

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
July 25, 2013 – 5:30 p.m. – Rawlings**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Roy Miltner	Donna Pickman	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on June 11, 2013 and Minutes of the Regular Library Board meeting held on June 18, 2013 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on June 11, 2013
- Minutes of the Regular Library Board meeting held on June 18, 2013
- Minutes of the Special Library Board meeting held on July 8, 2013.

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Kimberly Young, Outreach/St. Charles Mesa Librarian, will provide a report on a joint project with Pueblo City Schools involving eReaders/eBooks.

B. Pueblo Library Foundation Report

C. Attorney Report

D. Financial Report

OVERVIEW: The Board is asked to ratify the June 2013 bills and accept the June 2013 Fund Statement. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the June 2013 bills and accept the June 2013 Fund Statement as contained in the July 25, 2013 Board materials.

V. PUBLIC COMMENT

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Announcements

- Board members are invited to attend the Nesbitt Staff Association Annual Picnic on Sunday, August 4 from 4:00-7:00 p.m. at the Rotary Pavilion in City Park. Call Sara Rose at 562-5632 to RSVP by July 30.
- The Pueblo Library Foundation will host a “Libraries for Life” event on Tuesday, August 6 at 12:00 noon at the El Pueblo Youth Center, One El Pueblo Ranch Way to introduce plans for three new libraries. Board members are encouraged to attend and invite others to attend.

AGENDA

July 25, 2013 - 2

- Community Meetings for the history wall project have been scheduled for the East Side Library on August 6, 13 and 20, 6:00-8:00 p.m., at El Centro del Quinto Sol, 609 North Erie Avenue.
- The next regular Trustee Work Session is scheduled for Tuesday, August 13 at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- The next regular Trustee meeting is scheduled on Thursday, August 22 at 5:30 p.m. at the Rawlings Library.
- The Summer Reading Club *Dig Into Reading* for children, *Beneath the Surface* for teens, and *Groundbreaking Reads* for adults runs from June 4 to August 13.
- The Annual Planning Retreat has been scheduled for Wednesday, August 14 at the Waterfront on the Riverwalk – 4th floor (above Center for American Values). Board members are encouraged to participate. .
- Mark your calendars for the CAL Conference on October 17-19 in Loveland, Colorado. Deadline for room reservations is September 15.

B. Action/Discussion Items

1. New Libraries Construction Budget

OVERVIEW: The library Board of Trustees reviewed a new libraries construction budget at their Work Session on July 16 based on design and construction bid work recently completed by OZ Architects and H.W. Houston Construction.

RECOMMENDED ACTION: That the Board of Trustees authorize the PCCLD Executive Director to enter into contract with H.W. Houston for an amount not to exceed \$4,155,868 for the construction of the East Side Library, the St. Charles Mesa Library, and the Greenhorn Valley Library.

2. Rawlings 2nd Floor Remodel

OVERVIEW: The library Board of Trustees reviewed a project to remodel the 2nd floor of the Rawlings Library utilizing the services of Studiotrope Design Collective, an architectural firm based in Denver, Colorado. Studiotrope is the recommended firm based on the results of a competitive RFP process, which recently was completed.

RECOMMENDED ACTION: That the Board of Trustees approve an amount not to exceed \$28,250 for architectural design services from Studiotrope Design Collective for the Rawlings 2nd floor remodeling project.

VIII. ADJOURNMENT