

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
 WORK SESSION AGENDA
 December 10, 2013, 3:00 p.m. – Rawlings Library (Ryals Room)**

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Phil Mancha
Roy Miltner	Donna Pickman	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

III. DISCUSSION ITEMS

A. Resolutions to Adopt the 2014 Annual Plan, the 2014 Budget, Set the Mill Levy, and Appropriate Sums of Money for the 2014 Budget

OVERVIEW: The Preliminary 2014 Annual Plan and Budget were presented for Board consideration in October, and a Public Hearing was held in November. The Board will be asked to take the following actions:

- a. Approve the 2014 Annual Plan
- b. Adopt the 2014 Budget
- c. Set the mill levy at 5.258 mills
- d. Appropriate funds for the 2014 Budget.

B. PCCLD Property and Liability Insurance Renewal

OVERVIEW: PCCLD’s Property and Liability Insurance coverage is scheduled to expire at the end of 2013. The insurance consultants have solicited information for coverage renewal. The best and lowest proposal is at a rate of \$58,447.34 for the year. By policy, this requires Trustee approval since it exceeds \$25,000.

C. PCCLD Workers’ Compensation Renewal

OVERVIEW: PCCLD’s Workers’ Compensation renewal is due in early January. The quoted rate annual renewal for 2014 is \$27,540.49. By policy, this requires Trustee approval since it exceeds \$25,000.

D. SirsiDynix Software Renewal

OVERVIEW: The Board of Trustees will discuss the renewal of the SirsiDynix ILS software at a cost of \$66,544.67. By policy, this requires Trustee approval since it exceeds \$25,000.

E. Video Streaming

OVERVIEW: PCCLD recently procured the technical capability to video stream programs and events. The equipment came courtesy of a grant from the Friends of the Library. The opportunity for live video streaming of Trustee Board meetings will be discussed.

F. Newsletter Articles – Updated Schedule

OVERVIEW: On the recommendation of the Advocacy Committee, the Trustees have been regularly submitting articles for the Library newsletter. An updated schedule will be provided for discussion.

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G. Executive Director Evaluation

OVERVIEW: The Board will discuss plans for the Executive Director's Evaluation which is due in February 2013.

H. Board of Trustees Assessment

OVERVIEW: The Board of Trustees has adopted a self-assessment tool. All Board members were asked in November to individually complete the assessment and return appropriate portions to the Board Secretary at today's meeting for compilation and later review by the Board.

I. Urban Renewal Negotiations

OVERVIEW: The library has been working in conjunction with other locally-funded taxing bodies on an agreement with the local Urban Renewal Authority. An update report will be provided.

IV. ADJOURNMENT

Reminder: The Regular Board Meeting will be held beginning at 5:30 p.m. on Thursday, December 12 at the Rawlings Library Ryals Room.