

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
April 24, 2014 – 5:30 p.m. – Rawlings Library**

**I. CALL TO ORDER AND ROLL CALL**

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Roy Miltner	Donna Pickman	Fredrick Quintana
Jim Stuart		

**II. CORRECTIONS AND MODIFICATIONS TO AGENDA**

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

**III. APPROVAL OF MINUTES**

OVERVIEW: Minutes of the Library Board Work Session held on March 18, 2014, and Minutes of the Regular Library Board meeting held on March 27, 2014 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on March 18, 2014
- Minutes of the Regular Library Board meeting held on March 27, 2014

**IV. REPORTS**

**A. Executive Director Report**

Review and highlight library activities and programs.

Michael Cox, Public Services Director, will present an update on new circulation rules.

**B. Friends of the Library Report**

**C. Pueblo Library Foundation Report**

**D. Attorney Report**

**E. Financial Report**

OVERVIEW: The Board is asked to ratify the March 2014 bills and accept the March 2014 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the March 2014 bills and accept the March 2014 Fund Statement as contained in the April 24, 2014 Board materials.

**V. PUBLIC COMMENT**

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

**A. Announcements**

- The Friends of the Library will hold their Annual Meeting on Friday, May 9. Contact Books Again at 543-4688 to make reservations.
- The next regular Work Session is scheduled for Tuesday, May 13, at 3:00 p.m. in the Ryals Room at the Rawlings Library.

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- The next regular Board meeting is scheduled on Thursday, May 22, at 5:30 p.m. at the Barkman Library at 1300 Jerry Murphy Road.
- All Libraries will be closed on Monday, May 26 for the Memorial Day holiday.
- A Library Law Workshop will be held at 3:00 p.m. on Tuesday, June 3 in the Ryals Room.

**B. Action/Discussion Items**

**1. Policy Review: Marijuana and E-Cigarettes**

OVERVIEW: Last month the Board approved revisions to Guidelines Governing Use of the Library needed due to the use of e-cigarettes and the recent legalization of recreational marijuana. The Guidelines incorporate the Customer Code of Conduct policy. The Board is asked to approve this revision to also reflect the action taken in March. The Board discussed this at the April 15 Work Session.

RECOMMENDED ACTION: That the Board approve revisions to 03.06.03 Customer Code of Conduct.

**2. Satellite Closures**

OVERVIEW: The Pueblo City-County Library District will open three new full-service public libraries later in 2014. This transition includes PCCLD no longer sponsoring satellite public library services in several schools. This change is necessary due to financial limitations. It is recommended that the following satellites cease operation on May 30, 2014: North Mesa Elementary, South Mesa Elementary, Vineland Elementary, and Cesar Chavez Academy. Rye Elementary, Craver Middle School, and Risley Middle School satellites will remain open until the end of August. The Board discussed these closings in detail at the April 15 Work Session.

RECOMMENDED ACTION: That the Board approve the closure of the North Mesa Elementary, South Mesa Elementary, Vineland Elementary, and Cesar Chavez Academy satellites on May 30, 2014.

**3. AMH Maintenance Invoice**

OVERVIEW: The library district has budgeted maintenance costs for the AMH (Automated Materials Handling) equipment. An invoice has been received for \$44,077.50 which is 75% of the annual cost of \$58,770 which is the contracted amount for the first five years. The Board discussed the invoice in detail at the April 15 Work Session. Board approval is required since the invoice exceeds \$25,000.

RECOMMENDED ACTION: That the Board approve the payment of the RFID Library Solutions, Inc. invoice in the amount of \$44,077.50.

**VIII. ADJOURNMENT**