLE                  | -                   | -                           | -                          | -                            | -                    |
| ACCOUNTS RECEIVABLE                      | -                   | -                           | -                          | -                            | -                    |
| DUE TO/FROM CAP PROJECTS FUND            | -                   | -                           | -                          | -                            | -                    |
| DUE TO/FROM GENERAL FUND                 | -                   | -                           | -                          | -                            | -                    |
| PREPAID SERVICES                         | 380,600             | -                           | -                          | -                            | 380,600              |
| PREPAID RENT                             | 2,000               | -                           | -                          | -                            | 2,000                |
| PREPAID INSURANCE                        | (13,922)            | -                           | -                          | -                            | (13,922)             |
| COMPENSATED ABSENCES                     | -                   | -                           | -                          | 372,510                      | 372,510              |
| COPS - BUILDING PROJECTS                 | -                   | -                           | -                          | 14,200,000                   | 14,200,000           |
| LOAN RECEIVABLE                          | -                   | -                           | -                          | -                            | -                    |
| LAND                                     | -                   | -                           | 2,216,490                  | -                            | 2,216,490            |
| ART & COLLECTIBLES                       | -                   | -                           | 117,276                    | -                            | 117,276              |
| BUILDINGS AND IMPROVEMENTS               | -                   | -                           | 35,822,194                 | -                            | 35,822,194           |
| FURNITURE, FIXTURES AND EQUIP.           | -                   | -                           | 1,523,658                  | -                            | 1,523,658            |
| COMPUTER HARDWARE & SOFTWARE             | -                   | -                           | 2,465,735                  | -                            | 2,465,735            |
| BOOKS & AV MATERIALS                     | -                   | -                           | 5,766,667                  | -                            | 5,766,667            |
| ACCUMULATED DEPRECIATION                 | -                   | -                           | (18,870,648)               | -                            | (18,870,648)         |
| <b>Total Assets</b>                      | <b>\$ 3,554,766</b> | <b>\$ 4,581,095</b>         | <b>\$ 29,041,372</b>       | <b>\$ 14,572,510</b>         | <b>\$ 51,749,742</b> |
| <b>Liabilities</b>                       |                     |                             |                            |                              |                      |
| ACCRUED PAYROLL/ACCTS PAYABLE            | \$ -                | \$ -                        | \$ -                       | \$ -                         | \$ -                 |
| ACCOUNTS PAYABLE (VACATION)              | -                   | -                           | -                          | 318,397                      | 318,397              |
| ACCOUNTS PAYABLE (BENEFITS)              | 12,112              | -                           | -                          | 54,112                       | 66,224               |
| TAXES PAYABLE                            | 477                 | -                           | -                          | -                            | 477                  |
| CAPITAL PROJECT EXPENSES PAYABLE         | (24,136)            | -                           | -                          | -                            | (24,136)             |
| DEFERRED REVENUE                         | -                   | -                           | -                          | -                            | -                    |
| <b>Total Liabilities</b>                 | <b>\$ (11,547)</b>  | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ 372,509</b>            | <b>\$ 360,962</b>    |
| <b>Fund Equity</b>                       |                     |                             |                            |                              |                      |
| LONG TERM OBLIGATIONS-BLDGS              | \$ -                | \$ -                        | \$ -                       | \$ 14,200,000                | \$ 14,200,000        |
| INV. IN GENERAL FIXED ASSETS             | -                   | -                           | 29,041,372                 | -                            | 29,041,372           |
| FUND BALANCE                             | 4,053,871           | 7,179,812                   | -                          | -                            | 11,233,683           |
| LIBRARY REPLACEMENT PLAN                 | -                   | 2,133,749                   | -                          | -                            | 2,133,749            |
| EMERGENCY RESERVE                        | 396,310             | -                           | -                          | -                            | 396,310              |
| NONEXPENDABLE                            | 3,000               | -                           | -                          | -                            | 3,000                |
| Revenue over (under) Expenditures        | (886,869)           | (4,732,466)                 | -                          | -                            | (5,619,335)          |
| <b>Total Fund Equity</b>                 | <b>\$ 3,566,313</b> | <b>\$ 4,581,095</b>         | <b>\$ 29,041,372</b>       | <b>\$ 14,200,000</b>         | <b>\$ 51,388,779</b> |
| <b>Total Liabilities and Fund Equity</b> | <b>\$ 3,554,766</b> | <b>\$ 4,581,095</b>         | <b>\$ 29,041,372</b>       | <b>\$ 14,572,510</b>         | <b>\$ 51,749,741</b> |

PUEBLO CITY-COUNTY LIBRARY DISTRICT  
GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE PERIOD ENDING DECEMBER 31, 2022-PRELIMINARY

|                                          | Current<br>Month    | Year to Date<br>Spent/<br>Collected | Annual Budget        | Variance           | % spent/<br>collected |
|------------------------------------------|---------------------|-------------------------------------|----------------------|--------------------|-----------------------|
| <b>REVENUES</b>                          |                     |                                     |                      |                    |                       |
| Property Tax                             | \$ 2,163            | \$ 12,249,947                       | \$ 12,312,816        | \$ 62,869          | 99%                   |
| Specific Ownership Tax                   | 186,428             | 1,129,587                           | 989,915              | (139,672)          | 114%                  |
| Contracts, Grants                        | 261,282             | 917,398                             | 1,394,950            | 477,552            | 66%                   |
| Interest Income                          | 10,341              | 115,398                             | 40,000               | (75,398)           | 288%                  |
| Fees                                     | 235                 | 8,350                               | 36,000               | 27,650             | 23%                   |
| Photocopier Income                       | 3,829               | 42,391                              | 49,999               | 7,608              | 85%                   |
| Miscellaneous Sales                      | 163                 | 1,265                               | 3,498                | 2,233              | 36%                   |
| <b>TOTAL REVENUES</b>                    | <b>\$ 464,441</b>   | <b>\$ 14,464,337</b>                | <b>\$ 14,827,178</b> | <b>\$ 362,841</b>  | <b>98%</b>            |
| <b>EXPENDITURES - Personnel</b>          |                     |                                     |                      |                    |                       |
| Salaries                                 | \$ 509,817          | \$ 4,804,644                        | \$ 5,020,824         | \$ 216,180         | 96%                   |
| PERA                                     | 73,150              | 656,878                             | 688,012              | 31,134             | 95%                   |
| Workers Compensation                     | -                   | 13,630                              | 17,628               | 3,998              | 77%                   |
| Employee Insurance                       | 4,200               | 565,205                             | 602,899              | 37,694             | 94%                   |
| Unemployment Compensation                | 981                 | 9,020                               | 15,064               | 6,044              | 60%                   |
| Medicare Trust                           | 7,112               | 66,524                              | 72,802               | 6,278              | 91%                   |
| Employee Relations                       | 2,738               | 35,677                              | 46,650               | 10,973             | 76%                   |
| Employee Training                        | 935                 | 59,997                              | 90,950               | 30,953             | 66%                   |
| <b>TOTAL PERSONNEL</b>                   | <b>\$ 598,932</b>   | <b>\$ 6,211,575</b>                 | <b>\$ 6,554,829</b>  | <b>\$ 343,254</b>  | <b>95%</b>            |
| <b>EXPENDITURES - Materials</b>          |                     |                                     |                      |                    |                       |
| Books                                    | \$ 14,687           | \$ 317,552                          | \$ 486,000           | \$ 168,448         | 65%                   |
| Audio-Visual Materials                   | 21,410              | 176,042                             | 359,000              | 182,958            | 49%                   |
| Periodicals                              | 60                  | 34,995                              | 39,000               | 4,005              | 90%                   |
| Digital Materials                        | 67,412              | 1,109,388                           | 575,000              | (534,388)          | 193%                  |
| Library Programs                         | 128,613             | 952,673                             | 1,204,018            | 251,345            | 79%                   |
| Processing Supplies/Services             | 7,297               | 120,481                             | 190,519              | 70,038             | 63%                   |
| <b>TOTAL MATERIALS</b>                   | <b>\$ 239,479</b>   | <b>\$ 2,711,129</b>                 | <b>\$ 2,853,537</b>  | <b>\$ 142,408</b>  | <b>95%</b>            |
| <b>EXPENDITURES - Facilities</b>         |                     |                                     |                      |                    |                       |
| Utilities                                | \$ 41,343           | \$ 509,344                          | \$ 486,850           | \$ (22,494)        | 105%                  |
| Vehicle Maintenance                      | 2,005               | 29,975                              | 13,000               | (16,975)           | 231%                  |
| Building Maintenance                     | 30,933              | 417,845                             | 446,157              | 28,312             | 94%                   |
| Rent                                     | 2,357               | 30,704                              | 30,000               | (704)              | 102%                  |
| Lease/Purchase of Buildings              | -                   | 1,247,713                           | 1,247,713            | 1                  | 100%                  |
| Insurance                                | -                   | 86,920                              | 86,525               | (395)              | 100%                  |
| Friends Expenditures                     | 185                 | 17,091                              | 20,000               | 2,909              | 85%                   |
| <b>TOTAL FACILITIES</b>                  | <b>\$ 76,824</b>    | <b>\$ 2,339,592</b>                 | <b>\$ 2,330,245</b>  | <b>\$ (9,347)</b>  | <b>100%</b>           |
| <b>EXPENDITURES - Operating</b>          |                     |                                     |                      |                    |                       |
| Contract Services                        | \$ 39,996           | \$ 520,104                          | \$ 415,346           | \$ (104,758)       | 125%                  |
| County Treasurer's Fee                   | 32                  | 183,447                             | 184,692              | 1,245              | 99%                   |
| Community Relations                      | 733                 | 17,357                              | 30,412               | 13,055             | 57%                   |
| Professional Memberships                 | 1,273               | 17,096                              | 13,670               | (3,426)            | 125%                  |
| Office Supplies                          | 3,825               | 37,145                              | 45,643               | 8,498              | 81%                   |
| Photocopier Expense                      | 944                 | 16,272                              | 21,224               | 4,952              | 77%                   |
| Courier Services                         | -                   | 1,022                               | 2,000                | 978                | 51%                   |
| Postage & Freight                        | 1,900               | 48,766                              | 38,000               | (10,766)           | 128%                  |
| Nesbitt Activities                       | 220                 | 2,035                               | 3,545                | 1,510              | 57%                   |
| Chamberlain                              | 14,000              | 14,000                              | 10,000               | (4,000)            | 140%                  |
| <b>TOTAL OPERATING</b>                   | <b>\$ 62,923</b>    | <b>\$ 857,245</b>                   | <b>\$ 764,532</b>    | <b>\$ (92,713)</b> | <b>112%</b>           |
| <b>EXPENDITURES - Info. Technology</b>   |                     |                                     |                      |                    |                       |
| Telecommunications                       | \$ 29,432           | \$ 159,935                          | \$ 198,992           | \$ 39,057          | 80%                   |
| Hardware Repair & Maintenance            | 510                 | 10,760                              | 15,000               | 4,240              | 72%                   |
| Technology Supplies                      | (807)               | 37,099                              | 37,577               | 478                | 99%                   |
| Technology Contract Services             | 4,513               | 180,407                             | 174,338              | (6,069)            | 103%                  |
| <b>TOTAL INFO TECHNOLOGY</b>             | <b>\$ 33,647</b>    | <b>\$ 388,202</b>                   | <b>\$ 425,907</b>    | <b>\$ 37,705</b>   | <b>91%</b>            |
| <b>TOTAL EXPENDITURES</b>                | <b>\$ 1,011,805</b> | <b>\$ 12,507,743</b>                | <b>\$ 12,929,050</b> | <b>\$ 421,307</b>  | <b>97%</b>            |
| <b>Revenue over/(under) Expenditures</b> | <b>\$ (547,364)</b> | <b>\$ (886,869)</b>                 | <b>\$ 1,898,128</b>  | <b>\$ (58,466)</b> | <b>-47%</b>           |
| <b>OTHER FINANCING SOURCES</b>           |                     |                                     |                      |                    |                       |
| Transfer out to Capital Project Fund     |                     | \$ (2,843,463)                      | \$ -                 | \$ -               | 0%                    |

PUEBLO CITY-COUNTY LIBRARY DISTRICT  
CAPITAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE PERIOD ENDING DECEMBER 31, 2022-PRELIMINARY

|                                        | Current<br>Month    | Year to Date<br>Spent/<br>Collected | Annual<br>Budget      | Variance              | % spent/<br>collected |
|----------------------------------------|---------------------|-------------------------------------|-----------------------|-----------------------|-----------------------|
| REVENUES                               |                     |                                     |                       |                       |                       |
| Interest Income                        | \$ 19,135           | \$ 87,302                           | \$ 15,000             | \$ (72,302)           | 582%                  |
| Contracts, Grants                      | -                   | 1,057,500                           | 1,273,628             | 216,128               | 83%                   |
| TOTAL REVENUES                         | <u>\$ 19,135</u>    | <u>\$ 1,144,802</u>                 | <u>\$ 1,288,628</u>   | <u>\$ 143,826</u>     | <u>89%</u>            |
| EXPENDITURES                           |                     |                                     |                       |                       |                       |
| Building Construction                  | \$ 722,233          | \$ 8,588,607                        | \$ 9,582,511          | \$ 993,904            | 90%                   |
| Building Equip & Projects              | \$ -                | \$ 20,930                           | \$ 39,000             | \$ 18,070             | 54%                   |
| IT Projects                            | -                   | \$ 84,344                           | 233,137               | 148,793               | 36%                   |
| TOTAL BUILDING PROJECTS                | <u>\$ 722,233</u>   | <u>\$ 8,693,881</u>                 | <u>\$ 9,854,648</u>   | <u>\$ 1,160,768</u>   | <u>88%</u>            |
| EXPENDITURES - Capital Assets          |                     |                                     |                       |                       |                       |
| Furniture, Fixtures, Equipment         | 22,011              | 26,850                              | 15,000                | (11,850)              | 179%                  |
| TOTAL CAPITAL ASSET COST               | <u>\$ 22,011</u>    | <u>\$ 26,850</u>                    | <u>\$ 15,000</u>      | <u>\$ (11,850)</u>    | <u>179%</u>           |
| TOTAL EXPENDITURES                     | <u>\$ 744,244</u>   | <u>\$ 8,720,730</u>                 | <u>\$ 9,869,648</u>   | <u>\$ 1,148,918</u>   | <u>88%</u>            |
| Revenue over/(under) Expenditures      | <u>\$ (725,109)</u> | <u>\$ (4,732,466)</u>               | <u>\$ (8,581,021)</u> | <u>\$ (1,005,092)</u> | <u>55%</u>            |
| OTHER FINANCING SOURCES                |                     |                                     |                       |                       |                       |
| Transfer in (out) from General Fund    | -                   | 2,843,463                           | -                     | (2,843,463)           | -                     |
| Total other financing sources and uses | <u>-</u>            | <u>2,843,463</u>                    | <u>-</u>              | <u>(2,843,463)</u>    | <u>-</u>              |

**Payment History Report**
**PUEBLO CITY-COUNTY LIBRARY DISTRICT**
**DECEMBER 1 - 31, 2022**

| Vendor                                    | Check Number | Check Date | Check Amt  | Description                |
|-------------------------------------------|--------------|------------|------------|----------------------------|
| ACORN PETROLEUM, INC                      | 105417       | 12/19/2022 | 348.78     | VEHICLE MAINTENANCE        |
| ADVANTAGE LAWN AND SNOW                   | 105372       | 12/7/2022  | 3,550.00   | GROUNDS                    |
| ADVANTAGE LAWN AND SNOW                   | 105418       | 12/19/2022 | 1,200.00   | GROUNDS                    |
| ADVANTAGE LAWN AND SNOW                   | 105485       | 12/30/2022 | 1,750.00   | GROUNDS                    |
| AFLAC                                     | 105453       | 12/23/2022 | 314.58     | MISC WITHHOLDING           |
| ALCHEMY TECHNOLOGY GROUP, LLC             | 105373       | 12/7/2022  | 14,733.00  | TELECOM IT                 |
| ALL COPY PRODUCTS INC                     | 105371       | 12/2/2022  | 23,444.72  | CAPITAL PROJECT EXPENSE    |
| ALL COPY PRODUCTS INC                     | 105454       | 12/23/2022 | 224.25     | POSTAGE & FREIGHT          |
| AMAZON.COM SERVICES LLC                   | 105419       | 12/19/2022 | 1,266.89   | BOOKS                      |
| ANDERSON MASON DALE ARCHITECTS, P.C       | 105455       | 12/23/2022 | 6,987.00   | CAPITAL PROJECT EXPENSE    |
| BAKER & TAYLOR (415353)                   | 105374       | 12/7/2022  | 986.04     | BOOKS                      |
| BAKER & TAYLOR (415353)                   | 105456       | 12/23/2022 | 1,755.83   | BOOKS                      |
| BAKER & TAYLOR (415353)                   | 105486       | 12/30/2022 | 601.90     | BOOKS                      |
| BCS PROSOFT, INC                          | 105420       | 12/19/2022 | 165.00     | CONTRACT SERVICES FIN      |
| BETA HEALTH ASSOCIATION, INC              | 105421       | 12/19/2022 | 82.50      | DENTAL & VISION INSURANCE  |
| BIBLIOTHECA, LLC                          | 105375       | 12/7/2022  | 5,405.06   | BOOKS                      |
| BIBLIOTHECA, LLC                          | 105457       | 12/23/2022 | 49,859.00  | BOOKS                      |
| BIBLIOTHECA, LLC                          | 105458       | 12/23/2022 | 7,824.00   | BOOKS                      |
| BLACK HILLS ENERGY                        | 105422       | 12/19/2022 | 1,299.22   | UTILITIES LUC              |
| BLACK HILLS ENERGY                        | 105459       | 12/23/2022 | 15,404.66  | UTILITIES                  |
| BLAZER ELECTRIC SUPPLY                    | 105460       | 12/23/2022 | 436.12     | BLDG EQUIP MAINTENANCE     |
| BLO BACK GALLERY                          | 105461       | 12/23/2022 | 250.00     | CAPITAL PROJECT EXPENSE    |
| BOARD OF WATER WORKS                      | 105376       | 12/7/2022  | 94.07      | UTILITIES BA               |
| BOARD OF WATER WORKS                      | 105423       | 12/19/2022 | 334.24     | UTILITIES LA               |
| BOARD OF WATER WORKS                      | 105462       | 12/23/2022 | 1,165.77   | UTILITIES RA               |
| BRODART CO.                               | 105424       | 12/19/2022 | 1,696.41   | BOOKS                      |
| BRODART CO.                               | 105463       | 12/23/2022 | 1,182.57   | BOOKS                      |
| BRODART CO.                               | 105487       | 12/30/2022 | 2,220.59   | BOOKS                      |
| BYWATER SOLUTIONS, LLC                    | 105464       | 12/23/2022 | 58,060.00  | CONTRACT SERVICES TS       |
| C BAILEY ENTERPRISES INC.                 | 105403       | 12/15/2022 | 736.27     | BLDG EQUIP MAINTENANCE RA  |
| CARD SERVICES-UMB                         | 105452       | 12/20/2022 | 19,583.99  | PROGRAMS                   |
| CENTURYLINK                               | 105425       | 12/19/2022 | 1,272.47   | TELECOM IT                 |
| CHEM-WAY LAWN CARE, INC                   | 105426       | 12/19/2022 | 428.76     | GROUNDS LA                 |
| CINTAS CORPORATION NO. 2                  | 105377       | 12/7/2022  | 972.00     | BLDG EQUIP MAINTENANCE     |
| COLLINS COLE FLYNN WINN & ULMER, PLLC     | 105404       | 12/15/2022 | 3,360.00   | CONTRACT SERVICES DO       |
| COLORADO BUILDING                         | 105378       | 12/7/2022  | 9,630.00   | HOUSE KEEPING              |
| COLORADO CITY METRO. DISTRICT             | 105427       | 12/19/2022 | 93.23      | UTILITIES GVHL             |
| COLORADO DEPARTMENT OF REVENUE            | 105428       | 12/19/2022 | 134.32     | SALES TAX                  |
| COLORADO NATURAL GAS, INC.                | 105488       | 12/30/2022 | 1,191.82   | UTILITIES GVHL             |
| COLORADO SPRINGS CLEANING                 | 105379       | 12/7/2022  | 64.38      | HOUSE KEEPING              |
| COLORADO SPRINGS CLEANING                 | 105429       | 12/19/2022 | 75.05      | HOUSE KEEPING RA           |
| COLORADO SPRINGS CLEANING                 | 105465       | 12/23/2022 | 2,345.07   | HOUSE KEEPING              |
| CONTRACT FURNISHINGS, INC.                | 105466       | 12/23/2022 | 4,500.00   | CAPITAL PROJECT EXPENSE    |
| CRATERS & FREIGHTERS OF NORTHERN COLORADO | 105405       | 12/15/2022 | 835.00     | CONTRACT SERVICES SC       |
| D&S PAINT CENTER INC                      | 105430       | 12/19/2022 | 40.35      | BLDG EQUIP MAINTENANCE RA  |
| DAIKIN APPLIED                            | 105406       | 12/15/2022 | 1,150.00   | BLDG EQUIP MAINTENANCE RA  |
| DEEP ROCK                                 | 105489       | 12/30/2022 | 87.93      | CONTRACT SERVICES GHVL     |
| EDWARD-JAMES SURVEYING, INC.              | 105490       | 12/30/2022 | 22,700.00  | CAPITAL PROJECT EXPENSE    |
| EMPLOYERS COUNCIL SERVICES, IN            | 105431       | 12/19/2022 | 7,238.75   | CONTRACT SERVICES HR       |
| ENA SERVICES, LLC                         | 105432       | 12/19/2022 | 1,450.00   | TELECOM IT                 |
| EYEON NETWORKS LLC                        | 105380       | 12/7/2022  | 2,800.00   | TELECOM IT                 |
| FIDELITY SECURITY LIFE                    | 105433       | 12/19/2022 | 422.17     | DENTAL & VISION INSURANCE  |
| FLINT HILLS DESIGN, LLC                   | 105407       | 12/15/2022 | 22,010.77  | CAPITAL PROJECT EXPENSE    |
| GAGLIANO'S ITALIAN MARKET                 | 105381       | 12/7/2022  | 250.00     | PROGRAMS IZ                |
| GATEHOUSE PUEBLO - PUEBLO CHIEFTAIN       | 105467       | 12/23/2022 | 566.50     | COMMUNITY RELATIONS        |
| GOBIN'S INC                               | 105434       | 12/19/2022 | 646.28     | HARDWARE REPAIR & MAINT IT |
| H W HOUSTON CONSTRUCTION CO IN            | 105491       | 12/30/2022 | 454,243.58 | CAPITAL PROJECT EXPENSE    |
| HBM ARCHITECTS, LLC                       | 105492       | 12/30/2022 | 36,010.67  | CAPITAL PROJECT EXPENSE    |
| HEAVENS BEST CARPET CLEANING              | 105382       | 12/7/2022  | 450.00     | HOUSEKEEPING GVHL          |
| HIGHLINE                                  | 105383       | 12/7/2022  | 99.76      | TELECOM IT                 |
| HOLLAND & HART LLP                        | 105408       | 12/15/2022 | 368.00     | CONTRACT SERVICES DO       |
| IDT AMERICA                               | 105384       | 12/7/2022  | 63.27      | TELECOM IT                 |
| INFOUSA MARKETING. INC.                   | 105468       | 12/23/2022 | 12,500.00  | DIGITAL MATERIALS          |
| INGRAM LIBRARY SERVICES                   | 105385       | 12/7/2022  | 1,694.29   | BOOKS                      |
| INGRAM LIBRARY SERVICES                   | 105435       | 12/19/2022 | 1,813.49   | BOOKS                      |
| INGRAM LIBRARY SERVICES                   | 105469       | 12/23/2022 | 1,175.16   | BOOKS                      |
| JEONG HWANG                               | 105409       | 12/15/2022 | 150.00     | PROGRAMS IZ                |

**Payment History Report**
**PUEBLO CITY-COUNTY LIBRARY DISTRICT**
**DECEMBER 1 - 31, 2022**

| Vendor                                 | Check Number | Check Date | Check Amt | Description                    |
|----------------------------------------|--------------|------------|-----------|--------------------------------|
| KANOPY INC                             | 105436       | 12/19/2022 | 1,237.00  | DIGITAL MATERIALS              |
| KERI LYNNE LEITING                     | 105493       | 12/30/2022 | 140.00    | PROGRAMS PW                    |
| LATINO CHAMBER OF COMMERCE OF          | 105386       | 12/7/2022  | 110.00    | MEMBERSHIP DUES                |
| LIBRARY IDEAS LLC                      | 105437       | 12/19/2022 | 45.00     | DIGITAL MATERIALS              |
| LIBRARY IDEAS LLC                      | 105470       | 12/23/2022 | 2,888.24  | BOOKS                          |
| LILLIAN CHAVEZ                         | 105387       | 12/7/2022  | 250.00    | PROGRAMS IZ                    |
| LITTLE CAESAR'S PIZZA                  | 105410       | 12/15/2022 | 80.00     | PROGRAMS LUC                   |
| MD ENTERPRISES - PRO PANELS            | 105411       | 12/15/2022 | 4,546.00  | CONTRACT SERVICES IZ           |
| MIDWEST TAPE                           | 105388       | 12/7/2022  | 4,806.04  | AUDIO VISUAL MATERIALS         |
| MIDWEST TAPE                           | 105412       | 12/15/2022 | 20,550.09 | AUDIO VISUAL MATERIALS         |
| MIDWEST TAPE                           | 105438       | 12/19/2022 | 7,452.57  | AUDIO VISUAL MATERIALS         |
| MIDWEST TAPE                           | 105471       | 12/23/2022 | 7,849.92  | AUDIO VISUAL MATERIALS         |
| MIDWEST TAPE                           | 105495       | 12/30/2022 | 6,582.75  | AUDIO VISUAL MATERIALS         |
| MOUNTAIN DISPOSAL, INC                 | 105389       | 12/7/2022  | 59.40     | HOUSEKEEPING GVHL              |
| MOUNTAIN DISPOSAL, INC                 | 105439       | 12/19/2022 | 59.40     | HOUSEKEEPING GVHL              |
| MOUNTAIN WEST GLASS, INC.              | 105390       | 12/7/2022  | 909.35    | BLDG EQUIP MAINTENANCE LA      |
| MSP MASTER TENANT I, LLC               | 105391       | 12/7/2022  | 93.50     | UTILITIES RA                   |
| MULLANS PIERSEL & REED, P.C.           | 105472       | 12/23/2022 | 918.00    | CONTRACT SERVICES DO           |
| NAUTILUS OWNER 2021, LLC               | 105392       | 12/7/2022  | 4,430.72  | UTILITIES                      |
| OCLC, INC                              | 105440       | 12/19/2022 | 142.02    | CONTRACT SERVICES TS           |
| OFFICESCAPES                           | 105413       | 12/15/2022 | 73,422.57 | CAPITAL PROJECT EXPENSE        |
| OVERDRIVE                              | 105414       | 12/15/2022 | 18,391.76 | DIGITAL MATERIALS              |
| PEAR WORKPLACE SOLUTIONS               | 105473       | 12/23/2022 | 300.00    | CAPITAL PROJECT EXPENSE        |
| PEAR WORKPLACE SOLUTIONS               | 105496       | 12/30/2022 | 24,136.44 | CAPITAL PROJECT EXPENSE        |
| PHILADELPHIA INSURANCE COMPANIES       | 105474       | 12/23/2022 | 777.00    | INSURANCE                      |
| PROFILE EAP                            | 105441       | 12/19/2022 | 160.00    | CONTRACT SERVICES HR           |
| PROJEX, INC.                           | 105475       | 12/23/2022 | 7,854.35  | CAPITAL PROJECT EXPENSE        |
| PROQUEST, LLC                          | 105393       | 12/7/2022  | 2,797.37  | CONTRACT SERVICES TS           |
| PUEBLO BEARING SERVICE, INC            | 105394       | 12/7/2022  | 69.02     | BLDG EQUIP MAINTENANCE GIO     |
| PUEBLO WEST METROPOLITAN DISTR         | 105442       | 12/19/2022 | 849.57    | UTILITIES PW                   |
| R.J.'S LOCK & KEY                      | 105476       | 12/23/2022 | 15.00     | BLDG EQUIP MAINTANENCE RA      |
| RAMPART SUPPLY                         | 105395       | 12/7/2022  | 166.56    | BLDG EQUIP MAINTANENCE RA      |
| RANDY FORD                             | 105497       | 12/30/2022 | 400.00    | NEXT FIFTY GRANT               |
| RAPID FIRE PROTECTION, INC             | 105477       | 12/23/2022 | 87.00     | BLDG EQUIP MAINTANENCE         |
| REBECCA ROBLES                         | 105396       | 12/7/2022  | 250.00    | PROGRAMS IZ                    |
| RFID LIBRARY SOLUTIONS, INC            | 105478       | 12/23/2022 | 63,800.00 | TECH CONTRACT SERVICES IT      |
| RL PARTS PLUS                          | 105479       | 12/23/2022 | 144.91    | VEHICLE MAINTENANCE            |
| ROBERT J. MARSH                        | 105480       | 12/23/2022 | 619.62    | PROGRAMS USER                  |
| ROYAL ELECTRICAL SERVICES, INC         | 105415       | 12/15/2022 | 3,784.46  | BLDG EQUIP MAINTENANCE PW      |
| SAN ISABEL ELECTRIC ASSOCIATIO         | 105443       | 12/19/2022 | 5,337.68  | UTILITIES PW                   |
| SECOM                                  | 105397       | 12/7/2022  | 1,579.51  | TELECOM IT                     |
| SHANNON J. MILLER DBA SIZZLEN STAMPERS | 105481       | 12/23/2022 | 275.00    | PROGRAMS USER                  |
| ST. CHARLES MESA WATER DIST.           | 105444       | 12/19/2022 | 323.85    | UTILITIES GIO                  |
| TERRYBERRY COMPANY LLC                 | 105482       | 12/23/2022 | 630.96    | EMPLOYEE RELATIONS             |
| THE BUGMAN INC                         | 105416       | 12/15/2022 | 285.00    | GROUND                         |
| THE NEW YORK TIMES COMPANY             | 105398       | 12/7/2022  | 60.00     | PERIODICAL MATERIALS           |
| T-MOBILE USA INC.                      | 105445       | 12/19/2022 | 4,788.15  | DIGITAL MATERIALS              |
| T-MOBILE USA INC.                      | 105446       | 12/19/2022 | 4,790.00  | DIGITAL MATERIALS              |
| T-MOBILE USA INC.                      | 105447       | 12/19/2022 | 1,904.85  | DIGITAL MATERIALS              |
| TRANE U.S. INC.                        | 105448       | 12/19/2022 | 1,027.40  | BLDG EQUIP MAINTENANCE GVHL    |
| UNITE PRIVATE NETWORKS, LLC            | 105399       | 12/7/2022  | 7,780.14  | TELECOM IT                     |
| UNITE PRIVATE NETWORKS, LLC            | 105449       | 12/19/2022 | 15,560.28 | TELECOM IT                     |
| VALUE LINE PUBLISHING LLC              | 105483       | 12/23/2022 | 4,995.00  | DIGITAL MATERIALS              |
| VERIZON COMMUNICATIONS INC.            | 105400       | 12/7/2022  | 27.90     | VEHICLE MAINTENANCE            |
| VERIZON WIRELESS                       | 105401       | 12/7/2022  | 7,173.63  | TELECOM IT & DIGITAL MATERIALS |
| WASTE CONNECTIONS OF COLORADO          | 105450       | 12/19/2022 | 223.02    | HOUSEKEEPING                   |
| WOODRIVER ENERGY LLC                   | 105451       | 12/19/2022 | 6,938.14  | UTILITIES RA                   |
| WT COX INFORMATION SERVICES            | 105484       | 12/23/2022 | 131.18    | PERIODICAL MATERIALS           |
| XCEL ENERGY                            | 105402       | 12/7/2022  | 3,786.94  | UTILITIES                      |
| LIBRA-TECH CORPORATION                 | E00779       | 12/7/2022  | 88,000.00 | CAPITAL PROJECT EXPENSE        |
| HARDKNOX                               | E00780       | 12/7/2022  | 300.00    | PROGRAMS LUC                   |
| MET LIFE INSURANCE COMPANY             | E00781       | 12/7/2022  | 479.74    | HEALTH & LIFE INSURANCE        |
| MET LIFE INSURANCE COMPANY             | E00782       | 12/7/2022  | 3,298.15  | DENTAL & VISION INSURANCE      |
| ZOOM PRODUCTIONS                       | E00783       | 12/15/2022 | 100.00    | PROGRAMS IZ                    |
| EMPLOYEE REIMBURSEMENT                 | E00783       | 12/19/2022 | 38.31     | TRAVEL REIMBURSE L GEBBINK     |
| LIBRA-TECH CORPORATION                 | E00784       | 12/23/2022 | 2,400.00  | CAPITAL PROJECT EXPENSE        |
| BEN-DEN PARTNERSHIP, LLC               | E00785       | 12/23/2022 | 2,357.00  | RENT                           |
| EMPLOYEE REIMBURSEMENT                 | E00786       | 12/23/2022 | 7.94      | TRAVEL REIMBURSE B PAPPAN      |
| EMPLOYEE REIMBURSEMENT                 | E00787       | 12/23/2022 | 56.66     | TRAVEL REIMBURSE C NORTH       |

| Vendor                 | Check Number | Check Date | Check Amt                  | Description               |
|------------------------|--------------|------------|----------------------------|---------------------------|
| EMPLOYEE REIMBURSEMENT | E00788       | 12/23/2022 | 261.14                     | PROGRAM REIMBURSE M SMYER |
| ZOUM PRODUCTIONS       | E00789       | 12/30/2022 | 100.00                     | PROGRAMS IZ               |
| EMPLOYEE REIMBURSEMENT | E00790       | 12/30/2022 | 39.06                      | TRAVEL REIMBURSE J CARTER |
| EMPLOYEE REIMBURSEMENT | E00791       | 12/30/2022 | 25.00                      | PROGRAM REIMBURSE M KRATZ |
| REPORT TOTAL           |              |            | <u><u>1,242,052.79</u></u> |                           |

**IT** Information Technology  
**IZ** Info Zone  
**LA** Lamb  
**LUC** Lucero Library  
**PS** Public Services  
**PW** Pueblo West  
**RA** Rawlings  
**RRA** Readers and Reference  
**SC** Special Collections  
**TS** Technical Services  
**YS** Youth Services

**PUEBLO CITY-COUNTY LIBRARY**  
**December 2022**  
**EXPENDITURES**

|                       |              |                               |
|-----------------------|--------------|-------------------------------|
| PAYABLES              | PAPER CHECKS | 1,144,589.79                  |
|                       | BILL PAY     | -                             |
|                       | ACH PAYMENTS | 97,463.00                     |
| <b>TOTAL PAYABLES</b> |              | <b><u>\$ 1,242,052.79</u></b> |

|                      |                            |                             |
|----------------------|----------------------------|-----------------------------|
| PAYROLL              | DECEMBER 8TH               | 123,623.97                  |
|                      | DECEMBER 22ND              | 126,657.00                  |
|                      | JANUARY 5TH                | 124,859.82                  |
|                      | PERA, PAYROLL TAXES & FEES | 204,944.23                  |
| <b>TOTAL PAYROLL</b> |                            | <b><u>\$ 580,085.02</u></b> |

|                    |                   |                    |
|--------------------|-------------------|--------------------|
| OTHER PAYABLES     | UMB - COP Trustee | -                  |
| <b>TOTAL OTHER</b> |                   | <b><u>\$ -</u></b> |

|                    |                               |
|--------------------|-------------------------------|
| <b>GRAND TOTAL</b> | <b><u>\$ 1,822,137.81</u></b> |
|--------------------|-------------------------------|



## ADDENDUM: P-CARD TRANSACTION DETAIL

# Transaction Search - Company

UMB Bank, Statement Period 11/02/2022 to 12/01/2022

## Mapped Cards

| Cardholder -<br>First Name | Supplier - Name           | Transaction -<br>Approval Date | Transaction - Reason for Expense                                                                     | Transaction -<br>Line Amount |
|----------------------------|---------------------------|--------------------------------|------------------------------------------------------------------------------------------------------|------------------------------|
| Alan                       | Lowes #02742              | 11/30/2022                     | Heaters                                                                                              | 279.92                       |
| Alan                       | Larsens Automotive        | 11/30/2022                     | Align front end and service                                                                          | 1,483.30                     |
| Amy                        | Sq *pjs Coffee Of New Or  | 11/7/2022                      | Coffee for START meeting 11/7/22                                                                     | 30.36                        |
| Amy                        | Discountmugs.Com          | 11/29/2022                     | Adult Winter of Reading Program Prizes                                                               | 815.20                       |
| Ashley                     | Family Dollar #8338       | 11/18/2022                     | Teen Program                                                                                         | 14.00                        |
| Bree                       | Wm Supercenter #842       | 11/6/2022                      | Food purchase for First Friday Art Walk Reception for Pueblo Woodturners opening on 11/4             | 17.91                        |
| Bree                       | In *refrigeration Equipme | 11/23/2022                     | Purchase for Xcel Energy passive programs, please apply Xcel grant                                   | 31.90                        |
| Crystal                    | Wal-Mart #1001            | 11/7/2022                      | Silver Tea Time Supplies                                                                             | 20.42                        |
| Crystal                    | Wal-Mart #1001            | 11/8/2022                      | Office supplies                                                                                      | 30.88                        |
| Darlene                    | Walmart.Com 8009666546    | 11/3/2022                      | PO 11643 Programs PW                                                                                 | 29.36                        |
| Darlene                    | Walmart.Com 8009666546    | 11/3/2022                      | PO 11643 Programs PW                                                                                 | 12.84                        |
| Darlene                    | Samsclub.Com              | 11/7/2022                      | PO 11664 Nesbit                                                                                      | 143.64                       |
| Darlene                    | Seals Unlimited Inc -Ecom | 11/9/2022                      | PO 11681 BLDG MAINTENANCE RA                                                                         | 313.80                       |
| Darlene                    | Supplyhouse.Com           | 11/9/2022                      | PO 11680 BLDG MAINTENANCE BA                                                                         | 1,080.06                     |
| Darlene                    | Otc Brands Inc            | 11/10/2022                     | PO 11678 PROGRAMS BA                                                                                 | 33.97                        |
| Darlene                    | Odp Bus Sol Llc # 101080  | 11/10/2022                     | PO 11670 OFFICE SUPPLIES SC                                                                          | 53.43                        |
| Darlene                    | Odp Bus Sol Llc # 101080  | 11/10/2022                     | PO 11676 Programs SC Community Webs grant                                                            | 599.98                       |
| Darlene                    | Msft * E070012cqt         | 11/10/2022                     | PO 11594 TELECOM IT                                                                                  | 60.00                        |
| Darlene                    | The Flag Pole Store       | 11/10/2022                     | PO 11692 Building Maintenance LA                                                                     | 133.00                       |
| Darlene                    | Walmart.Com 8009666546    | 11/11/2022                     | PO 11695 OFFICE SUPPLIES BA                                                                          | 30.98                        |
| Darlene                    | Odp Bus Sol Llc # 101080  | 11/13/2022                     | PO 11685 OFFICE SUPPLIES CIRC                                                                        | 56.70                        |
| Darlene                    | Lowes #00907              | 11/13/2022                     | PO 11686 Friends GHVL                                                                                | 185.03                       |
| Darlene                    | Otc Brands Inc            | 11/14/2022                     | PO 11691 PROGRAMS YS                                                                                 | 12.99                        |
| Darlene                    | Walmart.Com 8009666546    | 11/15/2022                     | PO 11691 Programs PW                                                                                 | 13.47                        |
| Darlene                    | Walmart.Com               | 11/15/2022                     | PO 11707 PROGRAMS LUC                                                                                | 26.52                        |
| Darlene                    | Samsclub.Com              | 11/17/2022                     | PO 11708 EMPLOYEE RELATIONS HR                                                                       | 894.00                       |
| Darlene                    | Onset Computer Corporati  | 11/18/2022                     | PO 11718 OFFICE SUPPLIES SC.                                                                         | 712.34                       |
| Darlene                    | Walmart.Com 8009666546    | 11/20/2022                     | PO 11711 Programs YS                                                                                 | 45.12                        |
| Darlene                    | The Webstaurant Store Inc | 11/20/2022                     | PO 11757 PROGRAMS CR                                                                                 | 166.91                       |
| Darlene                    | Otc Brands Inc            | 11/22/2022                     | PO 11762 Programs BA                                                                                 | 23.97                        |
| Darlene                    | Discountsch 8006272829    | 11/22/2022                     | PO 11762 Programs BA                                                                                 | 12.93                        |
| Darlene                    | Sq *pjs Coffee Of New Or  | 11/22/2022                     | PO 11765 PROGRAMS YS Took off Co State Tax but refused to remove local city county tax.              | 120.55                       |
| Darlene                    | Sp Nxt, Inc.              | 11/22/2022                     | PO 11768 OFFICE SUPPLIES SC                                                                          | 1,609.91                     |
| Darlene                    | Walmart.Com 8009666546    | 11/23/2022                     | PO 11759 Programs YS Tip of 10.00                                                                    | 10.00                        |
| Darlene                    | Amazon.Com*hw0da6nu1 Amz  | 11/23/2022                     | PO 11765 Programs YS                                                                                 | 75.00                        |
| Darlene                    | Walmart.Com               | 11/23/2022                     | PO 11759 Programs YS                                                                                 | 115.93                       |
| Nick                       | Angelos Pizza Parlor      | 11/4/2022                      | Meal for staff during Booklovers Ball filming. Taken from CR employee appreciation budget.           | 88.70                        |
| Nick                       | Sq *prairie Cleaners      | 11/15/2022                     | Payment to clean table cloths and chair covers.                                                      | 166.00                       |
| Nick                       | Usps Po 0774540641        | 11/15/2022                     | Business reply postage account payment.                                                              | 360.00                       |
| Nick                       | Usps Po 0774560976        | 11/15/2022                     | First class stamps for holiday cards.                                                                | 420.00                       |
| Nick                       | Stk*shutterstock          | 11/18/2022                     | Annual expense for Shutterstock account.                                                             | 50.91                        |
| Nick                       | Sq *pjs Coffee Of New Or  | 11/23/2022                     | Gift card for PJs Coffee promotion.                                                                  | 2,000.00                     |
| Nick                       | Sq *pjs Coffee Of New Or  | 11/25/2022                     | Gift card for PJs Coffee promotion.                                                                  | 1,000.00                     |
| Nick                       | Eig                       | 11/27/2022                     | Monthly constant contact expense.                                                                    | 95.00                        |
| Nick                       | Facebk Tlh46l3q92         | 11/30/2022                     | Facebook boost advertising expense for November.                                                     | 219.74                       |
| Elizabeth                  | Fp Mailing Solutions      | 11/16/2022                     | Funds added to postage machine                                                                       | 1,035.00                     |
| Evelyn                     | Wm Supercenter #842       | 11/15/2022                     | Decemeber Programming Bulk buy before Spending cutoff                                                | 125.25                       |
| JACQUELINE                 | Walgreens #9568           | 11/4/2022                      | Gingerbread Jubilee Program - candy                                                                  | 29.12                        |
| JASEL                      | Family Tree Magazine      | 11/9/2022                      | Payment for genealogy photobook classes by Family Tree , they are taken when I want                  | 79.99                        |
| JASEL                      | Staples 00108860          | 11/13/2022                     | Purchase of glossy photo print paper for Scanning Day event                                          | 47.98                        |
| Jerry                      | The Home Depot 1511       | 11/25/2022                     | Office bathroom floor tile                                                                           | 228.94                       |
| Kayci                      | In *libraryworks, Inc.    | 11/10/2022                     | Webinar training for staff                                                                           | 125.00                       |
| Kayci                      | Mesa Lagrees              | 11/16/2022                     | Spice for dip program                                                                                | 5.99                         |
| Kayci                      | King Soopers #0012        | 11/30/2022                     | Food for program                                                                                     | 11.50                        |
| Keith                      | In *Special District Asso | 11/24/2022                     | Special District Association of Colorado Membership 2023                                             | 1,237.50                     |
| Maria                      | Sonoras Meat Market & Res | 11/1/2022                      | Day of the Dead programming                                                                          | 23.96                        |
| Maria                      | Target 00006189           | 11/3/2022                      | Day of the Dead programming                                                                          | 10.50                        |
| Maria                      | Albertsons #0816          | 11/15/2022                     | Maria's Kitchen and English Classes                                                                  | 53.12                        |
| Marion                     | Acoma Lock & Security     | 11/8/2022                      | 8 building keys, 18 key covers, 2) 2" key rings.                                                     | 80.70                        |
| Marion                     | Lowes #02742              | 11/8/2022                      | 1 roll of thick two face tap, 1 roll of duct tape, 1 pack of razors, 1 roll of thin two face tape, ! | 95.42                        |
| Marion                     | Lowes #00318              | 11/9/2022                      | (2) 20" supply lines for bath room faucet (2) 30 " supply lines for sink faucet                      | 33.42                        |
| Marion                     | Lowes #02742              | 11/30/2022                     | (2) rolls of rope, (2) anchor shackles                                                               | 56.72                        |

|         |                           |                                                                                                         |           |
|---------|---------------------------|---------------------------------------------------------------------------------------------------------|-----------|
| Mark    | American Battery Corporat | 11/30/2022 Batteries for Lamb branch's battery backup are starting to fail. New batteries were needed t | 43.98     |
| Michael | Pueblo Chamber            | 11/3/2022 Business at lunch outreach event.                                                             | 33.00     |
| Michael | Hobby-Lobby #0214         | 11/8/2022 Supplies for December Programing.                                                             | 81.31     |
| Nichole | Banquet-Schusters         | 11/20/2022 Fairy tail program snack                                                                     | 16.10     |
| Rebecca | American Library Assoc    | 11/2/2022 Training - PLA webinar Community Powered Adult Learning                                       | 47.40     |
| Rose    | King Soopers #0012        | 11/4/2022 Flowers - L Siefford - Adoption finalized                                                     | 53.80     |
| Rose    | Tlf*skyway Creations Flow | 11/17/2022 Plant - D Sherwood                                                                           | 84.39     |
| Sara    | King Soopers #0012        | 11/6/2022 Kristin Hannah watch party food                                                               | 390.85    |
| Sherri  | Government Finance Offic  | 11/15/2022 Training - Govt Finance Office                                                               | 35.00     |
| Sherri  | Trophies By Edco Inc      | 11/18/2022 Yrs of Service Awards - L Gairaud & M Bregar                                                 | 237.06    |
| Sherri  | Hobby-Lobby #0214         | 11/21/2022 Library Christmas decorations                                                                | 122.65    |
| Sherri  | Hobby-Lobby #0214         | 11/23/2022 Library Christmas Decorations                                                                | 241.60    |
| Sherri  | Comcast Cable Comm        | 11/23/2022 Internet service - S Baca                                                                    | 88.07     |
| Terri   | Scipma-Hr                 | 11/3/2022 1 membership to Southern Colorado HR- IPMA                                                    | 35.00     |
| Terri   | Yourmember-Careers        | 11/9/2022 Refreshing the job of Associate Director of Public Service on ALA and also doing a Job Flash, | 499.00    |
| Terri   | Webclarity Software Inc   | 11/29/2022 Recruiting - JOB POSTING - INALJ - Technology Instruction Librarian                          | 100.00    |
| Terri   | Ym Careers                | 11/29/2022 RECRUITING - JOB POSTING - Black Caucus ALA - Technology Instruction Librarian               | 249.00    |
| Terri   | Ym Careers                | 11/29/2022 RECRUITING - JOB POSTING - ALA - American Library Association - Technology instruction Lil   | 249.00    |
|         |                           |                                                                                                         | 19,583.99 |