

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
November 21, 2013 – 5:30 p.m. – Rawlings Library**

I. PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2014

This is an opportunity for citizen comment on the Budget proposal which has been made available for public inspection.

II. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Roy Miltner	Donna Pickman	Fredrick Quintana
Jim Stuart		

III. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

IV. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on October 15, 2013 and Minutes of the Regular Library Board meeting held on October 24, 2013 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- o Minutes of the Library Board Work Session held on October 15, 2013
- o Minutes of the Regular Library Board meeting held on October 24, 2013

V. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Kayci Barnett, Circulation Manager, will provide a report on the PCCLD call center.

B. Friends of the Library

Doreen Martinez, Secretary of the Friends of the Library Board of Directors, will present a history of the Friends.

C. Pueblo Library Foundation

D. Attorney's Report

E. Financial Report

OVERVIEW: The Board is asked to ratify the October 2013 bills and accept the October 2013 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the October 2013 bills and accept the October 2013 Fund Statement as contained in the November 21, 2013 Board materials.

VI. PUBLIC COMMENT

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Announcements

- All libraries will be closed on Thursday, November 28 for Thanksgiving Day. All libraries will close at 6:00 p.m. on Wednesday, November 27.
- The Board of Trustees along with one guest are invited to join staff and volunteers at the 2013 Nesbitt Holiday Party on Saturday, December 7 at 7:00 p.m. at the El Pueblo History Museum, 301 N. Union Avenue. RSVP to Jill Deulen at 562-5642 by November 29.
- The next regular Work Session is scheduled for Tuesday, December 10, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- The next regular Board meeting is scheduled on Thursday, December 12 at 5:30 p.m. at the Rawlings Library.

B. Action/Discussion Items

1. 2014 Library Closings

OVERVIEW: The Library Board has approved holiday time off for all employees as listed in the Employee Guidelines for January 1 (New Year's Day), January 20 (Martin Luther King Jr. Day), May 26 (Memorial Day), July 4 (Independence Day), September 1 (Labor Day), November 11 (Veterans' Day), November 27 (Thanksgiving Day), December 24 (Christmas Eve), and December 25 (Christmas Day). The Board is asked to consider the following additional customary Library closures for 2014:

- o Presidents' Day, Monday, February 17, 2014 (All libraries closed for staff development day)
- o Easter Sunday, April 20, 2014
- o Columbus Day, Monday, October 13, 2014 (All libraries closed for staff development day)
- o Thanksgiving Day Eve, 6:00 p.m. (early closing), Wednesday, November 26, 2014
- o Sunday, December 21 and Sunday, December 28, 2014 (Sundays before Christmas and New Year holidays)
- o New Years Eve, 6:00 p.m. (early closing), Wednesday, December 31, 2014.

The Trustees discussed the 2014 Library Closings at the November 19 Work Session.

RECOMMENDED ACTION: That the Trustees approve Library closings scheduled in 2014.

2. Resolution for Supplemental Budget and Appropriation

OVERVIEW: The Trustees discussed a Resolution regarding funds conferred upon the library as a result of the dissolution of the Colorado City Improvement Corporation at the November 19 Work Session.

RECOMMENDED ACTION: That the Board of Trustees approve the Resolution for Supplemental Budget and Appropriation.

IX. ADJOURNMENT