

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES  
 WORK SESSION AGENDA  
 November 19, 2013, 3:00 p.m. – Rawlings Library (Ryals Room)**

**I. CALL TO ORDER AND ROLL CALL**

Marlene Bregar	Lyndell Gairaud	Phil Mancha
Roy Miltner	Donna Pickman	Fredrick Quintana
Jim Stuart		

**II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA**

**III. DISCUSSION ITEMS**

**A. Proposed Annual Plan and Budget for Fiscal Year 2014**

An update on the proposed 2014 Annual Plan and Budget will be presented.

**B. 3<sup>rd</sup> Quarter Update to 2013 Annual Plan**

A year-to-date review of the annual plan progress will be provided.

**C. 2014 PCCLD Closings and Pay Periods**

The Library Board has approved holiday time off for all employees as listed in the Employee Guidelines for January 1 (New Year's Day), January 20 (Martin Luther King Jr. Day), May 26 (Memorial Day), July 4 (Independence Day), September 1 (Labor Day), November 11 (Veterans' Day), November 27 (Thanksgiving Day), December 24 (Christmas Eve), and December 25 (Christmas Day). The Board is asked to consider the following additional customary Library closures for 2014:

- o Presidents' Day, Monday, February 17, 2014 (All libraries closed for staff development day)
- o Easter Sunday, April 20, 2014
- o Columbus Day, Monday, October 14, 2013 (All libraries closed for staff development day)
- o Thanksgiving Day Eve. 6:00 p.m. (early closing), Wednesday, November 26, 2014
- o Sunday, December 21 and Sunday, December 28, 2014 (Sundays before Christmas and New Year holidays)
- o New Years Eve. 6:00 p.m. (early closing), Wednesday, December 31, 2013.

The Trustees will be asked to review and approve the Library closings scheduled in 2014 at the regular meeting on November 21.

**D. CAL Conference Reports**

Board members who attended the CAL Conference on October 17-19 may share information from the conference and are encouraged to complete the CAL trustee survey opportunity to guide future trustee training.

**E. Board Self-Assessment**

In 2012, the Board Development Committee recommended that the Board of Trustees conduct an annual assessment of their work on the Board of Trustees. The first part is intended to be completed by Board members anonymously and returned to the Board Secretary to compile the results. The second part is for Board members to identify their own goals and need not be returned.

The Board will discuss the process of conducting another Assessment.

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**F. Resolution for Supplemental Budget and Appropriation**

The Trustees will be presented with a Resolution for discussion regarding funds conferred upon the library as a result of the dissolution of the Colorado City Improvement Corporation.

**IV. ADJOURNMENT**

Reminders: The Regular Board Meeting will be held beginning at 5:30 p.m. on Thursday, November 21, at the Rawlings Library.