

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
January 24, 2013 – 5:30 p.m. – Rawlings Library**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Fredrick Quintana	Jim Stuart	Roy Miltner
VACANT		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on December 11, 2012 and Minutes of the Regular Library Board meeting held on December 13, 2012 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on December 11, 2012
- Minutes of the Regular Library Board meeting held on December 13, 2012

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Midori Clark will provide a report on the new libraries' fundraising campaign.

B. Friends of the Library Report

C. Pueblo Library Foundation Report

D. Attorney Report

E. Financial Report

OVERVIEW: The Board is asked to ratify the December 2012 bills and accept the December 2012 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the December 2012 bills and accept the December 2012 Fund Statement as contained in the January 24, 2013 Board materials.

V. PUBLIC COMMENT

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Announcements

- Lyndell Gairaud has been appointed to a five-year term as a member of the library district Board of Trustees effective January 2013 through December 2017. Rhonda Gonzales resigned from the Library Board, and the County is seeking applicants to fill her term which expires in December 2013.
- The Library will be closed on Monday, February 20, 2011 for the Presidents' Day holiday which will be used for staff development.
- The next regular Work Session is tentatively scheduled for Tuesday, February 19, at 3:00 p.m. in the Ryals Room at the Rawlings Library.

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- The next regular Board meeting is tentatively scheduled on Thursday, February 28 at 5:30 p.m. at the Rawlings Library.

B. Action/Discussion Items

1. Election of Officers

OVERVIEW: The Bylaws provide “The annual meeting shall be held at the time of the regular meeting in January. Officers shall be elected at the annual meeting.”

RECOMMENDED ACTION: That nominations for President and Vice President be made and an election held.

2. Selection of 2013 Board Meeting Dates, Times and Locations

OVERVIEW: The Bylaws provide that “The date, hour, and location of the meetings shall be set by the Board at its annual meeting.” Recommendations have been discussed at prior Trustee work sessions.

RECOMMENDED ACTION: That the Library Board approve the recommended dates, times and locations for the 2013 regular Board meetings and work sessions.

3. Affirmation of Ethics Statement

OVERVIEW: The Board approved an Ethics Statement last year and suggested all Board members formally agree to the statement annually.

RECOMMENDED ACTION: That individual Board members read and sign the Affirmation of Ethics Statement for Public Library Trustees.

4. Public Computers and Other Equipment Use Policy

OVERVIEW: The Library Board adopted this policy on June 23, 2011 in preparation for the circulation of iPads, laptops and e-readers and requested a review by December 31, 2012. The Board reviewed the policy at the December Work Session, and the Director presented recommended changes which were discussed at the January 15, 2013 Work Session.

RECOMMENDED ACTION: That the Board of Trustees approve revisions to the Public Computers and Other Equipment Use policy.

5. Addendum to Extend Contract for St. Charles Mesa Library Property

OVERVIEW: The Library District currently has a contract to purchase approximately 11.5 acres of land on the St. Charles Mesa for the purpose of developing a library site. The current deadline for closing on this property is January 31, 2013. This contract is contingent upon a number of provisions to insure the library’s ability to successfully build a new library on the site. The process is progressing satisfactorily; however, the final approvals are not expected until April of 2013.

RECOMMENDED ACTION: That the Board of Trustees approve an addendum to the contract extending the deadline for closing until June 30, 2013.

6. All Pueblo Reads – Distinguished Author Contract

OVERVIEW: The Library District has negotiated a contract with this year’s distinguished author for appearances in November 2013 in support of All Pueblo Reads. The cost of this contract is expected to be up to \$40,000 for the appearance, fee, travel, lodging and miscellaneous expenses. This has been budgeted, but requires Board approval since the amount exceeds \$25,000.

RECOMMENDED ACTION: That the Board of Trustees approve a contract for the All Pueblo Reads distinguished author in an amount not to exceed \$40,000.

VIII. ADJOURNMENT